

Please be advised, the January 8, 2021 Upper Township Annual Reorganization Meeting will be conducted **exclusively by electronic means.**

The public will be able to attend the meeting and participate in public comment by utilizing a computer, tablet, or smartphone that has a microphone and speaker, or by dialing in on a telephone.

The meeting will commence electronically on January 8, 2021 at 6:30 p.m.

**From your computer, tablet or smartphone:**

Please go to <https://www.gotomeet.me/UpperTownship-NJ/ut-public-meeting-room>.

**To dial in using your phone:**

United States: 1 (872) 240-3311

Access Code: 617 672 469

**New to GoToMeeting?** Get the app now and be ready when the first meeting starts: <https://global.gotomeeting.com/install/617672469>

If you have any questions or need assistance accessing the electronic meeting please contact the Clerk's Office at 609-628-2011 ext. 280 or via email at [clerk@uppertownship.com](mailto:clerk@uppertownship.com).

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
AGENDA FOR FRIDAY JANUARY 8, 2021**

**2021 ANNUAL REORGANIZATION MEETING**

6:30 P.M. Call to Order

Sunshine Announcement

Salute to the Flag

Roll Call

Trumpet Tune by Henry Purcell, presented by William Scheible, Conductor Emeritus, Ocean City Pops

A patriotic song presented by Treasa Hayes

Invocation - Reverend Robert Costello, Petersburg Wesley United Methodist Church

Statement of Determination of Election

Oath of Office - Committeeman Curtis T. Corson, Jr., administered by Richard Palombo

Nominations for Mayor - 2021

**RESOLUTIONS**

1. Appointment of Deputy Mayor.
2. Assignment of Township Committee Members to oversee Departments.
3. Appointment of Municipal Auditor, Solicitor, Prosecutor, and Public Defender.

4. Appointment of Official to Certify Municipal Improvement Searches.
5. Designation of Banking Institutions as Official Depositories.
6. Designation of Official Newspapers.
7. Payment of Real Estate Taxes and Penalty for Late Payments.
8. Schedule of Township Committee meetings for 2021.
9. Providing for a Bi-Weekly Payroll.
10. Appointments to the Upper Township Zoning Board of Adjustment.
11. Appointment of Class 3 member to the Upper Township Planning Board.
12. Appointment of various Officers and Employees to annual and specified terms.
13. Meeting Procedures.
14. Imposing a fee of thirty-five dollars on all checks given to the Township of Upper, which are dishonored for any reason.
15. Authorizing the Chief Financial Officer to maintain a Petty Cash Fund.
16. Authorizing the Tax Assessor to file a petition of Appeal or Appeals for the Tax Year 2021 with the Cape May County Board of Taxation and/or the Tax Court of New Jersey to seek corrections of errors and proper values.
17. Adopting the Cash Management Plan for the Township of Upper.
18. 2021 Temporary Budget.
19. Appointment of Thomas H. Heist IV as Risk Management Consultant.
20. Confirming Appointments to various positions required by the Atlantic County Municipal Joint Insurance Fund.
21. Appointments to the Upper Township Sports and Recreation Advisory Board.
22. Adoption of the National Incident Management System.
23. Appointing members to the Upper Township Municipal Court Security Committee.

Executive Order of the Mayor - Planning Board Appointments

Comments by Members of the Governing Body

Benediction - Reverend Robert Costello, Petersburg Wesley United Methodist Church

Adjournment