

Request for Proposals (RFP)

Community Graffiti Removal

CITY OF BOZEMAN

Bozeman, MT

City of Bozeman

PO Box 1230

Bozeman, MT 59771-1230

April 23rd, 2026

INSTRUCTIONS

NOTICE IS HEREBY given that the City of Bozeman (COB) is seeking proposals from firms to provide full service professional graffiti documentation, reporting and abatement services. The goal is to provide a system for reporting, documenting and removing graffiti in the COB. Graffiti removal is a city-wide effort involving all City departments including public works, parks, police, fire, facilities, parking and code compliance. Graffiti abatement services will apply primarily to assets owned and operated by the COB. However, additional services for private and other properties may be requested as needed.

Copies of the Request for Proposals are available on the City's website.

All proposals must be provided as a single, searchable PDF document file and be submitted digitally as an email attachment to the City email address below. All proposals must comply with level A and AA Success Criteria and Conformance Requirements as defined by current Web Content Accessibility Guidelines (WCAG). Respondents are advised that City's email attachment size limit is 25MB and that only one PDF file will be allowed per response. The subject line of the transmittal email shall clearly identify the RFP title, company name and due date/time. File sizes greater than 25MB in size may be uploaded to the City Clerks' Office upon special arrangement with the City Clerk. It is the Respondent's sole responsibility to ensure the file upload is completed, and that the City is separately notified via email of same, prior to the given deadline.

Deliver RFPs via email to the City Clerk by **June 11th, 2026, at 1pm MT**. It is the sole responsibility of the Respondent to ensure that proposals are received prior to closing time as late submittals will not be considered.

The email address for submission is:
procurement@bozeman.net

Any administrative questions regarding proposal procedures should be directed to: Mike Maas, City Clerk 406.582.2321, procurement@bozeman.net.

Questions relating to the RFP should be directed to: Benjamin Bailey, Neighborhood Services and Code Compliance Program Manager, 406.582.2223, benjamin.bailey@bozemanmt.gov.

Respondents will be required to agree to the City's non-discrimination and equal pay affirmation, attached as Appendix A.

DATED at Bozeman, Montana, this April 23rd , 2026.

Mike Maas
City Clerk
City of Bozeman
Pub May 2, 16, 30, 2026
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