

# Management Team Opportunity at Bozeman Mobile Home Park

We are seeking a dedicated management team for our mobile home park located in Bozeman, MT. This team will consist of two key roles: an Office Person and a Maintenance Person.

## Office Person Responsibilities and Requirements

The Office Person must have strong computer skills and the ability to quickly learn our specific software program. This role requires excellent interpersonal skills to work effectively with the public. Additionally, the Office Person must enforce park rules in a professional and fair manner.

## Maintenance Person Responsibilities and Requirements

The Maintenance Person should possess a keen eye for detail and have groundskeeping skills, or be willing and able to learn them. Responsibilities include performing minor repairs on company equipment to ensure the park remains well maintained.

## Additional Requirements for Both Positions

- Both applicants must demonstrate strong rent collection capabilities.
- Both applicants must successfully pass a background check.

## Compensation and Benefits

Wages are dependent on experience (DOE). The compensation package includes housing, water, sewer, gas, electricity, and garbage services.

## Application Information

For an application or more information about this management team position, please call **406-209-1699**.