

# EQUIPMENT OPERATOR



As an Equipment Operator in the Bindery department, your role is to operate a variety of bindery equipment, such as a paper cutter, folder machine, booklet maker, Stitcher and other bindery equipment as an expert and a high attention to detail, as a main focus of the role. The role will also be crossed trained into other areas of the department so that order volume and customer demand can be taken care of.

## Responsibilities

- Operate and maintain bindery printing equipment.
- Maintain a clean and safe work area.
- Take an active role in quality control as the bindery area is at the back end of the workflow.

## Position Details

- Full Time with benefits.
- 8:00-5:00 Monday through Friday.
- \$19-23 – Depending on previous experience running bindery equipment.

## To apply:

<https://www.paycomonline.net/v4/ats/web.php/portal/9CD5C5E10E0BE47939DE7116D73721BD/career-page>

## Requirements

- Basic mathematical skills i.e. add, subtract, multiply, divide.
- Able to lift up to 50lb with assistance.
- Familiarity with Windows based software.
- Read and interpret work orders.
- Great communication with other team members.
- Work effectively under time constraints.
- Is a person that is responsible for their own performance and output.