# Laramie County School District #1



Preliminary Budget School Year 2017 – 2018

#### **BUDGET MESSAGE**

The powers and duties of the Board of Trustees of Laramie County School District #1 are prescribed by statute. The Board has exclusive right to manage the affairs of the District, direct, and control its operation and advancement.

This Board has clearly directed Laramie County School District #1 toward the following ends:

#### 1. Mission:

In cooperation with students, parents, staff, and the community, is to guarantee a high quality education in a safe and orderly environment for all students, inspiring them to become life-long learners and responsible, productive citizens.

#### 2. Core Values:

We are a district of learners for learners.

#### **High Expectations**

- We will ensure all students meet or exceed essential skill proficiency
- · We will measure success based on student learning
- We will measure continuous learning for all staff and students

### Shared Responsibility

 We will share responsibility for each student's learning with all stakeholders including students, parents, staff and community

### Maximizing Learning Opportunities

- · We will maximize learning by making data driven decisions
  - o to guide the implementation of scientifically researched best practice
  - to guide multiple learning opportunities

#### **Human Connection**

- · We will model what we expect from others
- We will treat all stakeholders with mutual respect and dignity
- We will develop positive relationships with every student, parent, and stakeholder

#### 3. Vision:

Laramie County School District 1 is the premier district "of learners for learners" in the Rocky Mountain region where every student is successfully learning.

- Goals: LCSD1 students will:
  - Achieve academic success
  - Graduate from high school
  - Be prepared for college and careers
  - Be responsible citizens

### 5. Strategic Plan:

The budget will support the School District's published strategic plan and other school improvement efforts.

The budget is a legal document that describes the resources available to the District and the plan to allocate those resources to achieve the "ends" desired by the Board. The budget system is a combination of personnel, facilities, equipment, supplies and services which operate together to improve student performance by accomplishing the LCSD#1 Mission, Core Values, Vision, and Strategic Plan.

The Superintendent is the budget officer of the District. In LCSD #1, the Superintendent has expert assistance. We present the following information to the Board as the preliminary budget plan for 2017-2018.

This year's legislative action changed our funding in many different areas resulting in a decrease estimated at (\$4,500,000). The legislature also put a hold on school bus purchases (except for emergency situations), capped transportation operating expense reimbursement at the average of fiscal years 2014 through 2016, and changed the ADM calculation which will impact future funding. Legislature also started an out of cycle recalibration process this year which is anticipated to have an impact on future funding.

There is a mandatory average student-teacher ratio of not greater than 16 to 1 in all K-3 classes. The waiver process to this requirement is no longer required from the Department of Education. Meadowlark Elementary will house fifth and sixth grade students in the fall which will help the district address capacity issues.

The PODER Academy charter school will operate for grades K-5 for school year 2017-2018. Funding for the year will be based on their previous year ADM. The current budget includes an estimate of \$2,200,000 for operations.

The PODER Academy Secondary School (PASS) will operate for grades 6-9 for school year 2017-2018. Funding will be based on the October 1 membership count. The current estimate is an enrollment of 63 students and a budget of \$1,050,000 for operations.

School budgets will be reduced by 5% along with adjustments for changes in student membership, programs, and contracts. A contingency has been added to address issues that may arise during the year. Departments have been asked to reduce their budgets by 5% in all areas where reductions can be made. Increases in required contracts and for operating needs will be reviewed as they arise. District processes and efficiencies will be reviewed throughout the year to provide additional gains where possible. Please note that Meadowlark will be in its first full year of operation and that boundary changes, contract changes, and student changes will be a part of this process. Program changes will include the elimination of Drivers Education, the elimination of the LCCC Diploma Program with an alternative program provided in district, and combining of the trail blazer programs.

The District will experience a health insurance rate increase of 3% effective for the 2017-2018 school year estimated at \$825,000. The district will have a one month insurance premium holiday with estimated savings of \$2,103,000. The retirement incentive has attracted about 90 employees to retire and provided about 70 positions that will not need to be replaced which greatly assists in addressing the funding reduction. This savings is estimated at \$6,898,064. Negotiations are in progress for which budget adjustments have not been made. These adjustments will be added upon the completion of negotiations.

With regard to facilities, the District completed construction of the Freedom Elementary addition and students have moved into the new area. The District expected to be awarded approximately \$42 million for the construction of a new Carey Junior High, however, this funding was pulled by the Legislature. Budget amendments will be made for any additional contracts with the School Facilities Department during the year. Property for future development may be considered for purchase during the year.

Major Maintenance funding will continue with full funding this year estimated at \$7,865,022.

The Special Revenue Fund reflects a decline due to the state moving the Instructional Facilitators and Summer School/Extended Day funding out of Special Revenue and into the regular funding formula for general fund operations. The federal budget is currently being discussed and may require adjustment.

The Nutrition Service Fund revenues have been adjusted for projected changes in the program due to changes in requirements.

The Health Incentive Restricted Fund has been established to fund the retirement insurance liability for future years.

### **SUMMARY AND EXPLANATION OF BUDGETS**

This summarizes eight 2017-2018 funding categories: General Fund, Special Revenue Fund, Major Maintenance Fund, Capital Projects Fund, Special Building Fund, Nutrition Services Fund, Student Activity Fund and Trust Funds.

GENERAL FUND The General Fund is used for the g	80.5% of total general operations and maintenance of the District daily operations including instruction, instructional support services,	\$208,751,670
	ructional material and equipment, computer technology, and maintenance. Over 82 percent of this fund is used to pay we been represented here before negotiations.	
	SUPPLEMENTAL EARMARKED FUNDS - 19.5% of total	
SPECIAL REVENUE FUND	4.9% of total	\$12,643,884
	d to account for all <u>supplemental</u> categorical federal and state entitlement and competitive grants. The federal grants	
are legally restricted to specific use		
MAJOR MAINTENANCE FUND	6.4% of total	\$16,618,143
	sed to account for repair and remodel of major capital facilities. Projects are submitted to and	
	Facilities Commission. Funding is based on formulas and appropriations.	
CAPITAL PROJECTS FUND	2.5% of total	\$6,520,222
4 to 10 to 1985 of 2007 and 17.5 https://dx.co	to account for acquisition or construction of major capital facilities. This is primarily funded athrough the Legislature	
and the State Construction Departs SPECIAL BUILDING FUND	1.5% of total	£4.000.000
	I to account for repair, remodel and construction of major capital facilities that are being funded by sources other than	\$4,002,328
	atching Funds, Recreation Mill and other private sources.	
NUTRITION SERVICE FUND	2.9% of total	\$7,580,635
	by the Nutrition Services Department to account for revenues and expenditures connected with the Nutrition Services	41,000,000
operation.		
STUDENT ACTIVITY FUND	0.7% of total	\$1,900,000
Activity Funds are established in ea	ach of the District schools. Students sponsor projects to raise the money and prioritize how to spend these funds.	
TRUST FUNDS	0.5% of total	
Trust Funds are established to ac benefit funds.	ecount for assets held by the School District in a trustee capacity. These monies are used for student awards and	
SCHOLARSHIP/TRUS	ST FUND	\$3,500
HEALTH INCENTIVE	RESTRICTED FUND	\$1,200,000
OTHER EMPLOYEE	BENEFIT TRUST FUND	\$212,000
		\$259,432,382
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# GENERAL FUND BUDGET SUMMARY

	2015-2016 ACTUAL	2016-2017 ESTIMATE	2017-2018 BUDGET
REVENUE	\$203,749,912	\$208,421,494	\$209,972,508
EXPENSES	\$198,862,907	\$212,801,036	\$208,751,670
PRIOR YEAR OBLIGATIONS	\$4,031,776	\$4,391,538	\$0
RESULTS FROM OPERATIONS	\$855,229	(\$8,771,080)	\$1,220,838
FUNDS AVAILABLE FROM LAST YEAR (July 1)	\$26,187,882	\$26,683,349	\$22,303,807
OFFSETS RELEASED			
Outstanding PO's	\$4,031,776	\$4,391,538	\$0
OFFSETS ADDED			
Outstanding PO's	(\$4,391,538)	\$0	\$0
ESTIMATED FUND RESERVE	\$26,683,349	\$22,303,807	\$23,524,645

## **AUTHORIZED MILL LEVIES**

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	25	25
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26	26	26
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9,350,376	\$1,217,062,312	\$1,253,574,181 10%
		\$125,357,418
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\$125,357,418

BOND CAPACITY AVAILABLE

## GENERAL FUND REVENUE

	2015-2016 ACTUAL	2016-2017 ESTIMATE	2017-2018 BUDGET
LOCAL REVENUE	\$38,200,842	\$38,876,621	\$39,784,021
Includes:			
Special District Tax-25 mills			
Motor Vehicle Taxes			
Car Company Taxes			
Interest & Dividends on Investments			
Admissions			
Other Pupil Activity Income			
School Rentals			
Refund Prior Year's Expenditures			
Miscellaneous			
COUNTY REVENUE	\$10,841,630	\$10,775,853	\$11,011,840
Includes:			200
Six-mill County Equalization Tax			
Motor Vehicle Taxes			
Car Company Taxes			
Fines & Forfeitures			
STATE REVENUE	\$154,179,056	\$158,276,798	\$158,676,647
Includes:			
Foundation Program, Leg. Approp., Joint Service, Tag	ylor Grazing, Tax Short Fall		
FEDERAL	\$528,384	\$492,222	\$500,000
Includes:			
P.L. 874			
R.O.T.C.			

TOTAL	\$203,749,912	\$208,421,494	\$209,972,508

# GENERAL FUND EXPENDITURES

	2015-2016	2016-2017	2017-2018
	ACTUAL	<b>ESTIMATE</b>	BUDGET
EXPENDITURES			
Salaries & Benefits	\$171,062,578	\$173,819,184	\$173,466,895
Health incentive		\$4,534,500	
Supplies/Equip/Service			
School Budgets	\$6,279,997	\$7,594,902	\$8,339,714
Special Services	\$743,510	\$1,175,362	\$1,324,038
Curriculum/Inst Staff Services	\$1,711,125	\$2,334,059	\$2,005,660
Technology Services	\$6,238,550	\$4,492,236	\$3,386,000
Instructional Material	\$1,481,012	\$2,720,290	\$990,000
Central Administration	\$3,973,863	\$6,182,136	\$6,487,400
Transportation	\$1,736,784	\$3,843,329	\$2,870,485
Facilities	\$9,311,237	\$10,076,576	\$9,354,160
School Board	\$356,027	\$420,000	\$527,318
Total Supplies/Equip/Service	\$31,832,105	\$38,838,890	\$35,284,775

TOTAL EXPENSE BUDGET	\$202,894,683	\$217,192,574	\$208,751,670

## SPECIAL REVENUE FUND BUDGET 2017-2018 LARAMIE COUNTY SCHOOL DISTRICT NUMBER ONE

	2015-2016 ACTUAL	2016-2017 ESTIMATED	2017-2018 BUDGET
FUND BALANCE 7/1	(\$2,924,433)	(\$2,311,314)	(\$3,045,200)
ACCOUNTS RECEIVABLE ACCRUED SALARIES	\$1,652,110	\$1,933,597	\$1,716,836
LOAN FROM GENERAL FUND	\$2,250,000	\$2,250,000	\$2,250,000
ADJUSTED BALANCE	\$977,677	\$1,872,283	\$921,636
REVENUE			
LOCAL 81000	\$1,338,739	\$1,560,175	\$1,600,000
STATE 83000	\$5,934,792	\$5,965,023	\$204,000
FEDERAL 84000	\$12,634,032	\$9,895,178	\$10,839,884
TRANSFER 85000	\$0	\$0	\$0
RETURNED TO GRANTOR	(\$64,695)	(\$156,852)	\$0
TOTAL REVENUE	\$19,842,868	\$17,263,524	\$12,643,884
EXPENDITURE			
INSTRUCTION 1000	\$10,640,622	\$9,572,977	\$8,474,081
INSTRUCTIONAL SUPPORT 2000	\$6,589,514	\$6,170,842	\$2,288,557
GENERAL SUPPORT 3000	\$654,734	\$695,812	\$379,856
COMMUNITY SUPPORT 4000	\$66,140	\$85,986	\$51,390
CAPITAL OUTLAY 5000	\$0	\$0	\$0
TRANSFER TO OTHER FUNDS 6000	\$1,278,739	\$1,471,792	\$1,450,000
TOTAL EXPENDITURE	\$19,229,749	\$17,997,409	\$12,643,884
LESS ACCRUED SALARIES	(\$1.652.110)	(\$4.022.507)	(\$4.746.926\)
LESS LOAN FROM GENERAL FUND	(\$1,652,110) (\$2,250,000)	(\$1,933,597) (\$2,250,000)	(\$1,716,836) (\$2,250,000)
ELOO LOZIT I NOM OLITLINAL I OND	(ΨΖ,ΖΟΌ,ΟΟΟ)	(42,230,000)	(ΨΖ,Ζ30,000)
ESTIMATED ENDING BALANCE 6/30	(\$2,311,314)	(\$3,045,200)	(\$3,045,200)

# SPECIAL REVENUE FUNDS PROJECTED GRANTS 2017-2018 LARAMIE COUNTY SCHOOL DISTRICT NUMBER ONE

GRANT TITLE	2015-2016 BUDGET GRANT AMENDED	2016-2017 BUDGET GRANT	2017-2018 BUDGET GRANT
CCHR TRIUMPH GRANT		AMENDED	<b>*</b> 40.000
HOMELESS-ADMIN	\$30,600	\$19,894	\$16,293
MISCELLANEOUS	\$0	\$42,722	\$43,597
	\$200,000	\$300,000	\$150,000
NATIONAL TEACHER CERTIFICATION	\$272,000	\$208,000	\$204,000
PERKINS SCHOOL TO CAREER INNOVATIVE 5034	\$356,886	\$356,000	\$355,344
RECREATION MILL	\$1,300,000	\$1,300,000	\$1,450,000
SFDFS DOT CLICK GRANT	\$76,800	\$0	\$64,145
STATE FACILITATOR	\$3,430,432	\$3,469,402	\$0
TEACHER EVALUATION GRANT (\$286,605 ORG AWARD)	\$63,000	\$0	\$0
TELC	\$4,000	\$4,000	\$4,000
TITLE 1	\$4,860,883	\$4,861,140	\$5,118,851
TITLE 1D NEGLECT AND DELINQUENT	\$76,413	\$76,186	\$55,783
TITLE 1 SCHOOL IMPROVEMENT COLE	\$416,419	\$0	\$0
TITLE 1 SCHOOL IMPROVEMENT ARP	\$0	\$80,000	\$0
TITLE II	\$1,463,741	\$1,463,741	\$1,382,481
TITLE III-ADMIN	\$57,394	\$43,233	\$35,036
TITLE VI PART B FLOW THRU	\$3,355,000	\$3,525,651	\$3,712,942
TITLE VI PART B FIVE YEAR OLD	\$20,161	\$11,664	\$12,332
WY BRIDGES GRANT	\$2,236,000	\$2,499,323	\$0
U.W. CACG GRANT	\$39,080	\$39,080	\$39,080
	7,-00	+,	ψ00,000
TOTAL ESTIMATED GRANTS	\$18,258,809	\$18,300,036	\$12,643,884

## **MAJOR MAINTENANCE FUND**

	2015-2016 ACTUAL	2016-2017 ESTIMATED	2017-2018 BUDGET
FUND BALANCE 7/1	\$7,608,159	\$8,187,634	\$8,703,121
REVENUE			
LOCAL 81000 STATE 83000	\$16,888 \$7,740,503	\$50,556 \$7,139,554	\$50,000 \$7,865,022
TOTAL REVENUE	\$7,757,391	\$7,190,110	\$7,803,022 \$7,915,022
EXPENDITURE	<del></del>		
MAJOR MAINTENANCE MAJOR MAINTENANCE - PODER	\$6,857,916 \$320,000	\$6,674,623 \$0	\$16,618,143 \$0
TOTAL EXPENDITURE	\$7,177,916	\$6,674,623	\$16,618,143
ESTIMATED ENDING BALANCE 6/30	\$8,187,634	\$8,703,121	\$0

## **CAPITAL PROJECT FUND**

	2015-2016 ACTUAL	2016-2017 ESTIMATED	2017-2018 BUDGET
FUND BALANCE 7/1	(\$1,741,215)	(\$415,543)	\$0
REVENUE			
LOCAL 81000	\$0	\$4,026	\$0
STATE 83000	\$19,826,203	\$14,017,196	\$6,100,222
STATE 83000 PODER	\$0	\$320,000	\$320,000
TRANSFER IN	\$55,375	\$4,519	\$100,000
TOTAL REVENUE	\$19,881,578	\$14,345,741	\$6,520,222
EXPENDITURE			
CAPITAL FACILITIES	\$18,371,800	\$13,472,975	\$5,906,276
CAPITAL FACILITIES PODER	\$0	\$320,000	\$320,000
MAINTENANCE	\$184,106	\$137,223	\$293,946
TOTAL EXPENDITURE	\$18,555,906	\$13,930,198	\$6,520,222
ESTIMATED ENDING BALANCE 6/30	(\$415,543)	\$0	\$0

Note 1 - As additional contracts are made with the School Facilities Department, budget amendments will be made to the 2017-2018 budget to appropriate necessary funding.

### SPECIAL BUILDING FUND

	2015-2016 ACTUAL	2016-2017 ESTIMATED	2017-2018 BUDGET
FUND BALANCE 7/1	\$13,247,074	\$13,542,507	\$14,461,928
REVENUE			-
LOCAL 81000	\$165,648	\$63,059	\$48,000
STATE 83000	\$0	\$1,730,320	\$327,300
TRANSFER IN	\$1,761,775	\$1,792,402	\$4,134,610
TOTAL REVENUE	\$1,927,423	\$3,585,781	\$4,509,910

EXPENDITURE			
INSTRUCTION 1000 MAINTENANCE	\$0	\$19,941	\$170,000
	\$0	\$0	\$10,000
CAPITAL FACILITIES TRANSFER OUT	\$1,576,410	\$2,641,900	\$3,722,328
	\$55,580	\$4,519	\$100,000
TOTAL EXPENDITURE	51,631,990	\$2,666,360	\$4,002,328

ESTIMATED ENDING BALANCE 6/30	\$13,542,507	\$14,461,928	\$14,969,510
			7,000,010

Note - \$4,200,000 of the 2016-2017 ending fund balance has been reserved as District Enhancement funding for new construction projects. The budget for 2017-2018 includes a transfer of \$1,000,000 into this reserve and expenditures of \$400,000 from the reserve leaving a net balance of \$4,800,000.

Note- \$6,520,000 of the 2016-2017 ending fund balance has been reserved as funding for future needs in the areas of Music, equipment for new facilities and Career and Technical Education (CTE) program vehicles The budget for 2017-2018 includes transfers of \$44,500 into this reserve, interest income and expenditures of \$170,000 leaving a net balance of \$6,420,000.

## **NUTRITION SERVICE FUND**

	2015-2016 ACTUAL	2016-2017 ESTIMATED	2017-2018 BUDGET
ESTIMATED BEGINNING BALANCE 7/1	\$3,044,703	\$3,411,239	\$3,394,284
SALES, LUNCH, BREAKFAST & OTHER TRANSFER IN FEDERAL REIMBURSEMENT	\$1,960,533 \$1,400,000 \$3,967,977	\$1,983,763 \$1,400,000 \$4,062,956	\$2,033,588 \$1,326,122 \$4,220,925
TOTAL REVENUE	\$7,328,510	\$7,446,719	\$7,580,635
EXPENDITURE			
OPERATING COST	\$6,961,974	\$7,463,674	\$7,580,635
TOTAL EXPENDITURE	\$6,961,974	\$7,463,674	\$7,580,635
ESTIMATED ENDING BALANCE 6/30	\$3,411,239	\$3,394,284	\$3,394,284

Note - The District will contribute \$1,326,122 as a transfer to support operating costs.

An estimated 1,240,000 lunches, 463,000 breakfast, and 11,900 supper meals were served in 2016-2017.

## STUDENT ACTIVITY FUNDS

	2015-2016 ACTUAL	2016-2017 ESTIMATED	2017-2018 BUDGET
BALANCE 7/1	\$877,549	\$952,119	\$1,150,085
REVENUE	\$1,967,985	\$2,004,830	\$2,005,000
EXPENDITURES	\$1,893,415	\$1,806,864	\$1,900,000
ESTIMATED ENDING BALANCE 6/30	\$952,119	\$1,150,085	\$1,255,085

## **SCHOLARSHIP/TRUST FUNDS**

	2015-2016	2016-2017	2017-2018
	ACTUAL	ESTIMATED	BUDGET
FUND BALANCE 7/1	\$394,273	\$395,151	\$395,869
REVENUE BUDGET LOCAL 81000 DONATIONS	\$3,575	\$3,309	\$3,500
	\$897	\$159	\$500
TOTAL REVENUE	\$4,472	\$3,468	\$4,000

EXPENDITURE BUDGET			
NON-INSTRUCTIONAL SERVICES 4000	\$3,594	\$2,750	\$3,500
TOTAL EXPENDITURE	\$3,594	\$2,750	\$3,500

ESTIMATED ENDING BALANCE 6/30	\$395,151	\$395,869	\$396,369

Note: Trust Fund includes monies given to the District with restrictions governing their use.

The District acts as the agent. Most of the funds are used for scholarships and grants for needy students.

## **HEALTH INCENTIVE RESTRICTED FUND**

	2015-2016 ACTUAL	2016-2017 ESTIMATED	2017-2018 BUDGET
FUND BALANCE 7/1	\$0	\$0	\$4,534,500
REVENUE BUDGET LOCAL 8100 TRASFER 8500	\$0 \$0	\$0 \$4,534,500	\$18,000 \$1,500,000
TOTAL REVENUE	\$0	\$4,534,500	\$1,518,000

EXPENDITURE BUDGET			
NON-INSTRUCTIONAL SERVICES 4000	\$0	\$0	\$1,200,000
TOTAL EXPENDITURE	\$0	\$0	\$1,200,000

ESTIMATED ENDING BALANCE 6/30	\$0	\$4 534 500	\$4,852,500
	ΨΟ	Ψ+,55+,500	Ψ4,032,300

## OTHER EMPLOYEE BENEFIT TRUST FUND

	2015-2016 ACTUAL	2016-2017 ESTIMATED	2017-2018 BUDGET
FUND BALANCE 7/1	\$794,398	\$652,404	\$442,478
REVENUE BUDGET			
LOCAL 81000	\$2,543	\$2,074	\$1,950
TOTAL REVENUE	\$2,543	\$2,074	\$1,950
EXPENDITURE BUDGET			
NON-INSTRUCTIONAL SERVICES 4000	\$144,537	\$212,000	\$212,000
TOTAL EXPENDITURE	\$144,537	\$212,000	\$212,000
ESTIMATED ENDING BALANCE 6/30	\$652,404	\$442,478	\$232,428