

VILLAGE ADMINISTRATOR

The Village of Edgerton is seeking a qualified and motivated individual to serve as Village Administrator. The Administrator is responsible for overseeing the day-to-day operations of the Village, including municipal departments, personnel, budgeting, community development, grant administration, capital projects, and coordination with Village Council, residents, businesses, and other governmental agencies. **Minimum qualifications** include a high school diploma or GED and experience in municipal government, public administration, management, or a related field. A bachelor's degree in public administration, business, government, or a related field and previous municipal management experience are preferred. The successful candidate should possess strong leadership, communication, organizational, budgeting, and problem-solving skills and be able to effectively manage multiple priorities. Resumes and cover letters must be submitted to hr@edgerton-ohio.com or **The Village of Edgerton**, 324 N Michigan Ave, Edgerton, OH 43517. The Village of Edgerton is an Equal Opportunity Employer (EOE).

SUBMISSION DEADLINE: 9/18/2026

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EDGERTON
Our Hometown Yours and Mine