

# Lewisville Preliminary Budget FY 2016-2017





# MEMORANDUM

**TO:** Rudy Durham, Mayor  
Mayor Pro Tem T J Gilmore  
Deputy Mayor Pro Tem Leroy Vaughn  
Councilman R Neil Ferguson  
Councilman Brent Daniels  
Councilman Brandon Jones

**FROM:** Donna Barron, City Manager

**DATE:** July 17, 2016

**SUBJECT:** PRELIMINARY BUDGET RECOMMENDATIONS FOR FY 2016-17

The preliminary budget for FY 2016-17 is submitted in accordance with Section 9.02 of the City Charter. As usual it is preliminary because we will not have a certified roll from the Denton Central Appraisal District (DCAD) until July 25, 2016. Final property tax rates and final revenues cannot be determined until the tax roll is available. An additional memorandum will be distributed once that information has been received.

## Overview of Funds

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Lewisville's budget is comprised of 27 operating funds and 3 capital improvement funds, each segregated according to Federal, State, or City charter requirements. Funds are divided into three categories: Operating (both major and other), Internal Service and Capital Improvements. All funds are appropriated, as required by City Charter.

Operating funds originate from direct revenue sources, such as taxes, charges for service, grants, or fines, which are used to provide direct service or improvements to the community.

Internal service funds derive revenue from internal charges and provide indirect, or ancillary, services to the community.

Capital improvement funds derive their revenue from bond sales, cash transfers from operating funds, and intergovernmental revenue. These revenues pay for capital projects such as roadway resurfacing, new roadway construction, water and sewer line replacement, park improvements, building construction and technology improvements.

**Operating Funds (Major)**

**General Fund**

**Utility Fund**

**G.O. Debt Service Fund**

**Internal Service Funds**

OPEB Liability Trust Fund

Health Insurance Fund

Insurance Risk Fund

Maintenance & Replacement Fund

**Operating Funds (Other)**

Recreation Activity Fund

TIRZ Fund #1

TIRZ Fund #2

4B Sales Tax Fund

Hotel / Tax Fund

Grant Fund

CDBG Grant Fund

Waters Ridge PID Fund

LEOSE Fund

Court Security Fund

Court Technology Fund

Community Activities Fund

Police Forfeitures Fund (State)

Police Forfeitures Fund (Federal)

Fire & Police Training Fund

Juvenile Case Manager Fund

PEG Programming Fund

Crime Control/Prevention District

Fire Services District

2025 Implementation/Incentives Fund

**Capital Improvement Funds**

General Capital Projects

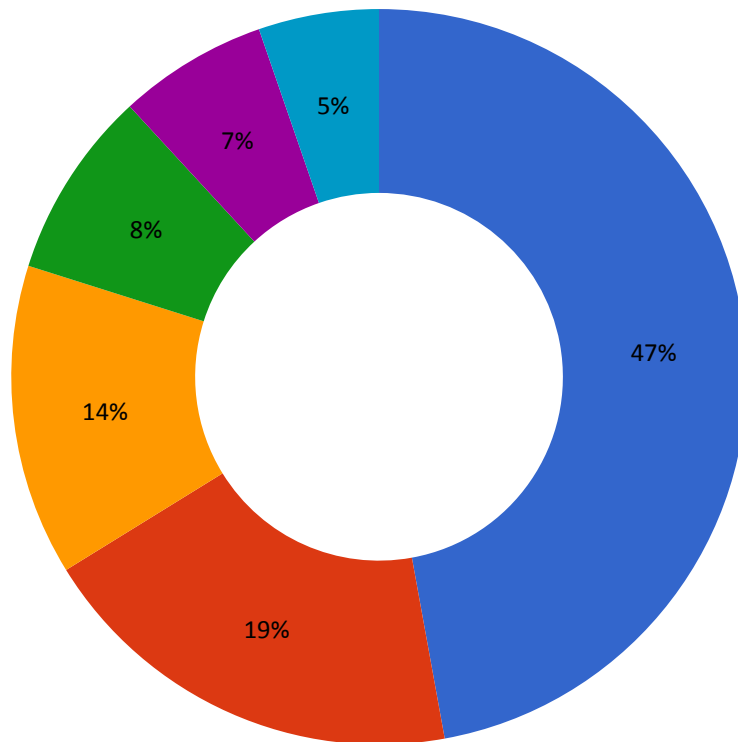
Utility Capital Projects

Other Capital Projects

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As the following chart reflects, the General Fund is where most of the City's expenditures are allocated at 47%. The second largest fund is the Utility Fund, where 19% of the city's resources are allocated. These two funds will have the most detail in this budget overview. However, each of the 27 funds will be covered in some level of detail on the following pages.





■ General Fund     
 ■ Water & Sewer Fund     
 ■ Other Funds  
■ Debt Service Fund     
 ■ Health Benefit Trust Fund     
 ■ LPLDC (4B) Fund

## GENERAL FUND

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The General Fund is the largest operating fund of the City and provides most of the basic administrative and governmental services to the City. The major revenues that support this fund include property and sales taxes, other taxes, licenses and permit fees, intergovernmental revenues, charges for service, culture and recreation fees, fines and forfeitures, and interest and miscellaneous income. These sources support all general government activities, including public safety, neighborhood services, administrative services, finance, development services, parks and leisure services, and public infrastructure maintenance.

# REVENUES

## General Fund Current Year Revenues (FY 15-16)

General Fund revenue is anticipated to be higher than budget by \$10.3M, just over 14%. This increase is due to a \$7,608,463 payback from tax notes issued in June for the Public Safety radio system, as well as sales tax collections coming in higher than anticipated. A reimbursement resolution was adopted in October 2015 to allow this payback so that the digital upgrade to the system could take place earlier. Actual sales tax receipts so far this fiscal year are ahead of last year's receipts by approximately 5%. However, due to uncertainty regarding construction impacts along I-35, the mid-year sales tax estimate was held flat with last year's actual collected amount. *It is important to note that although we are holding the estimate flat with last year's actual, the \$25.2M estimate is actually an increase from the FY 2015-16 original budget amount of \$23.5M (\$1.7M increase).* If the trend this fiscal year does remain above last year's collections, the additional revenue will flow to fund balance and thereby increase General Fund reserves.

Property tax is already at 99% collected for the year. Other revenue outpacing projections include revenue related to building/code permits and fees – anticipated to end the year over original budget projections by approximately \$503,000 due to building activity that has taken place so far this year.

Overall, as stated above, General Fund revenue is projected to come in ahead of budget by over \$10.3M

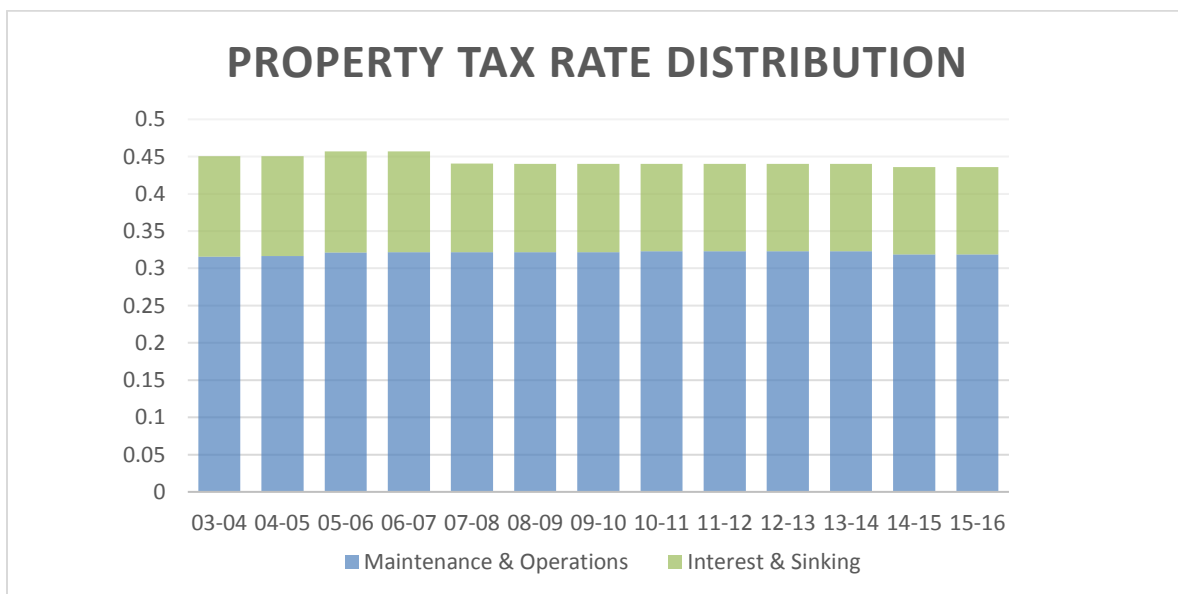
## General Fund FY 2016-17 Revenues

Projected FY 2016-17 budget revenue is \$79,055,222 which is \$4,680,339 (6.3%) more than last year's original budget. As mentioned above and reflected in the following chart, the primary driver of the increase is in the sales tax category, which is projected to be up 7.9% or \$1.85M.

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>31,072,848</b>	<b>31,491,275</b>	<b>31,643,561</b>	<b>29,873,489</b>	<b>36,571,222</b>	<b>36,571,222</b>	<b>33,312,238</b>
<b>REVENUES</b>							
Taxes	50,753,543	53,801,075	56,980,740	56,994,617	44,439,224	58,695,760	58,992,322
Licenses & Permits	1,910,433	1,818,744	2,171,011	1,390,491	1,610,529	1,725,047	1,740,957
Intergovernmental Revenues	259,883	359,806	268,871	263,335	140,061	268,454	317,001
Charges for Services	6,365,053	6,615,737	7,627,823	6,937,046	5,834,549	7,533,263	8,193,120
Culture and Recreation Revenues	1,223,524	1,223,963	1,028,354	1,191,600	682,433	1,247,195	1,251,050
Investment Earnings and Contributions	50,848	78,522	188,351	74,806	24,445	100,578	100,578
Fines, Forfeitures and other Court Fees	3,066,077	3,205,334	3,014,367	3,103,211	2,216,612	3,097,141	3,115,382
Other Financing Sources	530,476	615,310	686,726	520,923	223,909	582,925	1,426,335
Transfers In	3,936,466	3,898,606	3,894,871	3,898,854	3,300,348	11,472,317	3,918,477
<b>Total Revenues</b>	<b>68,096,304</b>	<b>71,617,096</b>	<b>75,861,113</b>	<b>74,374,883</b>	<b>58,472,109</b>	<b>84,722,680</b>	<b>79,055,222</b>
<b>Total Resources</b>	<b>99,169,152</b>	<b>103,108,371</b>	<b>107,504,674</b>	<b>104,248,372</b>	<b>95,043,331</b>	<b>121,293,902</b>	<b>112,367,460</b>

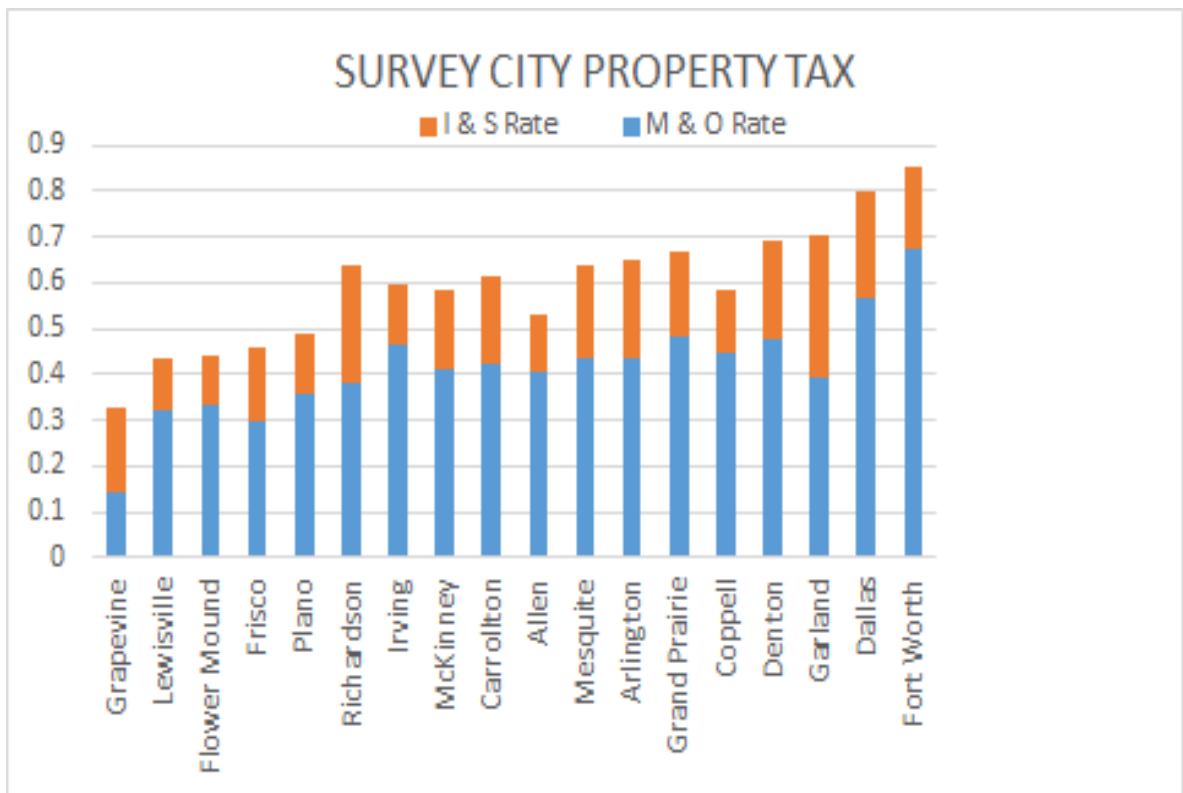
As a category, “tax based” revenues for Preliminary FY 2016-17 have been set at a total of \$58.992M or \$1.99M more than the FY 2015-16 budget. These revenues account for 75% of the adopted budget as compared to 77% for last year’s budget.

Tax Rate Comparisons:



As the previous chart reflects, the City of Lewisville has historically maintained a fairly level tax rate. It was 45 cents in 2005-06 and in 2006-07. In 2007-08 it was decreased to .44021 where it remained until 2014-15. Council decreased the overall tax rate in FY 2014-15 to .436086 where it has remained.

By comparing city taxes only, Lewisville ranks favorably among surrounding municipalities. As indicated on the following chart, based on FY 2015-16 adopted tax rates, Lewisville ranks second in lowest tax rates among its survey cities. The debt rate has been able to be reduced by the growth in taxable assessed value. However, as was communicated to the residents in relation to the recent G O Bond election, the debt rate will likely start increasing with a planned \$15.3M bond sale in FY 2016-17 and a \$35M bond sale planned for FY 17-18.



■ **Sales Tax**

Sales tax revenue for FY 2016-17 is projected at \$25.3 million or \$1.85M more than the FY 2015-16 budget of \$23.5 million. This estimate represents an upward trend in sales tax which, if continued, will result in the highest collection amount ever experienced by the City. Sales tax revenue has been somewhat volatile the past five or so years. However, the trend last fiscal year and so far this fiscal year has been positive.



Pursuant to Council policy, the sales tax projected for FY 2016-17 should be no more than the estimate for the current year. The mid-year estimate of \$25.184 million was increased slightly following a review of the June allocation from the State Comptroller. It is anticipated that we will now end the year at \$25.3M. This is a conservative estimate for year-end and is used as the base number for FY 2016-17. Local sales tax rates cannot exceed 2%. The following is the breakdown of the total 8.25% sales tax charged on applicable goods and services sold within Lewisville’s geographical boundaries:

<b>Entity</b>	<b>Rate</b>
<b>City of Lewisville (General Fund)</b>	<b>1.00%</b>
<b>Crime Control</b>	<b>0.125%</b>
<b>Fire Services</b>	<b>0.125%</b>
<b>City of Lewisville (4B Fund)</b>	<b>0.25%</b>
<b>Denton Co. Trans. Authority</b>	<b>0.50%</b>
<b>State of Texas</b>	<b>6.25%</b>
<b>Total</b>	<b>8.25%</b>

Management policy has been to weigh the contribution of sales tax within the context of total revenue. The overextension of City resources is avoided by informally directing surplus sales tax collections to support one-time expenditures, such as capital projects and new vehicle and equipment purchases. This policy limits the portion of the budget funded by the sales tax to roughly 33% and will continue limiting overall dependence on the sales tax for operating purposes. For FY 2017, budgeted sales tax revenue equates to 32% of all budgeted general fund revenue.

Under the Strategic Partnership Agreement with Denton County Fresh Water Supply Districts sales tax is also collected in the district at a rate of 7.5%. For FY 2016-17, we are assuming that \$62,421 will be received under the 1% rate (4B sales tax is also collected). Remember that the bulk of the sales tax collected in the district first pays for the District’s Fire and Police Service contract. The balance is then split 50/50. The SPA annexation boundaries are currently being reviewed to take into account new retail and office development. Both the districts and the City will approve this expansion which should take place before fiscal year end.

Licenses and Permits

This category is comprised mainly of building and development related permitting and is forecast at \$1.725M for the 2015-16 budget year compared to the \$1.390M originally budgeted for FY 2015-16. The estimate is always based on known building related activity that is in process. The

adjusted budget projection for 2015-16 is an increase of \$335K due to additional building related activity occurring so far this fiscal year. For FY 2016-17, \$1.74M has been budgeted, again based only on known building activity anticipated to occur. The revenue accounts in this category are listed on the following page.

	<b>FY 2012- 2013 ACTUAL</b>	<b>FY 2013- 2014 ACTUAL</b>	<b>FY 2014- 2015 ACTUAL</b>	<b>FY 2015- 2016 ORIGINAL BUDGET</b>	<b>FY 2015- 2016 REVISED</b>	<b>FY 2016- 2017 PROPOSED BUDGET</b>
Licenses & Permits	1,910,433	1,818,744	2,171,011	1,390,491	1,725,047	1,740,957
101.07.110.3280 - Abandoned Vehicle Tow/Auction	18,592	8,850	7,935	8,200	8,200	8,392
101.11.390.3230 - Fire Prevention Permits	58,557	69,951	86,770	50,000	78,360	55,000
101.11.390.3231 - Fire Occupancy Inspections	154,709	185,687	147,734	165,000	165,000	165,000
101.11.390.3232 - Multi-Family Inspections	133,425	140,854	140,229	140,000	140,000	-
101.11.390.3233 - Natural Gas Well Permits	-	10,000	-	-	-	-
101.11.390.3234 - Annual Gas Well Inspections	3,900	4,875	3,900	4,875	5,850	4,387
101.11.390.3225 - Gas Well ROW Usage Licenses	80,000	80,000	80,000	80,000	80,000	80,000
101.11.395.3240 - Health Services Permits	135,220	135,338	135,010	135,500	135,500	207,500
101.11.395.3241 - Food Handlers Permits	63,100	58,080	59,750	61,660	61,660	-
101.11.395.3260 - Animal Services	45,619	64,231	81,194	82,284	90,784	83,106
101.12.121.3228 - Alarm Billings	349,604	372,770	365,248	368,472	368,472	385,000
101.15.161.3250 - Zoning/ZBOA/Subdivision Licenses	18,907	32,051	52,459	45,000	45,000	50,000
101.40.380.3210 - Licenses	34,880	32,800	35,280	25,000	34,040	25,000
101.40.380.3220 - Building Permits	709,365	523,073	854,186	136,000	420,248	431,442
101.40.380.3221 - Mechanical Permits	13,748	14,943	14,047	15,000	15,000	14,663
101.40.380.3222 - Electrical Permits	7,324	12,077	10,420	10,000	10,000	10,832
101.40.380.3223 - Plumbing Permits	34,621	31,564	39,276	30,000	31,571	33,613
101.40.380.3224 - Fence Permits	32,311	25,175	22,057	20,000	20,000	22,410
101.40.380.3225 - Sign Permits	12,826	12,808	11,831	10,000	10,000	11,546
101.40.380.3226 - Garage Sale Permits	3,728	3,618	2,940	3,000	3,000	3,816
101.40.380.3227 - Kiosk Sign Permits	-	-	275	-	-	-
101.40.380.3232 - Multi-Family Inspections	-	-	-	-	-	146,750
101.40.380.3270 - Special Events Permits	-	-	20,471	500	2,362	2,500

■ **Building and Related Permits**

An increase of \$295K, from the original FY 2015-16 budget, is estimated for FY 2016-17 in building permit revenue. Staff is projecting an increase in the number of projects "in the pipeline" as well as renovation projects.

Charges for Services

This category is a large diverse one including commercial garbage fees, host fees, contract revenues, items for sale, etc. and is projected for FY 2016-17 at \$8.193M compared to the FY 2015-16 budget of \$6.937M (\$1.2M/ 18% increase).

■ **Castle Hills Police and Fire Charges for Service**

The current FY 2015-16 contract amount is included for Castle Hills Police and Fire charges for services for FY 2016-17. Staff is working on the new contract amounts with Castle Hills currently and these numbers will be adjusted once the new contract is agreed upon. Due to an increase in calls for service, this contract is projected to increase approximately 25% with an estimated charge of \$916,000.

■ **Landfill Host Fees, Commercial Refuse, and Equalization Fees**

Commercial refuse is anticipated to increase \$195,701 based on trend in collections applied to the current rate structure. Host fees from all three landfills are anticipated to increase \$512,959. Within this, the newly budgeted Camelot/Farmers Branch landfill host fee of \$350,000 is being set aside to use for one-time expenditures. In addition, an on-going Equalization fee from Farmers Branch in the amount of \$93,000 is being collected and has been incorporated into the operating budget for FY 2016-17.

■ **Health Services Permits**

Health Services Permits is budgeted at an increase of \$72,000 based on a review of the current fees charged which reflects the need to increase the charge to reflect current actual cost of providing the service as well as to be in line with other city's fees.

■ **Plan Review Fees**

Plan review fees are budgeted at an increase of \$165,721 at \$215,721 based on known projects in the pipeline. This amount is in-line with actuals received in the following three years.

■ **Ambulance Fees**

Ambulance fees are budgeted at an increase of \$197,693 from the FY 2015-16 original budget based on actuals received in the prior three years and the YTD collections.

■ **Birth and Death Records**

Funding for birth and death records (\$21,514) has been eliminated for the FY 2016-17 budget as this responsibility has been transferred to Denton County.

■ **Food Handlers Permits**

For FY 2016-17, revenue related to food handler's permits (\$61,660) has been eliminated due to a change in state law which no longer allows cities to charge this fee.

### Culture and Recreation Fees

Recreation fees are estimated at \$1,247,195 for FY 2015-16. For FY 2016-17, staff has estimated all lines at \$1,251,050.

- Park Entrance Fees related to LLELA are shown at \$100,000 for FY 2016-17. This revenue source was not budgeted in FY 2015-16 as the City had not taken over gate operations of LLELA at that time. This funding will only be used for LLELA operations.
- Campground rentals and Lake Park golf course revenue are anticipated to decrease from current projections for FY 2016-17 (by a total of \$48,000 (14%) based on trend in actuals received and current YTD activity. All other Parks and Recreation revenue line items are anticipated to remain at current budget levels, however, the impact of the recent flooding may reduce revenue estimates prior to year-end, depending on rain/sunshine this summer.
- MCL Grand  
Also included in the Culture and Recreation category is a portion of the MCL Grand revenue. For FY 2016-17, \$60,000 is included for MCL Grand facility rentals. Additional rental revenue beyond this amount is budgeted in the Community Activities fund to offset expenditures in that fund for the MCL. Currently, the MCL Grand is covering their expenses at 49% (not factoring in one-time expenses approved for FY 16-17).

### Fines and Forfeitures

This category consists primarily of Court Fines and Warrant Fees, although Library Fines are also included. The FY 2015-16 budget was \$3,103,211 and is forecast to end the year at \$3,097,141.

For FY 2016-17, this category is budgeted at \$3,115,382, an increase from 2015-16 original budget of \$3,103,211 (\$12,171), relatively flat.

- Court fines and warrant revenue tend to be subject to the staffing levels in the Traffic Division in PD, as well as successful collection efforts. Turnover in PD and the difficulty in being able to timely fill police officer positions can have impacts here.
- Court fines and warrant fees account for 85% of all revenue in this category. We continue to be very dependent on traffic fines which generate the equivalent of approximately four cents of property tax, although this is not unusual for cities our size. This is one of the reasons that programs such as the "Scofflaw" statute can be critical to the finances of the City and the taxpayer by protecting both from undesirable tax hikes or service cuts.

### Intergovernmental Revenues

Lewisville Independent School District (LISD) covers 50% of the costs of School Resource Officers (\$312,001). The remaining revenue is received from the Texas Crime Victims Compensation Reimbursement program (\$5,000).



### Transfers In

This category includes general fund interest, the “general and administrative” charge to the Utility Fund, transfers from the CIP, 4B, Court Technology, Court Security, Crime Control and Fire Services funds for general fund based services.

The FY 2015-16 budget for the whole category was \$3.898M. The FY 2016-17 projection is \$3.918M (\$20K increase). This increase is the result of increased water and sewer revenue projections which change the franchise and payment in lieu of taxes payments. The transfer in from the Juvenile Case Manager Fund (\$17,438) has been discontinued due to state law interpretation of what can be paid for out of this funding source.

### Other Financing Sources

This category encompasses revenue sources that cannot logically be placed in another category such as abandoned property, auction item revenue, etc. For FY 2016-17, this category includes a transfer in from the TIRZ #2 fund as repayment for \$1M of the \$2.4M loan from the General Fund to pay for the Riverside Road Bridge. The TIRZ #2 will repay the remaining \$1.4M as the funding accumulates in that fund.

### General Fund Fee Modifications

For FY 2016-17, the entire fee schedule was reviewed as part of the budget preparation process. Fee changes will be discussed during the budget workshop. The only fee modification reflected in the base budget for FY 2016-17 is the Health Services Fee, as discussed previously in this memo.

### General Fund Revenue Summary

As always, many of the estimates for FY 2016-17 are highly dependent on the overall national economy as well as local economic activity in Lewisville. This is particularly true of the sales tax and development fees.

Reflecting this situation is the split between property tax, sales tax, and “other” revenue. As directed by City Council, we strive for a diversified structure and an approximate 1/3 split between each of these categories. You will also recall several years ago when sales tax dominated this picture at 42%. We successfully reversed this over reliance on sales tax and in the base budget our splits are: property tax 33%, sales tax 32%, and “other” 35%. The “Other” category of revenue has been slowly increasing each year since FY 1999-00 when it was 31%.

# Expenditures

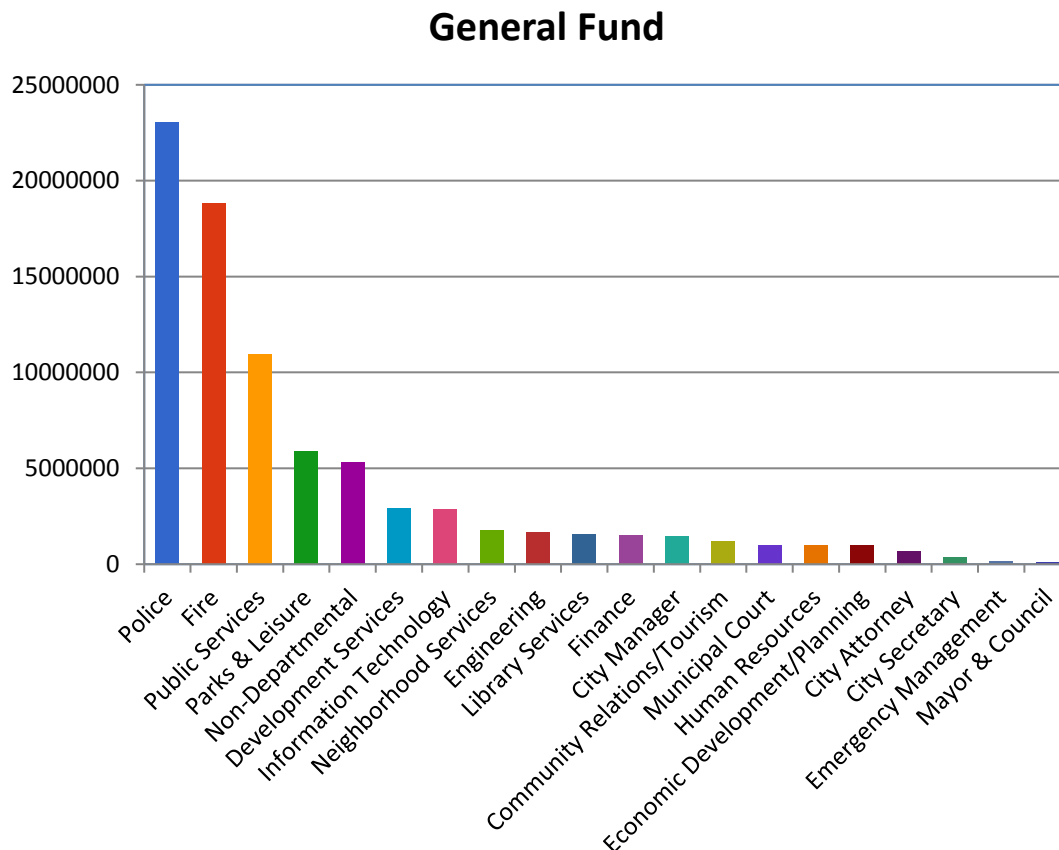
## General Fund Current Year Expenditures

Operating expenditures in the General Fund are estimated to be below the original budget level by \$697,865 by the end of the fiscal year. Routine salary savings are anticipated in the major departments such as Police and Public Services which help bring the overall expenditure total below budget levels.

As a reminder, a supplemental appropriation out of General Fund reserves in the amount of \$1.6M was done at mid-year to re-appropriate funding to the bank renovation capital project. The original funding for this renovation was utilized to pay for the emergency storm sewer repair needed in the Water Oaks subdivision earlier this fiscal year (total cost was over \$2.2M).

## General Fund FY 2016-17 Expenditures

The General Fund base operating budget for FY 2016-17 totals \$79,705,222 compared to the budgeted amount of \$74,374,883 in FY 2015-16. This is an increase of \$4.680M. Following is a chart reflecting projected expenditures by department.



### Streets/Signal/Drainage Capital Improvement Program

The Annual PAYGO Streets/Signal/Drainage capital improvement program for FY 2016-17 has been budgeted within the operating fund (Public Services) at \$4,362,901 (an increase of \$600,000 from last year's amount of \$3,762,901). The program components are \$1.8M for concrete street rehab, \$330,000 for asphalt maintenance, \$747,000 for sidewalk maintenance, \$300,000 for screening wall maintenance, \$400,000 for neighborhood rehab, \$170,000 for alley rehab, and \$365,901 for traffic improvements. In addition, \$100,000 is on the unfunded list for Council consideration for additional pavement repairs. This funding will help address complaint based pavement issues that are not part of larger scheduled rehabilitation projects. The \$600,000 increase in the base budget for concrete street rehab will also enable additional repairs to sidewalks throughout the City to be done as these are completed when streets are rehabbed.

A follow-up citizen survey was conducted in May of 2016 to better understand the low satisfaction ratings received by code enforcement in the 2015 survey. The follow-up survey shows that residents are generally satisfied with the work of the code enforcement team but are very concerned about sidewalk maintenance. While a focus has been placed on bringing sidewalks into ADA compliance, general neighborhood sidewalks may need additional focus along with education concerning what approach the City is taking.

### Organizational Changes

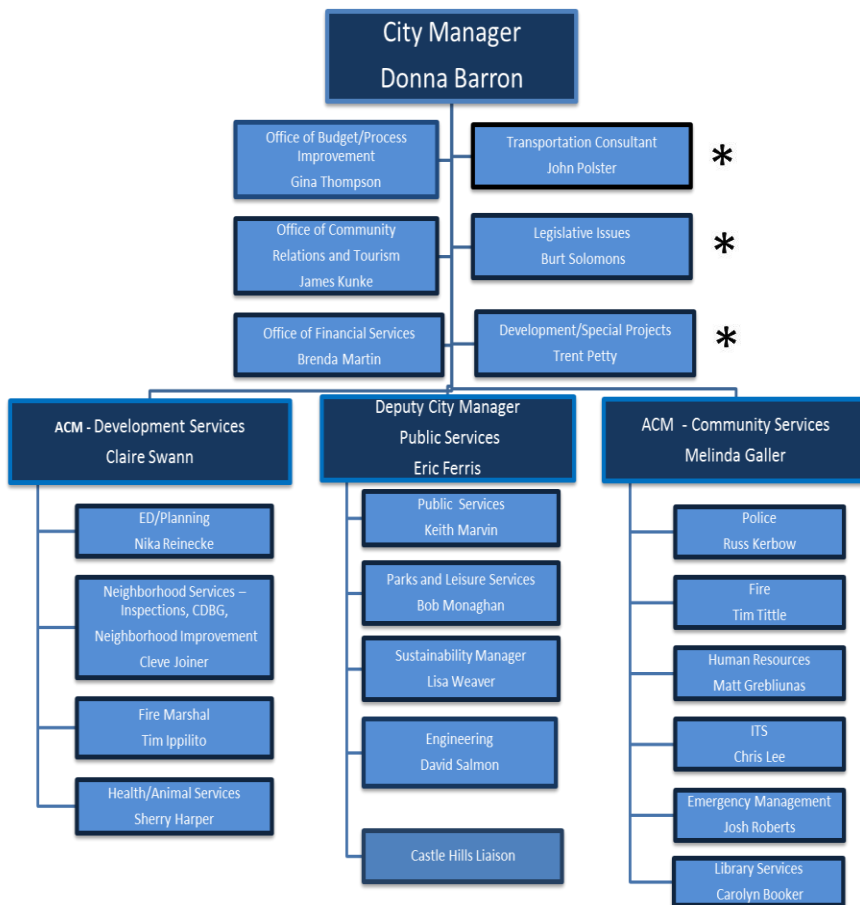
There were 763 total positions in the FY 2015-16 adopted budget. An additional School Resource Officer funded by LISD was added at mid-year for the new Learning Center on Edmonds Lane (which is considered a school for students at-risk). The FY 2016-17 budget includes this position funded 50% by the City of Lewisville and 50% by LISD. In addition, two part-time clerks were converted to a full-time clerk position that is shared by the City Secretary and Human Resources Department. These two positions increased the number of total positions to 765 in the FY 2015-16 revised budget.

The follow-up citizen survey mentioned earlier showed that most areas of the City are receiving satisfaction ratings in the 60<sup>th</sup> percentile related to general appearance. Staff would prefer to see these ratings in the 80-90<sup>th</sup> percentile range. Certainly the appearance of medians has a major impact on overall City appearance. For this reason, City Management requested that Parks and Leisure Services put together a program to enhance the appearance of existing medians. For FY 2016-2017 the Parks and Leisure Services department requested funding for an expanded mowing contract to include 172 acres of park land. The enhancement package also includes a herbicide program and additional water which is itemized later in this memo.

As an offset, the department is eliminating a maintenance worker position and seeking the reclassification of a crew leader position to a foreman to better manage the expanded mowing contract. With the elimination of the maintenance worker (through attrition) and the addition of 7 full time positions (listed below), the City will have a total of 771 authorized full time positions.

Following are the new positions budgeted within the overall City base budget. (Positions are detailed in the respective Fund discussions of funded action steps in this budget memo).

- **\$111,322** Civil Engineer
- **\$123,330** Economic Development Manager
- **\$73,245** Planner
- **\$90,030** Sustainability Specialist
- **\$46,273** Library Assistant
- **\$80,435** Bi-lingual Librarian
- **95,059** Human Resources Coordinator (also includes reclassification of Benefits Coordinator to HR Director to complete organization restructuring)



\* Consultants included in base budget



### Increasing Operating or CIP Driven Costs in Base Budget

The largest increase in operating costs is seen in salary and benefits related to the health plan and the compensation plan. The adjustments include a 3% merit increase for general government, 3.3% market adjustment for police officers and a 3.4% adjustment for firefighters and varying rank to rank market matches for other public safety positions, and public safety step increases. In addition, the General Government pay plans are being adjusted an average 2.3%. Only the general government employees whose salaries fall below the new minimum will be adjusted. This year a market comparison and pay plan analysis was completed on the broadband pay plans (Executive/Director/Manager) to evaluate both external and internal equity issues. This analysis has not been conducted in a number of years which allows these salaries to begin to lag behind market and makes recruitment difficult as many of our tenured managers and staff retire. As a result of this analysis, adjustments to eleven director and manager positions are included averaging 7%. Staff plans to conduct this analysis every 3 years going forward to better maintain market equity.

In addition, the Department of Labor changed the regulations governing which executive, administrative, and professional employees were entitled to the Fair Labor Standards Act's minimum wage and overtime pay protections. The minimum salary requirements were increased from \$455 per week to \$913 per week effective December 1, 2016. This change will require many positions that have previously been exempt from overtime to be paid overtime for all hours worked over 40 per week. The Human Resources Department reviewed all the impacted positions and made recommended adjustments to certain positions that frequently exceeded 40 hours a week. The cost to the General Fund was \$38,391; however, that cost is offset by the avoidance of additional funding for overtime which would have been required without the adjustment.

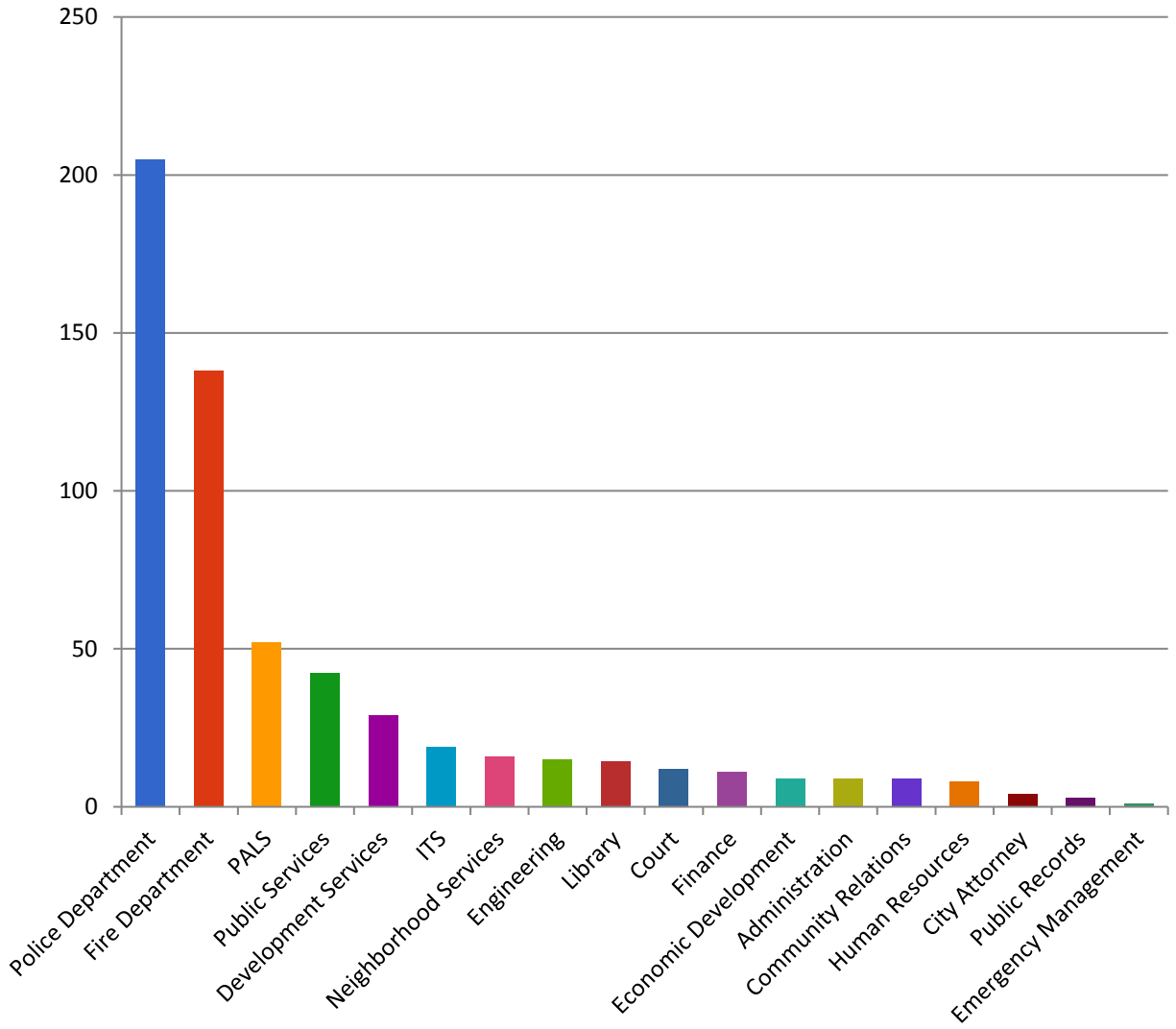
These changes, as well as increases to the number of employees added within the last couple of years, increases the cost of the compensation plan to \$1,461,981 in the General Fund (compared to \$1,028,847 last fiscal year).

In addition, health insurance increased \$1,182,581 in the General Fund due to increasing the internal payment rate (the per employee rate charged to the departments to fund the employer share of the claims and administrative cost) from \$10,353 per employee to \$12,353 based on claims trends. Information is included in the Health Fund Analysis providing a detailed explanation for this 19.2% increase to the City's internal rate.

The TMRS contribution rate increased from 16.27% in 2016 to 16.55% effective January 1, 2017. A blended rate is used for budget purposes since the rate increase occurs on the calendar year as opposed to the fiscal year. The blended rate included in the budget is 16.48%.

Following is a chart showing General Fund only employees by department:

## General Fund Employees by Department



### **Funded program changes**

Decisions related to packages included in the base budget are reflective of the 2025 Plan, City Council Retreat Direction, and City Council priorities. The 2025 Plan incorporates other plans including the Green Centerpiece Master Strategy, Marketing Plan (Cooksey), I-35 Overlay District, and others. In addition, staff has developed an Infrastructure Report Card system to make sure we are properly investing in our infrastructure. This system was provided to City Council at an earlier workshop.

**City Manager**

**Sustainability Specialist Position (#1584)**

Addition of a Sustainability Specialist to the Office of Sustainability. This position will be funded in place of the current contract employee used to assist with sustainability efforts city-wide. Moving from a contract to a City employee will help ensure succession planning for the future.

<b>One-Time</b>	<b>On-Going</b>
<b>\$26,696</b>	<b>\$63,334</b>

**Values Refresh Consultant (#1621)**

The City of Lewisville wishes to reevaluate, refine, and reengage its staff around the core values that will guide the organization into the future. It is envisioned that this process will be implemented in a manner that accomplishes the following goals:

- Reconfirms and updates the organization’s core values to ensure that they support the City’s long-term vision
- Achieves organizational understanding and support for the values, and
- Identifies, refines, and where necessary, creates organizational processes that support the values.

<b>One-Time</b>	<b>On-Going</b>
<b>\$32,000</b>	<b>-</b>

**Cell Phone Allowance (#1637)**

Provide an iPhone or Cell Phone Allowance to all Managers and Directors. As new managers and directors have been hired from the outside, requests have been made for equity with what was provided in other cities. A market comparison showed Lewisville as the only city not providing either a smart phone allowance or a smart phone.

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$30,820</b>

**Reclassification of Budget and Research Analyst to Budget and Research Coordinator (#1679)**

Reclassify the Analyst position to a Coordinator position. This change will help the Strategic Services Director by providing a higher level of support to the budget process and provides a back-up to this critical position.

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$18,377</b>

**City Secretary**

**Code Book Supplement Updates (#1625)**

This will allow for an additional Code Book Supplement Update. Due to the increased number of ordinances (and exhibits) needing added to the Code Book, this cost of supplements has increased. This is expanded amount will allow for at least one additional update per fiscal year.

<b>One-Time</b>	<b>On-Going</b>
-	<b>\$6,000</b>

**Board/Commission Appreciation Event (#1626)**

Due to an increased number of members attending the Board/Commission Appreciation Event, it is requested that funding for this event be increased. This will allow for some type of small token of appreciation be given, while providing an appropriate meal and entertainment to thank the numerous volunteers for their service to the City of Lewisville.

<b>One-Time</b>	<b>On-Going</b>
-	<b>\$3,000</b>

**Community Relations/Tourism**

**NLN Marketing (#1700)**

Marketing of Neighbors Leading Neighbors program

<b>One-Time</b>	<b>On-Going</b>
-	<b>\$5,000</b>

**Additional Part-time Theater Attendant Hours (#1653)**

As Old Town undergoes a transition to a more active, vibrant neighborhood, various people have been noticed loitering around the entrance to the building or even entering the facility late in the evening around the time staff is attempting to shut down operations for the day. In the interest of safety, staff has begun, whenever possible, having two staff members for the daily close. To address this, we propose adding 1/2 FTE in funding for additional Part-time Theater Attendant hours.

A majority of this action step is funded in the Community Activities Fund.

<b>One-Time</b>	<b>On-Going</b>
-	<b>\$880</b>



**Old Town Visitor Marketing Plan (#1620)**

The addition of multiple Old Town attractions and restaurants creates an opportunity to develop a marketing plan designed to draw regional visitors to Old Town Lewisville. A successful marketing effort would increase visitor traffic in Old Town, which would support both current and potential new attractions, restaurants and retailers. Development of an Old Town Visitor Marketing Plan will enhance visitor outreach efforts.

This proposal would implement recommendations of the Lewisville 2025 “Old Town” Big Move, and was verbally supported by City Council at the 2016 Planning Retreat.

<b>One-Time</b>	<b>On-Going</b>
-	\$25,000

**MCL Grand Technology Upgrades (#1659)**

The technology upgrades recommended here will make the MCL Grand and Wayne Ferguson Plaza more competitive with other similar facilities in the market and will enhance efficiency of operations, improving the performance of staff in delivering services to the community. Business clients and arts clients alike have requested reliable, secure network access. Installation of a dedicated hard-wire network access for clients is needed. In addition, a scanner is needed to move towards a paperless office, additional licenses for Fastbook and VectorWorks are needed, and touch screen monitors are needed to improve theater lighting controls.

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\$27,190	-
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**LLELA Marketing Package (#1628)**

The Green Centerpiece Master Strategic has action steps focused on the regional and national marketing of LLELA. These requested funds include local and regional paid advertising, printing of marketing materials for distribution, and professional design services to create eye-catching ads and materials.

\$20,000 in current LLELA funding in the PALS Department is being re-allocated to Community Relations/Tourism for a total of \$34,385 for marketing.

<b>One-Time</b>	<b>On-Going</b>
-	\$14,385

**MCL Grand Client Services Package (#1644)**

This action step is in response to customer requests for specific items which need to be added to our inventory of equipment including a portable bar, warming trays and "pipe and drape", to be used as backdrop or masking for meetings, ceremonies and events. In addition, a trainer from the International Association of Venue Managers to conduct customer service training specifically related to public assembly facilities is included. The equipment added in this package will be rented and will thus generate some revenues to offset acquisition costs.

<b>One-Time</b>	<b>On-Going</b>
<b>\$10,500</b>	<b>\$2,500</b>

**Arts Administration Internship (#1643)**

This would be a six month, 20 hours per week paid internship and would coordinate education programs, assist with marketing/publicity for MCL Grand events, assist with administration of current COL arts grants, assist with research on potential external funding sources for arts center programming and application requirements. Candidates would be recruited from current students in arts administration programs in local accredited universities.

<b>One-Time</b>	<b>On-Going</b>
-	<b>\$7,102</b>

**Economic Development/Planning**

**Entrepreneurial Center (#1704)**

Operating costs for entrepreneurial center. While the Center will not be operational a full year, these costs are reflective of 12 months utility costs and the fee paid to the DEC (\$25,000). Sponsorship revenue from Mary Kay (\$15,000) will be used to partially offset this expense.

<b>One-Time</b>	<b>On-Going</b>
-	<b>\$60,209</b>

**Planner (#1546)**

New position to assist with handling the expanded workload created by the SUP process and the emphasis on planning/development generated by the 2025 Plan.

<b>One-Time</b>	<b>On-Going</b>
<b>\$5,350</b>	<b>\$67,895</b>

**Economic Development Manager (#1545)**

A new position to handle complex issues related to economic development. This position will assist with succession planning in the future with the planned retirement of the Economic Development Director in the 2017-18 timeframe. At retirement of the incumbent, the director position will be deleted.

<b>One-Time</b>	<b>On-Going</b>
<b>\$2,670</b>	<b>\$120,660</b>

**Small Area Plans, Community Character Manual & Revisions to Land Development Codes (#1586)**

Per Council direction at the annual Retreat, the action step is to hire a consulting firm to create small area plans, engage the neighborhoods to create a community character manual, and update the Development Codes to be more in sync with the Lewisville 2025 Plan. With the addition of the Planner and ED Manager positions, this will allow the Director to focus on these two significant projects.

<b>One-Time</b>	<b>On-Going</b>
<b>\$800,000</b>	<b>-</b>

**Engineering**

**Civil Engineer (#1487)**

Additional Civil Engineer Position to manage capital projects. Additional office furniture has not been included in the action step as it may be possible to use existing, unused furniture pieces from other areas of Old Town City Hall. This position is directly related to the additional workload generated by the G O Bond program as well as the projects generated by the Stormwater Utility planned for 2017 Implementation.

<b>One-Time</b>	<b>On-Going</b>
<b>\$7,300</b>	<b>\$104,022</b>

**Finance**

**Tyler Technologies (New World) Conference - May 2017 (#1629)**

New World annual conference in October 2016. Staff plans to attend the Tyler conference which will occur in San Antonio in May 2017. The department is requesting staff participation since the conference is in Texas, which usually means an overall lower cost to attend. Cost includes five employees from Finance/Purchasing/MB.

<b>One-Time</b>	<b>On-Going</b>
<b>\$9,000</b>	-

**MuniService STAR Reporting (#1595)**

MuniServices provides sales tax data from the Comptroller's Office in a more usable format and with data "scrubbed" for better reporting and analysis.

<b>One-Time</b>	<b>On-Going</b>
-	<b>\$9,500</b>

**Fire**

**Fire Hose Replacement (#1494)**

Funding to purchase fire hose to replace old fire hose in our front line and reserve fleet.

<b>One-Time</b>	<b>On-Going</b>
<b>\$26,850</b>	-

**Professional Certifications Career Development (#1489)**

Funding is being requested to allow for members of the department to obtain Texas Commission certification courses.

<b>One-Time</b>	<b>On-Going</b>
-	<b>\$42,458</b>

**Water Thief Appliances (#1498)**

Water Thief Appliances are devices that are connected to the end of fire hose that allows firefighters to add additional attack lines while fighting a fire without having to stop the water flow. Without these devices, firefighters are required to stop the water flow before an additional line can be added.

<b>One-Time</b>	<b>On-Going</b>
<b>\$14,750</b>	-

**Forcible Entry Door Prop (#1491)**

This prop replicates many of the scenarios found in commercial properties throughout the City. Forcible entry techniques are critical in gaining access to various reinforced doors allowing for better proficiency and enhanced skills during critical emergency situations.

<b>One-Time</b>	<b>On-Going</b>
<b>\$7,850</b>	<b>-</b>

**Special Event Overtime (#1521)**

Funding to pay overtime for special events such as Western Days, Holiday at the Hall, Colorpalooza, Open House and Fire Safety Education. All departments have historically “absorbed” the additional costs associated with special events overtime. The Fire department budget can no longer absorb these costs.

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$37,269</b>

**Harden Emergency Operations Center (#1544)**

Funding requested to harden the Emergency Operations Center located at the Central Fire Station. The EOC planned for the G O Bond program will not be available until 2022.

<b>One-Time</b>	<b>On-Going</b>
<b>\$12,200</b>	<b>-</b>

**Human Resources**

**New Position/HR Coordinator and Manager Reclassification (#1533)**

For the last two years, one ACM has also functioned as the HR Director and has continued to office in Human Resources Department while grooming the Human Resources Manager as he has assumed more responsibility. With the relocation of the ACM to the City Manager’s offices, the Human Resources Manager will be reclassified to a HR Director and an additional position (Human Resources Coordinator) will be added to help manage the increasing workload related to the challenges of managing a health/benefits plan. The Human Resources Department has had an authorized staff of seven fulltime employees since 1995, and this new position will allow the department to continue to maintain a staff of seven full-time positions plus the one half position shared with the City Secretary’s office as the ACM transitions out of the daily operations of the department.

<b>One-Time</b>	<b>On-Going</b>
<b>\$3,280</b>	<b>\$91,779</b>

**NEOGOV Onboarding System (#1474)**

Onboarding system would allow new employees to complete all employment forms on-line. Annual subscription would cost \$8000 with a \$3000 one-time charge for set-up and training.

<b>One-Time</b>	<b>On-Going</b>
<b>\$3,000</b>	<b>\$8,000</b>

**Information Technology**

**ITS: Additional license to monitor devices connected to the network (Counter ACT) (#1548)**

ITS utilizes a product called Counter ACT to monitor devices that connect to our network. This is a request to add an additional license for the Counter Act software solution. This software aids in network security by providing consistent enforcement of network security policies across wired and wireless networks. Counter Act also provides IT administrators visibility into who and what devices are on the network, whether wired, wireless, or across a virtual private network. This solution gives us better management of networked endpoints, helping administrators in the protection of network devices and critical IT infrastructure.

<b>One-Time</b>	<b>On-Going</b>
<b>\$15,609</b>	<b>\$12,319</b>

**ITS: Replace Wireless Access Points (#1550)**

The Cisco wireless network has over 80 access points that will be end of support in the next two years. These APs provide wireless connectivity throughout the entire city both indoor and outdoor. Due to these devices being end of support, no hardware or software maintenance will be available. Staff evaluated all options for replacement and found a new enterprise wireless solution that is on par with the current wireless implementation, but has an overall lower total cost of ownership. The new enterprise wireless system would refresh all the access points and the controllers, modernizing all of the components of the City's enterprise wireless and has a long term cost that is less than the Cisco system.

Cisco Wireless Solution Costs	2016-2017	2017-2018	2018-2019	2019-2020	4 Year Total
Replace EOL 1522	\$39,139.00	\$0.00	\$0.00	\$0.00	
Replace EOL 1142s & 1242s*	\$0.00	\$68,611.00	\$0.00	\$0.00	
Replace Controllers	\$0.00	\$0.00	\$67,005.91	\$0.00	
Recurring Controller Maintenance Costs	\$13,694.00	\$13,694.00	\$13,694.00	\$13,694.00	
Recurring AP Maintenance Costs	\$4,304.40	\$6,371.40	\$6,371.40	\$6,371.40	
	<b>\$57,137.40</b>	<b>\$88,676.40</b>	<b>\$87,071.31</b>	<b>\$20,065.40</b>	<b>\$252,950.51</b>
<i>* Previous funding of \$38,000 for wireless replacement deducted</i>					
Aruba Wireless Solution Costs	2016-2017	2017-2018	2018-2019	2019-2020	4 Year Total
Initial Deployment Costs* - all controllers & AP	\$123,777.70	\$0.00	\$0.00	\$0.00	
Recurring Controller Maintenance Costs	\$2,852.00	\$2,852.00	\$2,852.00	\$2,852.00	
Recurring AP Maintenance Costs	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>\$126,629.70</b>	<b>\$2,852.00</b>	<b>\$2,852.00</b>	<b>\$2,852.00</b>	<b>\$135,185.70</b>
<i>* Previous funding of \$38,000 for wireless replacement deducted</i>					

<b>One-Time</b>	<b>On-Going</b>
<b>\$123,045</b>	<b>-</b>

### ITS: Mobile-Device Management Software (phones/tablets) (#1556)

This software allows for management of Apple and Android devices and provides us the ability to manage, secure and support these devices reliability. This software will manage these devices regardless of what network they are attached to. It allows administrators to create profiles for the devices to grant what applications are installed and provides the ability to wipe the contents of device if it is ever lost or stolen.

<b>One-Time</b>	<b>On-Going</b>
<b>\$7,000</b>	<b>\$1,600</b>

### ITS: Phone-set, PCs, Printer Replacement Program (#1554)

Desktop telephones that are recommended to be replaced. Computers are replaced on an on-going basis so that no computers that are in excess of 5 years of age are maintained. Telephones are also on the network and must reflect current technology. A total of 22 phones, 70 desktop PCs, and 15 printers will be replaced.

<b>One-Time</b>	<b>On-Going</b>
<b>\$125,000</b>	<b>-</b>

### ITS: Additional Virtual Desktop Host Server (#1618)

Virtual desktop computers are utilized in several locations in the city. After using these machines for over 2 years, it is becoming increasingly common for screens to lag behind and stutter when

many users are working at the same time. To fix this, staff recommends the purchase of an additional host to run graphics intensive desktops.

<b>One-Time</b>	<b>On-Going</b>
<b>\$23,176</b>	<b>\$4,636</b>

**COURT-ITS: Electronic Citations (#1562)**

The current software does not allow capture of electronic signatures which creates the need to print the citation in the field. This creates unnecessary “paper” and staff impacts of handling the “paper”.

<b>One-Time</b>	<b>On-Going</b>
<b>\$43,264</b>	<b>\$8,353</b>

**Old Town: Fire System Inspections and Monitoring (#1685)**

City Council previously approved and provided funding for the initial installation costs for an automatic fire sprinkler and fire alarm systems in our Old Town Historic District. This action step is to request the on-going, annual costs for the State-mandated annual inspection and certification of the fire sprinkler systems, backflow devices, and fire alarm system. Additionally, this action step requests funding to pay for the cost of monitoring the fire alarm system.

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$6,500</b>

**Library Services**

**Credit Card Payment and Fees (#1432)**

Allowing patrons to make credit card payments at the self-checkout terminals will improve the self-checkout experience and will cut down on staff time needed to process payments.

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$1,400</b>

**Neighborhood Services**

**Needs Assessment and HUD Planning Consultant (#1633)**

Every five years, the City must complete a Consolidated Housing and Community Development Plan for HUD (Con Plan). There is a new requirement that preceding the Con Plan, a Fair Housing Assessment (FHA) be developed. Additionally, city policy requires that a Community Needs



Assessment be developed to guide our social service allocations. In 2012, we completed all three documents using J-Quad Consultants at a cost of \$56,440.

<b>One-Time</b>	<b>On-Going</b>
<b>\$60,000</b>	<b>-</b>

**Non-Departmental**

**Gateway signs (#1688)**

Funding for three additional gateway signs at \$50,000 each. We funded 3 gateway signs in the FY 15-16 budget at an estimated cost of \$124,864. Staff will budget three gateway signs every year until all signs are replaced at key gateway locations.

<b>One-Time</b>	<b>On-Going</b>
<b>\$150,000</b>	<b>-</b>

**ED Agreements (#1697)**

General Fund economic development agreements coming due in 16-17

<b>One-Time</b>	<b>On-Going</b>
<b>\$1,027,386</b>	<b>-</b>

**Health Action Step (#1705)**

Transfer to Health Fund

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$1,182,580</b>

**Comp Plan Action Step (#1706)**

Comp Plan Action Step

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$1,461,981</b>

**General Fund Cash plan - Land and basement (#1708)**

Staff developed a General Fund Cash Capital Plan in FY 14-15. The plan, attached to this memorandum, lays out a number of capital projects for which we will be setting aside money on an annual basis.

<b>One-Time</b>	<b>On-Going</b>
<b>\$1,600,000</b>	-

**Outside Legal related to Castle Hills (#1711)**

City staff continues to evaluate annexation of the various DCFWSDs in Castle Hills. This item is for any legal consultation that may be needed from outside firms.

<b>One-Time</b>	<b>On-Going</b>
<b>\$20,000</b>	-

**Parks & Leisure**

**Expanded Mowing Contract & Realignment of Crews (#1613)**

The 2025 Plan focuses on “Extending the Green” throughout the community. Medians throughout the City are a very visual aspect of the City’s infrastructure that reflects the perceived quality of the City. Expansion of the mowing contract, expansion of the herbicide program, and additional watering will allow for improvement in the appearance of our medians.

<b>One-Time</b>	<b>On-Going</b>
-	<b>\$347,089</b>

**Sweepster 84" Hydraulic Angle Broom (#1471)**

This is a hydraulic broom for cleaning debris off parking lots, roadways, and trails and is focused on improvement in the appearance of our city.

<b>One-Time</b>	<b>On-Going</b>
<b>\$8,348</b>	-

**Lake Park Master Plan (#1689)**

The Green Centerpiece Master Strategy calls for the development of a new master plan for Lake Park. The G O Bond program includes \$7.7M for renovation of the park.

<b>One-Time</b>	<b>On-Going</b>
<b>\$80,000</b>	<b>-</b>

**Police**

**Replace 1998 Chevrolet Suburban (#1577)**

The 1998 Chevrolet Suburban is no longer a dependable vehicle and has reached its end of life. This vehicle is often used to transport larger numbers of employees to training outside of the city and to transport teams (Explorers and SWAT) to competitions.

<b>One-Time</b>	<b>On-Going</b>
<b>\$38,464</b>	<b>\$4,689</b>

**FBI LEEDA Training (#1580)**

The department began providing this training to supervisors. The series focuses on strengthening leadership competencies throughout the department.

<b>One-Time</b>	<b>On-Going</b>
<b>\$31,850</b>	<b>-</b>

**Special Operations Training (#1574)**

The training is being requested to maintain professionalism and keep up with current trends and legal requirements in policing. A summary of the training and participation requested are:  
Narcotics- TNOA Conference;  
Gang Unit- TGIS Conference;  
Street Crimes- Street Survival;  
SRO- TSRO Conference;  
NRO- Crime Prevention Association Summer Training Conference;  
LCPAAA- TCPAAA Conference; and  
Explorer- TLEAA (Competition).

<b>One-Time</b>	<b>On-Going</b>
<b>\$29,441</b>	<b>-</b>

**Equip Remaining Police Fleet with Stop Sticks (#1525)**

Tire deflation devices have proven to be an effective way to terminate vehicle pursuits safely. This package provides stop sticks in all patrol vehicles.

<b>One-Time</b>	<b>On-Going</b>
<b>\$26,294</b>	<b>-</b>

**Public Services**

**IS - Replace 14 year old carpet in City Hall (#1399)**

Funding is needed to replace the carpet in City Hall. This was reflected in the Infrastructure Report Card results discussed with Council earlier this fiscal year. The total one time cost of the carpet replacement project at this time is \$151,447. This action step was partially funded in FY 15-16 in the amount of \$73,350, leaving \$78,097 needed to be able to move forward on replacement.

<b>One-Time</b>	<b>On-Going</b>
<b>\$78,097</b>	<b>-</b>

**IS - Utility Tracking for Water, Irrigation and Gas Usage (#1401)**

Currently the City is tracking electricity usage and would like to add approximately 150 – 200 water, irrigation and gas meters to the existing Utility Tracking System. UtilityTrac Plus, is an affordable online tool that enables organizations to track, analyze and report on utility consumption. This is an affordable online facility management solution that will help the City save money, increase efficiency and improve services. Adding these meters to the existing tracking system was recommended by the Sustainability Audit Report. This tracking system will enable us to pinpoint high energy consuming buildings and to take necessary action to reduce the energy usage and save money.

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$8,946</b>

**IS - Painting of City Hall Interior Walls (#1453)**

The building interior has not been repainted in 14 years except for touch-ups.

<b>One-Time</b>	<b>On-Going</b>
<b>\$119,576</b>	<b>-</b>

**PW - Streets Existing Work Order Reduction Funding. (#1426)**

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There are currently 244 street, alley, and sidewalk repair requests (compared to 300 last year). Additional funding will be used to lower this number in an attempt to improve response times to resident's requests.

<b>One-Time</b>	<b>On-Going</b>
<b>\$600,000</b>	<b>-</b>

**PW - Traffic Video Detection (#1535)**

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Staff has developed a 3 year plan to replace all traffic signal loop detection signals with video detection.

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$190,575</b>

**PW - Traffic Signal LED Relamp (#1536)**

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Traffic Signal LED Lamps are replaced every 5 years per industry standard recommendations. Staff maintains 103 traffic signal locations where we purchase the LED lamps used to replace the old ones. 1/5 of these locations are replaced every year to meet the industry standard recommendations for LED lamp replacement.

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$71,131</b>

**IS – Roof Repair and Replacements**

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The Facilities division identified over \$1.225M in needed investment in roofs for various facilities. Staff has developed a plan to invest in roof replacement on an annual basis with a goal of \$500,000 annually targeted for this investment in our infrastructure. The plan covers 14 roofs. This is a measure used to assess building condition in our Infrastructure Report Card.

<b>One-Time</b>	<b>On-Going</b>
<b>\$500,000</b>	<b>-</b>

**PW Streets Castle Hills Condition Survey (#1510)**

This action step completes the condition survey of all Castle Hills Districts. The survey addresses streets, curb ramps, pavement markings, and traffic signals.

<b>One-Time</b>	<b>On-Going</b>
<b>\$14,872</b>	<b>-</b>

**PW - Streets Storm Sewer Video Inspection (#1538)**

This action step is intended to start an annual video inspection of existing storm sewer systems to help identify maintenance needs.

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$100,500</b>

**PW - Streets Mini Excavator (#1410)**

This is a small track excavator used for digging in places where existing backhoes and wheeled excavators are ineffective due to space constraints.

<b>One-Time</b>	<b>On-Going</b>
<b>\$39,521</b>	<b>-</b>

**IS - Old Town Business Holiday Lighting (#1456)**

In 2011, the City of Lewisville provided funding to the Old Town Business Association to install holiday lighting along Main Street buildings. The OTBA was tasked with maintaining the building lighting including maintenance and upkeep of the lighting. However, most of the strings of lighting have come loose from the parapet wall and some sections of the lighting are not working due to shorts. The proposed lighting system is LED and will be owned and maintained by the City. Staff is working on an agreement with OTBA whereby an easement would be provided to the City for installation. The City would then own and operate the lights and OTBA would pay the electric cost. Inception LED lights look better on the buildings and are centrally controlled so that colors can be changed at any time. LED light strands lead to power savings of about 90% over standard lights. The total cost of the color changing architectural accent LED lighting is \$33,750 and the installation cost is \$13,500. The only other cost is an annual dedicated WIFI connectivity fee for the cloud control option and a standard maintenance contract with the installer - together typically about \$500 per quarter for a project this size.

<b>One-Time</b>	<b>On-Going</b>
<b>\$45,250</b>	<b>\$2,000</b>

**PW - Traffic Street Striping (#1537)**

The intent of this action step is to stripe all non-residential streets once every 4 years.

<b>One-Time</b>	<b>On-Going</b>
-	\$225,000

**PW - Streets Towable Broom (#1425)**

This is a small light weight motorized broom that can be towed behind a pickup for fast response. Once on site the broom is quickly unhooked and used to sweep the debris. This towable broom is necessary for bike lane maintenance.

<b>One-Time</b>	<b>On-Going</b>
\$23,720	-

**IS - Re-coat and Repair Parapet around City Hall (#1404)**

Coating on the outside of parapet walls is damaged from the weather and birds. Due to this damage, water and birds get into the sub-structure. Facilities staff has repaired all accessible surfaces, but a professional contractor is needed to do the outer walls.

<b>One-Time</b>	<b>On-Going</b>
\$44,953	-

**IS - Install Three Pole Lights and Electrical Upgrade Work at Wayne Ferguson Park Plaza (#1468)**

Rewiring/upgrades in the electrical system to better support year round lighting of the trees in WFP (\$22,595) as well as the addition of three Sternberg lights in areas of the alley deemed too dark in the evening (\$23,475).

<b>One-Time</b>	<b>On-Going</b>
\$46,070	-

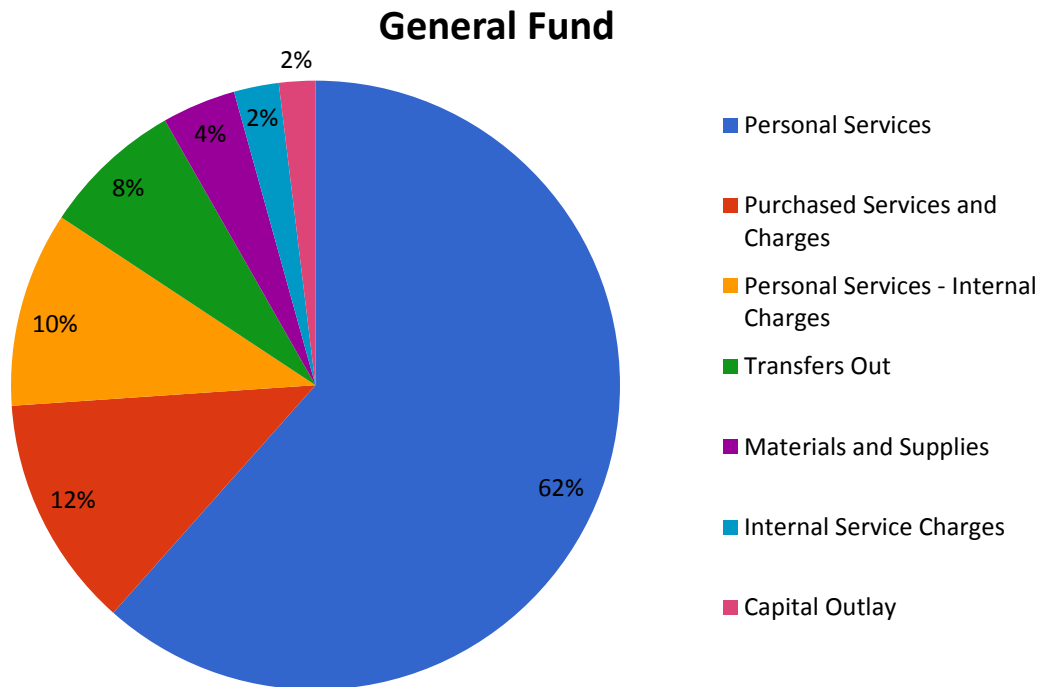
**Social Service Agency Funding**

Pursuant to Council discussions and several years of history, the base budget includes allocations for social service contracts. The following is a summary of the current and projected General Fund allocations:

### Social Service Agency Funding

Agency	2015-16	2016-17	Change
PediPlace	56,000.00	57,000.00	1,000.00
Camp Summit	1,500.00	5,000.00	3,500.00
New Hope Learning Center	0.00	5,000.00	5,000.00
Communities in Schools	31,500.00	31,500.00	0.00
RSVP	11,000.00	10,500.00	(500.00)
Denton Co. Friends of the Family	8,000.00	8,000.00	0.00
Denton Co. Children's Advocacy Center	17,500.00	13,000.00	(4,500.00)
Operation Peace of Mind	0.00	0.00	0.00
Youth and Family	40,000.00	40,000.00	0.00
Special Abilities of North Texas	0.00	0.00	0.00
Launchability- ECI Program	0.00	0.00	0.00
Empowering America's Future	4,500.00	0.00	(4,500.00)
<b>Total</b>	<b>170,000.00</b>	<b>170,000.00</b>	<b>0.00</b>

The following chart reflects expenditures by category as you would expect in a General Fund that is service oriented; personal services make up the largest expenditure category.





Last year, transfers out and additional one-time expenditures from reserves brought the total appropriation to \$79,419,314. For FY 2016-17 transfers/one-time expenditures from reserves amount to \$4,264,350, bringing total appropriations to \$83,319,572. The appropriations from fund balance will be discussed in the following fund balance discussion.

### Fund Balance

At the time of the preliminary 2015-16 budget, the estimated ending fund balance for FY 2014-15 (which was the amount budgeted as the FY 2015-16 beginning fund balance) was projected at \$29,873,489. However, the FY 2014-15 ending fund balance has now been finalized at \$36,571,222. This difference was due to \$4.1M in additional revenue, primarily due to \$1.68M in increased sales tax receipts. In addition, in FY 2015-16, expenditures came in lower than forecast by \$2.4M primarily due to salary savings related to position vacancies.

At this point in time, the projected FY 2015-16 ending fund balance is estimated to be \$33,312,238, an increase of \$8.4M (34%) from budgeted projections last year. This ending fund balance estimate is higher due primarily to the pay back to the General Fund from the Tax Notes issued for the Public Safety Radio System (\$7.608M) and to the now final FY 2014-15 ending balance referenced above. The revised FY 2015-16 "current balance" is \$11,045,652 primarily due to the tax note payback and due to sales tax receipts to date. On the expenditure side, operating expenditures in the General Fund are estimated to be below the original budget level by \$697,865 by the end of the fiscal year. Routine salary savings are anticipated in the major departments such as Police and Public Services which help bring the overall expenditure total below budget levels.

The starting point for FY 2016-17 is the projected ending 2015-16 balance of \$33,312,238. From this point, operating revenues are added, expenses subtracted and after reducing for the required 20% reserve (\$15,811,044), unencumbered reserves at year-end 2016-17 are \$17,591,194. Various appropriations from this balance as one-time or time limited expenditures are listed below.

### One-Time Expenditure Funding from Reserves

Various expenditures out of reserves for one-time requests have been budgeted. A detailed listing of the \$4,264,350 in transfers out to the capital projects fund/one time expenditures out of reserves includes the following (more detail can be found on these expenses in the funded action step listings on pages 16-33):

- \$1,000,000 Land purchases (General Fund Reserve Capital Plan)
- \$600,000 Basement Remodel (General Fund Reserve Capital Plan) —Begin to set aside funding to remodel the basement in City Hall. Total cost of the renovation is anticipated to \$4.5M. This does not include the Emergency Operations Center portion of the basement, anticipated to cost \$1.1M (will be funded through G. O. Bonds).
- \$1,027,386 Economic Development agreements – 229 Huffines, LTD, Blue Lynx Media, Armfield Blue, Lewisville West Shopping Center, Prime Controls, Medical Center of Lewisville, WinCo, Old Orchard East Shopping Center, HOYA, Mattitos, Norman Window Fashions, Bed Bath and Beyond, May Kay, Uptown Village, Feedmill Restaurant.

Economic development obligations are dependent on recipients meeting the terms of the agreements and are often related to a benefit or revenue the City receives in one fiscal year but does not pay until the next fiscal year. Therefore, an expenditure out of reserves is appropriate when needed.

- \$800,000 Small area plans, Community Character Manual, and Revisions to Land Development Code (City Council Retreat Direction)
- \$271,221 Technology enhancements including replacing Cisco wireless infrastructure with Aruba (\$123,045), Printers, Phones, and PC replacements (\$125,000), and purchasing an additional virtual desktop host server (\$23,176) (Technology Plan)
- \$197,673 Painting City Hall Interior and replacing City Hall carpet (Infrastructure Report Card)
- \$150,000 Replacement of three gateway signs at \$50,000
- \$46,070 Additional lighting/Electrical Work for Wayne Ferguson Park Plaza
- \$80,000 Lake Park Master Plan (2025 Plan/Green Centerpiece Master Strategy)
- \$60,000 Needs Assessment for CDBG and HUD Planning Consultant
- \$32,000 Values Refresh Consultant (City Council Priorities)

Total transfers out/one-time expenditures out of General Fund reserves for FY 2016-17 are \$4,264,350, which will reduce undesignated reserves to \$13,236,844. This excess in reserves is far in excess of the required \$15.8M reserve at \$29,047,888. Please note: it is anticipated that a one-time expenditure from fund balance for land acquisition will be brought to the City Council in September, per Council direction. That supplement is expected to be approximately \$1M and is not reflected in the fund summary shown in this budget document.

#### General Fund Reserve Capital Plan (Attached)

Staff created a ten year plan for general fund reserves assuming \$2M growth annually in the fund balance (the ten year average) and assuming a 20% reserve requirement continues to be met along with an additional \$5M balance (built-in by staff as an additional safeguard). This plan includes the following:

- Technology  
There are several major costs on the horizon including future network expansion and upgrades, pc replacements, telephone system enhancements, and various system upgrades including replacement of the Public Safety Computer System.

- Large ticket one-time equipment needs  
Annually there are funding needs related to City equipment such as air conditioner replacements that can run as high as \$800,000 each, or the update to the City's fuel system that you see in this fiscal year, etc.
- Economic Development Projects  
The Lewisville Plan focuses on enhancements at three “focal identity points” that could result in the use of land banking and other forms of developer incentives. Because the City has no dedicated source of funding for economic development projects, the city will more than likely have to use reserve funds for land banking and related development incentives. The current budget allocates \$1,000,000 for this purpose.
- Screening Wall Construction  
The Vision 2025 committee discussed new screening walls in various gateways to improve the City’s image. Total reconstruction of existing severely weakened walls will cost several million. An on-going funding amount of \$300,000 has been allocated in the base budget but this amount will only deal with maintenance and not new walls.
- Park Master Plan Projects  
Several projects were ranked high in the Lewisville 2025 Vision Plan. With the 4B Fund tapped for the near future, alternate sources will be looked at including general fund reserves.
- Facility Projects  
As part of the Blue Ribbon committee recommendation, both the Fleet Services building and City Hall basement remodel were recommended to be funded out of General Fund reserves.

For additional detail of General Fund expenditures in department budgets, consult the individual department information.

## UNFUNDED REQUESTS (in priority order), \$1,661,144

1. Compensation Plan adjustments – 1% = \$380,963; 2% = \$761,926  
The City of Lewisville conducts an annual market analysis comparing its pay plan to that of 16 metroplex cities. Sworn Police and Fire positions are surveyed rank to rank and general government pay plans are compared using benchmark positions. The compensation package is based on moving the salary ranges to the average of the 16 survey cities. The City’s methodology is considered a lag methodology because the increases are effective on October 1 at the same time that other cities implement their adjustments leaving the City of Lewisville salaries “lagging” behind. Staff has calculated the cost of an additional 1% and 2% added to what is included in the base

budget. The proposed packages include a 1% and 2% increase to the Police and Fire step plans and an additional 1% and 2% merit for general government employees.

2. Mobile City Hall - \$102,919

One of the top priorities coming out of the 2016 City Council Retreat was enhanced communications and marketing via a "Mobile City Hall". All city departments have looked at ways to deliver city services in neighborhoods and thereby better engage our residents. The Fire Communications Motor Home will be repurposed and repainted to be used for this service. This unit was originally planned to be used as a separate unit from the Fire Command vehicle to act as a communication center/"war room" in emergency operations. The unit has rarely been used but could still be used for this purpose in case of a disaster. The package includes a Community Liaison Specialist that will coordinate mobile operations as well as functioning as an "ombudsman" to deal with citizen issues and concerns, a kiosk to handle on-site payments for a variety of services, and computers to access information. Services will include: a. Saturday mobile municipal court; b. using the new bilingual librarian, a story time/reading outreach program to bring new users to the library; c. on-site pet adoption; d. on-site information/complaint center; e. payment center for all types of city services; and f. education concerning city initiatives. The vehicle will also be utilized during neighborhood block parties and special events. The cost referenced above is the General Fund portion. The overall package is \$176,368 (\$65,709 one-time)

3. Additional funding for street repairs - \$100,000

\$3.4M has been included in the base budget for street/sidewalk/alley repairs. An additional \$100,000 would allow the Public Services Department to allocate additional resources towards street and sidewalk repairs and help reduce the number of open work orders throughout the year.

4. Lake Park Camping Area road improvement, \$282,000

The roads in and around the camp ground area are in serious need of repair. Due to the ongoing discussion related to Lake Park, staff is requesting funding for an asphalt overlay which would be a less costly solution but would provide much needed improvements to roadways around the camp ground.

5. Additional funding to the Maintenance and Replacement Fund - \$100,000

6. Fire Suppression All-terrain vehicle - \$30,000

The Fire Department is requesting funding to purchase an all-terrain fire fighting vehicle to provide rapid fire attack capabilities at events, such as Western Days, which prohibit the use of traditional vehicles. It can also be used for fire suppression in remote areas in the trail system. This vehicle will be used to respond to emergency calls along the Trinity River corridor, LLELA property and along our trail system. Calls for service are likely to increase with the expanded trail system and increased number of visitors using the river for kayaking and canoeing. The fire pump and tank can be removed from the vehicle when needed to transport additional personnel and equipment into the trail system to support Paramedics on the special event medic.

7. ALS Manikin - \$93,728

The Fire Department is requesting funding for the purchase of two (one adult and one pediatric) Human Patient Simulators (HPS) for Emergency Medical Services training, credentialing and skill competency verification. These simulators will allow Fire Department paramedics to build confidence and gain experience dealing with critical patients by training in realistic scenarios. The HPS provides lifelike feedback using real medical devices such as O2 saturation monitors, BP cuffs, defibrillators, cardiac pacemakers, ventilators and ECG monitors. EMS personnel can practice treatments and administer medications for a variety of medical problems. The simulator will respond to the interventions given and record everything to allow the event to be reviewed to ensure proper procedures were used.

8. Kiosks for MCL Grand - \$17,000

MCL staff has requested a digital lobby interactive display/kiosk system. The kiosk would be used to provide information and marketing regarding featured events and would also allow patrons to provide feedback to the MCL staff. Patrons would also be able to purchase tickets through the kiosk for upcoming events as an added convenience.

9. Part-time Records Retention Clerk - \$14,560

The City Secretary and the Human Resources Department each had a part-time clerical position with a high turnover rate. At mid-year, the two part-time positions were converted to a full-time clerical position shared equally between the two departments. The City Secretary also has two students from LISD who worked part-time primarily assigned to back scanning of City documents. One of those students is funded by the Police Department and the other had been funded in the City Secretary's budget; however, the position but was not included in the 2016-17 budget. The City Secretary is requesting a part-time clerk position to expedite the back scanning of old records currently stored at the Inactive Records Center. This position is on the unfunded list because of a loss of revenue from the transfer of the birth and death records function to the county.

10. Expanded Holiday Stroll activities - \$17,800

A more focused event schedule and an increased emphasis on children's activities last year led to a significant increase in attendance at Old Town Holiday Stroll, making it the second-largest event the city produced in Old Town during 2015 (behind only Western Days). This request was initiated by City Council and would provide more programming for attendees to do and see.

11. Investigations Intern for the Police Department - \$16,211

The Police Department has requested an intern working on a degree in criminal justice or a related social science to work 20 hours per week. The intern would be assigned to the Criminal Investigation Division and would support the detectives with administrative work such as reviewing video to determine evidentiary value, retrieving video from businesses, handling pawn tickets and providing administrative follow-up with crime victims. The department hopes that the internship could be an avenue for recruitment of future officers.

## 12. Sealegs - \$125,000

The Lewisville Fire Department is requesting funding to purchase a Sea Legs Amphibious Watercraft. This boat is equipped with all-wheel drive wheels that can be lowered so that the boat can be driven off its trailer, across rough terrain and into the water. This allows the boat operator to enter a body of water even in areas without boat ramps. The boat will provide emergency response to LLELA, and other areas where the dive team may have to respond with no access to a boat ramp. In addition, the boat will be able to respond to the west side of I-35 when the lake level exceeds 527'. Currently the Fire boats cannot cross under the bridges and there are few options for launching a boat or Jet Ski when boat ramps are closed. The Sea Legs boat will allow an adequate Lake response to this area during those times.

## UTILITY FUND

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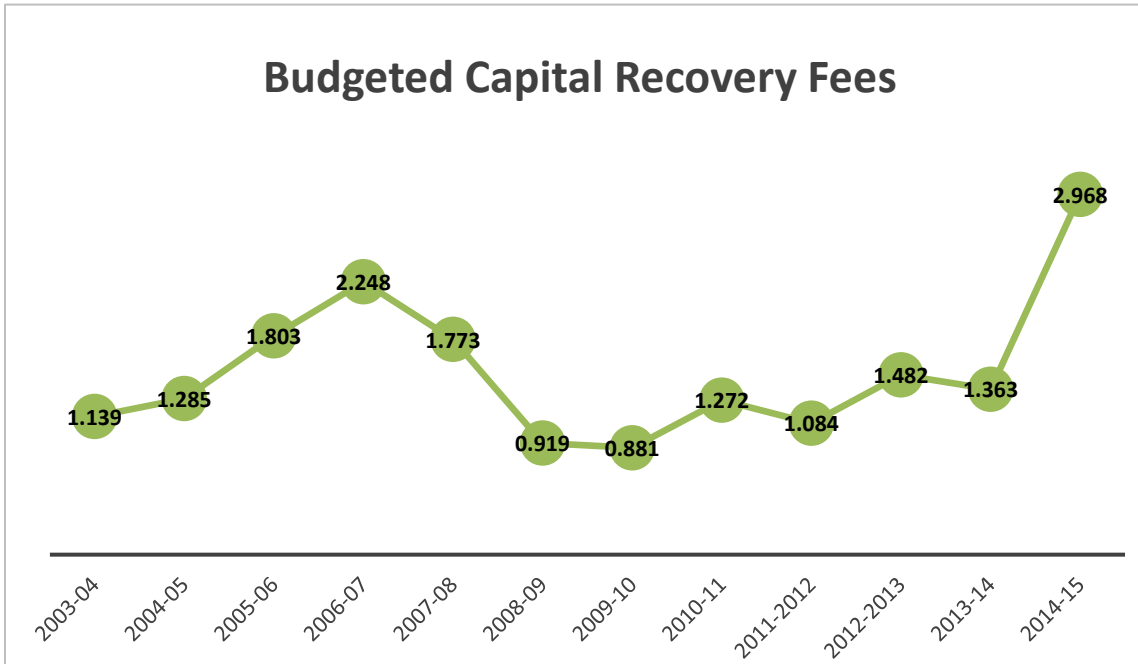
### Revenues

Utility fund revenue is projected to end the year, over budget, by \$1,553,730, a 5.7% increase. Water revenue is trending above last year's actuals by 15%, however, this revenue source is heavily influenced by the weather with hot and sunny days resulting in more water use and rainy days resulting in low water usage. This revenue source will continue to be monitored closely throughout the fiscal year. Sewer service is trending at 9% above last year's actual. Capital recovery fee revenue is at 335% of budget YTD at \$2,014,894 compared to the budget of \$609,330. This revenue is conservatively budgeted due to its volatility. All other revenue sources are coming in at or above the original budget projection.

For FY 2016-17, revenue is projected at \$28,872,349, a \$307,873 decrease from the FY 2015-16 original budget amount. Water sales are anticipated at \$16,513,543 compared to the \$16,891,966 original budget for FY 2015-16. This revenue is based on trend information for the last five years. A normalized year is determined and current rates applied to that water volume. Sewer service revenue is budgeted at \$10,204,845 compared to the original FY 2015-16 budget amount of \$10,498,493. This is based on trend information applied to current rates.

Capital recovery fees for FY 2016-17 are budgeted at \$1,027,067 compared to the FY 2015-16 original budget amount of \$609,330. Capital recovery fees for FY 2016-17 include commercial projects such as Hebron 121 apartments Phase IV, Crest Self-Storage, Discovery Stonebridge, Goodyear Tire Store, Quick Serve Restaurant, 54<sup>th</sup> Street Burger, La Quinta, Prestige Office/Warehouse, Prohibition Chicken, South Village Retail, and Creekview 121. Residential projects include Milton Street Townhomes, South Village, Lakeridge Townhomes, Highpoint Oaks Estates, Brookside Addition, North Shore, Windhaven Crossing Addition, Lakewood Hills, Belleville/Uptown Village Townhomes, Wyndale Meadows, Fireside Village, and Crescent

Estates. Capital Recovery Fees can be extremely volatile, as witnessed during the previous twelve years:



Three sources (water sales, sewer sales, and capital recovery) represent 96% of Utility Fund revenue so if there are any difficulties with the budget, you can assume it is caused by one or more of these lines. As always, Capital Recovery fees have been the most worrisome; however, our “dependence” on them has been reduced in recent years (capital recovery fees represented 13.2% of budgeted revenues in FY 1998-99 and are only 3.5% in FY 2016-17).

- Other Revenue Sources

Other revenue sources (connects/reconnects, interest earned, industrial surcharges, Upper Trinity effluent sales) are all cumulatively a small portion of the budget and are anticipated to remain at or near current budget levels.

These revenue forecasts are based on “no significant changes” and on current rate structures per Council policy.

### Utility Fund Fee Modifications

For FY 2016-17, the entire fee schedule was reviewed as part of the budget preparation process. As stated above, the preliminary budget contains no fee increases. However, staff is recommending that the City Council evaluate a possible increase in both water and sewer rates for FY 2016-17.

For the upcoming fiscal year, Dallas Water Utilities (DWU) is increasing raw water costs by 9.4%, treated water volume by 2.6%, and demand by 7.6%. This results in an increase of \$399,190 annually to the City.

Staff reduced a number of needed replacement purchases/improvements in order to absorb this increase. These items are shown on the following pages as part of the unfunded item list that could be funded if Council were to approve an increase in rates. Council has historically passed on to consumers all increases in raw and treated water cost from DWU.

In addition to the increase from DWU, several internal factors are driving an additional increase to water and sewer rates including the need to provide additional payment options to our customers (which Finance receives many requests for each year). A package included in the base budget for \$157,000 will provide an Interactive Voice Response (IVR) system, will allow recurring payments, pay by phone, IPAD, kiosk, pay by text, pay by email, etc. This package also includes additional funding for the increased use of credit cards (\$220,000). The total package is \$377,000.

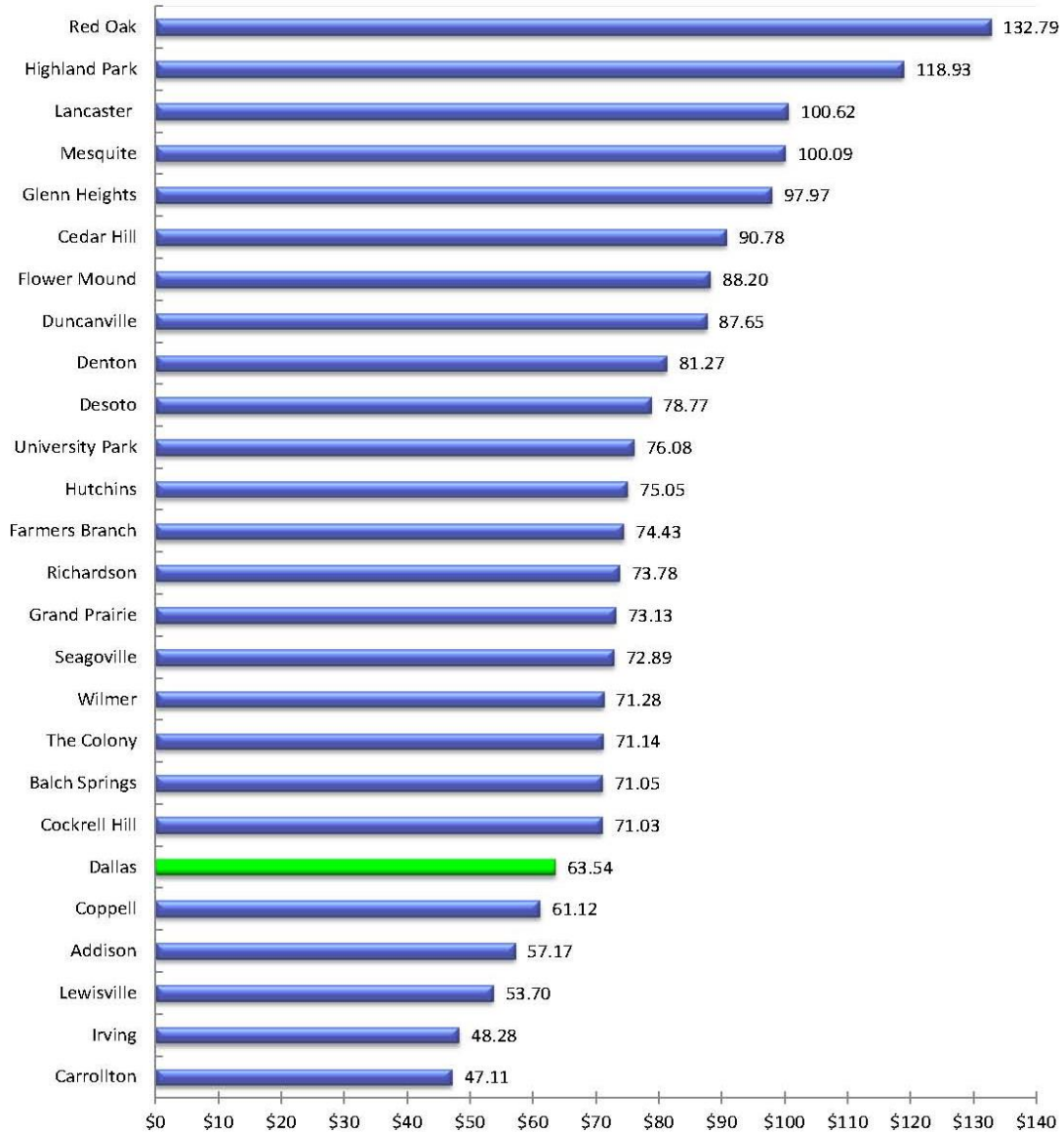
A major item included on the unfunded list is the AMI Meter Change Out program that is anticipated to cost over \$14M. Staff has conducted a cost-benefit analysis and will provide alternatives and information at the Budget Workshop related to the meter program.

Rate changes in the past five years were 1.15%, 1.19%, 1%, .5%, and 5.5% in sewer rates and .65%, 1.19%, 1%, 1.5% and 5.5% in water rates.

As you can see from the following chart, Lewisville is the third lowest when compared with the survey cities water and sewer rates based on 5,500 gallon consumption (Source: City of Dallas).



**Average Monthly Water & Wastewater Residential Bills**  
**Dallas Rates Compared to Customer Cities**  
 (Based on 5/8" Meter; 8300 Gallons/Month; 5,500 Gallons Winter Month Average)



*As of 4/01/2016*

## Expenditures

For FY 2015-16, operating expenditures in the Utility Fund are anticipated to come in over the original budget amount by \$577,045. This is due to purchase order carry overs from the prior year as well as a supplemental appropriation done at mid-year to increase the budget by \$286,438 (for increased costs that occurred at Timber Creek Lift Station and the Wastewater Treatment Plant for

infiltration due to the penetration of a 42” sewer line). In addition, at the Water Treatment Plant, an emergency replacement of equipment was necessary at a cost of \$25,670.

On the fund summary, all planned transfers to the Capital Improvement Plan are shown to occur as budgeted.

## **2016-17 Utility Fund Expenditures by Department**

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- Compensation modifications result in an increase of \$147,247 to the Utility Fund for FY 2016-17. Also included is an increase in health costs (\$182,000 related to the increase in the per employee rate charged to the departments to fund the employer share of health claims and administrative costs as discussed earlier.
- Raw and treated water costs are budgeted based on the DWU increases as discussed previously. This increased the budget \$399,190.
- The operating budget includes “new” programs totaling \$5,977,935 (detailed below).

New programs resulted in an increase to current expenditures of \$1.4M and to expenditures out of fund balance of \$2M. Staff was able to add \$5.3M in increases to the operating budget while only increasing the overall budget by \$3.4M by eliminating one-time costs related to action steps funded in FY 2015-16 and removing last year’s expenditures from fund balance for economic development agreements and transfers to CIP for water and sewer line replacements.

### **■ Debt Service**

Debt Service was budgeted at \$7,026,565 for FY 2015-16 and is budgeted at \$7,662,769 for FY 2016-17 (this includes debt service for the 2010 Refunding Revenue Bond Converted to General Obligation). Budgeted debt service represents 25% of Utility Fund operating expenditures in FY 2016-17, compared with 24.8% in FY 2015-16, 24.6% in FY 2014-15, 25.8% in 2013-14, 26.3% in 2012-13, 27% in FY 2011-12, 28% in FY 2010-11, and 31% FY 2009-10. Schedules showing all debt service issuances and their related requirements are included in the debt summary section of this preliminary budget.

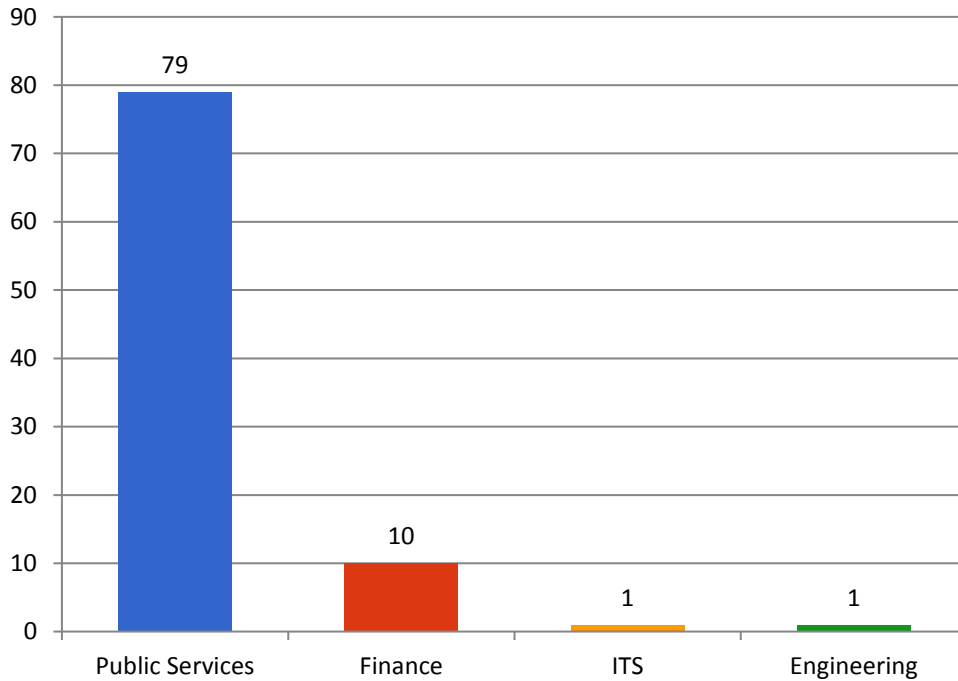
### **■ Organizational Changes**

Following are the changes to personnel in the FY 2016-17 budget.

- Reclassify one Laboratory Tech position to a Laboratory Tech 2 position (\$4,044).
- Water Plant Re-Organization to reclassify one day shift Operator to Chief Operator and reclassify 3 Operator positions (one per shift) to Operator 2 positions. This new

organization will provide supervisory coverage for each shift as well as provide additional leadership (\$16,468). This same re-organization will also occur at the Wastewater Treatment Plant (\$10,667). The creation of the Plant Operator II position is done to lower the possibility of tenured plant operators being hired by competitors such as Upper Trinity River Water District.

■ **Utility Fund Employees by Department**



Funded program changes

These changes represent all of the additions to the operating base budget. Many of the above changes are one time in nature, giving us flexibility in this budget (e.g. for revenue shortfalls) and in future budgets (adjusting to any major on-going cost increase such as the DWU rates or debt service). Most of the one-time expenditures will also be deferred until at least mid-year to ensure that revenue performance is sufficient.

**(402) Water & Sewer Fund**

**City Manager**

**Cell Phone Allowance (#1637)**

Provide an iPhone or Cell Phone Allowance to all Managers and Directors. As new managers and directors have been hired from the outside, requests have been made for equity with what was provided in other cities. A market comparison showed Lewisville as the only city not providing either a smart phone allowance or a smart phone.

<b>One-Time</b>	<b>On-Going</b>
-	<b>\$3,651</b>

**Finance**

**IVR and Enhanced Payment System - City funded (#1631)**

Customer Service would like to enhance the customer's experience by providing additional payment options. Interactive Voice Response (IVR) recurring payments, pay by phone, IPAD Kiosk, pay by text, pay by email, are all possibilities that have been requested by residents. The technology enhancements required to offer these choice amount to \$157,000. As residential use of credit cards increase, the cost of credit card fees increase. Additional credit card fees are \$220,000.

<b>One-Time</b>	<b>On-Going</b>
-	<b>\$377,000</b>

**STW Extended Support Agreement (#1667)**

Beginning in FY 2017, STW is offering Extended Support Agreements. Essentially, for a fee, STW would begin providing "Extended Support" as defined as services in addition to the standard "telephone support" provided with the annual STW application software lease.

<b>One-Time</b>	<b>On-Going</b>
-	<b>\$7,250</b>

## Non-Departmental

### ED Agreements (#1697)

Utility Fund economic development agreements coming due in 16-17

<b>One-Time</b>	<b>On-Going</b>
<b>\$641,473</b>	<b>-</b>

### Health Action Step (#1705)

Transfer to the Health Fund

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$182,000</b>

### Comp Plan Action Step (#1706)

Comp Plan Action Step

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$147,247</b>

## Public Services

### UT - Increase in the Cost of Raw and Treated Water (#1666)

The Dallas Water Utilities 2016 Wholesale Cost of Services Study has proposed increases in both Untreated Water and Treated Water, Volume and Demand rates. The total overall increase for this action step is \$399,190; this includes an increase of \$141,849 in the Untreated Water Rate (9.4% Rate increase) and an increase of \$257,341 in Treated Water (7.6% increase in Demand Rate and 2.6% increase of Treated Volume Rate).

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$399,190</b>

### Admin - Update Water/Sewer Impact Fee Study (#1393)

Texas Local Government Code Sec. 395.052(a) requires municipalities that impose Water/Sewer Impact Fees to review and update these fees every five years. The most recent adoption of Impact Fees was done in April 2012. This Action Step will provide for funding for an engineering consultant to perform an update to the study.

One-Time	On-Going
<b>\$40,000</b>	-

**UT - Upgrade of Plant PLC and SCADA system (#1483)**

The Water Plant uses Programmable Logic Control Systems (PLCs) with SCADA to control, monitor and perform plant operating adjustments. The existing system was installed as part of the 2000 Plant Improvement project. The PLC equipment is no longer supported by the manufacturer. Spare parts were purchased in case of emergency; however, the units need to be replaced and the SCADA system upgraded to ensure adequate and reliable operation of plant processes and connectivity through SCADA. This request requires equipment replacement (\$150,000); system engineering and programming (\$145,000), and a contingency of \$80,000 for additional equipment replacement and programming that may have to be addressed during the project.

One-Time	On-Going
<b>\$375,000</b>	-

**UT - Chlorine and Sulfur Dioxide Scale for Ton Containers (#1424)**

This funding request is to replace the Wastewater Treatment Plant Chlorine and Sulfur Dioxide ton container scales. These scales are used to measure the weight of the chemical containers in order to accurately feed the chemicals used in the disinfection process of wastewater treatment. The current scales have been in service for 10 years and are corroded to the point that calibrations to the units can no longer be performed. This Action Step is for the purchase of four scales: two for Chlorine and two for Sulfur Dioxide and two Display Indicators, one for each chemical. DR40 Electronic Scale \$12,700.8 (4 @ \$3,175.20 each); and SRG2-2 Indicator Displays \$3,910.20 (2 @ \$1,955.10 per unit) and the installation cost of \$2,240.

One-Time	On-Going
<b>\$18,851</b>	-

**ECS - Reclassify Laboratory Technician to Lab Tech 2 (#1469)**

The Laboratory Technician 2 position will add value to the Environmental Control Services department by designating an individual responsible for the NELAC accredited laboratory and planning for succession. The position increases lab efficiency and operational capacity.

<b>One-Time</b>	<b>On-Going</b>
-	<b>\$4,044</b>

**ULM - Assessment/Report Card for Water Distribution and Waste Water Collection System (#1417)**

An assessment of the Water Distribution and Waste Water Collection system would develop a more accurate way of assessing our current system for replacement, rehabilitation and over all grading. This is key for the Infrastructure Report Card.

<b>One-Time</b>	<b>On-Going</b>
<b>\$249,490</b>	-

**UT - Copper Anodes (#1447)**

Copper Ion Generation is currently being added to help protect the City of Lewisville's infrastructure from zebra mussel colonization. This funds the replacement cost of the Copper Anodes.

<b>One-Time</b>	<b>On-Going</b>
-	<b>\$22,600</b>

**UT - Water Plant DR 6000 Analyzer (#1446)**

The Water Plant uses a DR 4000 analyzer for analysis of plant water quality. The DR 4000 is no longer serviced by HACH, the manufacturer and they no longer supply replacement parts. The current analyzer is over 15 years old and needs to be replaced with the newest model offered a DR 6000 Analyzer at a cost of \$8,612.

<b>One-Time</b>	<b>On-Going</b>
<b>\$8,612</b>	-

**UT - Household Hazardous Waste Funding (#1583)**

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Funding is needed to support the increasing cost of the Household Hazardous Waste Activity. This includes the cost of overtime and benefits for twelve events held on the second Saturday of each month (\$15,000); funding for needed HHW supplies (\$5,000); for shipping containers and chemical absorbent material and supplies (\$5,000); the addition of network connectivity (\$8,703) for a computer at the HHW office; and Special Services Other (\$40,000) for disposal due to increases in the contracted disposal of waste.

<b>One-Time</b>	<b>On-Going</b>
<b>\$8,703</b>	<b>\$71,642</b>

**UT - Odor Control Media Replacement (#1444)**

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Two Odor Control units were added as part of recent CIP projects to minimize the release of foul odors from the collection system; these units are at the Prairie Creek and Timber Creek Lift Stations. The odor control media utilized in these systems is engineered and designed specifically to remove Hydrogen Sulfide and Mercaptan gases at the two sites. The media is designed to removed >99% of the odors for a 12 to 15 month period. This will require annual replacement of the media at each site at a cost of \$22,586 for each unit.

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$45,172</b>

**ECS - Replacement of Water Laboratory equipment (#1397)**

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The following pieces of equipment need to be replaced as part of preventative maintenance and avoidance of unanticipated equipment failure. The fluoride meter, fluoride probe, drying oven, water laboratory scale and colony counter in the Water Laboratory have all exceeded a lifetime of 10 years old.

<b>One-Time</b>	<b>On-Going</b>
<b>\$10,263</b>	<b>-</b>

**ULM - Cityworks Standard Work Order Software (#1419)**

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The City of Lewisville currently has Cityworks Essential ELA. With these upgrades to Cityworks, the manual system being used in the field would be automated resulting in significant increases in efficiency.



<b>One-Time</b>	<b>On-Going</b>
-	\$15,000

**UT - Security Fences (#1481)**

The Water Plant facilities were recently inspected by the Police Department, in response to several attempted break-ins. This request is for \$31,250, for security fencing improvements at four pump stations (\$10,675), two tank sites (\$10,200) and the Water Plant (\$10,375).

<b>One-Time</b>	<b>On-Going</b>
\$31,250	-

**ULM - Software Module for Camera Van (#1415)**

This module would allow the software program used for sewer main line video inspections to automatically interface with the City's work order and mapping system. By incorporating the software module this process would become automatic. This streamlines operations, increases the accuracy of records, and increases productivity.

<b>One-Time</b>	<b>On-Going</b>
\$19,525	-

**ECS - Replacement of WWTP Effluent Sampler (#1394)**

The effluent sampler used to collect samples for TPDES Permit compliance has historically had a useful lifetime of three years. This Sampler is included in the WWTP five year maintenance plan for replacement every three years. This sampler has been on-line since December 2013.

<b>One-Time</b>	<b>On-Going</b>
\$5,955	-

**UT - Natural Gas for the Water Plant Dehumidifier (#1448)**

As part of Capital Improvement Project U1608, the Water Plant pipe galley has been painted and a new dehumidifier installed. Natural gas is a cheaper fuel to operate the dehumidifier.

<b>One-Time</b>	<b>On-Going</b>
-	\$6,960

**UT - Wastewater Plant TCEQ Permit Renewal (#1441)**

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The City of Lewisville Wastewater Plant Permit #10662-001 will expire in October 2017. A Permit Application Fee is required 180 days prior to the expiration date of the current permit at a cost of \$4,065.

<b>One-Time</b>	<b>On-Going</b>
<b>\$4,065</b>	<b>-</b>

**ECS - Wireless Portable Six-Gas Monitor for Odor Complaint Responses (#1398)**

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An influx of customer odor complaints, particularly in relation to Landfill gases have been received this year. The addition of the MultiRae devices will improve our ability to better detect and identify a wider range of gasses and give the ECS Inspectors a better chance of locating the source of these complaints.

<b>One-Time</b>	<b>On-Going</b>
<b>\$4,820</b>	<b>-</b>

**ULM - Four (4) Tablets (#1418)**

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ULM is requesting four (4) tablets for field personnel. These tablets will allow crews to have access to City Utility maps, email and work order/request while in the field.

<b>One-Time</b>	<b>On-Going</b>
<b>\$15,905</b>	<b>\$1,824</b>

**UT - Southside Pump Station Isolation Valve (#1480)**

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The #2 pump at the Southside Pump Station has been taken out of service due to the failure of the isolation valve. The valve allows water to continuously leak by.

<b>One-Time</b>	<b>On-Going</b>
<b>\$17,231</b>	<b>-</b>

**ECS - Replacement of Water Laboratory Water Jacketed Incubator (#1395)**

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The water jacketed incubator is used to incubate bacteriological samples required by federal regulations for the Total Coliform Rule for our city and our customers. This type of incubator is generally recommended for a 10 year lifetime; the current incubator was put in service in 2007. A replacement would prevent the unanticipated failure of the equipment which could result in a loss of business and the City's inability to meet state/federal drinking water regulations.

<b>One-Time</b>	<b>On-Going</b>
<b>\$7,806</b>	<b>-</b>

**ECS - Replacement of Wastewater Laboratory BOD Incubator (#1396)**

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The BOD incubator is used to incubate BOD samples for TPDES Permit compliance and process control samples. ECS is requesting the replacement equipment as part of preventative maintenance to avoid unanticipated equipment failure. The current BOD incubator was put in service in 2004 and historically they have not lasted more than 10-12 years.

<b>One-Time</b>	<b>On-Going</b>
<b>\$5,245</b>	<b>-</b>

**UT - WWTP Plant Water Pump Valves (#1442)**

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Funding is needed to replace three isolation plug valves and three check valves at the Wastewater Plant's Water (Non-potable) Pump Station. The check valves, installed during the 1988 Wastewater Treatment Plant expansion, have had numerous repairs, including the replacement of the internal wear items. The valves have now become corroded and pitted over the last 28 years, causing flow to leak back through the valve into the wet well. The isolation plug valves have seized and cannot be repaired.

<b>One-Time</b>	<b>On-Going</b>
<b>\$9,561</b>	<b>-</b>

**UT - Wastewater Plant 2 Aeration Blower Valves (#1438)**

Plant 2 Aeration Basins have four (4) sets of expansion joints and check and butterfly valves that were installed as part of the 1988 Wastewater Treatment Plant expansion project. These units are no longer reliable; some have failed, causing difficulties in isolating individual blowers for repair.

<b>One-Time</b>	<b>On-Going</b>
<b>\$32,624</b>	<b>-</b>

**UT - Wastewater Plant 2 Return Pump Variable Frequency Drives (#1439)**

Five (5) Variable Frequency Drive (VFD) units at the Wastewater Plant 2 Return building need to be replaced due to continued failures. The VFD's were originally installed in 2003 and are starting to fault weekly due to the operating environment and the length of time in service.

<b>One-Time</b>	<b>On-Going</b>
<b>\$10,323</b>	<b>-</b>

**ULM - Pipe Hunter Unit (Repairs) (#1416)**

Repairs are needed to ULM's trailer mounted hydro-excavation unit. This piece of equipment is used to excavate in tight areas where a larger piece of equipment may not be applicable. It is also used to locate underground utilities not owned by the City of Lewisville which saves the City time and money by preventing damage to other utilities.

<b>One-Time</b>	<b>On-Going</b>
<b>\$2,541</b>	<b>-</b>

**ECS - Expanded Training and Membership (#1665)**

Expand travel and professional development and membership/dues accounts to cover increases in conference costs and to train additional personnel.

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$3,600</b>

**ULM - Pneumatic Saw Package (#1414)**

Sections of pipe may need to be cut when repairing water mains. The pneumatic saw allows for more efficient and safer repair.

<b>One-Time</b>	<b>On-Going</b>
<b>\$5,113</b>	<b>-</b>

**UT - Water Plant Reorganization (#1531)**

Water Plant Re-Organization to reclassify one day shift Operator to Chief Operator and reclassify 3 Operator positions (one per shift) to Operator 2 positions. This new organization will provide supervisory coverage for each shift as well as provide additional leadership. The creation of the Plant Operator II position is done to lower the possibility of tenured plant operators being hired by competitors such as Upper Trinity River Water District.

<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$16,468</b>

**UT - Wastewater Plant Reorganization (#1532)**

Wastewater Plant Re-Organization to reclassify one day shift Operator to Chief Operator and reclassify 3 Operator positions (one per shift) to Operator 2 positions. This new organization will provide supervisory coverage for each shift as well as provide additional leadership. The creation of the Plant Operator II position is done to lower the possibility of tenured plant operators being hired by competitors such as Upper Trinity River Water District.

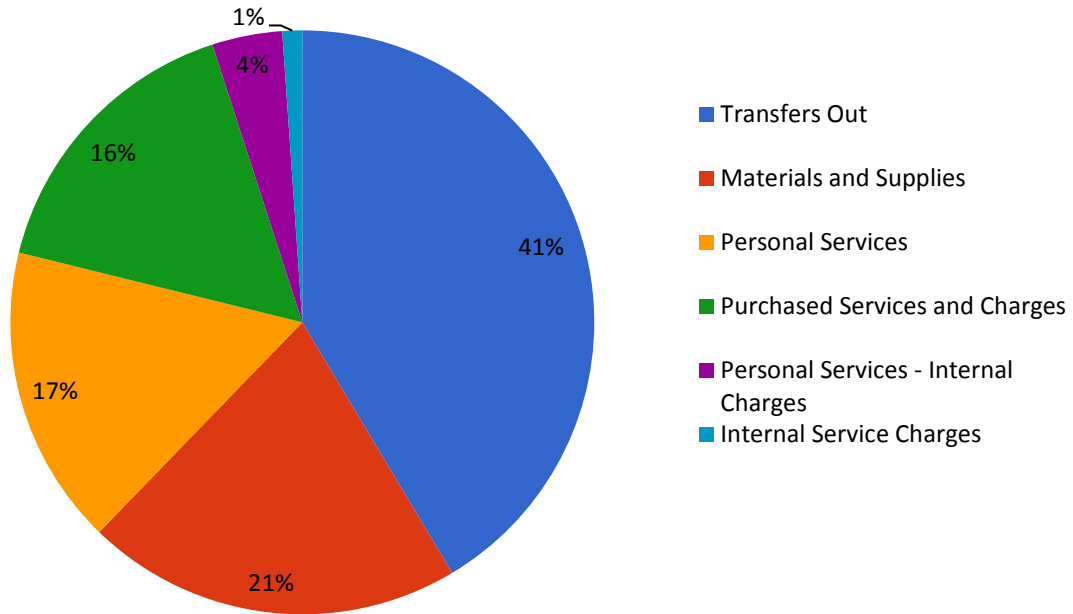
<b>One-Time</b>	<b>On-Going</b>
<b>-</b>	<b>\$10,667</b>

**ECS - Updating Training/Conference Rooms Technology (#1543)**

The training room and conference room are in need of technology and presentation updates. The wiring updates and new equipment will serve to enhance the rooms and the experience of the staff and guests utilizing the facility.

<b>One-Time</b>	<b>On-Going</b>
<b>\$10,072</b>	<b>\$70,363</b>

The following is an expenditure chart by category. In the Utility Fund, unlike in the General Fund, transfers out to CIP make up the largest percentage of expenditures.



As always, you can see that the Utility Fund is capital and equipment intensive. Historically, we have been able to fund the most important operating needs for the water/sewer plants by controlling costs and by implementing rate increases when necessary. More expensive capital costs have been financed through revenue bond debt and transfers from undesignated reserves.

## Fund Balance

### Beginning Fund Balance (current year)

At the time of the preliminary 2015-16 budget, the estimated ending fund balance for FY 2014-15 (which was the amount budgeted as the FY 2015-16 beginning fund balance) was \$9,475,596. However, the FY 2014-15 ending fund balance has now been finalized at \$13,753,269. This increase is primarily due to revenue coming in \$2.3M over revised budget (primarily capital recovery fees at \$1.9M over projections) and savings in expenditures of \$1.6M due to less cost for treating water due to the heavy rains and due to personnel vacancies creating salary savings. There was also a savings in expenditures out of fund balance due to economic development agreements not meeting the projections and cost savings in equipment purchased (\$328K).

### Ending Fund Balance (current year)

At this point in time, the FY 2015-16 ending fund balance is estimated to be \$12.933M, a decrease of \$819KM from the now final \$13.753M FY 2014-15 ending fund balance due to planned transfers out of reserves for FY 2015-16.

### Fund balance (FY 2016-17)

Beginning with the projected FY 2015-16 ending balance of \$12,933,394, the budgeted FY 2016-17 fund balance will be reduced by \$3,142,473 in transfers being made to the CIP program (\$2.5M for water and sewer line replacements) and \$641,473 for economic development agreements for Uptown Village and Mary Kay. This results in a total ending fund balance of \$8,124,662. After deducting the required operating reserve of \$6.107M, the final budget undesignated reserves will total \$2.016M. This fund balance will be monitored closely to make sure the reserves are adequate to meet the needs of the Utility system.

### Capital Improvement Program

The FY 2016-17 planned allocation from reserves for capital planning is \$2,500,000. This transfer will fund PAYGO CIP Projects for water line replacements south of the dam.

#### ■ Future Capital Programs

After the transfer for CIP improvements, \$2.016M is projected as undesignated Utility Fund reserves at the end of FY 2016-17. There are various CIP projects that are planned to be funded out of reserves in future years. The water/sewer CIP for FY 2017-18 through FY 2021-22 estimates the need for an additional \$17.5M in reserves over this period. This amount of fund balance reserve usage strengthens the argument for a water and sewer rate increase this fiscal year, as well as the historical practice of incremental rate increases each year.

#### ■ 2016-17 Revenue Bond Funding

\$6,735,000 in revenue bonds is planned to fund the following projects:

- \$2,000,000 Timbercreek Force Main
- \$ 500,000 South Kealy W & S Line Replacement
- \$ 600,000 Bioscrubber @ Hebron
- \$ 250,000 Whippoorwill Lift Station Pump/Valve
- \$ 25,000 Holfords Prairie W & S Line Adjustments
- \$ 300,000 College W & S Line Replacements
- \$ 250,000 WTP Clearwell Repairs
- \$2,810,000 Vista Ridge Pump Station

### Unfunded Requests (\$3,417,615)

1. Compensation Plan (as discussed earlier in the General Fund section of unfunded requests),  
1% = \$27,717, 2% = \$55,434.
2. Mobile City Hall (as discussed earlier in the General Fund section of unfunded requests),  
\$42,204

3. Hydro Excavator - A Hydro Excavator is used to prevent accidental damage to other utilities while necessary repairs are made on Lewisville's water and sewer infrastructure. The equipment provides the Utility Line Maintenance personnel the ability to excavate around the circumference of a pipe without the need for staff to enter the excavation and when conventional excavation equipment is not feasible. Currently, the City has one newer Excavator which is used for water infrastructure. When it was replaced, the older excavator was left in service to be used for sewer infrastructure. The same piece of equipment cannot be used for both water and sewer infrastructure due to cross contamination. This funding would be a replacement for the existing hydro excavator that was held over and used only for sewer infrastructure. \$355,863.

4. Meter Change Out Program, \$2,398,263

The City of Lewisville's current meter system has a high percentage of old and used meters in need of replacement. Having these water meters in the system results in a loss of revenue because of the decline in accuracy that occurs as the service life of the meter increases. An Advanced Metering Infrastructure (AMI) system would provide the City of Lewisville remote capabilities of viewing meter reads and controlling cut offs. An AMI system would improve the overall efficiency of the water system by conserving water and reducing the cost for the distribution of treated water. Staff has obtained a quote for a Mueller AMI system. Mueller's AMI software provides the collection of meter reads and integrates with the City's current billing software and provides the ability to have alerts for constant flow and no flow. The AMI system can be funded either in a lump sum or paid out over a 5-year time frame. The total cost for the AMI system is detailed below:

1. Lump sum

A. Capitol \$11,712,162.75

B. Yearly maintenance \$55,830

2. 5-year payout includes installation and yearly maintenance cost

1<sup>st</sup> year \$2,398,262.55

2<sup>nd</sup> year \$2,585,657.16

3<sup>rd</sup> year \$2,788,043.33

4<sup>th</sup> year \$3,006,620.39

5<sup>th</sup> year \$3,242,683.62

5. Business Information Analyst to assist with Infrastructure Data Entry/Reporting/Managing, \$77,387

The Public Services Department captures data from a number of sources. This position would focus on mining the data for useful reporting incorporating it into the dashboard for added transparency. The position would also assist with the development of an asset management system focusing on the development of a cost effective scheduled maintenance plan to maximize the life expectancy of city assets along with realistic budget reports used to forecast future needs. The position would be housed in the Public Services Department but would report to the ITS staff.



6. Lewisville Intake Generator, \$129,542

This request is for the replacement purchase of the 250 KW portable generator utilized at the Lewisville Intake. The current generator was purchased in the early 80's and is no longer supported by the manufacturer for repair parts. This unit is used as the emergency power source should there be a loss of electricity to the station. The cost of a replacement generator is \$129,542.

7. Miscellaneous Equipment/Facility Needs, \$358,922

a. Utilities maintenance pick up, \$30,766

The Utilities Maintenance Division has depended upon non-replacement vehicles in its fleet since the division was created. The addition of an F250 utility bed pickup to the fleet will be used by one crew to perform routine maintenance, transport pumps/motors and equipment. This crew currently utilizes the recently replaced Foreman's vehicle or the F450 crane truck. Adding a reliable pickup to Utilities Maintenance's fleet will help reduce fuel and provide dependability to the fleet.

b. Plant 1 blower replacement, \$60,541

Plant 1 of the Wastewater Treatment Plant handles about 23% of the total plant treatment capacity. In June 2016, one of the three Plant 1 blowers failed (#1). Six months ago, the #3 Plant 1 blower failed. This blower was rebuilt to be put back in service. All three blowers are more than 43 years old, installed in 1973. The extent of damage done to the #1 blower is almost 50% of the cost of a new blower. It is recommended that the #1 blower be replaced in Fiscal Year 2017, and blower #2 in Fiscal Year 2018. Blower 3 which was rebuilt, will continue to be used as a backup, until it fails in the future. The cost of the replacement blower and motor is \$60,541.

c. Variable frequency drive for East Side Pump Station #1 Motor, \$34,378

Upgrade of the Eastside Pump Station #1 motor with a variable frequency drive will allow this pump to operate within design flows for the station. Currently this motor is the only unit at this pump station that is not a Variable Frequency Drive (VFD); it is seldom operated due to the potential for water hammer and main breaks when operated with the other pumps. Replacement of this drive with a VFD will expand operating ability of this pump and allow for a more reliable, and electrically efficient operation at this site. The Action Step is for \$34,378, which includes \$18,000 for the VFD, \$11,878 for the harmonic filter and \$4500 for installation.

d. Security cameras, \$74,309

This request is for the addition of security surveillance systems at water sites that currently do not have camera surveillance. This includes the addition of connectivity equipment and labor (\$57,154), cameras and licenses (\$16,605), and ongoing support for each camera (\$550, 11@\$50). The total cost of the action step is \$74,309 for three elevated storage tanks, one pump station, and intakes.

- e. Wastewater Plant 3 return pump, \$12,802  
This Action Step includes the replacement of the last of the three Plant 3 recirculation pumps. The pumps were originally installed in 1995. These pumps see continuous duty which has resulted in diminished efficiency of pumping.
- f. Mpulse maintenance management tablets for Utilities Maintenance Operators, \$10,500  
This request is for three Panasonic FZ-G1 tablets for Utilities Maintenance personnel to expedite the various maintenance activities across all water and wastewater systems. The units cost \$3500 and include a no-fault five-year warranty. The tablets will improve maintenance productivity and ensure operational continuity of both water and wastewater facilities. Benefits include faster turnaround times on equipment, lower labor costs, real-time and reliable asset data, creation and completion of work orders in the field, ensuring safe practices with permit-required confined space entry, and expanding workforce skills set.
- g. Innoyze SCADA watch, \$82,000  
In FY2016 Water Quality modeling was developed by HDR Engineering to evaluate the City's distribution system. This request is for software that will be operated through the Water Plant's SCADA system to allow continuous monitoring of water quality issues throughout the distribution system. The request includes \$46,000 for the program, \$6,000 in on-going support and \$30,000 in programming/instrumentation services.
- h. UT Filter Pump, \$22,087  
This request is for the last and final filter pump replacement; two pumps were replaced in previous fiscal years. The filter pumps are essential for pumping Plant 3 clarifier effluent to the sand filters for tertiary treatment. The pumps were originally installed in the 1995 expansion and have been rebuilt several times. The replacement cost of the pump is \$ 22,087, which includes \$21,667 for the pump and \$420 for electrical services for installation.
- i. Water Plant Security Lighting, \$20,436  
The Water Plant currently has 21 halogen security lights that are recommended to be converted to LED lighting. This includes new fixtures, brackets, and housings for a total cost of \$20,436 (21 @ \$973.12 each). This change will result in more energy efficient security lighting at the Water Plant.
- j. Intake Raw Water #4 Motor, \$10,859  
This request is for the replacement of the #4 Lewisville Intake motor. This motor is 38 years old and needs to be replaced with a more efficient and reliable motor.

## DEBT SERVICE FUND

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The Debt Service Fund's purpose is to provide for principal and interest payments for the City's General Obligation bonds. Revenues and expenditures will vary each year in relation to the timing of issuance and the schedule of repayments.

Debt Service was budgeted at \$12,515,382 for FY 2015-16 which included a \$3.229M transfer from 4B Sales Tax Fund and the Old Town TIF Fund for their portions of certificate of obligations debt service to be paid related to the 2010 Refunding Revenue and CO Bond conversions. In both of these cases, it was advantageous to the City to refund higher interest-rated issues and convert them to general obligation bonds in those respective years.

For FY 2016-17 debt service is budgeted at \$14,584,275 which includes a \$3.6M transfer from 4B Sales Tax Fund and the Old Town TIF Fund for their portions of certificate of obligations debt service to be paid (reasons for change noted above). This amount also includes debt service related to the 2016 G O bond program in the amount of \$5,745,000 for Timberbrook subdivision and the Multi-Generational Center design.

## 4B SALES TAX FUND

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The 4B Sales Tax election was passed by the voters in 2002 allowing for the collection of a quarter cent sales tax. Once approved by the voters, the Development Corporation Act requires that a public hearing be conducted on every proposed project. This hearing must be held before the Corporation expends any sales tax funds on the projects. Public hearings have been held regarding athletic fields, Dog Park, Skate Park, hike and bike trails, library facility, playground equipment, aquatic facilities, park infrastructure, kayak take out facilities and the nature center. The public hearings included the operation and maintenance of the projects. Because all items included in the budget fall within the category of a project already considered in a public hearing, no public hearing is required this fiscal year.

### FY 2015-16 Re-estimates

Total FY 2015-16 4B revenues were budgeted at \$6.299M and are now estimated to end the year at \$6.749M, a 7% increase. Sales tax revenues are projected to be up by 7% (\$449,737) by year end.

Additional revenue sources include "Recreation" and "Transfers In/Miscellaneous". The "Recreation" category includes aquatic facility rental/entrance fees and field rental fees at Toyota of Lewisville Railroad Park. The "Miscellaneous" category is interest earnings. Both sources are projected to remain at original budget levels. Because the majority of this revenue is seasonal and is received in the summer months, the revenue picture could change prior to year-end. The late opening of the two aquatic facilities have very minor impacts, if any, on revenue.

FY 2015-16 expenditures are down slightly due to salary savings related to position vacancies.

### FY 2016-17

Total revenue is estimated at \$6.836, an 8.5% increase over the FY 2015-16 budget (\$537,310). As in the General Fund, sales tax revenue is budgeted above the FY 15-16 estimated amount. Transfers In/Miscellaneous includes a transfer from the General Fund in the amount of \$28,953 to cover part of the cost of a two person crew assigned to work on the new Park Plaza as well as City Hall and the MCL. A finance revenue reclassification moved the transfer to the “Other Financing Sources” category which can be seen on the fund summary.

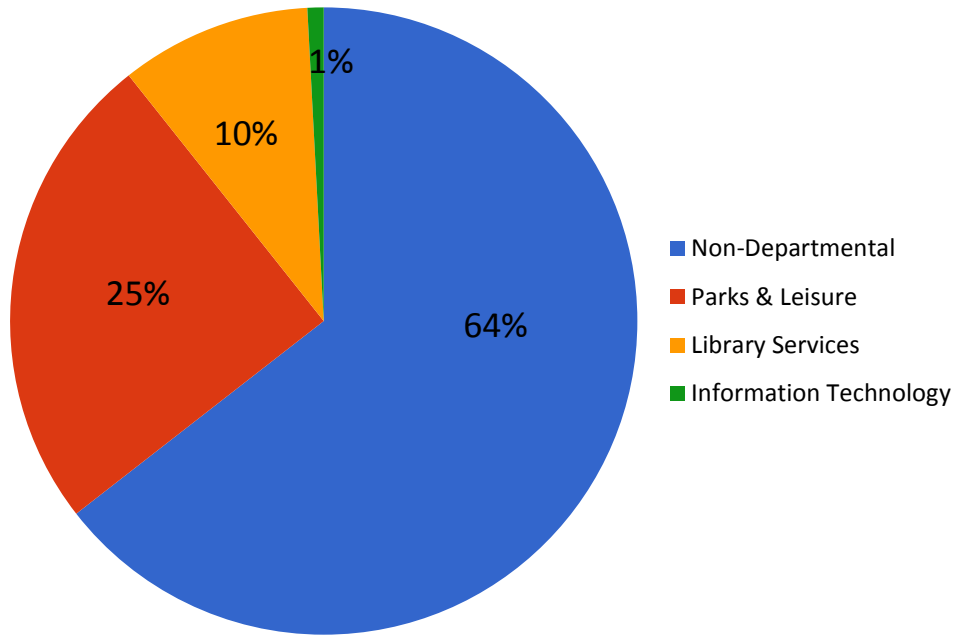
Operating expenditures for FY 2016-17 include administrative charges in the amount of \$60,000 (general administrative services charged back to the General Fund) as well as Parks and Leisure Services (PALS) expenditures which include library, aquatic facilities, and park maintenance activities.

FY 2015-16 PALS expenditures were budgeted at \$1.9M. The FY 2016-17 expenditures are budgeted at \$2.35M. This increase is due to removing the one-time expenditures funded last fiscal year but then adding funding for mesh dugout banners (\$15,340), playground resurfacing (\$54,096), shade structures for parks (\$99,088), replacing UV bulbs at pools (\$7,825), Vista Ridge ballfield resurfacing (\$54,000), gel coating pool slides (\$47,000), deck joints at pools (\$13,183), replacing chairs and chaise lounges at the pools (\$9,200), applying Diamondbrite at the Old Town Aquatic Park pool (\$79,000), and recycling containers (\$20,000).

For FY 2015-16, Library expenditures were budgeted at \$798,838. The FY 2016-17 expenditures are budgeted at \$921,223. This increase is due to removing the one-time expenditures funded last fiscal year but then adding funding for furniture replacement and repair (\$62,097), laptops for public use (\$11,320), projectors, audio-visual equipment and paint for meeting rooms (\$28,084), credit card payment and fees (\$9,314), enhancing digital services and collections (\$37,337), and Information Technology shows an expenditure for a Support Specialist position added in FY 15-16 that supports Library services but reports to ITS, as do all technical positions, and replacing the PA system (\$10,104). In addition, two positions are being funded for FY 2016-17: a bilingual librarian (\$80,435) and a Library Assistant to work in the accounts area (\$46,273).

Debt payments total \$2,971,621 which includes payments on the 2004 \$21.2M certificates of obligation sale and the 2007 \$18.8M certificates of obligation sale. In addition, payment on \$1.5M in tax notes issued in June 2016 for park land acquisition are also included for FY 2016-17.

## 4B Fund Expenditures by Department



### Future Capital Improvements

For FY 2016-17, transfers to CIP out of reserves total \$3,000,000. Funding will be used to fund a portion of the Nature Center project. Last fiscal year, \$5,108,225 was set aside for the Nature Center. This \$3M will be added to that for a total of \$8.108M. The current goal for Nature Center funding out of 4B is approximately \$10M.

## CRIME CONTROL AND PREVENTION DISTRICT

A creation election for the Crime Control and Prevention District was approved by voters November 2011 allowing for the collection of a one-eighth of one percent sales tax. In May 2016, voters approved the extension of the Crime Control and Prevention District for an additional 20 years via a referendum election. Proceeds from this sales tax may only be used for law enforcement programs as defined by Local Government Code, Chapter 363. The Texas Comptroller's Office began collection of the sales tax in January 2012.

### FY 2015-16 Re-estimates

Total FY 2015-16 revenues were budgeted at \$2.92M and are estimated to end the year at \$3.06M, an increase of \$144,024. Revenue is made up of both sales tax collections and interest earnings. Expenditures were budgeted at \$2.9M and projected to end the fiscal year \$79,999 higher due to a purchase order carry over from the prior fiscal year.

## FY 2016-17

Sales tax collection is projected to be \$3.17M. Interest earnings of \$7,070 are also projected resulting in total estimated revenues of \$3.17M, a 9% increase over the FY 2015-16 budget.

A five-year budget plan is updated on an annual basis for this fund to better plan for the volatility of a fund supported by sales tax. Currently there are a total of 32 positions budgeted including 13 police officers, a sergeant, six dispatchers, five detention officers and a supervisor, an ITS Systems Administrator and three Code Enforcement Officers. The five-year plan was revised in FY 2016-17 and projected through FY 2020-21. The plan includes only increases related to the existing budget and no projected one-time projects/equipment.

The following one-time items are included in the 2016-17 budget:

- Purchase of a SWAT equipment vehicle to replace a 1995 ambulance that was retrofitted to support the SWAT team (\$302,401)
- Replacement of the jail control board (\$60,000)
- Protective equipment for the SWAT team and 50 officers was purchased in 2015-16 and funds are included to equip all remaining officers (\$76,718) with this same equipment
- Purchase of a Packbot robotic system (\$131,273)
- Funding a study to evaluate software for Police Records Management and Computer Aided Dispatch (\$80,000)
- Expanded costs related to the compensation and benefits plan (\$143,049)

State law allows the district to “contract” with the municipality to furnish administrative support. A transfer of \$30,000 to the General Fund is included to cover the indirect costs related to operation of the district as well as the cost of the third party audit required by state law.

Total expenditures are \$3.549M with a fund balance projected to be \$1.950M by fiscal year end. An undesignated reserve of \$1.240M remains after the calculation of a reserve requirement of 20% of total expenditures.

This budget was considered and approved by the Crime Control Board on July 11, 2016.

## **FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT**

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A creation election for the Fire Control, Prevention, and Emergency Medical Services District was approved by voters November 2011 allowing for the collection of a one-eighth of one percent sales tax. In May 2016, voters approved the extension of the Fire Control and Prevention District for an additional 20 years via a referendum election. Proceeds from this sales tax may only be used for fire control, prevention and emergency medical services programs as defined by Local Government Code, Chapter 344. The Texas Comptroller’s Office began collection of the sales tax in January 2012.

### FY 2015-16 Re-Estimate

Total revenues were budgeted at \$2.92M and estimated to end the year at \$3.07M, an increase of \$146,655. Revenue is made up of both sales tax collections and interest earnings. Operating expenditures were budgeted at \$1.3M and projected to end the fiscal year at \$1.28M, a savings of \$20,130 resulting from employee turnover.

### FY 2016-17

Sales tax collection is projected to be \$3.17M. Interest earnings of \$21,663 are also projected resulting in total estimated revenues of \$3.19M, a 9.3% increase over the FY 2015-16 budget.

A 5-year budget plan is updated on an annual basis for this fund to better plan for the volatility of a fund supported largely by sales tax. A major focus of this plan is to fully fund Fire Station #8 needed to cover east Lewisville/Castle Hills. Each year funding has been set aside for Fire Station #6 and staffing/equipment for this station.

The first four years of the original five-year plan included the addition of a medic to Fire Station #6 and nine firefighter paramedics, the public safety infrastructure redundancy project (costs split 50% with Crime Control Fund), an ITS System Support Specialist dedicated to support the technology workload, and partial funding for an emergency management position. In addition, funding was allocated for Station #6 remodel and land for relocation of Fire Station #3 (G O Bond project).

State law allows the district to “contract” with the municipality to furnish administrative support. A transfer of \$30,000 to the General Fund is included to cover the indirect costs related to operation of the district as well as the cost of the third party audit required by state law.

The following items are included in the 2016-17 budget:

- Funds (\$38,583) were allocated in the FY 2015-16 budget to purchase a new fire records management software; however, the proposed vendor is no longer a viable option so additional funding is needed to purchase the software (\$120,000).
- Replacement bunker gear for the nine firefighters (\$20,700)
- Funds for the construction and furnishing/equipment for Station #8 (\$4,290,000)
- Funds for a Ladder Truck for Station #6 (\$1,600,000). The engine at Station 6 will move to the newly constructed Station #8.
- Funds for pre-employment testing for 18 firefighters to be hired in FY 2017-18 (\$16,110)
- Expanded costs related to the compensation and benefit plans (\$75,555)

Total expenditures are \$7.2M with a fund balance projected to be \$803,001.

This budget was considered and approved by the Fire Control Board on July 11, 2016.

## HOTEL/MOTEL FUND

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The hotel-motel tax is levied upon the cost of use of a hotel room and is equal to seven percent of the price of the room. State law specifies that hotel occupancy taxes must be used on programs that enhance and promote tourism. State law allows up to 15% of revenues to be spent on the arts and up to 50% on historic preservation.

### FY 2015-2016 Re-Estimate

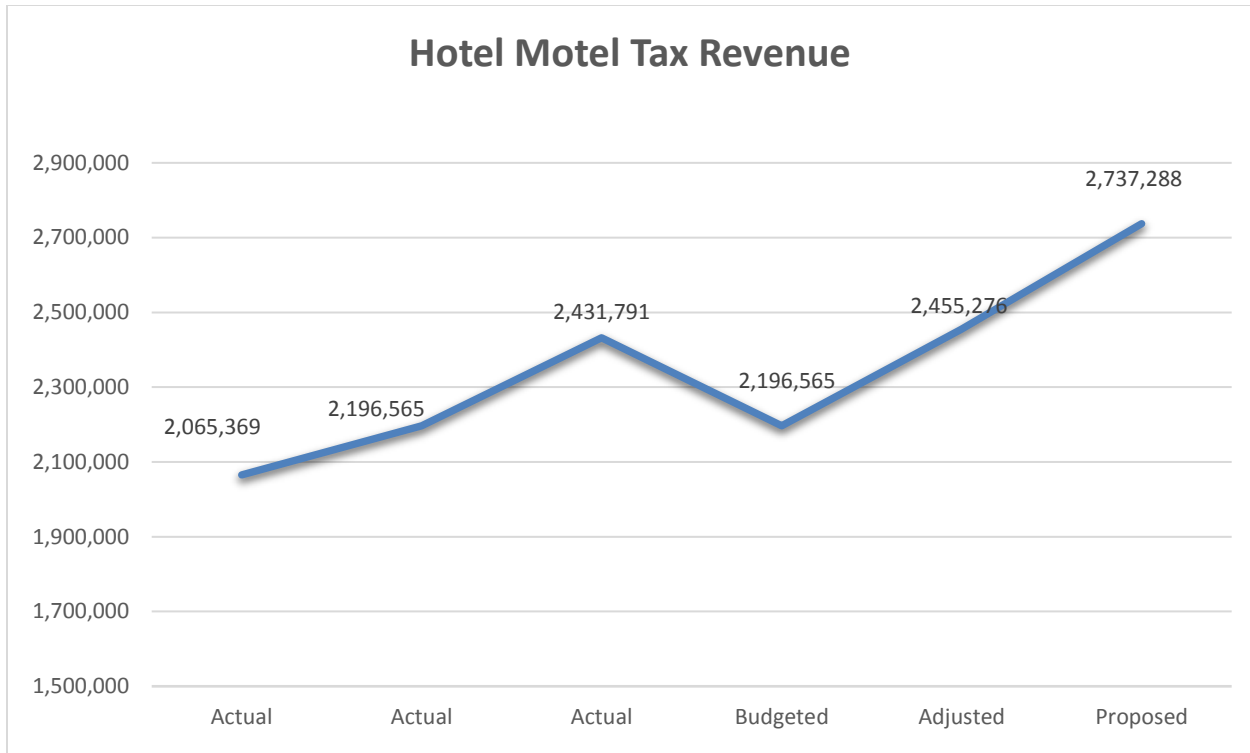
The FY 2015-16 estimated hotel occupancy tax revenues are \$2.445M, \$248,711 more than budget. This continues a trend of increases in hotel occupancy tax receipts attributed to a combination of higher occupancy rates at local hotels and higher average daily room rate (ADR). The 'Other Financing Sources' category accounts for a hotel tax refund paid to the Hilton Garden (-\$300,000). The rebate is shown as a negative revenue and covers the cost of management fees as required in the Convention Center contract.

FY 2015-16 estimated expenditures are \$1.748M compared to a \$1.731M budget. This increase is due to Council direction to transfer any remaining funds available under the arts cap to a capital project at the end of each fiscal year. That transfer was done for FY 14-15 in the amount of \$16,276. Future transfers will be done at mid-year of the following year once the actual hotel motel tax revenue for the previous fiscal year is determined. To date, the Public Arts Capital Project has a total of \$627,630 and is part of the overall CIP.

### FY 2016-17

The FY 2016-17 hotel occupancy tax revenue is projected to increase by \$540,723 over the FY 2015-16 original budget. For the prior 12 months, hotel occupancy rates have been in the 76% range with hoteliers reporting current occupancy closer to 80%. The current ADR is \$90.00 which is an all-time high and represents close to a 10% increase over the last several years. Average daily rate (ADR) at local hotel properties has increased during the past year. As experienced in past years, this revenue stream can be quite volatile based on overall economic conditions as they impact both business and leisure travel spending. Interest earnings are projected at \$20,310.





The ‘Other Financing Sources’ category includes the refund of the hotel tax to the Hilton Garden of \$250,000. This refund requirement is a reduction from the prior year amount of \$300,000 as required under the agreement. This offset amount will end altogether in July of 2022.

Also in FY 2016-17, \$2,000,000 has been budgeted to account for the payback from the Hilton Garden Inn to complete the payback to the Hotel Motel Fund as part of the development process with the Hilton Garden Inn. This is the final payment of the original \$3.5M loan.

The FY 2016-17 total expenditures are budgeted at \$1.868M compared to the FY 2015-16 budget of \$1.731M, an increase of \$136K which is the net of the reduction of one-time funding from FY 2015-16 and the inclusion of health plan adjustments (\$11,040), compensation plan adjustments (\$9,910) and new program funding for FY 2016-17: Live Music Micro Website (\$38,300), Old Town Visitor Marketing Plan (\$75,000), LLELA Marketing (\$18,722), Public Arts Master Plan (\$65,000), additional part time employees at MCL Grand (\$15,545), Watercross Shoreline activities (\$42,700), and funding for activities at Wayne Ferguson Plaza (\$20,000).

Special events included in this fund are Western Days festival (\$315,275), Sounds of Lewisville Summer Music Series (\$45,860), Old Town Holiday Stroll (\$32,480), KTA Jam Session (\$16,300), Best Little Brewfest (\$22,000), ColorPalooza (\$38,350) and Lewisville Saddle Club’s Labor Day Rodeo (\$7,000). The total Hotel/Motel Fund budget for special events is \$477,265 or approximately 29.9% of Hotel/Motel Fund expenditures.

Note that over half (56.7 percent) of the Western Days budget comes from this fund. The total event budget of \$555,475 also includes \$240,200 from the Community Events Fund.

The final components of the Community Relations/Tourism activity are positions dedicated to special events and conference sales: 32% of the Director of Community Relations and Tourism, one Tourism Sales Coordinator, one Marketing and Tourism Manager, 70% of the Publication Specialist, a Secretary, 50% of the Art Center Supervisor, and one Events and Promotion Specialist.

State law sets a cap at 15% of hotel-motel revenue that can be spent on arts activities (cap is \$410,593 based on projected 2016-17 revenue). Arts Promotion includes the Arts Support Grant budgeted in the amount of \$168,400, unchanged from FY 2014-15. Grants are distributed to various qualifying arts groups through recommendations from the Board. This year's approved allocation includes seven arts organizations, all of which are repeat recipients of an Arts Support Grant.

Actors Conservatory Theatre (33297)	\$33,297
Greater Lewisville Community Theatre (34000)	\$34,000
LakeCities Ballet Theatre (42000)	\$42,000
Lewisville Civic Chorale (3603)	\$3,603
Lewisville Lake Symphony (42000)	\$42,000
Our Productions Theatre Company (6000)	\$6,000
Visual Arts League of Lewisville (7500)	\$7,500
	<b>\$168,400</b>

Money also is budgeted for electricity in the arts center (\$94,020), the Public Arts Master Plan discussed earlier (\$65,000); and out-of-market advertising for MCL Grand events (\$23,000). In total, \$350,420 is spent on the arts (\$60,173 under the cap). Any remaining funding available under the cap at the end of the fiscal year will be transferred to the Public Art capital project at mid-year of 2016-17.

The overall hotel motel fund budget has current revenue to expenditure balance of \$2,639,090.

For FY 2016-17, a one-time expenditure from fund balance for two Toro Workmen utility vehicles to be used by the PALS department to work special events (\$14,965) is reflected on the fund summary as is a \$1,000,000 expense for property acquisition for future visitor's center space/parking. The ending fund balance is projected to be \$6.117M at fiscal year-end 2017.

## COMMUNITY ACTIVITIES FUND

This fund was created in FY 2011-12 to track special event sponsorships, certain naming rights agreements, the community contribution required in some economic development agreements, the community event contribution required under the BFI agreement (\$45,000), MCL Grand revenue that exceeds the \$60,000 targeted for the General Fund, and special event revenue.

### FY 2015-16 Re-Estimate

Revenues for FY 2015-16 are expected to be \$875,802 compared to the \$698,216 originally budgeted. Special event sponsorships increased \$85,550 over the original budget and Western Days revenue is now projected \$70,000 higher than the original budget of \$139,950.

Expenditures for FY 2015-16 are expected to end the year at \$748,587. An \$85,550 supplement was done at mid-year to fund a Western Days headliner equivalent to recent years in terms of quality and audience draw. In addition, \$25,000 was added for a speaker replacement at the MCL Grand.

### FY 2016-17

Revenues for FY 2016-17 are expected to be \$896,399. Major revenue streams into this fund are MCL Grand rentals (\$294,886), special events sponsors (\$227,500), special events revenue (\$205,420), MCL Grand sponsors (\$76,000), and ED agreements (\$40,000). Projected revenues reflect an increase of \$198,193 over the FY 2015-16 budget. Most of that increase is MCL Grand revenue.

FY 2016-17 expenditures for Special Events total \$240,200 (Western Days). This includes \$61,500 for an entertainment upgrade.

MCL Grand expenditures are budgeted at \$622,686. This includes part-time theater attendants at \$46,258, Texas Tunes concert series at \$96,976 (an increase of \$6,000 for series enhancements), \$28,474 for a live comedy series, \$8,600 for a film series, and \$29,200 for the singer songwriter concert series in the MCL Grand Black Box (an increase of \$10,000 for series enhancements). Also included in this number is funding for the Event Programming Coordinator position hired in FY 2015-16; one-time funding for MCL safety and security items such as new door card reader hardware for 16 existing doors to allow function with the DNA Fusion system, solar lighting, fireproofing soft goods, etc. at \$148,918; and \$57,210 to increase equipment at the MCL Grand including theatrical lighting, a cargo trailer, 16" gallery stanchions, new profile lighting, and banquet equipment.

Also included in the FY 2016-17 expenditures is \$10,000 for expenditures related to anticipated Animal Shelter donations and \$40,000 for economic development marketing materials and web site enhancement.

A fund balance of \$374,835 is projected.

## **PEG PROGRAMMING FUND**

This was a new fund for FY 2012-13 which collects a state mandated 1% fee from cable providers to support Public, Educational and Governmental channels. Under FCC rules, expenditures from PEG revenues are limited to capital costs associated with PEG production. Operations costs such as salaries cannot be included in this fund.

### FY 2015-16 Re-Estimate

Revenues for FY 2015-16 are expected to be \$397,776 compared to the \$278,402 originally budgeted for FY 2015-16.

Revised expenditures are increased from \$100,000 to \$225,803 based on prior year purchase order carryovers. This was budgeted to replace both video editing stations, and the broadcast server that has been in use since 2007 and is near the end of its useful life.

### FY 2016-17

Projected revenue for FY 2016-17 is \$396,706 in franchise payments and \$1,767 in interest earnings for total revenue of \$398,493. This is the same amount of revenue estimated in PEG fees for 2015-16.

Expenditures planned for FY 2016-17 are budgeted to pay for a potential web streaming project at City Hall and MCL Grand. This project is tentative. The five year PEG Fund Capital Plan calls for no spending this year or next (years four and five of the plan) to accumulate money for the purchase of a mobile production unit. If the web streaming project is not completed, or replaced with another capital project, that money will roll in to the PEG Fund reserves for future use.

The projected fund balance is \$1,012,079.

## HEALTH FUND

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The Health Fund was first established as a separate fund in FY 2001-02 when the health plan was designated a risk pool (prior to that it was part of the Insurance Risk fund). The fund is maintained as a trust not allowing any payments or transfers out of the fund except for health plan expenditures. This fund is budgeted very conservatively due to its trust status, which periodically results in transfers from the Insurance Risk Fund.

Staff operates a partially self-insured health plan with the City paying the first \$150,000 of each individual claim. In addition, aggregate insurance is purchased which provides overall plan protection when claims exceed a specified dollar amount in total. Currently, Cigna provides claim administration services as well as both the individual and aggregate stop loss contracts.

The City's experience with the partially self-funded health plan reflects the on-going national debate on how to control and fund health care costs. In FY 2014-15, the stop loss carrier paid \$2,140,656 in stop loss reimbursements compared to \$843,396 in FY 2013-14. An additional \$2,557,951 has been reimbursed through June for the current plan year. Based on this continuing trend, the cost of reinsurance continues to increase and is projected to increase 50% (\$500,000) in FY 2016-17.

From FY 2013-14 to FY 2014-15, the City's pharmacy costs increased by 29.24% and medical claims experience increased by 16.25%. As of the end of May 2016, the Health Plan had 40 members with claims exceeding \$25,000 for a total spend of \$5,504,981. Of that, the City has been reimbursed \$2,557,951 in reinsurance payments. The total claims spend for those 40 high

claimants as of the end of May was \$5,626,678, resulting in less than 3% of the covered lives accounting for 52% of total cost of claims thus far this fiscal year. A \$1.5M supplemental appropriation from fund balance was needed at mid-year to ensure sufficient funding for FY 2015-16. Therefore, due to the projected claims for the upcoming plan year based on the higher than anticipated medical and pharmacy claims and the expected increase in the cost of reinsurance, significant plan changes will be implemented in FY 2016-17 along with increased premiums to both the City and the employees.

Revenues for the Health Fund come from four sources (reflected as “charges for services”): internal payments from departments, employee premiums, retiree premiums and COBRA premiums. The internal payments from departments is based on a per employee rate calculated to cover the employer share of the projected claims and administrative costs. This rate has increased 36.4% over the previous five fiscal years from \$7,590 in FY 2011-12 to \$10,353 in FY 2015-16. The City’s annual contribution is increasing 19.3% from \$10,353 per employee to \$12,353 in FY 2016-17. This brings an increased revenue of \$1,530,002. The increasing internal payment rate has had major impacts on the General Fund as well as all other funds that include full-time employees.

The Affordable Care Act mandates have also increased the cost of providing health insurance due to changes to the medical plan designs and mandated taxes and fees. The Patient-Centered Outcomes Research Institute (PCORI) Fee is in effect from 2012 to 2019 and is assessed on each covered life (employees, retirees, spouses and dependents). The fee has increased from \$1 per covered life per year in 2013 to \$2.17 for FY 2016-17 and is estimated to cost the City \$3,163. The fee will not apply to plan years ending after Sept. 30, 2019. The Transitional Reinsurance Fee will be in place from 2014 to 2016. The fee dropped from \$63 per covered life in 2014 to \$44 per covered life in 2015. In 2016 the fee drops to \$27 per covered life for an estimated plan cost of \$40,446.

Employees have also shared in the burden of covering the costs of increasing health care expenditures. Between FY 2009-10 and FY 2015-16, employee premiums increased an average of 126% depending on the plan and level of coverage (spouse, children, or spouse and children). This year employee rates will be increased by 3% on two of the plans, and the City will no longer offer a no cost plan for employees. The Catastrophic Plan, previously offered at no cost, employee premium will be \$4 per month and the dependent tiers on the plan will increase by \$10 each. Employees will also still incur additional surcharges for smoking and for employee and covered spouses not participating in the wellness screenings.

In addition, spouses of employees who can obtain a qualified medical plan through their employer will no longer be eligible for coverage under the City of Lewisville health plan beginning October 1, 2016. However, if an employee currently has a spouse who has the ability to obtain a qualified medical plan through their employer and is covered during the 2015-16 plan year, the employee will be allowed to continue the coverage, but the employee will be assessed a \$100 monthly surcharge. By decreasing the number of spouses on the plan, the total claims cost is expected to decrease. Based on data from the 2014-15 plan year, the per member per month average cost for an employee was \$529 compared to a spouse at \$890 which equates to a 78% higher cost for spouses than employees. The City has also planned various plan design changes in an effort to offset the City’s continuing increasing costs of the health plan.

A comprehensive wellness program has been a priority over the last several years. The Wellness Works Health Center opened in January of 2014 and has become the anchor to the City's wellness program. Utilization continues to be high for wellness visits as well as acute care. Participation in Wellness Health Center's disease management program is increasing monthly as more covered members with chronic health conditions become engaged. Staff has also seen employees whose health was at risk, begin making progress toward normal ranges. Blood pressure and cholesterol have been two key areas of focus. During the past 12-months, the clinic reports 53% of patients with high blood pressure and 35% with high total cholesterol have made progress toward the normal range. In theory, as the number of covered members with chronic health conditions become engaged in managing and reducing the risks associated with chronic conditions, the claim costs will decrease.

Another impact on the Health Fund is compliance with GASB 45. GASB 45 specifies how "other post-employment benefits" (OPEB) costs, liabilities and funding progress are measured and displayed in government financial reports. Prior to 2007, retirees' health care costs were on a "pay-as-you-go" basis, paying the current cost of retiree health care in a given fiscal year. GASB 45 requires health benefits to be recognized as they are earned over the retiree's active working lifetime. Annually, an actuarial calculation is completed that determines the annual required contribution (ARC) and the net OPEB obligation. The ARC is a transfer from the Health Fund to the OPEB Fund (expenditure of \$200,300). Recognized as revenue to the Health Fund (\$284,600) is an actuarially derived number that reflects the actual costs of the retiree claims.

In summary the total Health Fund revenues projected in FY 2016-17 are \$11.6M which is an increase of over 20% from FY 2015-16. Expenditures are also estimated at \$11.6M.

The FY 2016-17 budget fund balance is \$654,225.

## OPEB LIABILITY TRUST FUND

The Retiree Health Trust Fund is a fund created in FY 2007-08 to account for OPEB (other post-employment benefits) liability. In general, this fund is also a trust that exists to build up assets related to the liability realized with the requirements of the GASB 45 standard. The higher the balance in this fund the lower the unfunded liability.

The main advantage in creating a separate trust is that all fund assets can be invested to reflect a diversified mix of stocks and bonds held by the trust for long term growth and sustainability. A separate investment policy (this fund is exempt from the Texas Public Funds Investment Act) controls investment decisions and the firm of PFM Asset Management LLC manages these long term investments. The trust accounts for unrealized and realized gains and losses revenue which is a classification of revenue pertaining to investments held by the OPEB trust. The income from those assets that were sold during the year is recorded as a realized gain or loss. At year end, the assets still being held by the trust must be valued on that date and the resulting increase or decrease

in value is recorded as an unrealized gain or loss. Unrealized gains or losses may fluctuate greatly depending on market conditions present at year end.

Before the end of FY 2007-08, transfers in the amount of \$1M were made from both the Health Trust and Risk Funds to establish OPEB basic plan assets. Operating revenue into this fund is an annual transfer of the Annual Required Contribution (\$200,300) from the Health Trust as well as interest earned by the trust (\$63,138). Expenditures are \$284,600 which represents the city's estimated pay-as-you-go retiree claims expense net of retiree premium contributions, fees and trust administration costs as projected by the actuary.

The FY 2016-17 budget fund balance is \$3,811,886.

## INSURANCE RISK FUND

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This fund is an internal fund that receives revenue from internal premium charges to the departments. These charges are either on a per employee basis (workers compensation and general liability) or per vehicle (auto liability insurance). Insurance coverage is purchased from the Texas Municipal League for all lines of coverage (auto liability, general liability, law enforcement, errors and omissions and property) except for Worker's Compensation. Workers' Compensation has a self-insured retention of \$500,000 and an aggregate limit of \$3.0M. A low deductible program for workers' compensation would be very costly so the City opts to take more exposure on this line of coverage. Departments are charged for life insurance, AD&D and long term disability (all fully-insured lines) based on rates charged by the insurance companies.

Internal rates are developed in house to cover projected costs for each line of coverage. Expenses in this fund include premium payments to insurers, claims costs (TML deductibles range from \$500 for auto physical damage to \$50,000 for law enforcement), third party administration fees, and consultant costs. Expenses also include premiums for the life insurance, and long-term disability/AD&D programs. Premiums for all lines of coverages have remained relatively stable over the last five years.

Expenditures for FY 2016-17 are budgeted at \$1.62M for various lines of coverage in comparison to \$1.55M budgeted in FY 2015-16 (4% increase). In addition, experience in property and liability claims has remained stable; however, workers' compensation expenses spiked in the last three fiscal years due to several large claims. Several of those large claimants have yet to reach the self-insured retention; therefore, the higher costs are expected to continue until the retention is met.

McGriff, Seibels and Williams of Texas, Inc., the City's risk consultant, have advised the City of the need to maintain a healthy fund balance in this fund. While State law gives the City significant immunities or limits to liability exposure through the Texas Tort Claims Act, the law does not limit liability exposure on workers' compensation, law enforcement (civil rights violations such as wrongful arrest, unlawful search and seizure and excessive force) claims or public officials claims (civil rights issues such as the taking of property in a zoning case). In a single year, if there were several serious occurrences, the City could be out as much as \$3.0 million in workers'

compensation alone. Finally, any property destroyed that is not specifically listed on the property schedule is not covered.

A one-time expenditure (\$16,627) for seven additional automated external defibrillators (AED's) has been budgeted out of the Risk Fund for FY 2016-17. The AED's will be placed at the Wastewater Plant, the fleet facility and at Toyota of Lewisville Railroad Park concession stands. Funding for an additional outdoor emergency warning siren in the amount of \$32,661 is included for FY 2016-17. In addition, \$63,407 has been budgeted for City Hall mortar and joint sealing. Water leaks in this facility have caused water damage, mold and wood rot in several areas. This funding will provide weather proofing and water proofing to prevent further damage. After these expenses, the FY 2016-17 budget fund balance is \$3,673,082.

## **FIRE AND POLICE TRAINING FUND**

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This was a fund established in FY 2002-03 to allocate revenue from Fire Training Tower rentals to on-going training and for maintenance of the facility. The tower experiences considerable wear and tear and this self-sufficient fund enables the Fire Department to charge appropriate fees for training and use those fees to repair damage. In FY 2006-07, revenue and expense related to the Firearms Simulator rental also began being tracked in this fund. Historically, donations and special event funding given to the Fire and Police departments were tracked in separate funds. In FY 2011-12, in order to reduce the number of city-wide funds, all donation revenues and related expenditures were moved here and are now tracked in this fund.

Anticipated Fire department expenditures for FY 2016-17 amount to \$71,150 and will be used to purchase training materials and cover overtime expenses related to training, as well as expenses related to the Keeping Tradition Alive (KTA) Symposium. Donations for the KTA event are also shown in this fund.

For FY 2016-17, Police is budgeting \$6,929 in routine expenditures.

## **LAW ENFORCEMENT EDUCATION FUND**

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This fund utilizes grant revenue from the Comptroller's Office provided exclusively for the training of police officers including materials, classes, registration costs, etc. For FY 2016-17, \$9,000 in training is budgeted.

## **GRANT FUND**

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This consists of Selective Traffic Enforcement Program and other police related grants, Wildfire Assistance and from time to time other grants from State or Federal sources. Matches for these grants are budgeted as "transfers" in the General Fund.



This fund ebbs and flows dramatically each year because cash inflows and outflows can vary widely over time (i.e. it may be several years before CDBG projects are spent or a grant may be discontinued). Thus, the budget reflects an estimate or snapshot of these cash flows during the year; actuals may vary considerably according to circumstances and amendments made during the year.

During FY 2010-11, a management decision was made to budget wildfire assistance provided to other governmental agencies. When the Fire department sends staffing and equipment to assist in fighting fires, the expense is initially charged against the General Fund. However, when reimbursement is received for the expense, the expense is then moved to the Grant Fund and the reimbursement is also recorded in the Grant Fund. Therefore, it is prudent to budget a likely amount annually so that the Grant fund is never in an over-budget position. For FY 2016-17, \$200,000 has been budgeted as revenue and expense for this purpose.

In Emergency Management, a portion of the Emergency Management Specialist position is budgeted in the grant fund at a cost of \$48,799. In addition, a grant for flooding assistance in the Timbercreek area is included at a cost of \$1,193,879. A 2016 UASI grant in the amount of \$183,788 is also included. This grant is anticipated to be awarded in late 2016.

\$264,058 is budgeted in police grants including Texas Department of Transportation Traffic Enforcement Grants, DWI Grant, and Click It or Ticket Grant.

## CDBG GRANT FUND

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The City will receive a CDBG entitlement in the amount of \$599,102 (a decrease of \$17,694 from the \$616,796 received in FY 2015-16) from the U.S. Department of Housing and Urban Development to fund eligible grant projects for FY 2016-17.

<b><u>CDBG Budget</u></b>	<b><u>FY 16-17</u></b>
<b>Bricks and mortar projects</b>	<b>\$389,416</b>
<b>Social service agencies</b>	<b>\$ 89,866</b>
<b>Administration</b>	<b><u>\$119,820</u></b>
	<b><u>\$599,102</u></b>

In addition to this, \$78,953 is budgeted for FY 2016-17 to pay for costs that the CDBG grant will not absorb or are not eligible for reimbursement through CDBG such as the external audit. These costs are funded through a transfer from the General Fund.

For FY 2016-17, the CDBG Grant Fund has 2.4 budgeted staff members within the CDBG activity, a Grants Manager, Grants Specialist, and a Housing Rehabilitation Specialist (60% General Fund, 40% CDBG).

## WATERS RIDGE PID NO. 1 FUND

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This fund provides maintenance, inspection, and engineering services for the Waters Ridge Public Improvement District, which is limited to maintaining the levee system off of Railroad Street. It is funded entirely by special assessments on property within the PID. Expenditures for FY 2016-17 amount to \$15,000 for mowing/maintenance.

## MUNICIPAL COURT SECURITY, TECHNOLOGY, AND JUVENILE CASE MANAGER FUNDS

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These funds have revenues from specific fees attached to fines (as allowed by the State) and must be used for the defined purposes. As discussed in relation to General Fund revenues, overall court fines impact these three funds also. The Security Fund pays for bailiff services, security contract services, training costs, and other costs (security, locks, detectors, etc.) as necessary. Total FY 2016-17 revenues are projected at \$62,876 compared to the \$56,873 original budget in FY 2015-16. Expenditures for the fund amount to \$55,303.

The Technology Fund is limited to the technology needs of the court. For FY 2016-17, \$134,186 in operating costs is budgeted. Major expenditures include a Business Information Analyst position that is responsible for finding ways to use technology to increase the efficiency of court operations, increase the accuracy of court data and to develop systems for making this data more accessible by the general public. A transfer from the General Fund in the amount of \$40,000 comes into this fund to offset the total cost of the position.

Also in this fund are the on-going court software maintenance costs, equipment cost, programming fees, Laserfiche training, and departmental allocations for google apps, Sharepoint, Microsoft Office, and camera maintenance agreements (\$42,710). FY 2016-17 revenue is budgeted at \$124,273 which takes into account the transfer from the General Fund as well as court fines related to citations.

The Juvenile Case Manager fund was a new fund in FY 2007-08. This fund is limited to expenses related to salary and benefits of a juvenile case manager. The intent is to supplement court programs that are handling an ever growing number of youth offenders. The Case Manager oversees court ordered sanctions such as compliance classes, community service, specialized state and county reporting requirements, recidivism plans, and open court appearances requiring parental attendance. Funding for this purpose is set at \$4.00 per offense, as allowed by state law.

For FY 2016-17, \$64,376 is budgeted to pay for a full time Juvenile Case Manager and \$9,500 is budgeted for a community outreach program to attempt to engage more juveniles in the area. The previous \$17,438 budgeted as a transfer to the General Fund to offset juvenile case manager expenses tracked in that fund has been eliminated for FY 2016-17 due to an interpretation of state law that makes that expense no longer eligible.

## **POLICE ASSET FORFEITURE FUNDS**

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These funds collect revenue from confiscated drug related offenses and can be used for any police purpose. Budgeted expenditures are for operational expenses and miscellaneous equipment purchases as needed. One fund accounts for state seizures and the other is federal forfeitures.

For FY 2016-17, in the state fund, \$22,000 is allocated for special services, \$10,000 will purchase various surveillance and tracking equipment, and \$5,000 is budgeted for auction expenses.

In the federal fund \$109,434 is allocated for needed equipment including the following:

Undercover recording and surveillance devices	\$10,000
Leadership Development Training	\$10,000
DEA vehicle related expenses	\$4,750
Patrol Vehicle for Captain	\$84,684

## **RECREATION ACTIVITY FUND**

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This fund collects revenue from activity fees and pays program and instructor costs. In addition, parks and library sponsorships and donations are also budgeted in this fund. Expenditures are designed to be no more than annual revenue coming in; using the theory that if classes do not “make” then there are no corresponding expenses.

For FY 2016-17, \$404,220 is expected in revenue related to recreation center classes, MCL Grand Theater classes, LLELA, league fees and miscellaneous recreation activities. There is another \$153,109 in sponsorships/donations (including \$150,000 in revenue for Toyota of Lewisville Railroad Park naming rights sponsorship funding, and \$3,109 in special events sponsors and donations to the library).

FY 2016-17 operating expenditures are budgeted at \$536,176 for league play, various recreation center and senior center class fees, swim team fees, activities, improvements at Toyota of Lewisville Railroad Park related to the naming rights sponsorship, LLELA class fees, and purchase of donated items.

## **MAINTENANCE AND REPLACEMENT FUND**

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This fund is used as an internal services fund to replace vehicles, major equipment, computers and servers. Revenues are derived from three sources: lease payments, sale of retired assets, and

interest. Replacement schedules are based on the useful life of the equipment and “lease” payments flow annually as transfers from the departments to this fund.

In FY 2002-03, lease payments were decreased to reflect a modification in the inflation factor being utilized and extended life expectancy plans for vehicles and equipment. This modification reduced annual transfers into the Vehicle and Equipment Replacement Fund by \$759,000 annually. In FY 2009-10 radio replacement payments were eliminated and computer replacement payments were dramatically reduced to no longer fund replacement payments for personal computers. During FY 2014-15, staff conducted an in-depth review of the replacement payments, auction proceeds, and interest earnings to determine whether or not the \$759,000 reduction was still valid. A determination has been made that the City should begin to slowly reduce this offset amount annually until the reduction is permanently eliminated. A major factor in this change is that the inflation factor historically utilized has not kept pace with inflation.

A request for \$100,000 was approved by the City Council in FY 2015-16 to reduce the \$759,000 subsidy. That \$100,000 is part of the 2016-17 proposed budget and an additional \$100,000 is requested for FY 2016-17 as part of the un-funded list of priorities.

This fund is also used to account for Vehicle Maintenance activity. Fleet services expenditures are controlled exclusively by the garage operation and are not charged back “directly” to departments. Departments pay for the cost of repairs through transfer accounts in the general, utility, and grant funds. Auto parts are also ultimately paid for through this allocation. As costs rise in the Vehicle Maintenance Activity, you will see impacts to the other funds as well.

Each year the list of equipment to be replaced is reviewed to check condition and a budget for replacement expenses is set up. This budget can vary widely from year to year depending on schedules. A list of purchases proposed for this year is included behind the Maintenance and Replacement Fund Summary.

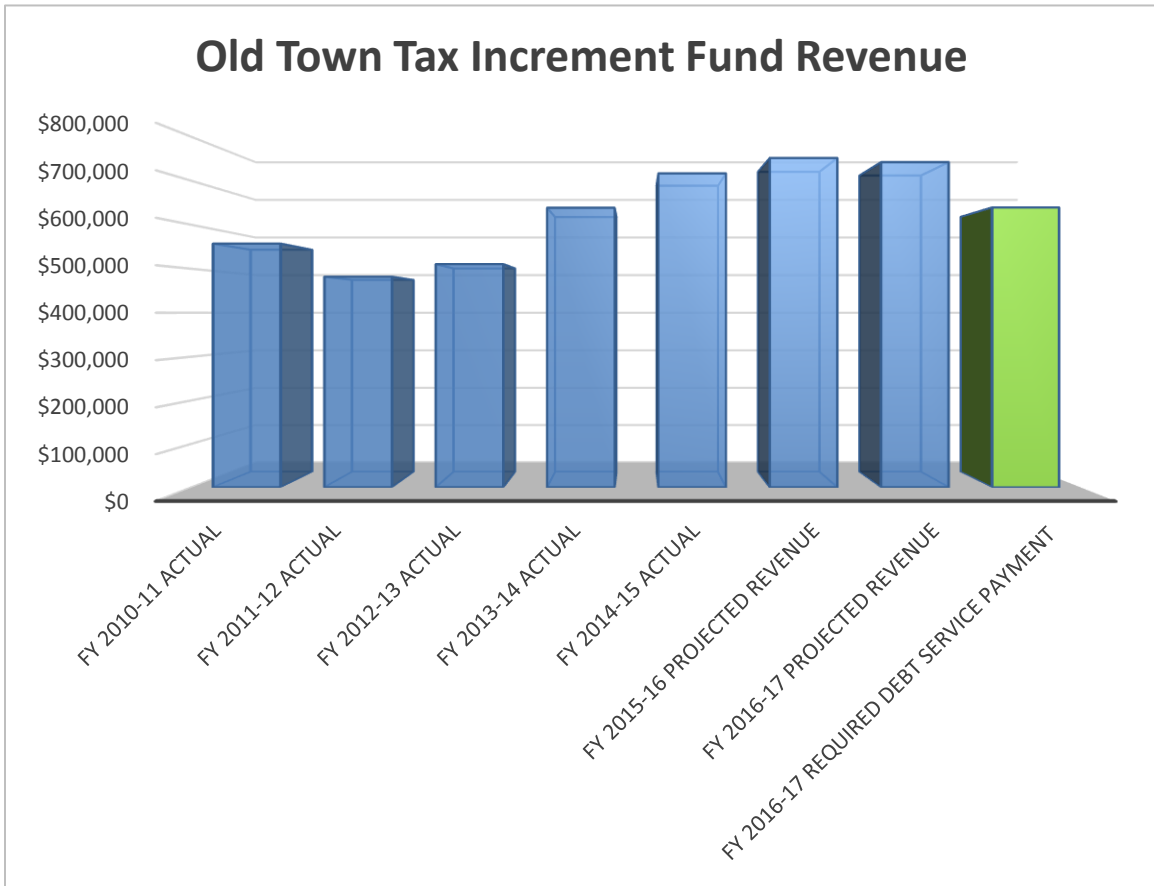
FY 2016-17 revenue compared to expenditures is \$676,849. Once again, this can vary dramatically from year to year and in this fund, a negative amount is somewhat routine. While expenditures exceeding revenues would normally be a concern, in this fund, a long term view is more realistic due to the fact that large purchases, such as fire engines or heavy equipment in Public Services, may be purchased in a single year inflating the total expenditure line. These large purchases are planned and the fund over time will absorb this cost. Staff routinely analyzes this fund for all future purchases to assess the accuracy of the long term funding.

## **OLD TOWN TAX INCREMENT FUND**

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For the Proposed FY 2016-17 budget, revenue is shown at \$742,101. This compares to \$447,500 received in FY 2009-10, \$557,018 in FY 2010-11, \$481,843 in FY 2011-12, \$510,434 in FY 2012-13, \$638,563 in FY 2013-14, \$716,619 received in FY 2014-15. The \$733,224 currently budgeted for tax receipts for FY 2016-17 will be updated when the FY 2016-17 tax rate is determined by the City Council and then applied to the final tax appraised values.

It should be noted that the overall revenue into this fund will drop slightly due to Denton County’s participation in this fund reducing from 85% of their tax increment to 80%.



The required debt service for FY 2016-17 (debt issuance in 2007 for the Medical Center of Lewisville Grand Theater in the amount of \$8,040,000) is \$639,230. The revenue in this fund is solely being used to pay for debt service.

## TIRZ NO. 2

The TIRZ #2 was established in October 2008 and is comprised of 427 acres near I35E and SH121 (NW corner). The tax increment base (the value of the properties in the zone as of October 2008) is \$9,097,649. The City and Denton County participate in this TIRZ. The City and the County will put 80% of their collections, on the increment, into this fund. The TIRZ #2 expires December 31, 2038.

For FY 2016-17, \$384,671 is anticipated in tax revenue compared to YTD collections of \$375,171 in FY 2015-16. This number will be finalized once a tax rate is set and final property tax rolls are received.

For FY 2016-17, an expenditure in the amount of \$1,000,000 is reflected on the fund summary. This is a partial reimbursement to the General Fund. The General Fund pre-funded a project for TIRZ No. 2 - the Riverside Road/Bridge in the amount of \$2.4M several years ago. At this time, a \$1,000,000 transfer is being made to the General Fund. The remaining \$1.4M will be transferred once the balance in this fund is high enough.

The projected ending fund balance for FY 2016-17 is \$213,842.

## 2025 IMPLEMENTATION/INCENTIVES FUND

During the FY 2014-15 budget process, the City Council approved funding in the General Fund in the amount of \$757,027 to assist with implementation of the Vision 2025 Plan. That money was transferred to a newly created fund entitled the 2025 Implementation/Incentives Fund to better enable staff and Council to track spending related to Vision 2025.

For FY 2016-17, \$308,139 is budgeted to expend in that fund for the following items:

- \$30,500 Water Conservation Incentives – will be rebated to residents who change out toilets, faucets, etc. with approved low-flow devices.
- \$28,500 Smartscape Incentives – incentives for residential communities that desire enhancements to their entrances of their respective neighborhoods. Incentive would provide \$350 per entrance to plant native and or adaptive plantings that require little or no water.
- \$20,000 Energy Consultant to follow up with recommendations from the Sustainability Study completed last fiscal year.
- \$47,000 Recycling Containers – to provide large indoor recycling containers at all City facilities.
- \$45,465 Window Shades at MCL Grand – along the hallways to reduce energy costs.
- \$15,468 Window shades at Library – in employee office area to reduce energy costs.
- \$20,000 Consultant assistance with community engagement related to the Multi-Generational Center, and to assist with updating the Master Strategy for next year.
- \$25,960 Purchase of environmentally responsible and sustainable products and materials by facilities.
- \$75,246 Master Strategy implementation items

## SUMMARY

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This is an overview of all the operating funds within the City of Lewisville. There will be an additional memo sent out after the final tax rolls are received detailing tax rate information. If you have any questions or concerns regarding the preliminary budget please let myself, or Gina Thompson know.





General Fund Reserves Plan		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	TOTAL
FY15 Fund Balance	36,571,223											
20% Reserve	14,494,507											
<b>Beginning Excess Reserve</b>	<b>22,076,716</b>	<b>22,076,716</b>	<b>19,032,285</b>	<b>18,082,285</b>	<b>16,332,285</b>	<b>14,582,285</b>	<b>13,332,285</b>	<b>11,982,285</b>	<b>11,232,285</b>	<b>10,201,035</b>	<b>10,251,035</b>	
Resources												
Annual Growth		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	20,000,000
Uses												
Technology Plan/One-Time	1,444,431	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	13,594,431
Land Purchases	2,000,000	1,000,000	-		500,000	500,000						4,000,000
Bank Renovation	1,600,000											1,600,000
Fleet Building (\$8,081,250)*		-	2,000,000	2,000,000	1,000,000	1,000,000	1,000,000	1,081,250				8,081,250
Basement*		600,000	400,000	400,000	400,000	500,000	400,000	600,000	600,000	600,000	600,000	4,500,000
<b>Total Uses</b>	<b>-</b>	<b>5,044,431</b>	<b>2,950,000</b>	<b>3,750,000</b>	<b>3,750,000</b>	<b>3,250,000</b>	<b>3,350,000</b>	<b>2,750,000</b>	<b>3,031,250</b>	<b>1,950,000</b>	<b>1,950,000</b>	<b>31,775,681</b>
Available Reserve	22,076,716	19,032,285	18,082,285	16,332,285	14,582,285	13,332,285	11,982,285	11,232,285	10,201,035	10,251,035	10,301,035	10,301,035
Reserve Stabilization	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000
<b>Excess Available Reserve</b>	<b>17,076,716</b>	<b>14,032,285</b>	<b>13,082,285</b>	<b>11,332,285</b>	<b>9,582,285</b>	<b>8,332,285</b>	<b>6,982,285</b>	<b>6,232,285</b>	<b>5,201,035</b>	<b>5,251,035</b>	<b>5,301,035</b>	<b>5,301,035</b>

\* Discussion is being held regarding timing of the basement project/fleet building.



# General Fund

(#101)

The General Fund is the City's largest and primary operating fund. It is used to account for all financial resources traditionally associated with City government, except those required to be accounted for in another fund. The General Fund accounts for basic City services such as police, fire, street maintenance, and parks and leisure services. The three primary sources of revenue for this fund are sales tax, property tax, and other taxes.

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>31,072,848</b>	<b>31,491,275</b>	<b>31,643,561</b>	<b>29,873,489</b>	<b>36,571,222</b>	<b>36,571,222</b>	<b>33,312,238</b>
<b>REVENUES</b>							
Taxes	50,753,543	53,801,075	56,980,740	56,994,617	46,664,675	58,695,760	58,992,322
Licenses & Permits	1,910,433	1,818,744	2,171,011	1,390,491	1,693,959	1,725,047	1,740,957
Intergovernmental Revenues	259,883	359,806	268,871	263,335	140,061	268,454	317,001
Charges for Services	6,365,053	6,615,737	7,627,823	6,937,046	5,918,800	7,533,263	8,193,120
Culture and Recreation Revenues	1,223,524	1,223,963	1,028,354	1,191,600	697,154	1,247,195	1,251,050
Investment Earnings and Contributions	50,848	78,522	188,351	74,806	38,025	100,578	100,578
Fines, Forfeitures and other Court Fees	3,066,077	3,205,334	3,014,367	3,103,211	2,282,416	3,097,141	3,115,382
Other Financing Sources	530,476	615,310	686,726	520,923	224,131	582,925	1,426,335
Transfers In	3,936,466	3,898,606	3,894,871	3,898,854	3,417,545	11,472,317	3,918,477
<b>Total Revenues</b>	<b>68,096,304</b>	<b>71,617,096</b>	<b>75,861,113</b>	<b>74,374,883</b>	<b>61,076,767</b>	<b>84,722,680</b>	<b>79,055,222</b>
<b>Total Resources</b>	<b>99,169,152</b>	<b>103,108,371</b>	<b>107,504,674</b>	<b>104,248,372</b>	<b>97,647,989</b>	<b>121,293,902</b>	<b>112,367,460</b>
<b>EXPENDITURES</b>							
City Attorney	550,323	567,869	585,594	633,765	461,448	616,468	658,257
City Manager	998,238	1,102,064	1,025,093	1,227,915	981,719	1,226,159	1,433,195
City Secretary	297,667	336,960	330,017	367,998	291,259	366,591	370,344
Community Relations/Tourism	734,224	814,658	881,455	1,032,328	724,725	1,074,353	1,200,002
Development Services	2,415,697	2,690,964	2,743,288	2,875,434	2,096,021	2,792,689	2,910,591
Economic Development/Planning	602,711	617,502	601,113	769,424	610,393	865,887	995,252
Emergency Management	105,132	126,575	141,304	176,625	144,677	176,230	178,500
Engineering	1,235,213	1,228,669	1,279,397	1,350,874	1,042,028	1,353,071	1,674,815
Finance	1,274,037	1,281,226	1,332,686	1,466,202	1,182,692	1,457,190	1,527,634
Fire	16,005,016	16,505,460	17,025,366	18,187,189	13,906,191	18,219,904	18,802,051
Human Resources	700,097	728,781	784,669	818,673	636,902	825,680	999,245
Information Technology	1,966,765	2,017,242	2,584,662	3,007,088	2,379,151	3,009,117	2,856,306
Library Services	1,391,692	1,450,429	1,497,227	1,513,189	1,108,897	1,475,415	1,585,466
Mayor & Council	58,748	81,272	98,229	123,634	77,272	123,571	126,202
Municipal Court	878,493	903,903	894,137	950,092	723,164	942,001	1,001,079
Neighborhood Services	1,365,184	1,341,816	1,457,677	1,616,266	1,166,816	1,620,459	1,772,382
Non-Departmental	720,496	799,014	1,486,841	1,421,353	1,089,151	1,449,958	1,037,027
Parks & Leisure	4,580,184	4,728,527	5,119,471	5,373,659	3,899,976	5,417,188	5,895,498
Police	19,580,675	20,286,136	20,580,580	22,192,907	16,465,807	21,521,114	23,066,693
Public Services	6,873,677	8,033,957	8,225,263	9,270,268	7,712,460	9,143,983	10,964,683
<b>Total Expenditures</b>	<b>62,334,271</b>	<b>65,643,024</b>	<b>68,674,068</b>	<b>74,374,883</b>	<b>56,700,749</b>	<b>73,677,028</b>	<b>79,055,222</b>
<b>Current Rev. - Current Exp.</b>	<b>5,762,033</b>	<b>5,974,073</b>	<b>7,187,045</b>	<b>-</b>	<b>4,376,018</b>	<b>11,045,652</b>	<b>-</b>
<b>Expenditures from Fund Balance</b>							
Non-Departmental	5,343,606	5,821,787	2,259,383	5,044,431	13,916,698	14,304,636	4,264,350

	<b>FY 2012-2013</b>	<b>FY 2013-2014</b>	<b>FY 2014-2015</b>	<b>FY 2015-2016</b>	<b>FY 2015-2016</b>	<b>FY 2015-2016</b>	<b>FY 2016-2017</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ORIGINAL</b>	<b>YTD</b>	<b>REVISED</b>	<b>PROPOSED</b>
				<b>BUDGET</b>			<b>BUDGET</b>
<b>ENDING FUND BALANCE</b>	<b>31,491,275</b>	<b>31,643,561</b>	<b>36,571,222</b>	<b>24,829,058</b>	<b>27,030,542</b>	<b>33,312,238</b>	<b>29,047,888</b>
<b>OPERATING RESERVE: 20%</b>	<b>12,466,854</b>	<b>13,128,605</b>	<b>13,734,814</b>	<b>14,874,977</b>	<b>11,340,150</b>	<b>14,735,406</b>	<b>15,811,044</b>
<b>UNDESIGNATED RESERVE</b>	<b>19,024,421</b>	<b>18,514,956</b>	<b>22,836,409</b>	<b>9,954,081</b>	<b>15,690,393</b>	<b>18,576,833</b>	<b>13,236,844</b>

# General Fund

(#101)

The General Fund is the City's largest and primary operating fund. It is used to account for all financial resources traditionally associated with City government, except those required to be accounted for in another fund. The General Fund accounts for basic City services such as police, fire, street maintenance, and parks and leisure services. The three primary sources of revenue for this fund are sales tax, property tax, and other taxes.

	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2015-2016	FY 2016-2017	
	ACTUAL	ACTUAL	ORIGINAL BUDGET	REVISED	PROPOSED BUDGET	PROPOSED VS. ORIGINAL
						Comments
<b>BEGINNING FUND BALANCES</b>	<b>31,491,275</b>	<b>31,643,561</b>	<b>29,873,489</b>	<b>36,571,222</b>	<b>33,312,238</b>	
<b>REVENUES</b>						
Taxes	53,801,075	56,980,740	56,994,617	58,695,760	58,992,322	1,997,705
101.01.100.3110 - Property Taxes	22,925,871	24,269,124	26,190,038	26,190,038	26,190,038	- current property tax revenue estimate
101.01.100.3111 - Property Taxes, Delinquent	115,580	98,680	88,358	88,358	100,872	12,514 used conservative estimate based on lowest amount of revenue
101.01.100.3112 - Property Taxes, Penalty & Interest	118,088	137,629	105,087	105,087	120,268	15,181 received in prior three years
101.01.100.3130 - Sales Tax	23,504,086	25,184,230	23,504,086	25,184,230	25,360,223	1,856,137 Used 2015-16 updated estimated amount
101.01.100.3132 - Sales Tax, Castle Hills	26,697	62,261	24,345	62,582	62,421	38,076 increased based on prior year and YTD receipts
101.01.100.3134 - Mixed Beverage Tax	489,287	463,773	432,738	432,738	432,738	- three year average
101.01.100.3150.100 - Franchise Taxes-CoServe	410,111	443,367	419,030	419,030	424,169	5,139 three year average
101.01.100.3150.101 - Franchise Taxes-Texas New Mexico Power	3,202,747	3,266,880	3,184,754	3,218,127	3,299,548	114,794 three year average
101.01.100.3150.102 - Franchise Taxes-Oncor	93,449	90,286	88,422	88,422	58,422	(30,000) three year average
101.01.100.3150.103 - Franchise Taxes-Atmos	824,389	734,955	761,152	761,152	773,499	12,347 three year average
101.01.100.3150.120 - Franchise Taxes-Fiber Optics	10,200	10,200	-	-	-	- franchise line item
101.01.100.3150.126 - Franchise Taxes-Verizon/Frontier Cable	928,187	983,458	972,100	972,100	972,100	- year to date and prior year trend
101.01.100.3150.127 - Franchise Taxes-Time Warner Cable	452,155	494,543	460,380	460,380	469,026	8,646 three year average
101.01.100.3150.140 - Franchise Taxes-Southwestern Bell-AT&T Video	8,535	20,544	-	7,265	7,265	7,265 based on YTD receipts
101.01.100.3150.180 - Franchise Taxes-Telecommunications	691,693	720,810	764,127	706,251	721,733	(42,394) trend in collections
Licenses & Permits	1,818,744	2,171,011	1,390,491	1,725,047	1,740,957	350,466
101.07.110.3280 - Abandoned Vehicle Tow/Auction	8,850	7,935	8,200	8,200	8,392	192 three year average
101.11.390.3230 - Fire Prevention Permits	69,951	86,770	50,000	78,360	55,000	5,000 based on prior year history
101.11.390.3231 - Fire Occupancy Inspections	185,687	147,734	165,000	165,000	165,000	- anticipated to remain at current levels
101.11.390.3232 - Multi-Family Inspections	140,854	140,229	140,000	140,000	-	(140,000) shown in account 40.380.3232
101.11.390.3233 - Natural Gas Well Permits	10,000	-	-	-	-	- no new gas well permits are projected
101.11.390.3234 - Annual Gas Well Inspections	4,875	3,900	4,875	5,850	4,387	(488) anticipated to remain at current levels
101.11.390.3235 - Gas Well ROW Usage Licenses	80,000	80,000	80,000	80,000	80,000	- anticipated to remain at current levels
101.11.395.3240 - Health Services Permits	135,338	135,010	135,500	135,500	207,500	72,000 increased fees based on cost of service and surrounding area fee
101.11.395.3241 - Food Handlers Permits	58,080	59,750	61,660	61,660	-	(61,660) no longer able to collect the fee based on change in state law
101.11.395.3260 - Animal Services	64,231	81,194	82,284	90,784	83,106	822 anticipated to remain at current levels
101.12.121.3228 - Alarm Billings	372,770	365,248	368,472	368,472	385,000	16,528 anticipated to remain at current levels
101.15.161.3250 - Zoning/ZBOA/Subdivision	32,051	52,459	45,000	45,000	50,000	5,000 current trend in activity
101.40.380.3210 - Licenses	32,800	35,280	25,000	34,040	25,000	- year to date actuals
101.40.380.3220 - Building Permits	523,073	854,186	136,000	420,248	431,442	295,442 known projects in process
101.40.380.3221 - Mechanical Permits	14,943	14,047	15,000	15,000	14,663	(337) known projects in process
101.40.380.3222 - Electrical Permits	12,077	10,420	10,000	10,000	10,832	832 known projects in process
101.40.380.3223 - Plumbing Permits	31,564	39,276	30,000	31,571	33,613	3,613 known projects in process
101.40.380.3224 - Fence Permits	25,175	22,057	20,000	20,000	22,410	2,410 known projects in process
101.40.380.3225 - Sign Permits	12,808	11,831	10,000	10,000	11,546	1,546 year to date actuals
101.40.380.3226 - Garage Sale Permits	3,618	2,940	3,000	3,000	3,816	816 year to date actuals
101.40.380.3227 - Kiosk Sign Permits	-	275	-	-	-	- show in 3912
101.40.380.3232 - Multi-Family Inspections	-	-	-	-	146,750	146,750 previously shown in 11.390.3232
101.40.380.3270 - Special Events Permits	-	20,471	500	2,362	2,500	2,000 year to date actuals
Intergovernmental Revenues	359,806	268,871	263,335	268,454	317,001	53,666

101.07.110.3380 - School Resource Officer LISD	294,191	264,951	256,835	256,835	312,001	55,166 LISD contribution increased based on one new officer
101.07.253.3385 - TX Crime Victims Compensation Reimbursement	-	-	-	5,119	5,000	5,000 year to date actuals
101.07.600.3310 - Federal Grants-Operating	21,560	3,920	6,500	6,500	-	(6,500) not anticipated to receive award for 16-17
101.70.276.3310 - Federal Grants-Operating	44,055	-	-	-	-	- not anticipated to receive award for 16-17
<b>Charges for Services</b>	<b>6,615,737</b>	<b>7,627,823</b>	<b>6,937,046</b>	<b>7,533,263</b>	<b>8,193,120</b>	<b>1,256,074</b>
101.01.100.3400 - Credit Card Convenience Fees	7,743	7,486	7,192	7,192	7,950	758 trend in collections
101.01.100.3441 - Weed & Debris Assessment	59,874	54,514	28,573	42,883	42,883	14,310 three year average
101.01.100.3499 - Other Charges for Services	18,525	20,216	22,074	22,074	11,261	(10,813) trend and YTD actuals
101.03.321.3462 - Recycling Revenue	36,646	25,232	30,407	65,471	100,000	69,593 new contract in 15-16
101.04.110.3450 - Birth & Death Certificates	43,639	46,181	20,764	20,764	-	(20,764) records now being provided by Denton County
101.04.110.3451 - Birth Certificate Envelope Fee	1,908	2,040	750	750	-	(750) records now being provided by Denton County
101.04.110.3452 - Off Premise Alcohol Processing Fee	6,905	1,195	3,500	5,848	3,500	- average collections
101.04.110.3453 - Mixed Beverage Permit Processing Fee	22,500	27,115	15,000	22,500	20,000	5,000 three year average
101.04.110.3454 - Records Management Fee	2,704	2,691	1,000	1,500	-	(1,000) records now being provided by Denton County
101.07.110.3471 - Fingerprinting	6,968	6,600	7,155	7,155	6,000	(1,155) year to date activity
101.07.110.3472 - Police Reports	16,224	15,061	13,600	18,670	20,000	6,400 trend in collections; on line reports not being able to be collected
101.07.110.3473 - Online Police Reports	5,338	6,174	5,762	72	-	(5,762) no longer can collect on-line police report fees
101.07.110.3474 - Castle Hills Police	162,971	181,474	423,193	423,193	423,193	- based on current contract amount
101.07.110.3477 - Radio Service Contract	55,003	40,040	56,555	56,555	1,521	(55,034) only one city has remaining capital costs to pay off
101.07.110.3478 - Vandalization Restitution	3,115	1,636	1,600	1,600	1,600	- trend in collections
101.08.110.3488 - Castle Hills Fire & EMS	390,476	389,344	389,346	389,346	389,344	(2) based on current contract amount
101.08.271.3486 - Ambulance Fees	1,794,378	1,851,514	1,709,366	1,766,156	1,907,059	197,693 based on trend in collections and YTD amount
101.08.271.3487 - Ambulance/Fire Contracts	67,048	65,579	75,572	65,194	65,194	(10,378) based on current contract amount
101.08.271.3489 - TX Ambulance Supplemental Payment Program	-	37,728	384,000	384,000	384,000	- based on current payment information received for 15-16
101.09.110.3440 - Traffic Signal Repair	110,187	87,245	82,158	82,158	116,613	34,455 based on current contract amount of traffic signals
101.09.110.3460 - Refuse Cart Repair	31,164	29,510	-	17,591	-	- no longer own carts
101.09.110.3461 - Commercial Refuse Administration	1,198,849	1,720,655	1,250,211	1,397,496	1,445,912	195,701 trend in collections
101.09.110.3463 - Landfill Host Fees-WM	1,508,817	1,671,882	1,537,149	1,574,020	1,613,636	76,487 trend in collections
101.09.110.3464 - Landfill Host Fees-Allied/Republic	450,452	466,373	365,419	418,453	451,891	86,472 trend in collections
101.09.110.3465 - Landfill Host Fees-Farmers Branch	-	-	-	-	350,000	350,000 new landfill host fee
101.09.110.3469 - Equalization Fee-Farmers Branch	-	-	-	-	93,000	93,000 new equalization fee
101.11.395.3416 - Pool Operators Course Fees	3,960	3,660	3,000	3,000	3,000	- anticipated to remain at current levels
101.15.160.3430 - MSD Municipal Setting Designation Fee	-	3,000	-	-	-	- no new applications in pipeline
101.20.110.3541 - Public Copier	19,129	18,283	17,000	18,706	19,550	2,550 three year average
101.30.200.3418 - Maps & Publications	1,331	2,356	1,200	1,200	1,689	489 three year average
101.30.200.3420 - Engineering Inspection Fees	288,601	307,714	400,000	400,000	375,528	(24,472) three year average
101.30.200.3422 - After Hours Inspection Fees	14,085	7,892	8,000	8,456	12,000	4,000 year to date actuals
101.30.200.3426 - Escrow Administration Fees	-	5,546	5,500	5,500	6,000	500 year to date actuals
101.40.380.3410 - Plan Review Fees	228,444	414,416	50,000	205,450	215,721	165,721 known projects in process
101.40.380.3411 - Electronic Plan Review Fees	32,127	58,701	12,000	53,360	59,350	47,350 known projects in process
101.40.380.3412 - Electronic Plan Review Convenience Fees	26,625	44,270	10,000	41,200	40,600	30,600 known projects in process
101.40.385.3414 - Development & Construction Variance Fees	-	4,500	-	5,750	5,125	5,125 trend in collections
<b>Culture and Recreation Revenues</b>	<b>1,223,963</b>	<b>1,028,354</b>	<b>1,191,600</b>	<b>1,247,195</b>	<b>1,251,050</b>	<b>59,450</b>
101.10.110.3580.100 - Concessionaire Revenue-Lake Park Golf Course	128,001	100,070	128,000	128,000	100,000	(28,000) prior year activity
101.10.110.3580.101 - Concessionaire Revenue-Sneaky Pete's	50,160	26,164	50,000	50,000	50,000	- anticipated to remain at current levels
101.10.110.3580.102 - Concessionaire Revenue-Eagle Point Marina	116,045	122,108	120,000	120,000	120,000	- anticipated to remain at current levels
101.10.110.3580.103 - Concessionaire Revenue-Fishing Barge	4,294	5,004	3,000	3,000	4,500	1,500 three year average
101.10.110.3580.104 - Concessionaire Revenue-Slalom Shop	87,181	85,222	75,000	75,000	85,000	10,000 three year average
101.10.110.3580.105 - Concessionaire Revenue-Danny Wilson Enterprises	709	794	700	700	700	- anticipated to remain at current levels

101.10.110.3580.106 - Concessionaire Revenue-Charlotte's Cleaning	121	103	64	64	100	36 three year average
101.10.110.3580.107 - Concessionaire Revenue-Michael Hildebrandt	155	414	136	136	150	14 three year average
101.10.110.3580.108 - Concessionaire Revenue-JT Boat Rentals	3,682	3,566	3,500	3,500	-	(3,500) no longer in operation
101.10.110.3580.109 - Concessionaire Revenue-Just For Fun	17,587	12,046	10,000	10,000	14,800	4,800 three year average
101.10.110.3580.110 - Concessionaire Revenue-Misc Other	16	36	-	-	-	- no longer in operation
101.10.420.3522 - Recreation Center	70,988	77,783	72,000	77,783	82,000	10,000 trend in collections
101.10.420.3527 - Senior Center Rentals	6,061	4,380	3,000	4,380	4,000	1,000 trend in collections
101.10.420.3530 - Recreation Participation Fees	39,587	30,468	41,000	35,027	26,000	(15,000) trend in collections
101.10.470.3521 - Campground Laundry	5,254	4,265	5,200	5,200	5,200	- anticipated to remain at current levels
101.10.470.3524 - Athletic Fields	10,160	8,077	10,000	10,000	10,000	- anticipated to remain at current levels
101.10.470.3525 - Facility & Pavilion Rentals	52,378	51,723	48,000	52,550	52,000	4,000 trend in collections
101.10.470.3526 - Lake Park Picnic Rentals	5,845	2,502	5,500	5,500	5,000	(500) trend in collections
101.10.470.3528 - Campground Rentals	225,943	205,205	220,000	220,000	200,000	(20,000) based on age of campground
101.10.470.3529 - Park Entrance Fees	276,979	138,635	255,000	255,000	250,000	(5,000) trend in collections
101.10.470.3531 - Other Recreation Rentals or Fees	3,500	3,500	3,500	3,500	3,500	- anticipated to remain at current levels
101.10.480.3525 - Facility & Pavilion Rentals	-	-	-	75	300	300 YTD activity
101.10.480.3528 - Campground Rentals	-	136	-	-	2,000	2,000 YTD activity
101.10.480.3529 - Park Entrance Fees	-	10,853	-	51,980	100,000	100,000 LLELA activity to date
101.14.152.3550 - Art Center Facility Rentals	50,000	60,000	60,000	60,000	60,000	- anticipated to remain at current levels
101.20.110.3540 - County Library Allotment	69,320	75,300	78,000	75,800	75,800	(2,200) latest information from Denton County
<b>Investment Earnings and Contributions</b>	<b>78,522</b>	<b>188,351</b>	<b>74,806</b>	<b>100,578</b>	<b>100,578</b>	<b>25,772</b>
101.01.100.3700 - Interest	81,196	144,132	74,006	99,778	99,778	25,772 three year average
101.01.100.3705 - Fair Market Value of Investments	(3,654)	43,859	-	-	-	- not a stable source of revenue
101.40.383.3745 - Donations-First Time Homebuyers	980	360	800	800	800	- anticipated to remain at current levels
<b>Fines, Forfeitures and other Court Fees</b>	<b>3,205,334</b>	<b>3,014,367</b>	<b>3,103,211</b>	<b>3,097,141</b>	<b>3,115,382</b>	<b>12,171</b>
101.20.110.3880 - Library Fines	73,065	67,128	62,000	67,397	66,400	4,400 three year average
101.22.220.3801 - Court Fines	1,633,531	1,548,405	1,573,751	1,573,751	1,592,478	18,727 trend in collections
101.22.220.3802 - Warrant & Other Fees	1,063,686	999,083	1,044,429	1,044,429	1,050,065	5,636 trend in collections
101.22.220.3803 - Child Safety	45,039	41,427	45,935	45,935	41,427	(4,508) trend in collections
101.22.220.3804 - Time Payment Fees	41,362	36,077	40,064	40,064	40,518	454 trend in collections
101.22.220.3805 - Teen Court	30,390	28,017	28,802	28,802	16,000	(12,802) trend in collections
101.22.220.3808 - Municipal Court Fees	114,689	107,211	109,997	109,997	113,204	3,207 trend in collections
101.22.220.3818 - Child Safety County Fees	135,737	149,682	135,707	149,682	149,682	13,975 based on prior year amount
101.22.220.3819 - State Juror Reimbursement Fee	12,017	11,177	10,924	10,924	11,177	253 trend in collections
101.22.220.3820 - Motor Carrier Fines	55,818	26,160	51,602	26,160	34,431	(17,171) trend in collections
<b>Other Financing Sources</b>	<b>615,310</b>	<b>686,726</b>	<b>520,923</b>	<b>582,925</b>	<b>1,426,335</b>	<b>905,412</b>
101.01.100.3901 - Discounts Taken	1,304	1,148	-	-	-	- not a stable source of revenue
101.01.100.3902 - Cash Over/Short	248	(134)	-	-	-	- not a stable source of revenue
101.01.100.3912 - Kiosk Program Revenue	1,984	-	700	-	-	(700) not a stable source of revenue
101.01.100.3930 - Auction/Sale of Assets Revenue	-	97,133	72,953	72,953	5,280	(67,673) YTD activity
101.01.100.3940 - Miscellaneous Revenue	386,125	358,903	220,348	283,050	195,533	(24,815) based on on-going misc. revenue received in prior years
101.01.100.3960 - Project Engineer Allocation	155,740	155,740	155,740	155,740	155,740	- anticipated to remain at current levels
101.01.100.3962 - 4B Administration Allocation	60,000	60,000	60,000	60,000	60,000	- anticipated to remain at current levels
101.01.100.3965 - Other Component Unit Transfers	-	-	-	-	1,000,000	1,000,000 transfer in from TIRZ 2: payback for loan
101.07.110.3910 - Jail Phone Commissions	8,419	8,831	9,682	9,682	9,682	- anticipated to remain at current levels
101.07.110.3911 - Abandoned Property Revenue	1,491	5,105	1,500	1,500	100	(1,400) YTD activity
<b>Transfers In</b>	<b>3,898,606</b>	<b>3,894,871</b>	<b>3,898,854</b>	<b>11,472,317</b>	<b>3,918,477</b>	<b>19,623</b>
101.01.100.3160 - Franchise Taxes-W&S Utility	266,569	265,822	267,619	267,619	275,031	7,412 1% of water and sewer sales amounts
101.01.100.3180 - W&S Utility PILOT	1,066,277	1,063,289	1,070,476	1,070,476	1,100,125	29,649 4% of water and sewer sales amounts
101.01.100.3991 - Transfers In	60,000	60,000	60,000	7,668,463	60,000	- held at current level
101.01.100.3992 - G&A Transfer	2,414,808	2,414,808	2,414,808	2,414,808	2,414,808	- held at current level
101.01.100.3993 - Security Fee Transfer	33,513	33,513	33,513	33,513	33,513	- held at current level
101.01.100.3994 - Technology Fund Transfer	40,000	40,000	35,000	-	35,000	- held at current level
101.01.100.3995 - Juvenile Case Mgr. Transfer	17,438	17,438	17,438	17,438	-	(17,438) no longer able to collect based on interpretation of state law
<b>Total Revenues</b>	<b>71,617,096</b>	<b>75,861,113</b>	<b>74,374,883</b>	<b>84,722,680</b>	<b>79,055,222</b>	<b>4,680,339</b>

# Debt Service Fund

(#120)

The Debt Service Fund's purpose is to provide for principal and interest payments for the City's General Obligation Bonds. Revenues and expenditures will vary each year in relation to the timing of issuance and the schedule of repayments.

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>1,456,703</b>	<b>1,622,886</b>	<b>2,101,836</b>	<b>2,476,935</b>	<b>2,456,516</b>	<b>2,456,516</b>	<b>2,603,738</b>
<b><u>REVENUES</u></b>							
Taxes	7,923,411	8,407,375	9,007,942	9,433,490	9,608,443	9,433,490	9,624,680
Investment Earnings and Contributions	629,550	3,291,454	3,330,140	3,229,062	2,649,137	3,229,114	3,618,661
Other Financing Sources	15,456	16,226	23,506,120	-	-	-	-
Transfers In	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>8,568,417</b>	<b>11,715,055</b>	<b>35,844,202</b>	<b>12,662,552</b>	<b>12,257,580</b>	<b>12,662,604</b>	<b>13,243,341</b>
<b>Total Resources</b>	<b>10,025,119</b>	<b>13,337,941</b>	<b>37,946,037</b>	<b>15,139,487</b>	<b>14,714,096</b>	<b>15,119,120</b>	<b>15,847,079</b>
<b><u>EXPENDITURES</u></b>							
Non-Departmental	8,402,233	11,236,105	35,489,522	12,515,382	11,013,229	12,515,382	14,584,275
<b>Total Expenditures</b>	<b>8,402,233</b>	<b>11,236,105</b>	<b>35,489,522</b>	<b>12,515,382</b>	<b>11,013,229</b>	<b>12,515,382</b>	<b>14,584,275</b>
<b>Current Rev. - Current Exp.</b>	<b>166,183</b>	<b>478,950</b>	<b>354,680</b>	<b>147,170</b>	<b>1,244,351</b>	<b>147,222</b>	<b>(1,340,934)</b>
<b>ENDING FUND BALANCE</b>	<b>1,622,886</b>	<b>2,101,836</b>	<b>2,456,516</b>	<b>2,624,105</b>	<b>3,700,867</b>	<b>2,603,738</b>	<b>1,262,804</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>1,622,886</b>	<b>2,101,836</b>	<b>2,456,516</b>	<b>2,624,105</b>	<b>3,700,867</b>	<b>2,603,738</b>	<b>1,262,804</b>



# 2025 Implementation/Incentives

(#150)

This fund is used to track expenditures related to Vision 2025 Implementation.

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	-	-	-	17,008	670,730	670,730	55,355
<b>REVENUES</b>							
Investment Earnings and Contributions	-	-	3,322	-	1,532	1,365	2,784
Transfers In	-	-	757,027	250,000	250,000	250,000	250,000
<b>Total Revenues</b>	-	-	<b>760,349</b>	<b>250,000</b>	<b>251,532</b>	<b>251,365</b>	<b>252,784</b>
<b>Total Resources</b>	-	-	<b>760,349</b>	<b>267,008</b>	<b>922,262</b>	<b>922,095</b>	<b>308,139</b>
<b>EXPENDITURES</b>							
City Manager	-	-	89,618	267,008	585,795	866,740	308,139
<b>Total Expenditures</b>	-	-	<b>89,618</b>	<b>267,008</b>	<b>585,795</b>	<b>866,740</b>	<b>308,139</b>
<b>Current Rev. - Current Exp.</b>	-	-	<b>670,730</b>	<b>(17,008)</b>	<b>(334,263)</b>	<b>(615,375)</b>	<b>(55,355)</b>
<b>ENDING FUND BALANCE</b>	-	-	<b>670,730</b>	-	<b>336,468</b>	<b>55,355</b>	-
<b>OPERATING RESERVE: NONE</b>	-	-	-	-	-	-	-
<b>UNDESIGNATED RESERVE</b>	-	-	<b>670,730</b>	-	<b>336,468</b>	<b>55,355</b>	-

# Hotel/Motel Tax Fund

(#230)

The Hotel Motel Tax Fun accounts for the expenditure of revenues accumulated through a 7% charge on room occupancy at Lewisville hotels and motels.

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>2,944,902</b>	<b>3,647,861</b>	<b>4,127,263</b>	<b>4,278,280</b>	<b>4,714,402</b>	<b>4,714,402</b>	<b>4,493,159</b>
<b>REVENUES</b>							
Taxes	2,065,369	2,196,565	2,431,791	2,196,565	1,765,042	2,445,276	2,737,288
Investment Earnings and Contributions	6,195	10,490	26,768	9,281	10,529	9,281	20,310
Other Financing Sources	1,446,590	(299,613)	(303,558)	(300,000)	(251,767)	(300,000)	1,750,000
<b>Total Revenues</b>	<b>3,518,154</b>	<b>1,907,442</b>	<b>2,155,002</b>	<b>1,905,846</b>	<b>1,523,804</b>	<b>2,154,557</b>	<b>4,507,598</b>
<b>Total Resources</b>	<b>6,463,056</b>	<b>5,555,302</b>	<b>6,282,265</b>	<b>6,184,126</b>	<b>6,238,207</b>	<b>6,868,959</b>	<b>9,000,757</b>
<b>EXPENDITURES</b>							
Community Relations/Tourism	2,815,195	1,428,039	1,567,863	1,731,894	1,071,544	1,748,170	1,868,508
<b>Total Expenditures</b>	<b>2,815,195</b>	<b>1,428,039</b>	<b>1,567,863</b>	<b>1,731,894</b>	<b>1,071,544</b>	<b>1,748,170</b>	<b>1,868,508</b>
<b>Current Rev. - Current Exp.</b>	<b>702,958</b>	<b>479,403</b>	<b>587,139</b>	<b>173,952</b>	<b>452,261</b>	<b>406,387</b>	<b>2,639,090</b>
<b>Expenditures from Fund Balance</b>							
Non-Departmental	-	-	-	577,138	627,630	627,630	1,014,965
<b>ENDING FUND BALANCE</b>	<b>3,647,861</b>	<b>4,127,263</b>	<b>4,714,402</b>	<b>3,875,094</b>	<b>4,539,033</b>	<b>4,493,159</b>	<b>6,117,284</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>3,647,861</b>	<b>4,127,263</b>	<b>4,714,402</b>	<b>3,875,094</b>	<b>4,539,033</b>	<b>4,493,159</b>	<b>6,117,284</b>

# Recreation Activity Fund

(#231)

This fund is used to track expenditures related to recreational programs including league play and recreation center classes.

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>269,680</b>	<b>280,221</b>	<b>264,028</b>	<b>278,613</b>	<b>277,853</b>	<b>277,853</b>	<b>368,118</b>
<b>REVENUES</b>							
Charges for Services	597	408	704	1,000	1,062	1,000	1,000
Culture and Recreation Revenues	287,645	288,215	276,089	283,000	290,702	361,736	404,220
Investment Earnings and Contributions	125,994	159,802	181,895	182,109	134,026	257,508	152,109
Other Financing Sources	1,584	550	12	-	196	196	-
Transfers In	8,283	-	-	-	-	-	-
<b>Total Revenues</b>	<b>424,102</b>	<b>448,975</b>	<b>458,699</b>	<b>466,109</b>	<b>425,986</b>	<b>620,440</b>	<b>557,329</b>
<b>Total Resources</b>	<b>693,782</b>	<b>729,195</b>	<b>722,728</b>	<b>744,722</b>	<b>703,839</b>	<b>898,293</b>	<b>925,447</b>
<b>EXPENDITURES</b>							
Community Relations/Tourism	1,275	1,816	799	2,000	-	2,000	2,000
Library Services	-	60	-	1,200	-	1,200	1,200
Parks & Leisure	412,287	463,292	444,076	461,000	262,160	519,975	532,976
<b>Total Expenditures</b>	<b>413,562</b>	<b>465,167</b>	<b>444,875</b>	<b>464,200</b>	<b>262,160</b>	<b>523,175</b>	<b>536,176</b>
<b>Current Rev. - Current Exp.</b>	<b>10,541</b>	<b>(16,192)</b>	<b>13,825</b>	<b>1,909</b>	<b>163,826</b>	<b>97,265</b>	<b>21,153</b>
<b>Expenditures from Fund Balance</b>							
Non-Departmental	-	-	-	7,000	-	7,000	-
<b>ENDING FUND BALANCE</b>	<b>280,221</b>	<b>264,028</b>	<b>277,853</b>	<b>273,522</b>	<b>441,679</b>	<b>368,118</b>	<b>389,271</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>280,221</b>	<b>264,028</b>	<b>277,853</b>	<b>273,522</b>	<b>441,679</b>	<b>368,118</b>	<b>389,271</b>

# PEG Programming Fund

(#232)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
BEGINNING FUND BALANCES	193,135	229,197	244,512	295,991	541,633	541,633	713,606
<b>REVENUES</b>							
Taxes	271,395	277,775	299,709	277,775	396,706	396,706	396,706
Investment Earnings and Contributions	552	566	2,246	627	1,447	1,070	1,767
<b>Total Revenues</b>	<b>271,947</b>	<b>278,341</b>	<b>301,955</b>	<b>278,402</b>	<b>398,153</b>	<b>397,776</b>	<b>398,473</b>
<b>Total Resources</b>	<b>465,083</b>	<b>507,538</b>	<b>546,467</b>	<b>574,393</b>	<b>939,786</b>	<b>939,409</b>	<b>1,112,079</b>
<b>EXPENDITURES</b>							
Community Relations/Tourism	235,886	263,026	4,834	100,000	153,998	225,803	100,000
<b>Total Expenditures</b>	<b>235,886</b>	<b>263,026</b>	<b>4,834</b>	<b>100,000</b>	<b>153,998</b>	<b>225,803</b>	<b>100,000</b>
<b>Current Rev. - Current Exp.</b>	<b>36,062</b>	<b>15,315</b>	<b>297,121</b>	<b>178,402</b>	<b>244,155</b>	<b>171,973</b>	<b>298,473</b>
<b>ENDING FUND BALANCE</b>	<b>229,197</b>	<b>244,512</b>	<b>541,633</b>	<b>474,393</b>	<b>785,789</b>	<b>713,606</b>	<b>1,012,079</b>
<b>OPERATING RESERVE: NONE</b>	-	-	-	-	-	-	-
<b>UNDESIGNATED RESERVE</b>	<b>229,197</b>	<b>244,512</b>	<b>541,633</b>	<b>474,393</b>	<b>785,789</b>	<b>713,606</b>	<b>1,012,079</b>

# Court Technology Fund

(#233)

This fund has revenues from specific fees attached to fines and must be used for court technology purposes.

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>178,374</b>	<b>183,735</b>	<b>190,073</b>	<b>181,677</b>	<b>201,616</b>	<b>201,616</b>	<b>202,557</b>
<b><u>REVENUES</u></b>							
Investment Earnings and Contributions	325	511	1,190	713	397	713	890
Fines, Forfeitures and other Court Fees	79,341	81,682	75,853	121,208	60,792	81,208	83,383
Transfers In	-	-	-	-	-	40,000	40,000
<b>Total Revenues</b>	<b>79,666</b>	<b>82,193</b>	<b>77,043</b>	<b>121,921</b>	<b>61,189</b>	<b>121,921</b>	<b>124,273</b>
<b>Total Resources</b>	<b>258,041</b>	<b>265,928</b>	<b>267,116</b>	<b>303,598</b>	<b>262,805</b>	<b>323,537</b>	<b>326,830</b>
<b><u>EXPENDITURES</u></b>							
Information Technology	40,000	40,000	40,000	79,211	57,701	76,720	91,476
Municipal Court	34,306	35,855	25,500	42,710	26,664	42,710	42,710
Non-Departmental	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>74,306</b>	<b>75,855</b>	<b>65,500</b>	<b>121,921</b>	<b>84,365</b>	<b>119,430</b>	<b>134,186</b>
<b>Current Rev. - Current Exp.</b>	<b>5,360</b>	<b>6,338</b>	<b>11,543</b>	<b>-</b>	<b>(23,175)</b>	<b>2,491</b>	<b>(9,913)</b>
<b>Expenditures from Fund Balance</b>							
Non-Departmental	-	-	-	1,550	1,432	1,550	-
<b>ENDING FUND BALANCE</b>	<b>183,735</b>	<b>190,073</b>	<b>201,616</b>	<b>180,127</b>	<b>177,008</b>	<b>202,557</b>	<b>192,644</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>183,735</b>	<b>190,073</b>	<b>201,616</b>	<b>180,127</b>	<b>177,008</b>	<b>202,557</b>	<b>192,644</b>

# Court Security Fund

(#234)

This fund has revenues from specific fees attached to fines and must be used for court security purposes.\n

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>66,496</b>	<b>72,233</b>	<b>78,866</b>	<b>74,699</b>	<b>83,165</b>	<b>83,165</b>	<b>57,685</b>
<b>REVENUES</b>							
Investment Earnings and Contributions	108	186	457	175	129	175	338
Fines, Forfeitures and other Court Fees	59,503	61,268	56,894	56,698	45,597	56,698	62,538
<b>Total Revenues</b>	<b>59,610</b>	<b>61,454</b>	<b>57,351</b>	<b>56,873</b>	<b>45,726</b>	<b>56,873</b>	<b>62,876</b>
<b>Total Resources</b>	<b>126,106</b>	<b>133,687</b>	<b>136,217</b>	<b>131,572</b>	<b>128,892</b>	<b>140,038</b>	<b>120,561</b>
<b>EXPENDITURES</b>							
Municipal Court	53,873	54,821	53,052	55,303	74,906	82,353	55,303
<b>Total Expenditures</b>	<b>53,873</b>	<b>54,821</b>	<b>53,052</b>	<b>55,303</b>	<b>74,906</b>	<b>82,353</b>	<b>55,303</b>
<b>Current Rev. - Current Exp.</b>	<b>5,738</b>	<b>6,633</b>	<b>4,299</b>	<b>1,570</b>	<b>(29,179)</b>	<b>(25,480)</b>	<b>7,573</b>
<b>ENDING FUND BALANCE</b>	<b>72,233</b>	<b>78,866</b>	<b>83,165</b>	<b>76,269</b>	<b>53,986</b>	<b>57,685</b>	<b>65,258</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>72,233</b>	<b>78,866</b>	<b>83,165</b>	<b>76,269</b>	<b>53,986</b>	<b>57,685</b>	<b>65,258</b>

# Juvenile Case Manager Fund

(#235)

This fund is used to account for expenditures related to the juvenile case manager fee collected by the municipal court.\n

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>86,073</b>	<b>95,000</b>	<b>115,462</b>	<b>129,450</b>	<b>134,422</b>	<b>134,422</b>	<b>149,693</b>
<b>REVENUES</b>							
Investment Earnings and Contributions	125	262	749	230	258	230	556
Fines, Forfeitures and other Court Fees	78,919	93,582	93,462	92,555	75,094	92,555	102,945
<b>Total Revenues</b>	<b>79,044</b>	<b>93,843</b>	<b>94,211</b>	<b>92,785</b>	<b>75,352</b>	<b>92,785</b>	<b>103,501</b>
<b>Total Resources</b>	<b>165,117</b>	<b>188,843</b>	<b>209,673</b>	<b>222,235</b>	<b>209,774</b>	<b>227,207</b>	<b>253,194</b>
<b>EXPENDITURES</b>							
Municipal Court	70,117	73,381	75,251	77,680	65,759	77,514	73,876
<b>Total Expenditures</b>	<b>70,117</b>	<b>73,381</b>	<b>75,251</b>	<b>77,680</b>	<b>65,759</b>	<b>77,514</b>	<b>73,876</b>
<b>Current Rev. - Current Exp.</b>	<b>8,927</b>	<b>20,462</b>	<b>18,959</b>	<b>15,105</b>	<b>9,593</b>	<b>15,271</b>	<b>29,625</b>
<b>ENDING FUND BALANCE</b>	<b>95,000</b>	<b>115,462</b>	<b>134,422</b>	<b>144,555</b>	<b>144,014</b>	<b>149,693</b>	<b>179,318</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>95,000</b>	<b>115,462</b>	<b>134,422</b>	<b>144,555</b>	<b>144,014</b>	<b>149,693</b>	<b>179,318</b>

# Fire & Police Training Fund

(#237)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>126,742</b>	<b>154,218</b>	<b>158,513</b>	<b>93,467</b>	<b>138,838</b>	<b>138,838</b>	<b>10,048</b>
<b>REVENUES</b>							
Intergovernmental Revenues	41,145	23,591	7,010	29,879	47,314	44,581	38,100
Charges for Services	-	996	-	972	-	-	-
Culture and Recreation Revenues	-	-	-	-	22,581	22,581	29,191
Investment Earnings and Contributions	47,434	39,290	64,721	2,362	10,154	12,251	6,802
Transfers In	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>88,579</b>	<b>63,877</b>	<b>71,731</b>	<b>33,213</b>	<b>80,049</b>	<b>79,413</b>	<b>74,093</b>
<b>Total Resources</b>	<b>215,321</b>	<b>218,096</b>	<b>230,244</b>	<b>126,680</b>	<b>218,887</b>	<b>218,251</b>	<b>84,141</b>
<b>EXPENDITURES</b>							
Fire	58,754	58,120	63,824	70,797	7,931	165,255	71,150
Police	2,349	1,463	27,582	42,948	41,133	42,948	6,929
<b>Total Expenditures</b>	<b>61,103</b>	<b>59,583</b>	<b>91,406</b>	<b>113,745</b>	<b>49,064</b>	<b>208,203</b>	<b>78,079</b>
<b>Current Rev. - Current Exp.</b>	<b>27,476</b>	<b>4,295</b>	<b>(19,675)</b>	<b>(80,532)</b>	<b>30,984</b>	<b>(128,790)</b>	<b>(3,986)</b>
<b>ENDING FUND BALANCE</b>	<b>154,218</b>	<b>158,513</b>	<b>138,838</b>	<b>12,935</b>	<b>169,823</b>	<b>10,048</b>	<b>6,062</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>154,218</b>	<b>158,513</b>	<b>138,838</b>	<b>12,935</b>	<b>169,823</b>	<b>10,048</b>	<b>6,062</b>



# LEOSE Fund

(#238)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	2,636	-	2,160	3,476	5,160	5,160	5,160
<b>REVENUES</b>							
Intergovernmental Revenues	-	10,493	10,316	9,000	10,039	9,000	9,000
Investment Earnings and Contributions	-	12	29	-	24	-	25
<b>Total Revenues</b>	-	<b>10,505</b>	<b>10,346</b>	<b>9,000</b>	<b>10,062</b>	<b>9,000</b>	<b>9,025</b>
<b>Total Resources</b>	<b>2,636</b>	<b>10,505</b>	<b>12,506</b>	<b>12,476</b>	<b>15,222</b>	<b>14,160</b>	<b>14,185</b>
<b>EXPENDITURES</b>							
Police	2,636	8,345	7,346	9,000	8,962	9,000	9,000
<b>Total Expenditures</b>	<b>2,636</b>	<b>8,345</b>	<b>7,346</b>	<b>9,000</b>	<b>8,962</b>	<b>9,000</b>	<b>9,000</b>
<b>Current Rev. - Current Exp.</b>	<b>(2,636)</b>	<b>2,160</b>	<b>2,999</b>	<b>-</b>	<b>1,100</b>	<b>-</b>	<b>25</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>2,160</b>	<b>5,160</b>	<b>3,476</b>	<b>6,260</b>	<b>5,160</b>	<b>5,185</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>-</b>	<b>2,160</b>	<b>5,160</b>	<b>3,476</b>	<b>6,260</b>	<b>5,160</b>	<b>5,185</b>

# Waters Ridge PID Fund

(#239)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>225,559</b>	<b>234,472</b>	<b>242,468</b>	<b>243,115</b>	<b>254,000</b>	<b>254,000</b>	<b>254,665</b>
<b><u>REVENUES</u></b>							
Taxes	15,174	15,174	15,031	15,031	15,023	15,023	15,023
Investment Earnings and Contributions	424	661	1,526	642	560	642	1,158
<b>Total Revenues</b>	<b>15,599</b>	<b>15,835</b>	<b>16,557</b>	<b>15,673</b>	<b>15,583</b>	<b>15,665</b>	<b>16,181</b>
<b>Total Resources</b>	<b>241,157</b>	<b>250,308</b>	<b>259,025</b>	<b>258,788</b>	<b>269,583</b>	<b>269,665</b>	<b>270,846</b>
<b><u>EXPENDITURES</u></b>							
Economic Development/Planning	-	-	-	-	-	-	-
Parks & Leisure	6,685	7,840	5,025	15,000	3,100	15,000	15,000
<b>Total Expenditures</b>	<b>6,685</b>	<b>7,840</b>	<b>5,025</b>	<b>15,000</b>	<b>3,100</b>	<b>15,000</b>	<b>15,000</b>
<b>Current Rev. - Current Exp.</b>	<b>8,914</b>	<b>7,995</b>	<b>11,532</b>	<b>673</b>	<b>12,483</b>	<b>665</b>	<b>1,181</b>
<b>ENDING FUND BALANCE</b>	<b>234,472</b>	<b>242,468</b>	<b>254,000</b>	<b>243,788</b>	<b>266,483</b>	<b>254,665</b>	<b>255,846</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>234,472</b>	<b>242,468</b>	<b>254,000</b>	<b>243,788</b>	<b>266,483</b>	<b>254,665</b>	<b>255,846</b>

# Asset Forfeiture-State Fund

(#240)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>103,176</b>	<b>165,534</b>	<b>171,459</b>	<b>150,127</b>	<b>188,817</b>	<b>188,817</b>	<b>53,945</b>
<b><u>REVENUES</u></b>							
Intergovernmental Revenues	66,097	13,866	24,544	4,700	27,412	4,700	20,000
Investment Earnings and Contributions	251	443	1,081	-	377	-	-
Other Financing Sources	3,475	4,750	6,131	3,475	-	3,475	-
<b>Total Revenues</b>	<b>69,823</b>	<b>19,059</b>	<b>31,756</b>	<b>8,175</b>	<b>27,789</b>	<b>8,175</b>	<b>20,000</b>
<b>Total Resources</b>	<b>172,999</b>	<b>184,593</b>	<b>203,215</b>	<b>158,302</b>	<b>216,606</b>	<b>196,992</b>	<b>73,945</b>
<b><u>EXPENDITURES</u></b>							
Police	7,465	13,133	14,398	143,047	44,729	143,047	37,000
<b>Total Expenditures</b>	<b>7,465</b>	<b>13,133</b>	<b>14,398</b>	<b>143,047</b>	<b>44,729</b>	<b>143,047</b>	<b>37,000</b>
<b>Current Rev. - Current Exp.</b>	<b>62,358</b>	<b>5,926</b>	<b>17,358</b>	<b>(134,872)</b>	<b>(16,940)</b>	<b>(134,872)</b>	<b>(17,000)</b>
<b>ENDING FUND BALANCE</b>	<b>165,534</b>	<b>171,459</b>	<b>188,817</b>	<b>15,255</b>	<b>171,877</b>	<b>53,945</b>	<b>36,945</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>165,534</b>	<b>171,459</b>	<b>188,817</b>	<b>15,255</b>	<b>171,877</b>	<b>53,945</b>	<b>36,945</b>

# Asset Forfeiture-Federal Fund

(#241)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>662,233</b>	<b>677,802</b>	<b>619,298</b>	<b>160,831</b>	<b>367,358</b>	<b>367,358</b>	<b>130,279</b>
<b><u>REVENUES</u></b>							
Intergovernmental Revenues	371,222	326,490	103,371	200,000	53,532	100,000	60,000
Investment Earnings and Contributions	1,051	1,705	2,644	1,674	693	1,674	1,908
Other Financing Sources	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>372,273</b>	<b>328,195</b>	<b>106,015</b>	<b>201,674</b>	<b>54,225</b>	<b>101,674</b>	<b>61,908</b>
<b>Total Resources</b>	<b>1,034,506</b>	<b>1,005,997</b>	<b>725,313</b>	<b>362,505</b>	<b>421,582</b>	<b>469,032</b>	<b>192,187</b>
<b><u>EXPENDITURES</u></b>							
Police	356,704	386,700	357,955	129,110	223,752	338,753	109,434
<b>Total Expenditures</b>	<b>356,704</b>	<b>386,700</b>	<b>357,955</b>	<b>129,110</b>	<b>223,752</b>	<b>338,753</b>	<b>109,434</b>
<b>Current Rev. - Current Exp.</b>	<b>15,569</b>	<b>(58,505)</b>	<b>(251,940)</b>	<b>72,564</b>	<b>(169,528)</b>	<b>(237,079)</b>	<b>(47,526)</b>
<b>ENDING FUND BALANCE</b>	<b>677,802</b>	<b>619,298</b>	<b>367,358</b>	<b>233,395</b>	<b>197,830</b>	<b>130,279</b>	<b>82,753</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>677,802</b>	<b>619,298</b>	<b>367,358</b>	<b>233,395</b>	<b>197,830</b>	<b>130,279</b>	<b>82,753</b>

# Community Activities Fund

(#255)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>168,512</b>	<b>212,412</b>	<b>268,044</b>	<b>412,932</b>	<b>313,025</b>	<b>313,025</b>	<b>440,240</b>
<b>REVENUES</b>							
Culture and Recreation Revenues	204,035	185,008	251,411	440,538	274,009	531,141	541,306
Investment Earnings and Contributions	120,488	280,548	236,470	257,678	177,154	344,661	355,093
Other Financing Sources	(1)	10	-	-	-	-	-
Transfers In	80,000	-	-	-	-	-	-
<b>Total Revenues</b>	<b>404,522</b>	<b>465,566</b>	<b>487,881</b>	<b>698,216</b>	<b>451,164</b>	<b>875,802</b>	<b>896,399</b>
<b>Total Resources</b>	<b>573,034</b>	<b>677,978</b>	<b>755,924</b>	<b>1,111,148</b>	<b>764,189</b>	<b>1,188,827</b>	<b>1,336,639</b>
<b>EXPENDITURES</b>							
Community Relations/Tourism	360,622	409,934	442,899	653,101	472,751	738,587	911,804
Development Services	-	-	-	10,000	-	10,000	10,000
Economic Development/Planning	-	-	-	-	-	-	40,000
<b>Total Expenditures</b>	<b>360,622</b>	<b>409,934</b>	<b>442,899</b>	<b>663,101</b>	<b>472,751</b>	<b>748,587</b>	<b>961,804</b>
<b>Current Rev. - Current Exp.</b>	<b>43,900</b>	<b>55,632</b>	<b>44,982</b>	<b>35,115</b>	<b>(21,588)</b>	<b>127,215</b>	<b>(65,405)</b>
<b>ENDING FUND BALANCE</b>	<b>212,412</b>	<b>268,044</b>	<b>313,025</b>	<b>448,047</b>	<b>291,437</b>	<b>440,240</b>	<b>374,835</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>212,412</b>	<b>268,044</b>	<b>313,025</b>	<b>448,047</b>	<b>291,437</b>	<b>440,240</b>	<b>374,835</b>

# Grants Fund

(#270)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>20,245</b>	<b>20,626</b>	<b>20,673</b>	<b>31,569</b>	<b>31,569</b>	<b>31,569</b>	<b>59,244</b>
<b>REVENUES</b>							
Intergovernmental Revenues	706,901	315,716	418,155	441,703	244,687	476,063	1,887,298
Investment Earnings and Contributions	30	48	13	47	-	93	-
Other Financing Sources	-	-	-	-	-	-	-
Transfers In	95,535	7,461	8,542	11,979	-	11,979	3,226
<b>Total Revenues</b>	<b>802,466</b>	<b>323,225</b>	<b>426,710</b>	<b>453,729</b>	<b>244,687</b>	<b>488,135</b>	<b>1,890,524</b>
<b>Total Resources</b>	<b>822,710</b>	<b>343,851</b>	<b>447,383</b>	<b>485,298</b>	<b>276,256</b>	<b>519,704</b>	<b>1,949,768</b>
<b>EXPENDITURES</b>							
Development Services	-	-	96	-	-	-	-
Economic Development/Planning	191,080	41,015	-	-	-	-	-
Emergency Management	186,103	100,443	40,482	41,760	49,837	41,760	1,426,466
Engineering	25,916	9,294	-	-	-	-	-
Fire	148,413	64,551	241,139	200,000	69,055	200,000	200,000
Library Services	-	-	4,678	-	-	-	-
Parks & Leisure	-	402	-	-	-	-	-
Police	250,573	107,472	124,361	218,700	122,983	218,700	264,058
Public Services	-	-	5,059	-	-	-	-
<b>Total Expenditures</b>	<b>802,084</b>	<b>323,177</b>	<b>415,815</b>	<b>460,460</b>	<b>241,875</b>	<b>460,460</b>	<b>1,890,524</b>
<b>Current Rev. - Current Exp.</b>	<b>381</b>	<b>48</b>	<b>10,895</b>	<b>(6,731)</b>	<b>2,812</b>	<b>27,675</b>	<b>-</b>
<b>ENDING FUND BALANCE</b>	<b>20,626</b>	<b>20,673</b>	<b>31,569</b>	<b>24,838</b>	<b>34,381</b>	<b>59,244</b>	<b>59,244</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>20,626</b>	<b>20,673</b>	<b>31,569</b>	<b>24,838</b>	<b>34,381</b>	<b>59,244</b>	<b>59,244</b>

# CDBG Grant Fund

(#280)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>42,371</b>	<b>45,785</b>	<b>49,291</b>	<b>48,092</b>	<b>48,092</b>	<b>48,092</b>	<b>59,927</b>
<b><u>REVENUES</u></b>							
Intergovernmental Revenues	750,853	658,665	264,025	633,768	49,435	633,768	599,102
Investment Earnings and Contributions	357	243	96	283	-	437	-
Other Financing Sources	3,522	2,757	6,187	6,594	-	6,594	-
Transfers In	27,910	27,910	27,910	63,749	-	63,749	78,953
<b>Total Revenues</b>	<b>782,643</b>	<b>689,575</b>	<b>298,218</b>	<b>704,394</b>	<b>49,435</b>	<b>704,548</b>	<b>678,055</b>
<b>Total Resources</b>	<b>825,014</b>	<b>735,360</b>	<b>347,509</b>	<b>752,486</b>	<b>97,527</b>	<b>752,640</b>	<b>737,982</b>
<b><u>EXPENDITURES</u></b>							
Neighborhood Services	779,229	686,069	299,416	697,663	293,222	692,713	678,055
<b>Total Expenditures</b>	<b>779,229</b>	<b>686,069</b>	<b>299,416</b>	<b>697,663</b>	<b>293,222</b>	<b>692,713</b>	<b>678,055</b>
<b>Current Rev. - Current Exp.</b>	<b>3,414</b>	<b>3,505</b>	<b>(1,198)</b>	<b>6,731</b>	<b>(243,787)</b>	<b>11,835</b>	<b>-</b>
<b>ENDING FUND BALANCE</b>	<b>45,785</b>	<b>49,291</b>	<b>48,092</b>	<b>54,823</b>	<b>(195,694)</b>	<b>59,927</b>	<b>59,927</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>45,785</b>	<b>49,291</b>	<b>48,092</b>	<b>54,823</b>	<b>(195,694)</b>	<b>59,927</b>	<b>59,927</b>

# Crime Cntr & Prevention District

(#285)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>538,061</b>	<b>1,365,743</b>	<b>1,631,860</b>	<b>1,856,973</b>	<b>2,259,978</b>	<b>2,259,978</b>	<b>2,322,330</b>
<b><u>REVENUES</u></b>							
Taxes	2,614,149	2,914,466	3,057,726	2,914,466	2,108,687	3,057,726	3,170,027
Investment Earnings and Contributions	1,428	3,159	9,265	2,713	3,672	3,477	7,070
Other Financing Sources	840	-	122	-	-	-	-
<b>Total Revenues</b>	<b>2,616,417</b>	<b>2,917,625</b>	<b>3,067,113</b>	<b>2,917,179</b>	<b>2,112,359</b>	<b>3,061,203</b>	<b>3,177,097</b>
<b>Total Resources</b>	<b>3,154,479</b>	<b>4,283,368</b>	<b>4,698,972</b>	<b>4,774,152</b>	<b>4,372,337</b>	<b>5,321,181</b>	<b>5,499,427</b>
<b><u>EXPENDITURES</u></b>							
Information Technology	63,714	73,330	121,321	162,623	149,923	170,478	186,072
Neighborhood Services	180,800	197,418	202,018	219,892	167,725	216,809	229,880
Police	1,544,222	2,380,760	2,115,656	2,537,281	2,055,918	2,611,564	3,133,347
<b>Total Expenditures</b>	<b>1,788,736</b>	<b>2,651,508</b>	<b>2,438,995</b>	<b>2,919,796</b>	<b>2,373,566</b>	<b>2,998,851</b>	<b>3,549,299</b>
<b>Current Rev. - Current Exp.</b>	<b>827,681</b>	<b>266,117</b>	<b>628,118</b>	<b>(2,617)</b>	<b>(261,207)</b>	<b>62,352</b>	<b>(372,202)</b>
<b>ENDING FUND BALANCE</b>	<b>1,365,743</b>	<b>1,631,860</b>	<b>2,259,978</b>	<b>1,854,356</b>	<b>1,998,771</b>	<b>2,322,330</b>	<b>1,950,128</b>
<b>OPERATING RESERVE: 20%</b>	<b>357,747</b>	<b>530,302</b>	<b>487,799</b>	<b>583,959</b>	<b>474,713</b>	<b>599,770</b>	<b>709,860</b>
<b>UNDESIGNATED RESERVE</b>	<b>1,007,995</b>	<b>1,101,558</b>	<b>1,772,179</b>	<b>1,270,397</b>	<b>1,524,058</b>	<b>1,722,560</b>	<b>1,240,268</b>



# Fire Cntr & Prevention District

(#286)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>791,143</b>	<b>2,681,051</b>	<b>3,127,688</b>	<b>2,842,614</b>	<b>3,036,371</b>	<b>3,036,371</b>	<b>4,824,102</b>
<b><u>REVENUES</u></b>							
Taxes	2,636,653	2,916,364	3,058,057	2,916,364	2,112,752	3,058,057	3,170,027
Investment Earnings and Contributions	2,749	4,658	25,433	5,050	14,525	10,012	21,663
Other Financing Sources	-	300	-	-	55,000	-	-
<b>Total Revenues</b>	<b>2,639,402</b>	<b>2,921,322</b>	<b>3,083,489</b>	<b>2,921,414</b>	<b>2,182,277</b>	<b>3,068,069</b>	<b>3,191,690</b>
<b>Total Resources</b>	<b>3,430,545</b>	<b>5,602,373</b>	<b>6,211,177</b>	<b>5,764,028</b>	<b>5,218,648</b>	<b>6,104,440</b>	<b>8,015,792</b>
<b><u>EXPENDITURES</u></b>							
Emergency Management	-	16,418	18,890	28,658	19,380	24,311	25,139
Fire	749,494	2,398,402	3,076,223	1,193,018	946,278	1,180,960	6,990,557
Information Technology	-	59,865	79,693	78,792	58,501	75,067	197,095
<b>Total Expenditures</b>	<b>749,494</b>	<b>2,474,685</b>	<b>3,174,806</b>	<b>1,300,468</b>	<b>1,024,160</b>	<b>1,280,338</b>	<b>7,212,791</b>
<b>Current Rev. - Current Exp.</b>	<b>1,889,909</b>	<b>446,637</b>	<b>(91,317)</b>	<b>1,620,946</b>	<b>1,158,117</b>	<b>1,787,731</b>	<b>(4,021,101)</b>
<b>ENDING FUND BALANCE</b>	<b>2,681,051</b>	<b>3,127,688</b>	<b>3,036,371</b>	<b>4,463,560</b>	<b>4,194,488</b>	<b>4,824,102</b>	<b>803,001</b>
<b>OPERATING RESERVE: 20%</b>	<b>149,899</b>	<b>494,937</b>	<b>634,961</b>	<b>260,094</b>	<b>204,832</b>	<b>256,068</b>	<b>1,442,558</b>
<b>UNDESIGNATED RESERVE</b>	<b>2,531,152</b>	<b>2,632,751</b>	<b>2,401,410</b>	<b>4,203,466</b>	<b>3,989,656</b>	<b>4,568,034</b>	<b>(639,557)</b>

# Water & Sewer Fund

(#402)

The Utility Fund accounts for the City's water and wastewater utility operations. The utility fund is a proprietary fund that operates like a business and is self-sufficient. This means that the cost of providing services to citizens is financed or recovered through user fees. Water and Sewer sales comprise 93 percent of the fund's total revenue. Debt service reflected below is different from the scheduled debt service payments due to bond covenants that require monthly installments of the upcoming principle and interest payments.

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>18,159,646</b>	<b>20,020,317</b>	<b>14,534,684</b>	<b>9,475,596</b>	<b>13,753,269</b>	<b>13,753,269</b>	<b>12,933,394</b>
<b>REVENUES</b>							
Utility Revenues	29,688,342	28,622,055	29,940,046	29,117,740	21,642,619	30,670,518	28,792,718
Charges for Services	174,962	(16,878)	(38,177)	-	(45,023)	-	-
Investment Earnings and Contributions	32,238	39,857	99,599	51,476	25,930	51,476	74,829
Other Financing Sources	5,068	17,397	6,357	11,006	6,204	11,958	4,802
Transfers In	50,000	-	-	-	-	-	-
<b>Total Revenues</b>	<b>29,950,610</b>	<b>28,662,430</b>	<b>30,007,825</b>	<b>29,180,222</b>	<b>21,629,730</b>	<b>30,733,952</b>	<b>28,872,349</b>
<b>Total Resources</b>	<b>48,110,256</b>	<b>48,682,747</b>	<b>44,542,509</b>	<b>38,655,818</b>	<b>35,382,999</b>	<b>44,487,221</b>	<b>41,805,743</b>
<b>EXPENDITURES</b>							
City Manager	180,666	183,962	151,013	-	-	-	-
Engineering	77,337	81,474	100,436	109,186	80,547	105,768	113,725
Finance	991,700	989,642	1,049,435	1,076,791	834,124	1,056,468	1,490,669
Information Technology	-	-	-	-	15,949	33,422	85,233
Neighborhood Services	-	-	-	-	-	-	-
Non-Departmental	10,294,774	11,556,220	9,901,956	11,313,791	8,796,373	11,313,791	11,749,592
Public Services	14,947,000	15,650,375	15,729,669	16,680,455	11,739,631	17,247,819	17,100,520
<b>Total Expenditures</b>	<b>26,491,477</b>	<b>28,461,673</b>	<b>26,932,509</b>	<b>29,180,223</b>	<b>21,466,623</b>	<b>29,757,268</b>	<b>30,539,739</b>
<b>Current Rev. - Current Exp.</b>	<b>3,459,133</b>	<b>200,757</b>	<b>3,075,316</b>	<b>(1)</b>	<b>163,107</b>	<b>976,684</b>	<b>(1,667,390)</b>
<b>Expenditures from Fund Balance</b>							
Non-Departmental	1,598,462	5,686,390	3,856,731	1,766,836	1,499,596	1,796,559	3,141,473
<b>ENDING FUND BALANCE</b>	<b>20,020,317</b>	<b>14,534,684</b>	<b>13,753,269</b>	<b>7,708,759</b>	<b>12,416,780</b>	<b>12,933,394</b>	<b>8,124,531</b>
<b>OPERATING RESERVE: 20%</b>	<b>5,298,295</b>	<b>5,692,335</b>	<b>5,386,502</b>	<b>5,836,045</b>	<b>4,293,325</b>	<b>5,951,454</b>	<b>6,107,948</b>
<b>UNDESIGNATED RESERVE</b>	<b>14,722,021</b>	<b>8,842,349</b>	<b>8,366,767</b>	<b>1,872,714</b>	<b>8,123,455</b>	<b>6,981,940</b>	<b>2,016,583</b>

# Water & Sewer Fund

The Utility Fund accounts for the City's water and wastewater utility operations. The utility fund is a proprietary fund that operates like a business and is self-sufficient. This means that the cost of providing services to citizens is financed or recovered through user fees. Water and Sewer sales comprise 93 percent of the fund's total revenue. Debt service reflected below is different from the scheduled debt service payments due to bond covenants that require monthly installments of the upcoming principle and interest payments.

	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET	
<b>BEGINNING FUND BALANCES</b>	<b>20,020,317</b>	<b>14,534,684</b>	<b>9,475,596</b>	<b>13,753,269</b>	<b>12,933,394</b>	
<b>REVENUES</b>						
Utility Revenues	28,622,055	29,940,046	29,117,740	30,670,518	28,792,718	(325,022)
402.09.320.3070 - Stormwater Inspection Fees	9,985	9,005	9,000	9,000	9,200	200 based on current year activity
402.09.325.3018 - Water Taps	44,202	33,686	33,282	33,282	3,525	(29,757) based on current year activity
402.09.325.3019 - Water Meters	-	34,666	-	-	20,108	20,108 based on current year activity
402.09.325.3035 - Sewer Taps	2,190	5,310	2,850	3,630	1,770	(1,080) based on current year activity
402.09.330.3010 - Water Sales	15,752,392	15,775,289	16,891,966	16,891,966	16,513,543	(378,423) based on normalized year consumption applied to current rates
402.09.330.3016 - Water Samples	144,237	85,620	118,000	118,000	100,000	(18,000) based on trend and YTD activity
402.09.330.3020 - Wholesale Water Sales	807,392	103,555	260,286	260,286	103,555	(156,731) based on prior year actual
402.09.345.3030 - Sewer Service	10,081,552	9,887,970	10,498,293	10,498,293	10,204,845	(293,448) based on a normalized year
402.09.345.3032 - Wholesale Sewer Services	78,667	801,926	446,602	565,974	565,974	119,372 based on current year activity
402.09.345.3034 - Effluent Sewer	15,596	13,496	15,231	15,231	15,231	- based on trend and YTD activity
402.09.350.3038 - Industrial Waste Surcharge	158,819	145,890	160,000	160,000	150,000	(10,000) trend in collections
402.09.350.3075 - Environmental Assessment	1,196	364	200	260	200	- anticipated to remain at current levels
402.12.123.3015 - Water Reconnect Charges	78,527	69,325	65,000	65,000	70,000	5,000 trend in collections
402.12.123.3073 - Accelerated Activation Fees	8,670	5,900	7,700	7,700	7,700	- anticipated to remain at current levels
402.40.380.3090 - Water Capital Recovery	832,016	1,783,270	363,157	1,136,020	589,145	225,988 based on projects currently in process
402.40.380.3095 - Sewer Capital Recovery	606,615	1,184,773	246,173	905,876	437,922	191,749 based on projects currently in process
Charges for Services	(16,878)	(38,177)	-	-	-	-
402.01.100.3400 - Credit Card Convenience Fees	25	-	-	-	-	- no longer tracked in this account
402.01.100.3499 - Other Charges for Services	(16,903)	(38,177)	-	-	-	- no longer tracked in this account
Investment Earnings and Contributions	39,857	99,599	51,476	51,476	74,829	23,353
402.01.100.3700 - Interest	39,636	74,829	51,476	51,476	74,829	23,353 based on current interest earnings
402.01.100.3705 - Fair Market Value of Investments	221	24,771	-	-	-	- not a stable source of revenue
Other Financing Sources	17,397	6,357	11,006	11,958	4,802	(6,204)
402.01.100.3901 - Discounts Taken	350	-	-	-	-	- not a stable source of revenue
402.01.100.3902 - Cash Over/Short	-	(2)	-	-	-	- not a stable source of revenue
402.01.100.3940 - Miscellaneous Revenue	17,047	3,850	11,006	11,006	3,850	(7,156) based on prior year actual
402.09.330.3940 - Miscellaneous Revenue	-	2,509	-	952	952	952 based on YTD activity
<b>Total Revenues</b>	<b>28,662,430</b>	<b>30,007,825</b>	<b>29,180,222</b>	<b>30,733,952</b>	<b>28,872,349</b>	<b>(307,873)</b>

# Maintenance & Replacement Fund

(#503)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>4,033,793</b>	<b>5,705,175</b>	<b>6,158,937</b>	<b>3,214,462</b>	<b>5,577,866</b>	<b>5,577,866</b>	<b>2,725,580</b>
<b>REVENUES</b>							
Internal Service Revenues	2,148,141	2,257,247	2,349,756	2,218,337	2,359,143	2,252,594	2,362,165
Investment Earnings and Contributions	10,810	16,569	32,311	16,223	10,737	16,223	24,300
Other Financing Sources	99,211	136,557	88,427	110,125	108,085	110,125	107,569
Transfers In	1,500,000	-	-	100,000	100,000	100,000	100,000
<b>Total Revenues</b>	<b>3,758,161</b>	<b>2,410,373</b>	<b>2,470,494</b>	<b>2,444,685</b>	<b>2,577,965</b>	<b>2,478,942</b>	<b>2,594,034</b>
<b>Total Resources</b>	<b>7,791,954</b>	<b>8,115,548</b>	<b>8,629,431</b>	<b>5,659,147</b>	<b>8,155,831</b>	<b>8,056,808</b>	<b>5,319,614</b>
<b>EXPENDITURES</b>							
Information Technology	419,315	155,991	161,645	1,026,437	163,586	1,035,737	181,484
Public Services	1,645,514	1,800,619	2,889,921	4,219,248	2,411,733	4,295,491	1,735,701
<b>Total Expenditures</b>	<b>2,064,829</b>	<b>1,956,610</b>	<b>3,051,565</b>	<b>5,245,685</b>	<b>2,575,319</b>	<b>5,331,228</b>	<b>1,917,185</b>
<b>Current Rev. - Current Exp.</b>	<b>1,693,332</b>	<b>453,762</b>	<b>(581,071)</b>	<b>(2,801,000)</b>	<b>2,645</b>	<b>(2,852,286)</b>	<b>676,849</b>
<b>Expenditures from Fund Balance</b>							
Non-Departmental	21,950	-	-	-	-	-	-
<b>ENDING FUND BALANCE</b>	<b>5,705,175</b>	<b>6,158,937</b>	<b>5,577,866</b>	<b>413,462</b>	<b>5,580,511</b>	<b>2,725,580</b>	<b>3,402,429</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>5,705,175</b>	<b>6,158,937</b>	<b>5,577,866</b>	<b>413,462</b>	<b>5,580,511</b>	<b>2,725,580</b>	<b>3,402,429</b>

## FY 2016 - 2017 Replacements

Division	Serv. Year	Make	Description	Notes	Life	Repl. Year	Rev. Repl.	Original Cost \$	Anticipated Repl. \$
252	2012	Dodge	Charger	Traffic	5	2017		\$24,430	\$31,000
251	2013	Ford	PI Sedan	Patrol	4	2017		\$28,660	\$31,000
251	2013	Ford	PI Sedan	Patrol	4	2017		\$28,660	\$31,000
251	2013	Ford	PI Sedan	Patrol	4	2017		\$28,660	\$31,000
285	2013	Ford	Interceptor	Patrol	4	2017		\$28,704	\$31,000
285	2013	Ford	Interceptor	Patrol	4	2017		\$28,704	\$31,000
285	2013	Ford	Interceptor	Patrol	4	2017		\$28,704	\$31,000
072	2007	Case	580M	Backhoe	8	2015	2017	\$50,662	\$97,662
072	1999	GMC	Top Kick 2000	5-6 yard	14	2013	2017	\$43,828	\$107,000
52	2009	Ford	Chasis		6	2015	2017	\$16,640	\$28,000
270	1996	Ford	F450	Brush Truck	20	2016	2017	\$41,000	\$130,000
								<b>Total</b>	<b>\$579,662</b>

# Self-Insurance Risk Fund

(#504)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>6,324,548</b>	<b>5,274,914</b>	<b>5,221,741</b>	<b>4,024,361</b>	<b>4,135,965</b>	<b>4,135,965</b>	<b>3,757,786</b>
<b><u>REVENUES</u></b>							
Internal Service Revenues	1,498,092	1,519,921	1,509,041	1,544,316	1,511,494	1,544,316	1,601,027
Investment Earnings and Contributions	9,304	16,216	37,095	15,789	12,299	15,789	27,991
Other Financing Sources	24,479	7,591	14,749	-	34,637	34,637	-
<b>Total Revenues</b>	<b>1,531,875</b>	<b>1,543,727</b>	<b>1,560,886</b>	<b>1,560,105</b>	<b>1,558,429</b>	<b>1,594,742</b>	<b>1,629,018</b>
<b>Total Resources</b>	<b>7,856,422</b>	<b>6,818,641</b>	<b>6,782,627</b>	<b>5,584,466</b>	<b>5,694,394</b>	<b>5,730,707</b>	<b>5,386,804</b>
<b><u>EXPENDITURES</u></b>							
Human Resources	1,581,508	1,596,900	1,482,112	1,549,961	1,307,473	1,765,397	1,617,654
<b>Total Expenditures</b>	<b>1,581,508</b>	<b>1,596,900</b>	<b>1,482,112</b>	<b>1,549,961</b>	<b>1,307,473</b>	<b>1,765,397</b>	<b>1,617,654</b>
<b>Current Rev. - Current Exp.</b>	<b>(49,634)</b>	<b>(53,172)</b>	<b>78,774</b>	<b>10,144</b>	<b>250,956</b>	<b>(170,655)</b>	<b>11,364</b>
<b>Expenditures from Fund Balance</b>							
Non-Departmental	1,000,000	-	1,164,551	214,524	111,616	207,524	96,068
<b>ENDING FUND BALANCE</b>	<b>5,274,914</b>	<b>5,221,741</b>	<b>4,135,965</b>	<b>3,819,981</b>	<b>4,275,306</b>	<b>3,757,786</b>	<b>3,673,082</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>5,274,914</b>	<b>5,221,741</b>	<b>4,135,965</b>	<b>3,819,981</b>	<b>4,275,306</b>	<b>3,757,786</b>	<b>3,673,082</b>

# Health Benefit Trust Fund

(#505)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>27,810</b>	<b>1,347,432</b>	<b>2,245,537</b>	<b>2,345,200</b>	<b>2,204,153</b>	<b>2,204,153</b>	<b>647,971</b>
<b><u>REVENUES</u></b>							
Charges for Services	-	-	1,469,441	1,767,584	1,430,658	1,767,584	1,841,147
Internal Service Revenues	8,387,837	9,188,531	8,055,888	7,765,774	8,029,651	7,765,774	9,734,645
Investment Earnings and Contributions	2,014	12,901	22,808	7,457	9,301	7,457	20,422
Other Financing Sources	22,644	96,132	28,206	45,544	12,613	46,580	8,460
Transfers In	1,000,000	-	-	-	-	-	-
<b>Total Revenues</b>	<b>9,412,494</b>	<b>9,297,564</b>	<b>9,576,344</b>	<b>9,586,359</b>	<b>9,482,223</b>	<b>9,587,395</b>	<b>11,604,674</b>
<b>Total Resources</b>	<b>9,440,304</b>	<b>10,644,996</b>	<b>11,821,881</b>	<b>11,931,559</b>	<b>11,686,376</b>	<b>11,791,548</b>	<b>12,252,645</b>
<b><u>EXPENDITURES</u></b>							
Human Resources	8,092,872	8,399,459	9,617,728	9,640,878	9,051,583	11,143,577	11,598,420
<b>Total Expenditures</b>	<b>8,092,872</b>	<b>8,399,459</b>	<b>9,617,728</b>	<b>9,640,878</b>	<b>9,051,583</b>	<b>11,143,577</b>	<b>11,598,420</b>
<b>Current Rev. - Current Exp.</b>	<b>1,319,623</b>	<b>898,105</b>	<b>(41,384)</b>	<b>(54,519)</b>	<b>430,640</b>	<b>(1,556,182)</b>	<b>6,254</b>
<b>ENDING FUND BALANCE</b>	<b>1,347,432</b>	<b>2,245,537</b>	<b>2,204,153</b>	<b>2,290,681</b>	<b>2,634,793</b>	<b>647,971</b>	<b>654,225</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>1,347,432</b>	<b>2,245,537</b>	<b>2,204,153</b>	<b>2,290,681</b>	<b>2,634,793</b>	<b>647,971</b>	<b>654,225</b>

# OPEB Liability Trust Fund

(#610)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>3,333,183</b>	<b>3,739,985</b>	<b>3,584,789</b>	<b>3,535,769</b>	<b>3,851,055</b>	<b>3,851,055</b>	<b>3,833,048</b>
<b><u>REVENUES</u></b>							
Internal Service Revenues	366,600	279,200	224,000	175,700	175,700	175,700	200,300
Investment Earnings and Contributions	409,002	(104,996)	382,066	80,093	229,322	80,093	63,138
<b>Total Revenues</b>	<b>775,602</b>	<b>174,204</b>	<b>606,066</b>	<b>255,793</b>	<b>405,022</b>	<b>255,793</b>	<b>263,438</b>
<b>Total Resources</b>	<b>4,108,785</b>	<b>3,914,189</b>	<b>4,190,855</b>	<b>3,791,562</b>	<b>4,256,077</b>	<b>4,106,848</b>	<b>4,096,486</b>
<b><u>EXPENDITURES</u></b>							
Human Resources	368,800	329,400	339,800	273,800	136,900	273,800	284,600
<b>Total Expenditures</b>	<b>368,800</b>	<b>329,400</b>	<b>339,800</b>	<b>273,800</b>	<b>136,900</b>	<b>273,800</b>	<b>284,600</b>
<b>Current Rev. - Current Exp.</b>	<b>406,802</b>	<b>(155,196)</b>	<b>266,266</b>	<b>(18,007)</b>	<b>268,122</b>	<b>(18,007)</b>	<b>(21,162)</b>
<b>ENDING FUND BALANCE</b>	<b>3,739,985</b>	<b>3,584,789</b>	<b>3,851,055</b>	<b>3,517,762</b>	<b>4,119,177</b>	<b>3,833,048</b>	<b>3,811,886</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>3,739,985</b>	<b>3,584,789</b>	<b>3,851,055</b>	<b>3,517,762</b>	<b>4,119,177</b>	<b>3,833,048</b>	<b>3,811,886</b>



# Tax Increment Reinvestment Zone1

(#792)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>1,117,884</b>	<b>1,119,551</b>	<b>1,217,423</b>	<b>1,358,644</b>	<b>1,364,226</b>	<b>1,364,226</b>	<b>1,514,067</b>
<b><u>REVENUES</u></b>							
Taxes	508,140	634,611	707,742	758,181	748,242	748,242	733,224
Investment Earnings and Contributions	2,294	3,953	8,877	3,295	3,886	3,295	8,877
Transfers In	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>510,434</b>	<b>638,563</b>	<b>716,619</b>	<b>761,476</b>	<b>752,128</b>	<b>751,537</b>	<b>742,101</b>
<b>Total Resources</b>	<b>1,628,318</b>	<b>1,758,115</b>	<b>1,934,042</b>	<b>2,120,120</b>	<b>2,116,354</b>	<b>2,115,763</b>	<b>2,256,168</b>
<b><u>EXPENDITURES</u></b>							
Economic Development/Planning	-	-	-	-	-	-	-
Non-Departmental	508,766	540,691	569,816	601,696	450,362	601,696	639,230
<b>Total Expenditures</b>	<b>508,766</b>	<b>540,691</b>	<b>569,816</b>	<b>601,696</b>	<b>450,362</b>	<b>601,696</b>	<b>639,230</b>
<b>Current Rev. - Current Exp.</b>	<b>1,668</b>	<b>97,872</b>	<b>146,802</b>	<b>159,780</b>	<b>301,767</b>	<b>149,841</b>	<b>102,871</b>
<b>ENDING FUND BALANCE</b>	<b>1,119,551</b>	<b>1,217,423</b>	<b>1,364,226</b>	<b>1,518,424</b>	<b>1,665,992</b>	<b>1,514,067</b>	<b>1,616,938</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>1,119,551</b>	<b>1,217,423</b>	<b>1,364,226</b>	<b>1,518,424</b>	<b>1,665,992</b>	<b>1,514,067</b>	<b>1,616,938</b>

# Tax Increment Reinvestment Zone2

(#793)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>22,059</b>	<b>95,245</b>	<b>200,708</b>	<b>448,873</b>	<b>450,946</b>	<b>450,946</b>	<b>827,225</b>
<b><u>REVENUES</u></b>							
Taxes	73,057	104,976	247,804	381,161	375,671	375,171	384,671
Investment Earnings and Contributions	128	488	2,434	383	1,859	1,108	1,946
<b>Total Revenues</b>	<b>73,186</b>	<b>105,463</b>	<b>250,238</b>	<b>381,544</b>	<b>377,530</b>	<b>376,279</b>	<b>386,617</b>
<b>Total Resources</b>	<b>95,245</b>	<b>200,708</b>	<b>450,946</b>	<b>830,417</b>	<b>828,477</b>	<b>827,225</b>	<b>1,213,842</b>
<b><u>EXPENDITURES</u></b>							
Economic Development/Planning	-	-	-	-	-	-	-
Non-Departmental	-	-	-	-	-	-	1,000,000
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000,000</b>
<b>Current Rev. - Current Exp.</b>	<b>73,186</b>	<b>105,463</b>	<b>250,238</b>	<b>381,544</b>	<b>377,530</b>	<b>376,279</b>	<b>(613,383)</b>
<b>ENDING FUND BALANCE</b>	<b>95,245</b>	<b>200,708</b>	<b>450,946</b>	<b>830,417</b>	<b>828,477</b>	<b>827,225</b>	<b>213,842</b>
<b>OPERATING RESERVE: NONE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNDESIGNATED RESERVE</b>	<b>95,245</b>	<b>200,708</b>	<b>450,946</b>	<b>830,417</b>	<b>828,477</b>	<b>827,225</b>	<b>213,842</b>

# LPLDC (4B) Fund

(#794)

	FY 2012-2013 ACTUAL	FY 2013-2014 ACTUAL	FY 2014-2015 ACTUAL	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 YTD	FY 2015-2016 REVISED	FY 2016-2017 PROPOSED BUDGET
<b>BEGINNING FUND BALANCES</b>	<b>7,187,149</b>	<b>8,178,339</b>	<b>9,094,361</b>	<b>9,717,253</b>	<b>10,540,108</b>	<b>10,540,108</b>	<b>4,901,270</b>
<b><u>REVENUES</u></b>							
Taxes	5,685,240	6,026,564	6,466,414	6,016,676	4,498,841	6,466,413	6,510,412
Culture and Recreation Revenues	235,728	236,703	222,111	227,333	127,028	227,333	246,421
Investment Earnings and Contributions	16,543	26,562	66,904	26,229	25,045	26,229	50,715
Other Financing Sources	32	28,923	28,967	-	29,098	28,953	28,953
Transfers In	-	-	-	28,953	-	-	-
<b>Total Revenues</b>	<b>5,937,542</b>	<b>6,318,752</b>	<b>6,784,396</b>	<b>6,299,191</b>	<b>4,680,012</b>	<b>6,748,928</b>	<b>6,836,501</b>
<b>Total Resources</b>	<b>13,124,691</b>	<b>14,497,091</b>	<b>15,878,757</b>	<b>16,016,444</b>	<b>15,220,120</b>	<b>17,289,036</b>	<b>11,737,771</b>
<b><u>EXPENDITURES</u></b>							
Information Technology	-	-	-	-	44,445	72,919	77,964
Library Services	511,480	572,330	477,303	798,838	514,707	713,551	921,223
Non-Departmental	2,907,069	2,795,234	2,714,333	2,748,837	2,247,969	2,748,837	3,031,621
Parks & Leisure	1,507,203	1,685,306	1,746,828	1,954,497	1,258,653	1,899,994	2,324,844
<b>Total Expenditures</b>	<b>4,925,752</b>	<b>5,052,870</b>	<b>4,938,463</b>	<b>5,502,172</b>	<b>4,065,774</b>	<b>5,435,301</b>	<b>6,355,652</b>
<b>Current Rev. - Current Exp.</b>	<b>1,011,790</b>	<b>1,265,882</b>	<b>1,845,932</b>	<b>797,019</b>	<b>614,239</b>	<b>1,313,627</b>	<b>480,849</b>
<b>Expenditures from Fund Balance</b>							
Non-Departmental	20,600	349,860	400,186	6,828,669	6,952,465	6,952,465	3,000,000
<b>ENDING FUND BALANCE</b>	<b>8,178,339</b>	<b>9,094,361</b>	<b>10,540,108</b>	<b>3,685,603</b>	<b>4,201,881</b>	<b>4,901,270</b>	<b>2,382,119</b>
<b>OPERATING RESERVE: 20%</b>	<b>985,150</b>	<b>1,010,574</b>	<b>987,693</b>	<b>1,100,434</b>	<b>813,155</b>	<b>1,087,060</b>	<b>1,271,130</b>
<b>UNDESIGNATED RESERVE</b>	<b>7,193,189</b>	<b>8,083,787</b>	<b>9,552,415</b>	<b>2,585,169</b>	<b>3,388,727</b>	<b>3,814,210</b>	<b>1,110,988</b>



**GENERAL OBLIGATION DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2007 GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS**

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<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 2,235,000.00	5.000%	\$ 95,475.00	\$ 39,600.00	\$ 2,370,075.00
2017-18	310,000.00	4.000%	39,600.00	33,400.00	383,000.00
2018-19	245,000.00	4.000%	33,400.00	28,500.00	306,900.00
2019-20	260,000.00	5.000%	28,500.00	22,000.00	310,500.00
2020-21	275,000.00	5.000%	22,000.00	15,125.00	312,125.00
2021-22	295,000.00	5.000%	15,125.00	7,750.00	317,875.00
2022-23	310,000.00	5.000%	7,750.00	-	317,750.00
<b>TOTAL</b>	<b>\$ 3,930,000.00</b>		<b>\$ 241,850.00</b>	<b>\$ 146,375.00</b>	<b>\$ 4,318,225.00</b>

Total Outstanding Bonds: \$ 3,930,000.00

Total Original Issue: \$ 18,725,000.00

All Bonds with maturities February 15, 2018 callable February 15, 2017, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Street improvements, construction of jail facilities, and refunding of a portion of the City's outstanding general obligation bond debt.

Paying Agent: Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2008 GENERAL OBLIGATION BONDS**

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<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 620,000.00	4.000%	\$ 38,800.00	\$ 26,400.00	\$ 685,200.00
2017-18	645,000.00	4.000%	26,400.00	13,500.00	684,900.00
2018-19	675,000.00	4.000%	13,500.00	-	688,500.00
<b>TOTAL</b>	<b>\$ 1,940,000.00</b>		<b>\$ 78,700.00</b>	<b>\$ 39,900.00</b>	<b>\$ 2,058,600.00</b>

Total Outstanding Bonds: \$ 1,940,000.00

Total Original Issue: \$ 8,715,000.00

All Bonds with maturities February 15, 2019 callable February 15, 2018, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Street and drainage improvements.

Paying Agent: Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2009 GENERAL OBLIGATION BONDS**

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<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 295,000.00	3.500%	\$ 61,731.25	\$ 56,568.75	\$ 413,300.00
2017-18	310,000.00	3.750%	56,568.75	50,756.25	417,325.00
2018-19	315,000.00	3.750%	50,756.25	44,850.00	410,606.25
2019-20	335,000.00	4.000%	44,850.00	38,150.00	418,000.00
2020-21	345,000.00	4.000%	38,150.00	31,250.00	414,400.00
2021-22	355,000.00	4.000%	31,250.00	24,150.00	410,400.00
2022-23	375,000.00	4.000%	24,150.00	16,650.00	415,800.00
2023-24	390,000.00	4.125%	16,650.00	8,606.25	415,256.25
2024-25	405,000.00	4.250%	8,606.25	-	413,606.25
<b>TOTAL</b>	<b>\$ 3,125,000.00</b>		<b>\$ 332,712.50</b>	<b>\$ 270,981.25</b>	<b>\$ 3,728,693.75</b>

Total Outstanding Bonds: \$ 3,125,000.00

Total Original Issue: \$ 5,430,000.00

All Bonds with maturities February 15, 2020 callable February 15, 2019, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Street and drainage improvements.

Paying Agent: Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2010 GENERAL OBLIGATION REFUNDING BONDS  
\$7,035,000 - REV SUPPORTED**

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<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 610,000.00	2.670%	\$ 25,031.25	\$ 16,887.75	\$ 651,919.00
2017-18	625,000.00	2.670%	16,887.75	8,544.00	650,431.75
2018-19	640,000.00	2.670%	8,544.00	-	648,544.00
					-
<b>TOTAL</b>	<b>\$ 1,875,000.00</b>		<b>\$ 50,463.00</b>	<b>\$ 25,431.75</b>	<b>\$ 1,950,894.75</b>

Total Outstanding Bonds: \$ 1,875,000.00

Total Original Issue: \$ 9,600,000.00

The Bonds are callable at any time.

Purpose: Refunding a portion of the City's outstanding general obligation and revenue bond debt.

Paying Agent: JPMorgan Chase Bank, NA



**GENERAL OBLIGATION DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2012 GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
\$13,260,000 - GO SUPPORTED**

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<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 910,000.00	4.000%	\$ 227,375.00	\$ 209,175.00	\$ 1,346,550.00
2017-18	1,415,000.00	4.000%	209,175.00	180,875.00	1,805,050.00
2018-19	1,470,000.00	4.000%	180,875.00	151,475.00	1,802,350.00
2019-20	1,325,000.00	4.000%	151,475.00	124,975.00	1,601,450.00
2020-21	760,000.00	4.000%	124,975.00	109,775.00	994,750.00
2021-22	790,000.00	4.000%	109,775.00	93,975.00	993,750.00
2022-23	820,000.00	4.000%	93,975.00	77,575.00	991,550.00
2023-24	855,000.00	4.000%	77,575.00	60,475.00	993,050.00
2024-25	890,000.00	4.000%	60,475.00	42,675.00	993,150.00
2025-26	920,000.00	3.000%	42,675.00	28,875.00	991,550.00
2026-27	950,000.00	3.000%	28,875.00	14,625.00	993,500.00
2027-28	975,000.00	3.000%	14,625.00	-	989,625.00
<b>TOTAL</b>	<b>\$ 12,080,000.00</b>		<b>\$ 1,321,850.00</b>	<b>\$ 1,094,475.00</b>	<b>\$ 14,496,325.00</b>

Total Outstanding Bonds: \$ 12,080,000.00

Total Original Issue: \$ 25,750,000.00

**GENERAL OBLIGATION DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2012 GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
\$12,490,000 - 4B SUPPORTED**

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<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 1,120,000.00	4.000%	\$ 207,200.00	\$ 184,800.00	\$ 1,512,000.00
2017-18	1,165,000.00	4.000%	184,800.00	161,500.00	1,511,300.00
2018-19	1,215,000.00	4.000%	161,500.00	137,200.00	1,513,700.00
2019-20	1,265,000.00	4.000%	137,200.00	111,900.00	1,514,100.00
2020-21	1,315,000.00	4.000%	111,900.00	85,600.00	1,512,500.00
2021-22	1,370,000.00	4.000%	85,600.00	58,200.00	1,513,800.00
2022-23	1,425,000.00	4.000%	58,200.00	29,700.00	1,512,900.00
2023-24	1,485,000.00	4.000%	29,700.00	-	1,514,700.00
<b>TOTAL</b>	<b>\$ 10,360,000.00</b>		<b>\$ 976,100.00</b>	<b>\$ 768,900.00</b>	<b>\$ 12,105,000.00</b>

Total Outstanding Bonds: \$ 10,360,000.00

Total Original Issue: \$ 25,750,000.00

All Bonds with maturities February 15, 2023 callable February 15, 2022, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Refunding a portion of the City's outstanding general and certificates of obligation debt; construction, expanding, and improving public safety training facilities; and, constructing improvements to the City's streets, sidewalks, and related drainage improvements.

Paying Agent: Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2013 GENERAL OBLIGATION BONDS**

<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 695,000.00	1.500%	\$ 193,943.75	\$ 188,731.25	\$ 1,077,675.00
2017-18	710,000.00	2.000%	188,731.25	181,631.25	1,080,362.50
2018-19	725,000.00	2.000%	181,631.25	174,381.25	1,081,012.50
2019-20	745,000.00	4.000%	174,381.25	159,481.25	1,078,862.50
2020-21	770,000.00	2.545%	159,481.25	149,681.25	1,079,162.50
2021-22	790,000.00	2.394%	149,681.25	140,225.00	1,079,906.25
2022-23	810,000.00	2.062%	140,225.00	131,875.00	1,082,100.00
2023-24	835,000.00	4.000%	131,875.00	115,175.00	1,082,050.00
2024-25	865,000.00	4.000%	115,175.00	97,875.00	1,078,050.00
2025-26	905,000.00	5.000%	97,875.00	75,250.00	1,078,125.00
2026-27	955,000.00	5.000%	75,250.00	51,375.00	1,081,625.00
2027-28	1,000,000.00	5.000%	51,375.00	26,375.00	1,077,750.00
2028-29	1,055,000.00	5.000%	26,375.00	-	1,081,375.00
<b>TOTAL</b>	<b>\$ 10,860,000.00</b>		<b>\$ 1,686,000.00</b>	<b>\$ 1,492,056.25</b>	<b>\$ 14,038,056.25</b>

Total Outstanding Bonds: \$ 10,860,000.00

Total Original Issue: \$ 12,455,000.00

All Bonds with maturities February 15, 2024 callable February 15, 2023, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Streets, sidewalks and related drainage improvements.

Paying Agent: Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2015 GENERAL OBLIGATION REFUNDING BONDS  
GO SUPPORTED**

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<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 595,000.00		\$ 107,075.00	\$ 101,125.00	\$ 803,200.00
2017-18	610,000.00		101,125.00	95,025.00	806,150.00
2018-19	615,000.00		95,025.00	88,875.00	798,900.00
2019-20	1,175,000.00		88,875.00	71,250.00	1,335,125.00
2020-21	1,230,000.00		71,250.00	40,500.00	1,341,750.00
2021-22	1,005,000.00		40,500.00	15,375.00	1,060,875.00
2022-23	615,000.00		15,375.00	-	630,375.00
<b>TOTAL</b>	<b>\$ 5,845,000.00</b>		<b>\$ 519,225.00</b>	<b>\$ 412,150.00</b>	<b>\$ 6,776,375.00</b>

Total Outstanding Bonds: \$ 5,845,000.00

Total Original Issue: \$ 21,085,000.00

All Bonds with maturities February 15, 2026 callable February 15, 2025, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Refunding a portion of the City's outstanding general and certificates of obligation debt.

Paying Agent: Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2015 GENERAL OBLIGATION REFUNDING BONDS  
4B SUPPORTED**

<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ -		\$ 175,375.00	\$ 175,375.00	\$ 350,750.00
2017-18	-		175,375.00	175,375.00	350,750.00
2018-19	-		175,375.00	175,375.00	350,750.00
2019-20	-		175,375.00	175,375.00	350,750.00
2020-21	-		175,375.00	175,375.00	350,750.00
2021-22	-		175,375.00	175,375.00	350,750.00
2022-23	760,000.00		175,375.00	156,375.00	1,091,750.00
2023-24	615,000.00		156,375.00	141,000.00	912,375.00
2024-25	650,000.00		141,000.00	124,750.00	915,750.00
2025-26	675,000.00		124,750.00	107,875.00	907,625.00
2026-27	700,000.00		107,875.00	90,375.00	898,250.00
2027-28	855,000.00		90,375.00	77,550.00	1,022,925.00
2028-29	875,000.00		77,550.00	63,331.25	1,015,881.25
2029-30	905,000.00		63,331.25	48,625.00	1,016,956.25
2030-31	950,000.00		48,625.00	24,875.00	1,023,500.00
2031-32	995,000.00		24,875.00	-	1,019,875.00
<b>TOTAL</b>	<b>\$ 7,980,000.00</b>		<b>\$ 2,062,381.25</b>	<b>\$ 1,887,006.25</b>	<b>\$ 11,929,387.50</b>

Total Outstanding Bonds: \$ 7,980,000.00

Total Original Issue: \$ 21,085,000.00

All Bonds with maturities February 15, 2026 callable February 15, 2025, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Refunding a portion of the City's outstanding general and certificates of obligation debt.

Paying Agent: Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2015 GENERAL OBLIGATION REFUNDING BONDS  
TIF SUPPORTED**

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<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	-		\$ 117,375.00	\$ 117,375.00	\$ 234,750.00
2017-18	-		117,375.00	117,375.00	234,750.00
2018-19	-		117,375.00	117,375.00	234,750.00
2019-20	-		117,375.00	117,375.00	234,750.00
2020-21	470,000.00		117,375.00	105,625.00	693,000.00
2021-22	520,000.00		105,625.00	92,625.00	718,250.00
2022-23	585,000.00		92,625.00	78,000.00	755,625.00
2023-24	660,000.00		78,000.00	61,500.00	799,500.00
2024-25	735,000.00		61,500.00	43,125.00	839,625.00
2025-26	820,000.00		43,125.00	22,625.00	885,750.00
2026-27	905,000.00		22,625.00	-	927,625.00
<b>TOTAL</b>	<b>\$ 4,695,000.00</b>		<b>\$ 990,375.00</b>	<b>\$ 873,000.00</b>	<b>\$ 6,558,375.00</b>

Total Outstanding Bonds: \$ 4,695,000.00

Total Original Issue: \$ 21,085,000.00

All Bonds with maturities February 15, 2026 callable February 15, 2025, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Refunding a portion of the City's outstanding general and certificates of obligation debt.

Paying Agent Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2016 GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
GO SUPPORTED**

<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 1,650,000.00		\$ 256,716.67	\$ 194,500.00	\$ 2,101,216.67
2017-18	2,105,000.00		194,500.00	141,875.00	2,441,375.00
2018-19	850,000.00		141,875.00	120,625.00	1,112,500.00
2019-20	835,000.00		120,625.00	99,750.00	1,055,375.00
2020-21	880,000.00		99,750.00	77,750.00	1,057,500.00
2021-22	925,000.00		77,750.00	54,625.00	1,057,375.00
2022-23	960,000.00		54,625.00	45,025.00	1,059,650.00
2023-24	970,000.00		45,025.00	35,325.00	1,050,350.00
2024-25	195,000.00		35,325.00	32,400.00	262,725.00
2025-26	205,000.00		32,400.00	28,300.00	265,700.00
2026-27	215,000.00		28,300.00	24,000.00	267,300.00
2027-28	220,000.00		24,000.00	19,600.00	263,600.00
2028-29	230,000.00		19,600.00	15,000.00	264,600.00
2029-30	240,000.00		15,000.00	10,200.00	265,200.00
2030-31	250,000.00		10,200.00	5,200.00	265,400.00
2031-32	260,000.00		5,200.00	-	265,200.00
<b>TOTAL</b>	<b>\$ 10,990,000.00</b>		<b>\$ 1,160,891.67</b>	<b>\$ 904,175.00</b>	<b>\$ 13,055,066.67</b>

Total Outstanding Bonds: \$ 10,990,000.00

Total Original Issue: \$ 15,300,000.00

All Bonds with maturities February 15, 2026 callable February 15, 2025, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Refunding a portion of the City's outstanding general and certificates of obligation debt; construct and improve streets, sidewalks, bridges, and other public ways; construct, equip, renovate and improve parks, trails, and recreation facilities; acquire, develop, construct, and equip an indoor aquatic center, including pools; and to refund a portion of the City's outstanding debt.

Paying Agent: Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2016 GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
4B SUPPORTED**

<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ -		\$ 94,291.67	\$ 77,500.00	\$ 171,791.67
2017-18	560,000.00	5.000%	77,500.00	63,500.00	701,000.00
2018-19	585,000.00	5.000%	63,500.00	48,875.00	697,375.00
2019-20	620,000.00	5.000%	48,875.00	33,375.00	702,250.00
2020-21	650,000.00	5.000%	33,375.00	17,125.00	700,500.00
2021-22	685,000.00	5.000%	17,125.00	-	702,125.00
<b>TOTAL</b>	<b>\$ 3,100,000.00</b>		<b>\$ 334,666.67</b>	<b>\$ 240,375.00</b>	<b>\$ 3,675,041.67</b>

Total Outstanding Bonds: \$ 3,100,000.00

Total Original Issue: \$ 15,300,000.00

All Bonds with maturities February 15, 2026 callable February 15, 2025, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Refunding a portion of the City's outstanding general and certificates of obligation debt; construct and improve streets, sidewalks, bridges, and other public ways; construct, equip, renovate and improve parks, trails, and recreation facilities; acquire, develop, construct, and equip an indoor aquatic center, including pools; and to refund a portion of the City's outstanding debt.

Paying Agent: Bank of New York Mellon



**GENERAL OBLIGATION DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2016 GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
TIF SUPPORTED**

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<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ -		\$ 36,804.17	\$ 30,250.00	\$ 67,054.17
2017-18	350,000.00	5.000%	30,250.00	21,500.00	401,750.00
2018-19	400,000.00	5.000%	21,500.00	11,500.00	433,000.00
2019-20	460,000.00	5.000%	11,500.00	-	471,500.00
<b>TOTAL</b>	<b>\$ 1,210,000.00</b>		<b>\$ 100,054.17</b>	<b>\$ 63,250.00</b>	<b>\$ 1,373,304.17</b>

Total Outstanding Bonds: \$ 1,210,000.00

Total Original Issue: \$ 15,300,000.00

All Bonds with maturities February 15, 2026 callable February 15, 2025, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Refunding a portion of the City's outstanding general and certificates of obligation debt; construct and improve streets, sidewalks, bridges, and other public ways; construct, equip, renovate and improve parks, trails, and recreation facilities; acquire, develop, construct, and equip an indoor aquatic center, including pools; and to refund a portion of the City's outstanding debt.

Paying Agent: Bank of New York Mellon

**SCHEDULE OF REQUIREMENTS  
2016 TAX NOTES - RADIO SYSTEM**

<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 1,880,000.00	2.000%	\$ 168,782.08	\$ 119,925.00	\$2,168,707.08
2017-18	1,700,000.00	5.000%	119,925.00	77,425.00	1,897,350.00
2018-19	1,400,000.00	5.000%	77,425.00	42,425.00	1,519,850.00
2019-20	1,325,000.00	5.000%	42,425.00	9,300.00	1,376,725.00
2020-21	650,000.00	2.000%	9,300.00	2,800.00	662,100.00
2021-22	140,000.00	2.000%	2,800.00	1,400.00	144,200.00
2022-23	140,000.00	2.000%	1,400.00	-	141,400.00
<b>TOTAL</b>	<b>\$ 7,235,000.00</b>		<b>\$ 422,057.08</b>	<b>\$ 253,275.00</b>	<b>\$ 7,910,332.08</b>

Total Outstanding Bonds: \$ 7,235,000.00

Total Original Issue: \$ 8,670,000.00

All Bonds with maturities February 15, 2026 callable February 15, 2025, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: To acquire and install public safety equipment including a public safety digital radio system; and, to construct park and recreation facility improvements including the acquisition of land.

Paying Agent: Bank of New York Mellon

**SCHEDULE OF REQUIREMENTS  
2016 TAX NOTES - PARKS**

<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 200,000.00	2.000%	\$ 28,135.42	\$ 21,125.00	\$ 249,260.42
2017-18	185,000.00	5.000%	21,125.00	16,500.00	\$ 222,625.00
2018-19	195,000.00	5.000%	16,500.00	11,625.00	\$ 223,125.00
2019-20	205,000.00	5.000%	11,625.00	6,500.00	\$ 223,125.00
2020-21	215,000.00	2.000%	6,500.00	4,350.00	\$ 225,850.00
2021-22	215,000.00	2.000%	4,350.00	2,200.00	\$ 221,550.00
2022-23	220,000.00	2.000%	2,200.00	-	\$ 222,200.00
<b>TOTAL</b>	<b>\$ 1,435,000.00</b>		<b>\$ 90,435.42</b>	<b>\$ 62,300.00</b>	<b>\$ 1,587,735.42</b>

Total Outstanding Bonds: \$ 1,435,000.00

Total Original Issue: \$ 8,670,000.00

All Bonds with maturities February 15, 2026 callable February 15, 2025, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: To acquire and install public safety equipment including a public safety digital radio system; and, to construct park and recreation facility improvements including the acquisition of land.

Paying Agent: Bank of New York Mellon

**BOND PAYMENT REQUIREMENTS BY ISSUE  
FISCAL YEAR 2016-2017  
GENERAL OBLIGATION BONDS**

<b>BOND ISSUE</b>	<b>Principal Payment Date 15-Feb</b>	<b>Interest Payment Date 15-Feb</b>	<b>Interest Payment Date 15-Aug</b>	<b>TOTAL</b>
2007 Ref & Improv.	\$ 2,235,000.00	\$ 95,475.00	\$ 39,600.00	\$ 2,370,075.00
2008	620,000.00	38,800.00	26,400.00	685,200.00
2009	295,000.00	61,731.25	56,568.75	413,300.00
2010 Refunding - Rev Supported	610,000.00	25,031.25	16,887.75	651,919.00
2012 Ref. & Improv. GO Supported	910,000.00	227,375.00	209,175.00	1,346,550.00
2012 Ref. & Improv. 4B Supported	1,120,000.00	207,200.00	184,800.00	1,512,000.00
2013	695,000.00	193,943.75	188,731.25	1,077,675.00
2015 Refunding - GO Supported	595,000.00	107,075.00	101,125.00	803,200.00
2015 Refunding - 4B Supported	-	175,375.00	175,375.00	350,750.00
2015 Refunding - TIF Supported	-	117,375.00	117,375.00	234,750.00
2016 Ref. & Improv. - GO Supported	1,650,000.00	256,716.67	194,500.00	2,101,216.67
2016 Ref. & Improv. - 4B Supported	-	94,291.67	77,500.00	171,791.67
2016 Ref. & Improv. - TIF Supported	-	36,804.17	30,250.00	67,054.17
2016 Tax Notes - Radio System	1,880,000.00	168,782.08	119,925.00	2,168,707.08
2016 Tax Notes - Parks	200,000.00	28,135.42	21,125.00	249,260.42
<b>TOTAL</b>	<b>\$ 10,810,000.00</b>	<b>\$ 1,834,111.26</b>	<b>\$ 1,559,337.75</b>	<b>\$ 14,203,449.01</b>

**GENERAL OBLIGATION BOND PAYMENT REQUIREMENTS  
BY FISCAL YEAR**

<b>FISCAL YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
2016-2017	10,810,000.00	3,393,449.01	14,203,449.01
2017-2018	10,690,000.00	2,898,119.25	13,588,119.25
2018-2019	9,330,000.00	2,491,862.75	11,821,862.75
2019-2020	8,550,000.00	2,122,512.50	10,672,512.50
2020-2021	7,560,000.00	1,784,387.50	9,344,387.50
2021-2022	7,090,000.00	1,480,856.25	8,570,856.25
2022-2023	7,020,000.00	1,201,100.00	8,221,100.00
2023-2024	5,810,000.00	957,281.25	6,767,281.25
2024-2025	3,740,000.00	762,906.25	4,502,906.25
2025-2026	3,525,000.00	603,750.00	4,128,750.00
2026-2027	3,725,000.00	443,300.00	4,168,300.00
2027-2028	3,050,000.00	303,900.00	3,353,900.00
2028-2029	2,160,000.00	201,856.25	2,361,856.25
2029-2030	1,145,000.00	137,156.25	1,282,156.25
2030-2031	1,200,000.00	88,900.00	1,288,900.00
2031-2032	1,255,000.00	30,075.00	1,285,075.00
<b>TOTAL</b>	<b>\$ 86,660,000.00</b>	<b>\$ 18,901,412.26</b>	<b>\$ 105,561,412.26</b>

**MUNICIPAL BOND RATING**

<b>Type</b>	<b>Fitch</b>	<b>S &amp; P</b>
General Obligation	AAA	AAA

**UTILITY DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2008 WATERWORKS & SEWER SYSTEM  
REVENUE BONDS**

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<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 580,000.00	4.000%	\$ 23,700.00	\$ 12,100.00	\$ 615,800.00
2017-18	605,000.00	4.000%	12,100.00	-	617,100.00
<b>TOTAL</b>	<b>\$ 1,185,000.00</b>		<b>\$ 35,800.00</b>	<b>\$ 12,100.00</b>	<b>\$ 1,232,900.00</b>

Total Outstanding Bonds: \$ 1,185,000.00

Total Original Issue: \$ 10,300,000.00

All Bonds with maturities February 15, 2019 callable February 15, 2018, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Improvements and extensions to the City's waterworks and sewer system.

Paying Agent: Bank of New York Mellon

**UTILITY DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2009 WATERWORKS & SEWER SYSTEM  
REVENUE BONDS**

<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 705,000.00	3.500%	\$ 149,870.63	\$ 137,533.13	\$ 992,403.76
2017-18	735,000.00	3.750%	137,533.13	123,751.88	996,285.01
2018-19	760,000.00	4.000%	123,751.88	108,551.88	992,303.76
2019-20	795,000.00	4.000%	108,551.88	92,651.88	996,203.76
2020-21	825,000.00	4.000%	92,651.88	76,151.88	993,803.76
2021-22	860,000.00	4.000%	76,151.88	58,951.88	995,103.76
2022-23	895,000.00	4.125%	58,951.88	40,492.50	994,444.38
2023-24	930,000.00	4.200%	40,492.50	20,962.50	991,455.00
2024-25	975,000.00	4.300%	20,962.50	-	995,962.50
<b>TOTAL</b>	<b>\$ 7,480,000.00</b>		<b>\$ 808,918.16</b>	<b>\$ 659,047.53</b>	<b>\$ 8,947,965.69</b>

Total Outstanding Bonds: \$ 7,480,000.00

Total Original Issue: \$ 11,900,000.00

All Bonds with maturities February 15, 2020 callable February 19, 2019, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Improvements and extensions to the City's waterworks and sewer system.

Paying Agent: Bank of New York Mellon

**UTILITY DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2011 WATERWORKS & SEWER SYSTEM  
REVENUE REFUNDING AND IMPROVEMENT BONDS**

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<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 1,170,000.00	4.000%	\$ 149,762.50	\$ 126,362.50	\$ 1,446,125.00
2017-18	1,220,000.00	4.000%	126,362.50	101,962.50	1,448,325.00
2018-19	565,000.00	3.000%	101,962.50	93,487.50	760,450.00
2019-20	580,000.00	3.000%	93,487.50	84,787.50	758,275.00
2020-21	600,000.00	3.000%	84,787.50	75,787.50	760,575.00
2021-22	625,000.00	3.250%	75,787.50	65,631.25	766,418.75
2022-23	650,000.00	3.500%	65,631.25	54,256.25	769,887.50
2023-24	670,000.00	3.500%	54,256.25	42,531.25	766,787.50
2024-25	695,000.00	3.750%	42,531.25	29,500.00	767,031.25
2025-26	725,000.00	4.000%	29,500.00	15,000.00	769,500.00
2026-27	750,000.00	4.000%	15,000.00	-	765,000.00
<b>TOTAL</b>	<b>\$ 8,250,000.00</b>		<b>\$ 839,068.75</b>	<b>\$ 689,306.25</b>	<b>\$ 9,778,375.00</b>

Total Outstanding Bonds: \$ 8,250,000.00

Total Original Issue: \$ 13,465,000.00

All Bonds with maturities February 15, 2022 callable February 15, 2021, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Refunding a portion of the City's outstanding revenue debt and constructing, acquiring and installing improvements, additions, and extensions to the system.

Paying Agent: Bank of New York Mellon



**UTILITY DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2012 WATERWORKS & SEWER SYSTEM  
REVENUE REFUNDING AND IMPROVEMENT BONDS**

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<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 550,000.00	4.000%	\$ 67,740.63	\$ 56,740.63	\$ 674,481.26
2017-18	570,000.00	4.000%	56,740.63	45,340.63	672,081.26
2018-19	595,000.00	4.000%	45,340.63	33,440.63	673,781.26
2019-20	245,000.00	2.250%	33,440.63	30,684.38	309,125.01
2020-21	255,000.00	2.500%	30,684.38	27,496.88	313,181.26
2021-22	260,000.00	2.500%	27,496.88	24,246.88	311,743.76
2022-23	265,000.00	2.500%	24,246.88	20,934.38	310,181.26
2023-24	270,000.00	2.625%	20,934.38	17,390.63	308,325.01
2024-25	280,000.00	2.750%	17,390.63	13,540.63	310,931.26
2025-26	290,000.00	3.000%	13,540.63	9,190.63	312,731.26
2026-27	295,000.00	3.000%	9,190.63	4,765.63	308,956.26
2027-28	305,000.00	3.125%	4,765.63	-	309,765.63
<b>TOTAL</b>	<b>\$ 4,180,000.00</b>		<b>\$ 351,512.56</b>	<b>\$ 283,771.93</b>	<b>\$ 4,815,284.49</b>

Total Outstanding Bonds: \$ 4,180,000.00

Total Original Issue: \$ 5,925,000.00

All Bonds with maturities February 15, 2023 callable February 15, 2022, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Refunding a portion of the City's outstanding revenue debt and constructing, acquiring and installing improvements, additions, and extensions to the system.

Paying Agent: Bank of New York Mellon

**UTILITY DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2013 WATERWORKS & SEWER SYSTEM  
REVENUE BONDS**

<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 285,000.00	1.500%	\$ 78,656.25	\$ 76,518.75	\$ 440,175.00
2017-18	290,000.00	2.000%	76,518.75	73,618.75	440,137.50
2018-19	295,000.00	2.000%	73,618.75	70,668.75	439,287.50
2019-20	300,000.00	2.000%	70,668.75	67,668.75	438,337.50
2020-21	305,000.00	2.250%	67,668.75	64,237.50	436,906.25
2021-22	315,000.00	2.500%	64,237.50	60,300.00	439,537.50
2022-23	325,000.00	4.000%	60,300.00	53,800.00	439,100.00
2023-24	340,000.00	4.000%	53,800.00	47,000.00	440,800.00
2024-25	350,000.00	4.000%	47,000.00	40,000.00	437,000.00
2025-26	370,000.00	5.000%	40,000.00	30,750.00	440,750.00
2026-27	390,000.00	5.000%	30,750.00	21,000.00	441,750.00
2027-28	410,000.00	5.000%	21,000.00	10,750.00	441,750.00
2028-29	430,000.00	5.000%	10,750.00	-	440,750.00
<b>TOTAL</b>	<b>\$ 4,405,000.00</b>		<b>\$ 694,968.75</b>	<b>\$ 616,312.50</b>	<b>\$ 5,716,281.25</b>

Total Outstanding Bonds: \$ 4,405,000.00

Total Original Issue: \$ 5,205,000.00

All Bonds with maturities February 15, 2024 callable February 15, 2023, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Constructing, acquiring and installing improvements, additions, and extensions to the system.

Paying Agent: Bank of New York Mellon

**UTILITY DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2015 WATERWORKS & SEWER SYSTEM  
REVENUE REFUNDING AND IMPROVEMENT BONDS**

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<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 900,000.00	2.000%	\$ 200,384.38	\$ 186,884.38	\$ 1,287,268.76
2017-18	925,000.00	3.000%	186,884.38	168,384.38	1,280,268.76
2018-19	960,000.00	3.000%	168,384.38	158,784.38	1,287,168.76
2019-20	990,000.00	3.000%	158,784.38	134,034.38	1,282,818.76
2020-21	1,040,000.00	4.000%	134,034.38	108,034.38	1,282,068.76
2021-22	760,000.00	4.000%	108,034.38	89,034.38	957,068.76
2022-23	465,000.00	4.000%	89,034.38	79,734.38	633,768.76
2023-24	485,000.00	4.000%	79,734.38	70,034.38	634,768.76
2024-25	510,000.00	4.000%	70,034.38	57,284.38	637,318.76
2025-26	530,000.00	4.000%	57,284.38	46,684.38	633,968.76
2026-27	550,000.00	4.000%	46,684.38	38,434.38	635,118.76
2027-28	570,000.00	4.000%	38,434.38	29,884.38	638,318.76
2028-29	585,000.00	4.000%	29,884.38	20,378.13	635,262.51
2029-30	605,000.00	4.000%	20,378.13	10,546.88	635,925.01
2030-31	625,000.00	4.000%	10,546.88	-	635,546.88
<b>TOTAL</b>	<b>\$ 10,500,000.00</b>		<b>\$ 1,398,521.95</b>	<b>\$ 1,198,137.57</b>	<b>\$ 13,096,659.52</b>

Total Outstanding Bonds: \$ 10,500,000.00

Total Original Issue: \$ 11,750,000.00

All Bonds with maturities February 15, 2026 callable February 15, 2025, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Refunding a portion of the City's outstanding revenue debt and constructing, acquiring and installing improvements, additions, and extensions to the system.

Paying Agent: Bank of New York Mellon

**UTILITY DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
2016 WATERWORKS & SEWER SYSTEM  
REVENUE REFUNDING AND IMPROVEMENT BONDS**

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<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 305,000.00	2.000%	\$ 256,442.91	\$ 207,725.00	\$ 769,167.91
2017-18	340,000.00	2.000%	207,725.00	204,325.00	752,050.00
2018-19	935,000.00	2.000%	204,325.00	194,975.00	1,334,300.00
2019-20	965,000.00	5.000%	194,975.00	170,850.00	1,330,825.00
2020-21	1,005,000.00	2.000%	170,850.00	160,800.00	1,336,650.00
2021-22	1,040,000.00	5.000%	160,800.00	134,800.00	1,335,600.00
2022-23	1,090,000.00	5.000%	134,800.00	107,550.00	1,332,350.00
2023-24	1,150,000.00	5.000%	107,550.00	78,800.00	1,336,350.00
2024-25	440,000.00	3.000%	78,800.00	72,200.00	591,000.00
2025-26	455,000.00	4.000%	72,200.00	63,100.00	590,300.00
2026-27	475,000.00	4.000%	63,100.00	53,600.00	591,700.00
2027-28	495,000.00	4.000%	53,600.00	43,700.00	592,300.00
2028-29	515,000.00	4.000%	43,700.00	33,400.00	592,100.00
2029-30	535,000.00	4.000%	33,400.00	22,700.00	591,100.00
2030-31	555,000.00	4.000%	22,700.00	11,600.00	589,300.00
2031-32	580,000.00	4.000%	11,600.00	-	591,600.00
<b>TOTAL</b>	<b>\$ 10,880,000.00</b>		<b>\$ 1,816,567.91</b>	<b>\$ 1,560,125.00</b>	<b>\$ 14,256,692.91</b>

Total Outstanding Bonds: \$ 10,880,000.00

Total Original Issue: \$ 10,880,000.00

All Bonds with maturities February 15, 2026 callable February 15, 2025, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Refunding a portion of the City's outstanding revenue debt and constructing, acquiring and installing improvements, additions, and extensions to the waterworks and sewer system.

Paying Agent: Bank of New York Mellon

**BOND PAYMENT REQUIREMENTS BY ISSUE  
FISCAL YEAR 2016-2017  
WATERWORKS AND SEWER SYSTEM REVENUE BONDS**

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<b>BOND ISSUE</b>	<b>Principal Payment Date 15-Feb</b>	<b>Interest Payment Date 15-Feb</b>	<b>Interest Payment Date 15-Aug</b>	<b>TOTAL</b>
2008	\$ 580,000.00	\$ 23,700.00	\$ 12,100.00	\$ 615,800.00
2009	705,000.00	149,870.63	137,533.13	992,403.76
2011 Ref. & Impr.	1,170,000.00	149,762.50	126,362.50	1,446,125.00
2012 Ref. & Impr.	550,000.00	67,740.63	56,740.63	674,481.26
2013	285,000.00	78,656.25	76,518.75	440,175.00
2015 Ref. & Impr.	900,000.00	200,384.38	186,884.38	1,287,268.76
2016 Ref. & Impr.	305,000.00	256,442.91	207,725.00	769,167.91
<b>TOTAL</b>	<b>\$ 4,495,000.00</b>	<b>\$ 926,557.30</b>	<b>\$ 803,864.39</b>	<b>\$ 6,225,421.69</b>

**REVENUE BOND PAYMENT REQUIREMENTS  
BY FISCAL YEAR**

<b>FISCAL YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
2016-2017	\$ 4,495,000.00	\$ 1,730,421.69	\$ 6,225,421.69
2017-2018	4,685,000.00	1,521,247.53	6,206,247.53
2018-2019	4,110,000.00	1,377,291.28	5,487,291.28
2019-2020	3,875,000.00	1,240,585.03	5,115,585.03
2020-2021	4,030,000.00	1,093,185.03	5,123,185.03
2021-2022	3,860,000.00	945,472.53	4,805,472.53
2022-2023	3,690,000.00	789,731.90	4,479,731.90
2023-2024	3,845,000.00	633,486.27	4,478,486.27
2024-2025	3,250,000.00	489,243.77	3,739,243.77
2025-2026	2,370,000.00	377,250.02	2,747,250.02
2026-2027	2,460,000.00	282,525.02	2,742,525.02
2027-2028	1,780,000.00	202,134.39	1,982,134.39
2028-2029	1,530,000.00	138,112.51	1,668,112.51
2029-2030	1,140,000.00	87,025.01	1,227,025.01
2030-2031	1,180,000.00	44,846.88	1,224,846.88
2031-2032	580,000.00	11,600.00	591,600.00
<b>TOTAL</b>	<b>\$ 46,880,000.00</b>	<b>\$ 10,964,158.86</b>	<b>\$ 57,844,158.86</b>

**MUNICIPAL BOND RATING**

<b>Type</b>	<b>Fitch</b>	<b>S &amp; P</b>
Water/Sewer	AAA	AAA

**CERTIFICATES OF OBLIGATION  
SCHEDULE OF REQUIREMENTS  
2007-A COMBINATION TAX AND REVENUE  
4B SUPPORTED**

<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 605,000.00	4.000%	\$ 47,459.38	\$ 35,359.38	\$ 687,818.76
2017-18	-	0.000%	35,359.38	35,359.38	70,718.76
2018-19	-	0.000%	35,359.38	35,359.38	70,718.76
2019-20	-	0.000%	35,359.38	35,359.38	70,718.76
2020-21	-	0.000%	35,359.38	35,359.38	70,718.76
2021-22	-	0.000%	35,359.38	35,359.38	70,718.76
2022-23	-	0.000%	35,359.38	35,359.38	70,718.76
2023-24	185,000.00	4.375%	35,359.38	31,312.50	251,671.88
2024-25	195,000.00	5.000%	31,312.50	26,437.50	252,750.00
2025-26	210,000.00	5.000%	26,437.50	21,187.50	257,625.00
2026-27	230,000.00	5.000%	21,187.50	15,437.50	266,625.00
2027-28	115,000.00	5.000%	15,437.50	12,562.50	143,000.00
2028-29	125,000.00	5.000%	12,562.50	9,437.50	147,000.00
2029-30	130,000.00	5.000%	9,437.50	6,187.50	145,625.00
2030-31	135,000.00	4.500%	6,187.50	3,150.00	144,337.50
2031-32	140,000.00	4.500%	3,150.00	-	143,150.00
<b>TOTAL</b>	<b>\$ 2,070,000.00</b>		<b>\$ 420,687.54</b>	<b>\$ 373,228.16</b>	<b>\$ 2,863,915.70</b>

Total Outstanding Bonds: \$ 2,070,000.00

Total Original Issue: \$ 18,180,000.00

All Bonds with maturities February 15, 2018 callable February 15, 2017, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Construction of an athletic complex and related improvements

Paying Agent: Bank of New York Mellon

**CERTIFICATES OF OBLIGATION  
SCHEDULE OF REQUIREMENTS  
2007-B COMBINATION TAX AND REVENUE  
TIF SUPPORTED**

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<b>Fiscal Year</b>	<b>Principal 15-Feb</b>	<b>Coupon Rate</b>	<b>Interest 15-Feb</b>	<b>Interest 15-Aug</b>	<b>Total</b>
2016-17	\$ 330,000.00	4.500%	\$ 7,425.00	-	\$ 337,425.00
<b>TOTAL</b>	<b>\$ 330,000.00</b>		<b>\$ 7,425.00</b>	<b>\$ -</b>	<b>\$ 337,425.00</b>

Total Outstanding Bonds: \$ 330,000.00

Total Original Issue: \$ 8,040,000.00

All Bonds with maturities February 15, 2018 callable February 15, 2017, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Construction of an arts activity center and related improvements and development of a parking lot.

Paying Agent: Bank of New York Mellon



**BOND PAYMENT REQUIREMENTS BY ISSUE  
FISCAL YEAR 2016-2017  
CERTIFICATES OF OBLIGATION**

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<b>BOND ISSUE</b>	<b>Principal Payment Date 15-Feb</b>	<b>Interest Payment Date 15-Feb</b>	<b>Interest Payment Date 15-Aug</b>	<b>TOTAL</b>
2007-A Combination Tax and Revenue - 4B Supported	\$ 605,000.00	\$ 47,459.38	\$ 35,359.38	\$ 687,818.76
2007-B Combination Tax and Revenue - TIF Supported	330,000.00	7,425.00	-	337,425.00
<b>TOTAL</b>	<b>\$ 935,000.00</b>	<b>\$ 54,884.38</b>	<b>\$ 35,359.38</b>	<b>\$ 1,025,243.76</b>

**CERTIFICATES OF OBLIGATION REQUIREMENTS  
BY FISCAL YEAR**

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<b>FISCAL YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
2016-2017	\$ 935,000.00	\$ 90,243.76	\$ 1,025,243.76
2017-2018	-	70,718.76	70,718.76
2018-2019	-	70,718.76	70,718.76
2019-2020	-	70,718.76	70,718.76
2020-2021	-	70,718.76	70,718.76
2021-2022	-	70,718.76	70,718.76
2022-2023	-	70,718.76	70,718.76
2023-2024	185,000.00	66,671.88	251,671.88
2024-2025	195,000.00	57,750.00	252,750.00
2025-2026	210,000.00	47,625.00	257,625.00
2026-2027	230,000.00	36,625.00	266,625.00
2027-2028	115,000.00	28,000.00	143,000.00
2028-2029	125,000.00	22,000.00	147,000.00
2029-2030	130,000.00	15,625.00	145,625.00
2030-2031	135,000.00	9,337.50	144,337.50
2031-2032	140,000.00	3,150.00	143,150.00
<b>TOTAL</b>	<b>\$ 2,400,000.00</b>	<b>\$ 801,340.70</b>	<b>\$ 3,201,340.70</b>

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Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	<b>\$8,000</b>
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	<b>\$8,888</b>
Comp Plan Action Step		
<b>Department Total</b>	-	<b>\$16,888</b>

# City Attorney

## General Fund

### Administration

101.05.110

The City Attorney is appointed by the City Council and provides legal counsel to the City Council, City Manager and City Departments. The office recommends and assists outside legal counsel with regard to litigation and other matters. This office serves as Municipal Court Prosecutor and prepares City ordinances and resolutions.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	500,937	503,057	530,788	514,478	546,204
Personal Services - Internal Charges	36,465	37,274	50,403	50,252	58,699
Materials and Supplies	2,091	3,062	3,700	3,700	3,700
Purchased Services and Charges	27,468	41,130	47,738	48,016	48,518
Internal Service Charges	907	1,070	1,136	1,136	1,136
	<b>567,869</b>	<b>585,594</b>	<b>633,765</b>	<b>617,582</b>	<b>658,257</b>

### Full-Time

Assistant City Attorney	1	1	1	1	1
City Attorney	1	1	1	1	1
Paralegal	1	1	1	1	1
Prosecutor	-	0	1	1	1
	<b>3</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>

City Manager

Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Sustainability Specialist Position (#1584)</b>	<b>\$26,696</b>	<b>\$63,334</b>
Addition of Sustainability Specialist to Office of Sustainability		
<b>Values Refresh Consultant (#1621)</b>	<b>\$32,000</b>	<b>-</b>
<p>The City of Lewisville wishes to reevaluate, refine, and reengage its staff around the core values that will guide the organization into the future. It is envisioned that this process will be implemented in a manner that accomplishes the following goals:</p> <ul style="list-style-type: none"> <li>• Reconfirm and update the organization’s core values to ensure that they support the City’s long-term vision.</li> <li>• Achieve organizational understanding and support for the values.</li> <li>• Identify, refine, and where necessary, create organizational processes that support the values.</li> <li>• Develop processes to ensure that the organization evaluates and refines its progress toward and ability to living its values in a changing environment.</li> </ul>		
<b>Cell Phone Allowance (#1637)</b>	<b>-</b>	<b>\$30,820</b>
Provide an iPhone or Cell Phone Allowance to all Managers and Directors – throughout all General Fund departments.		
<b>Reclassification of Budget and Research Analyst to Budget and Research Coordinator (#1679)</b>	<b>-</b>	<b>\$18,377</b>
Reclassify the Analyst position to a Coordinator position. This change will help the Strategic Services Director by providing a higher level of support to the budget process.		
<b>Health Action Step (#1705)</b>	<b>-</b>	<b>\$14,000</b>
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	<b>-</b>	<b>\$99,180</b>
Comp Plan Action Step		
(150) Lewisville 2025 Implementation	One-Time	On-Going
<b>City Facility Recycling Containers (#1604)</b>	<b>\$47,000</b>	<b>-</b>
Dual stream containers (trash and recycling) for City facilities @ \$1,000 each		

<b>energy consultant (#1695)</b>	<b>\$20,000</b>	<b>-</b>
Follow up to Sustainability Study findings		
<b>Community Solutions/ Karen Walz (#1696)</b>	<b>\$20,000</b>	<b>-</b>
master strategy update next year; Multi-Generational Center public engagement		
<b>master strategy implementation (#1709)</b>	<b>\$75,246</b>	<b>-</b>
master strategy implementation		

(230) Hotel/Motel Tax Fund	<b>One-Time</b>	<b>On-Going</b>
<b>Cell Phone Allowance (#1637)</b>	<b>-</b>	<b>\$965</b>
Provide an iPhone or Cell Phone Allowance to all Managers and Directors. – Throughout all hotel motel fund departments.		

(402) Water & Sewer Fund	<b>One-Time</b>	<b>On-Going</b>
<b>Cell Phone Allowance (#1637)</b>	<b>-</b>	<b>\$3,651</b>
Provide an iPhone or Cell Phone Allowance to all Managers and Director – throughout all water and sewer fund departments		

(503) Maintenance & Replacement Fund	<b>One-Time</b>	<b>On-Going</b>
<b>Cell Phone Allowance (#1637)</b>	<b>-</b>	<b>\$365</b>
Provide an iPhone or Cell Phone Allowance to all Managers and Director – throughout out all maintenance and replacement fund departments.		

<b>Department Total</b>	<b>\$220,942</b>	<b>\$230,692</b>
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# City Manager

## General Fund

### Administration

101.03.110

The City of Lewisville operates under the Council/Manager form of government. As Chief Executive Officer, the City Manager is appointed by and serves under the policy direction of the City Council. Responsibilities of the office include: providing information to the City Council on policy issues, implementing Council decisions, submitting the annual budget to Council and overseeing all municipal operations.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	985,525	766,398	796,526	830,716	898,025
Personal Services - Internal Charges	83,561	74,066	75,820	76,155	88,543
Materials and Supplies	4,051	2,695	2,340	4,040	4,040
Purchased Services and Charges	26,854	179,916	189,295	149,294	186,754
Internal Service Charges	2,074	2,018	1,652	1,652	-
	<b>1,102,064</b>	<b>1,025,093</b>	<b>1,065,633</b>	<b>1,061,857</b>	<b>1,177,362</b>

### Full-Time

Assistant City Manager	1	1	1	1	1
Budget and Research Analyst	1	1	1	1	1
City Manager	1	1	1	1	1
Director of Strategic Services	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Secretary	1	1	1	1	1
	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

### Sustainability

101.03.321

This activity is responsible for recycling and household hazardous waste programs.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	-	-	105,031	108,165	154,334
Personal Services - Internal Charges	-	-	12,173	12,196	27,115
Materials and Supplies	-	-	10,150	12,110	13,172
Purchased Services and Charges	-	-	34,644	29,364	60,393
Internal Service Charges	-	-	284	447	819
	-	-	<b>162,282</b>	<b>162,282</b>	<b>255,833</b>

**Full-Time**

Sustainability Manager	-	-	1	1	1
Sustainability Specialist	-	-	-	-	1
	-	-	<b>1</b>	<b>1</b>	<b>2</b>

## 2025 Implementation/Incentives

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### Administration

150.03.110

This activity tracks expenditures directly related to the Lewisville 2025 implementation.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	-	1,558	-	-	-
Materials and Supplies	-	-	-	22,000	131,960
Purchased Services and Charges	-	88,061	267,008	468,759	176,179
	-	<b>89,618</b>	<b>267,008</b>	<b>490,759</b>	<b>308,139</b>

## Water & Sewer Fund

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### Sustainability

402.03.321

This activity is responsible for recycling and household hazardous waste programs.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	109,568	106,435	-	-	-
Personal Services - Internal Charges	12,335	12,374	-	-	-
Materials and Supplies	19,568	6,297	-	-	-
Purchased Services and Charges	42,491	25,752	-	-	-
Internal Service Charges	-	154	-	-	-
	<b>183,962</b>	<b>151,013</b>	-	-	-

**Full-Time**

Sustainability Manager	1	1	-	-	-
	<b>1</b>	<b>1</b>	-	-	-



City Secretary

Newly Funded Items

(101) General Fund

	<b>One-Time</b>	<b>On-Going</b>
<b>Health Action Step (#1705)</b>	-	<b>\$7,000</b>
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	<b>\$6,196</b>
Comp Plan Action Step		
<b>Code Book Supplement Updates (#1625)</b>	-	<b>\$6,000</b>
This will allow for an additional Code Book Supplement Update. Due to the increased number of ordinances (and exhibits) needing added to the Code Book, this cost of supplements has increased. This is expanded amount will allow for at least one additional update per fiscal year.		
<b>Board/Commission Appreciation Event (#1626)</b>	-	<b>\$3,000</b>
Due to an increased number of members attending the Board/Commission Appreciation Event, it is requested that funding for this event be increased. This will allow for some type of token of appreciation to also be given, while providing an appropriate meal and entertainment to thank the numerous volunteers for their service to the City of Lewisville.		
<b>Department Total</b>	-	<b>\$22,196</b>

# City Secretary

## General Fund

### Administration

101.04.110

The City Secretary's Office is responsible for the preparation and maintenance of all public records, some of which include: Council minutes, ordinances, resolutions, proclamations. The City Secretary's Office also conducts the records management program for the City and serves as local birth and death registrar.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	255,837	242,891	252,084	255,895	251,047
Personal Services - Internal Charges	35,400	36,398	37,258	37,312	50,266
Materials and Supplies	9,689	8,761	11,400	10,400	12,400
Purchased Services and Charges	34,492	38,787	64,148	61,283	53,920
Internal Service Charges	1,542	3,179	3,108	3,108	2,711
	<b>336,960</b>	<b>330,017</b>	<b>367,998</b>	<b>367,998</b>	<b>370,344</b>

### Full-Time

Assistant City Secretary	1	1	1	1	1
City Secretary	1	1	1	1	1
Clerk Typist	-	-	-	0.5	0.5
Records Support Specialist	1	1	1	1	1
	<b>3</b>	<b>3</b>	<b>3</b>	<b>3.5</b>	<b>3.5</b>

Community Relations/Tourism

Newly Funded Items

(101) General Fund	One-Time	On-Going								
<b>NLN Marketing (#1700)</b>	-	\$5,000								
Marketing of NLN program										
<b>Health Action Step (#1705)</b>	-	\$16,960								
Transfer to Health Fund										
<b>Comp Plan Action Step (#1706)</b>	-	\$31,124								
Comp Plan Action Step										
<b>Additional Part-time Theater Attendant Hours (#1653)</b>	-	\$880								
<p>Addition of 1/2 FTE in funding for additional Part-time Theater Attendant hours to cover late night hours and to assure that we continue to offer the public an excellent experience at the MCL Grand, we intend to conduct more frequent training of the staff in such topics as work safety, first aid, crowd management, cash handling, diversity training, emergency procedures, City Policy etc. We are not requesting additional funding to accomplish this task which we hope to do using current City staff.</p> <p>Cost Breakdown:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Part-time Regular Hourly Pay</td> <td style="text-align: right;">\$11,606</td> </tr> <tr> <td>Medicare</td> <td style="text-align: right;">\$ 465</td> </tr> <tr> <td>Network Access</td> <td style="text-align: right;">\$ 600</td> </tr> <tr> <td>Google Apps</td> <td style="text-align: right;">\$ 280</td> </tr> </table>			Part-time Regular Hourly Pay	\$11,606	Medicare	\$ 465	Network Access	\$ 600	Google Apps	\$ 280
Part-time Regular Hourly Pay	\$11,606									
Medicare	\$ 465									
Network Access	\$ 600									
Google Apps	\$ 280									
<b>Old Town Visitor Marketing Plan (#1620)</b>	-	\$25,000								
<p>The addition of multiple Old Town attractions and restaurants creates an opportunity to develop a marketing plan designed to draw regional visitors to Old Town Lewisville. A successful marketing effort would increase visitor traffic in Old Town, which would support both current and potential new attractions, restaurants and retailers. A two-year Old Town Visitor Marketing Plan is being requested to develop and conduct a visitor outreach effort.</p> <p>This proposal would implement recommendations of the Lewisville 2025 “Old Town” Big Move, and was verbally supported by City Council at the 2016 Planning Retreat. It includes one-time costs to hire a consultant for initial plan development, and ongoing costs to implement the plan.</p>										
<b>MCL Grand Technology Upgrades (#1659)</b>	\$27,190	-								
<p>The technology upgrades requested here will make the MCL Grand and Wayne Ferguson Plaza more competitive with other such facilities in the market and will enhance efficiency of operations. improving</p>										

the performance of staff in delivering services to the community. Business clients and arts clients alike have requested reliable, secure network access. We cannot allow them on the City network and Wi-Fi is not robust enough for some functions they require. We propose installation of a dedicated hard-wire network access for clients. As we move toward a paperless office, we need to add one more scanner so that staff do not end up making paper copies of documents. With as many as six staff needing access to FastBook from time to time, our present number of licenses is not sufficient. We propose purchase of an additional license. We currently only have one license for Vectorworks, the CAD program we use to assist clients in planning events. We propose adding one additional license. The current lighting control software we use in both theaters can accommodate touch screen function. We propose purchase of touch screen monitors for both stations.

- Additional FastBook Software License ,600 (one-time upgrade) \$350 (Annually - Starting in year 2)
- Upgrade to Vectorworks Service Select & add 2nd license; \$3,500 (one time upgrade); \$800 (Annually starting in year 2)
- Provide hard wire dedicated internet service for client use; \$7,000 (equipment & install) \$2,040 (annual service charges)
- Portable Audio System to replace worn out system used as loaner; \$10,000 (one-time)
- Additional scanner for use in digitizing documents; \$400 (one time)
- 2 touchscreen monitors for lighting control boards; \$1,500

<b>LLELA Marketing Package (#1628)</b>	-	<b>\$14,385</b>
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Part of the Master Strategy for the Green Centerpiece is to market LLELA to spread the word to increase attendance and awareness. These requested funds include local and regional paid advertising, printing of marketing materials for distribution, and professional design services to create eye-catching ads and materials.

\$20,000 is also reallocated from existing LLELA PALS department funding to pay for marketing.

<b>MCL Grand Client Services Package (#1644)</b>	<b>\$10,500</b>	<b>\$2,500</b>
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This action step is in response to customer requests that we add specific items to our inventory of equipment, and also motivated by a commitment to assuring that we maintain the highest levels of customer service by all of our staff. Items include: a portable bar, to be used for receptions and other social events or in conjunction with performances in the facility, warming trays to be used in the catering kitchen or in the concessions stand, and "pipe and drape", to be used as backdrop or masking for meetings, ceremonies and events. In addition, a trainer from the International Association of Venue Managers to conduct customer service training specifically related to public assembly facilities is also included in this action step. This training would be for all full and part-time staff of the MCL Grand, and for a limited number of other City personnel, on a space available basis.

**COST BREAKDOWN:**

Portable Bar for Receptions and/or Concessions (revenue generating)	\$ 2,000	
Warming Trays for Concession Stand	800	
Pipe and Drape for backdrops, masking, booths (revenue generating)	7,700	
Customer Service Training (ongoing)	2,500	
<b>TOTAL:</b>	<b>10,500</b>	

<b>Arts Administration Internship (#1643)</b>	-	<b>\$7,102</b>																		
<p>This would be a six month, 20 hours per week paid internship. Position would coordinate education programs, assist with marketing/publicity for MCL Grand events, assist with administration of current COL arts grants, assist with research on potential external funding sources for arts center programming and application requirements. May assist with public art research, fundraising and programming and perform other duties as assigned. Candidates would be recruited from current students in arts administration programs in local accredited universities.</p> <p>Breakdown of Costs for Position:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Hourly Wages for 20 Hours per week x 24 weeks x \$14/hour =</td> <td style="text-align: right;">\$6,720</td> <td></td> </tr> <tr> <td>Microsoft Office License</td> <td style="text-align: right;">108</td> <td></td> </tr> <tr> <td>Network Access</td> <td style="text-align: right;">120</td> <td></td> </tr> <tr> <td>GoogleApps</td> <td style="text-align: right;">56</td> <td></td> </tr> <tr> <td>Medicare</td> <td style="text-align: right;">98</td> <td></td> </tr> <tr> <td style="text-align: right;"><b>TOTAL:</b></td> <td style="text-align: right; border-top: 1px solid black;"><b>\$ 7,004</b></td> <td></td> </tr> </table>			Hourly Wages for 20 Hours per week x 24 weeks x \$14/hour =	\$6,720		Microsoft Office License	108		Network Access	120		GoogleApps	56		Medicare	98		<b>TOTAL:</b>	<b>\$ 7,004</b>	
Hourly Wages for 20 Hours per week x 24 weeks x \$14/hour =	\$6,720																			
Microsoft Office License	108																			
Network Access	120																			
GoogleApps	56																			
Medicare	98																			
<b>TOTAL:</b>	<b>\$ 7,004</b>																			

(230) Hotel/Motel Tax Fund	<b>One-Time</b>	<b>On-Going</b>
<b>Health Action Step (#1705)</b>	-	<b>\$11,040</b>
Transfer to Health Fund		

<b>Comp Plan Action Step (#1706)</b>	-	<b>\$9,910</b>
Comp Plan Action Step		

<b>Public Art Master Plan (#1649)</b>	<b>\$65,000</b>	-						
<p>As the City of Lewisville has now established and Council has approved Public Art Policies, a set of Public Art Policy Directives has been established and funding mechanisms for Public Art Projects are established and the first capital projects approved by the voters, it is now time to create a long range Public Art Master Plan, related to the established plans such as Lewisville 2025 and the Master Trail Plan. In order to do this, the City should seek out the services of a knowledgeable, experienced Public Art planning consultant. After a review of recent similar planning projects in other cities, it appears that a budget of \$50,000 for consultant fees and \$15,000 for incidental expenses such as travel and per diem would be sufficient for such a project.</p> <p>Cost Breakdown:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Consultants Fees</td> <td style="text-align: right;">\$50,000</td> <td></td> </tr> <tr> <td>Billable Expenses</td> <td style="text-align: right;">\$15,000</td> <td style="text-align: right;">(Travel, lodging, per diem)</td> </tr> </table>			Consultants Fees	\$50,000		Billable Expenses	\$15,000	(Travel, lodging, per diem)
Consultants Fees	\$50,000							
Billable Expenses	\$15,000	(Travel, lodging, per diem)						

<b>Part time Special Events Assistant (#1651)</b>	<b>\$2,600</b>	<b>\$12,945</b>
Addition of a 20 hour per week special events assistant.		

<b>Old Town Visitor Marketing Plan (#1620)</b>	<b>\$20,000</b>	<b>\$55,000</b>
The addition of multiple Old Town attractions and restaurants creates an opportunity to develop a		

marketing plan designed to draw regional visitors to Old Town Lewisville. A successful marketing effort would increase visitor traffic in Old Town, which would support both current and potential new attractions, restaurants and retailers. A two-year Old Town Visitor Marketing Plan is being requested to develop and conduct a visitor outreach effort.

This proposal would implement recommendations of the Lewisville 2025 “Old Town” Big Move, and was verbally supported by City Council at the 2016 Planning Retreat. It includes one-time costs to hire a consultant for initial plan development, and ongoing costs to implement the plan.

<b>Wayne Ferguson Plaza Events (#1657)</b>	-	<b>\$20,000</b>
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There are host of special events held in the Wayne Ferguson Plaza. This Action Step would enable a series of events year-round for the Plaza ... conducting smallish events in the months where there are no existing events such as KTA, Western Days, Colorpalooza, etc.

<b>LLELA Marketing Package (#1628)</b>	-	<b>\$18,272</b>
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Part of the Master Strategy of the Green Centerpiece is to market LLELA as part of the Lewisville 2025 plan “Green Centerpiece” to both local and regional audiences. These requested funds include local and regional paid advertising, printing of marketing materials for distribution, and professional design services to create eye-catching ads and materials.

<b>Watercross Shore Activities (#1652)</b>	<b>\$42,700</b>	-
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Shore activities/festival type event that coincides with a Professional Watercross Tour stop at Lewisville Lake that could be scheduled in mid-July.

<b>Live Music Micro Website (#1606)</b>	<b>\$12,500</b>	<b>\$25,800</b>
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Lewisville is developing a regional reputation for quality live music. MCL Grand has been voted the Best Place for Live Music in Denton County by two publications, and the Dallas Observer listed two Lewisville venues among its list of the 10 best suburban spots for live music. A relatively minor investment by the city's Tourism Division could boost that reputation and create a lucrative new audience pool for both public-sector and private-sector music in Lewisville. This request is for one-time money (\$12,500) from the Hotel Fund to develop a dedicated Lewisville Live! Website, and ongoing money (\$3,000) from the Hotel Fund for site maintenance. There is an optional ongoing request for professional services (\$22,800) from the Hotel Fund for content maintenance that would not be needed if the proposed Marketing Specialist position is created.

(255) Community Activities Fund

	<b>One-Time</b>	<b>On-Going</b>
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<b>Health Action Step (#1705)</b>	-	<b>\$2,000</b>
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Transfer to the Health Fund

<b>Comp Plan Action Step (#1706)</b>	-	<b>\$2,484</b>
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Comp Plan Action Step

<b>MCL Grand Safety &amp; Security Package (#1650)</b>	<b>\$148,918</b>	<b>-</b>										
<p>Five years into operation of the MCL Grand, we are now aware of gaps and/or weaknesses in our safety and security measures at the facility. The following actions are recommended to address these issues: Replace narrow angle lenses on some of the security cameras and re-position others to obtain more complete coverage of the building. Install two additional cameras where coverage is lacking. Fireproofing of the stage drapery in the performance hall needs to be renewed. Requires cleaning and re-treatment of the curtains at a specialized facility. At present, three entry points to the building are alarmed and part of the computer controlled remote locking system. For greater security, as many as 16 additional doors should be added to the system. Currently installed locking hardware on many doors is not of high enough quality for consistent performance. On occasion, we have had to chain and padlock doors when closing late at night, then have a technician come in for repairs on the next business day. Replacement of these locks with better quality hardware would be a smart security move. Lighting in the West parking lot and in the area of the West exit door from the dressing room corridor needs to be improved, for the safety of staff and of users of the facility.</p> <p>Cost Breakdown:</p> <table border="0"> <tr> <td>Upgrade of Security Cameras</td> <td>\$10,000</td> </tr> <tr> <td>Clean Soft goods/Update Fireproofing</td> <td>\$22,000</td> </tr> <tr> <td>Add 16 doors into DNA Fusion &amp; Install card readers</td> <td>\$67,418</td> </tr> <tr> <td>Additional Lighting in west parking lot &amp; west wall</td> <td>\$ 5,500</td> </tr> <tr> <td>Replace all existing exit door hardware with better</td> <td>\$39,000</td> </tr> </table> <p>Gina added \$5000 to go with solar instead of LED lighting</p>			Upgrade of Security Cameras	\$10,000	Clean Soft goods/Update Fireproofing	\$22,000	Add 16 doors into DNA Fusion & Install card readers	\$67,418	Additional Lighting in west parking lot & west wall	\$ 5,500	Replace all existing exit door hardware with better	\$39,000
Upgrade of Security Cameras	\$10,000											
Clean Soft goods/Update Fireproofing	\$22,000											
Add 16 doors into DNA Fusion & Install card readers	\$67,418											
Additional Lighting in west parking lot & west wall	\$ 5,500											
Replace all existing exit door hardware with better	\$39,000											

<b>Additional Part-time Theater Attendant Hours (#1653)</b>	<b>-</b>	<b>\$12,101</b>								
<p>Adding 1/2 FTE in funding for additional Part-time Theater Attendant hours to cover late night hours and, in order to assure that we continue to offer the public an excellent experience at the MCL Grand, we intend to conduct more frequent training of the staff in such topics as work safety, first aid, crowd management, cash handling, diversity training, emergency procedures, City Policy etc. We are not requesting additional funding to accomplish this task which we hope to do using current City staff.</p> <p>Cost Breakdown:</p> <table border="0"> <tr> <td>Part-time Regular Hourly Pay</td> <td>\$11,606</td> </tr> <tr> <td>Medicare</td> <td>\$ 465</td> </tr> <tr> <td>Network Access</td> <td>\$ 600</td> </tr> <tr> <td>Google Apps</td> <td>\$ 280</td> </tr> </table>			Part-time Regular Hourly Pay	\$11,606	Medicare	\$ 465	Network Access	\$ 600	Google Apps	\$ 280
Part-time Regular Hourly Pay	\$11,606									
Medicare	\$ 465									
Network Access	\$ 600									
Google Apps	\$ 280									

<b>Expanded entertainment for Western Days (#1658)</b>	<b>-</b>	<b>\$61,500</b>
<p>Request is to secure A-list level talent to headline Western Days, as well as any ancillary production costs that may be incurred by any particular performers' production riders. This reflects a mid-year budget adjustment from 2015-2016 and there is revenue to help justify it.</p>		

<b>MCL Grand Presenting Series Enhancements (#1647)</b>	<b>\$10,000</b>	<b>-</b>
<p>In order to take these two series to the next level of success, leading to sold out shows, we recommend changing Texas Tunes Series to reserved seating and pushing season tickets more actively. We also recommend adding to the resources for hiring performers. in order to raise the level (name recognition) of</p>		

headliners and enable staff to hire opening acts. Would add \$ 8,000 to the Texas Tunes Budget and \$2,000 to the Black Box Songwriter Series Budget.

Talent fees for Texas Tunes Series	\$8,000
Talent fees for Black Box Songwriter Series	2,000
	<hr/>
TOTAL:	\$10,000

<b>MCL Grand Events Equipment Package (#1645)</b>	<b>\$57,210</b>	<b>-</b>
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In order to enhance the public's enjoyment of art exhibits in the lobby of MCL Grand, want to install gallery lights to light up the large artworks near the display cases and at the north and south entrances. Also, due to high volume of use, need to replace some of our banquet equipment and add to inventory for larger events (tablecloths, service tables, carts, trashcan covers, chairs). To protect 3-D artworks without negative impact to enjoyment, want to purchase some low profile (16" high) stanchions. To enliven the lighting effects for concerts, we would purchase three "intelligent" lighting instruments, programmable for changes of direction, color and pattern.

Cost Breakdown:

Additional theatrical lighting instruments for BLACK BOX THEATER	\$12,000
Cargo Trailer	8,500
16" Gallery Stanchions	3,500
3 Martin Mac Quantum Profile Intelligent Lights	26,000
Banquet Equipment (table cloths, tables, chairs carts, covers)	7,210
	<hr/>
TOTAL:	\$ 57,210

<b>Department Total</b>	<b>\$396,618</b>	<b>\$334,003</b>
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# Community Relations/Tourism

Community Relations and Tourism serves as the City's public information division, developing and promoting a positive image for the City and its services through such methods as cable programming, website, newsletter and special publications, public education programs, media relations, special events, crisis communications and other proactive marketing efforts.

## General Fund

### Art Activity Center

101.14.152

The Arts Activity Center activity is responsible for the operations at the Arts Activity Center.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	258,244	276,373	262,303	239,386	256,809
Personal Services - Internal Charges	40,758	41,933	42,907	42,749	49,827
Materials and Supplies	26,928	22,012	24,117	22,988	34,900
Purchased Services and Charges	95,963	46,608	65,299	65,443	76,706
Internal Service Charges	850	958	3,798	3,798	3,924
	<b>422,742</b>	<b>387,883</b>	<b>398,424</b>	<b>374,364</b>	<b>422,166</b>

#### Full-Time

Art Center Manager	1	1	1	1	1
Art Center Specialist	2	2	2	2	2
Art Center Supervisor	.5	.5	.5	.5	.5
	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>

### Community Relations

101.14.150

Community Relations serves as the City's public information division, developing and promoting a positive image for the City and its service through such methods as cable programming, website, newsletters and special publications, public education programs, media relations, special events, crisis communications and other proactive marketing efforts. In FY 2007-08, the part-time Publications Specialist position was reclassified to a full-time position. This position is currently funded 70% in the Hotel/Motel Tax Fund and 30% in the General Fund.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	302,283	324,597	394,571	385,573	419,359
Personal Services - Internal Charges	45,407	47,857	60,957	60,904	71,336
Materials and Supplies	2,914	3,010	11,770	31,600	46,170
Purchased Services and Charges	7,469	88,235	128,050	108,624	202,307
Internal Service Charges	3,002	1,772	2,056	2,056	2,164
	<b>361,075</b>	<b>465,472</b>	<b>597,404</b>	<b>588,757</b>	<b>741,336</b>

**Full-Time**

Director of Comm Rela & Tour	0.68	0.68	0.68	0.68	0.68
Electronic Comm Spec	1	1	1	1	1
Marketing and Events Coordinator	1	1	1	1	1
Media Specialist	1	1	1	1	1
Public Information Coordinator	-	-	1	1	1
Publication Specialist	0.3	0.3	0.3	0.3	0.3
	<b>3.98</b>	<b>3.98</b>	<b>4.98</b>	<b>4.98</b>	<b>4.98</b>

**Special Events**

101.14.700

This activity accounts for special events funded through the General Fund. All special event funding is in the Hotel/Motel fund or received through donations.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	-	-	-	(2)	-
Purchased Services and Charges	30,840	28,100	36,500	36,500	36,500
	<b>30,840</b>	<b>28,100</b>	<b>36,500</b>	<b>36,498</b>	<b>36,500</b>

**Special Events Fund**

**Special Events**

170.14.700

This activity tracks the expenditures related to Special Events within the CRT Department

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Purchased Services and Charges	-	7,279	-	-	-
	-	<b>7,279</b>	-	-	-

**Hotel/Motel Tax Fund**

**Art Activity Center**

230.14.152

This activity accounts for printing, advertising, and electricity costs related to arts performances at the Arts Activity Center.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	28,857	31,275	31,989	31,904	33,029

Personal Services - Internal Charges	5,770	5,958	6,096	6,096	7,102
Materials and Supplies	20,124	20,018	34,300	34,300	-
Purchased Services and Charges	96,298	132,925	172,672	184,766	182,020
Capital Outlay	-	92,886	-	-	-
	<b>151,050</b>	<b>283,062</b>	<b>245,057</b>	<b>257,066</b>	<b>222,151</b>

**Full-Time**

Art Center Supervisor	.5	.5	.5	.5	.5
	<b>.5</b>	<b>.5</b>	<b>.5</b>	<b>.5</b>	<b>.5</b>

## Arts - Grants

230.14.154

This activity accounts for funding provided to the Arts Council.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	-	-	-	2,511	-
Personal Services - Internal Charges	-	-	-	100	-
Purchased Services and Charges	168,400	178,257	168,400	168,400	168,400
	<b>168,400</b>	<b>178,257</b>	<b>168,400</b>	<b>171,011</b>	<b>168,400</b>

## Special Events

230.14.700

This activity accounts for special events funded through the Hotel/Motel tax, including Holiday at the Hall, and the Summer Music Series.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	-	-	-	-	12,661
Materials and Supplies	4,675	10,483	17,830	17,830	17,555
Purchased Services and Charges	428,094	437,077	542,090	539,700	587,665
	<b>432,769</b>	<b>447,561</b>	<b>559,920</b>	<b>557,530</b>	<b>617,881</b>

## Tourism

230.14.153

This activity accounts for one-time expenditures out of the Hotel Motel fund reserves.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	350,606	367,615	375,273	377,402	388,553
Personal Services - Internal Charges	58,931	60,644	62,032	62,025	72,137
Materials and Supplies	17,736	6,613	24,990	20,639	6,200
Purchased Services and Charges	247,651	221,849	293,413	267,227	390,898

Internal Service Charges	895	2,262	2,809	2,809	2,288
	<b>675,819</b>	<b>658,983</b>	<b>758,517</b>	<b>730,102</b>	<b>860,076</b>

**Full-Time**

Director of Comm Rela & Tour	0.32	0.32	0.32	0.32	0.32
Events and Promotions Specialist	1	1	1	1	1
Marketing and Tourism Manager	1	1	1	1	1
Publication Specialist	0.7	0.7	0.7	0.7	0.7
Secretary	1	1	1	1	1
Tourism Sales Coordinator	1	1	1	1	1
	<b>5.02</b>	<b>5.02</b>	<b>5.02</b>	<b>5.02</b>	<b>5.02</b>

## Recreation Activity Fund

### Art Activity Center

231.14.152

This activity accounts for Arts class supplies for classes held at the MCL Grand.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Materials and Supplies	1,816	799	2,000	2,000	2,000
	<b>1,816</b>	<b>799</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>

## PEG Programming Fund

### Community Relations

232.14.150

This activity accounts for expenses related to the PEG fee (public, educational and governmental cable channels).

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Materials and Supplies	76	4,702	-	-	-
Purchased Services and Charges	8,125	132	20,000	-	20,000
Capital Outlay	254,825	-	80,000	163,997	80,000
	<b>263,026</b>	<b>4,834</b>	<b>100,000</b>	<b>163,997</b>	<b>100,000</b>

## Community Activities Fund

### Art Activity Center

168

255.14.152

This activity accounts for expenses related to the MCL Grand such as advertising and janitorial services. The majority of MCL Grand expenses are located in the General Fund.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	36,916	33,812	95,900	111,190	131,137
Personal Services - Internal Charges	-	-	11,414	11,414	14,317
Materials and Supplies	742	1,154	16,251	16,570	70,620
Purchased Services and Charges	125,451	139,944	247,666	194,485	352,196
Transfers Out	-	-	-	(1)	-
Internal Service Charges	-	-	120	120	284
	<b>163,110</b>	<b>174,910</b>	<b>371,351</b>	<b>333,778</b>	<b>568,554</b>

**Full-Time**

Event Programming Coordinator	-	-	1	1	1
	-	-	<b>1</b>	<b>1</b>	<b>1</b>

**Special Events**

255.14.700

This activity tracks donations received for the parks and recreation department.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Materials and Supplies	635	113	-	-	-
Purchased Services and Charges	246,189	267,877	281,750	330,359	343,250
	<b>246,824</b>	<b>267,989</b>	<b>281,750</b>	<b>330,359</b>	<b>343,250</b>



Development Services

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Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	<b>\$58,000</b>
Transfer to the Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	<b>\$48,834</b>
Comp Plan Action Step		
<b>Department Total</b>	-	<b>\$106,834</b>

# Development Services

The purpose of the Community Development Department is to develop and enforce minimum development standards for public and semi-public areas, as well as private construction in order to protect the health, safety and welfare of the citizens of Lewisville. Community Development is responsible for activities and operations of Planning and Community Services, Building Inspections, Fire Prevention and Health and Code Enforcement Divisions (including Animal Control).

## General Fund

### Administration

101.11.110

Community Development Administration manages and supervises the operations of Planning/Community Services, Engineering, Building Inspections, Fire Prevention and Health and Code Enforcement. The Department formulates, implements and interprets policies for the Department. Routine updating of City ordinances and their uniform City enforcement also falls under the jurisdiction of Community Development Administration.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	298,832	329,411	269,598	268,881	287,259
Personal Services - Internal Charges	35,540	36,656	25,573	25,566	29,420
Materials and Supplies	59,638	20,313	8,553	8,868	9,066
Purchased Services and Charges	29,496	26,060	27,241	27,439	29,021
Internal Service Charges	15,518	14,631	12,194	12,410	12,638
	<b>439,024</b>	<b>427,071</b>	<b>343,159</b>	<b>343,164</b>	<b>367,404</b>

### Full-Time

Administrative Analyst	1	1	1	1	1
Assistant City Manager	1	1	1	1	1
Business information Analyst	1	1	-	-	-
	<b>3</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>2</b>

### Fire Prevention

101.11.390

Fire Prevention participates in plan reviews, code inspections, construction inspections, permit issuance and data processing activities to ensure local, state and federal Fire Code compliance.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	531,488	527,269	537,085	513,533	501,604
Personal Services - Internal Charges	95,703	98,324	101,000	100,812	102,946
Materials and Supplies	20,367	16,482	24,913	18,713	22,713
Purchased Services and Charges	16,251	18,251	22,490	22,355	21,463
Internal Service Charges	13,437	13,661	13,725	12,581	11,438
	<b>677,245</b>	<b>673,988</b>	<b>699,213</b>	<b>667,994</b>	<b>660,164</b>



**Full-Time**

Building Inspector	1	1	1	1	-
Chief Fire Inspector	1	1	1	1	1
Fire Inspector	6	6	6	6	5
Fire Marshal	1	1	1	1	1
	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>7</b>

**Health & Animal Services (Animal Shelter)**

101.11.395.053

This activity is responsible for processing animal registration in compliance with State regulations and humanely housing animals when needed.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	162,202	176,871	190,957	188,974	186,358
Personal Services - Internal Charges	44,570	47,310	48,153	47,997	56,081
Materials and Supplies	39,335	48,808	45,519	48,795	47,484
Purchased Services and Charges	92,344	115,076	158,265	170,220	154,295
	<b>338,451</b>	<b>388,065</b>	<b>442,894</b>	<b>455,986</b>	<b>444,218</b>

**Full-Time**

Animal Care Specialist	1	1	1	1	1
Kennel Attendant	1	-	-	-	-
Senior Animal Care Specialist	-	1	1	1	1
Shelter Clerk	2	2	2	2	2
	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

**Health & Animal Services (Animal Services)**

101.11.395.052

This activity is responsible for the enforcement of animal-related ordinances.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	405,726	434,609	454,597	426,574	459,799
Personal Services - Internal Charges	95,066	97,418	100,039	99,737	116,165
Materials and Supplies	33,021	18,254	31,530	31,530	31,530
Purchased Services and Charges	49,003	29,519	113,272	112,672	125,041
Internal Service Charges	14,771	41,668	13,062	13,062	13,757
	<b>597,587</b>	<b>621,467</b>	<b>712,500</b>	<b>683,575</b>	<b>746,292</b>

**Full-Time**

Animal Control Field Supervisor	1	1	1	1	1
Animal Control Officer	6	6	6	6	6
Animal Control Supervisor	1	1	1	1	1
	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

**Health & Animal Services (Health Permits & Inspections)**

101.11.395.051

This activity is responsible for the inspection of food service establishments, swimming pools and industrial waste haulers.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	255,098	262,394	270,290	271,738	277,832
Personal Services - Internal Charges	47,768	49,074	50,244	50,236	58,258
Materials and Supplies	10,537	8,981	13,590	15,890	13,690
Purchased Services and Charges	9,377	9,321	13,770	14,097	14,270
Internal Service Charges	5,072	5,156	5,928	5,928	5,282
	<b>327,853</b>	<b>334,927</b>	<b>353,822</b>	<b>357,889</b>	<b>369,332</b>

**Full-Time**

Chief Sanitarian	1	1	1	1	1
Sanitarian	3	3	3	3	3
	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

**Health & Animal Services (Health Operations)**

101.11.395.050

This activity is responsible for implementation of all health and code programs, program direction to meet mission and objectives, training, record keeping and supervision of daily field operations.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	250,494	240,978	259,339	239,465	250,756
Personal Services - Internal Charges	46,292	47,552	48,757	48,565	56,675
Materials and Supplies	11,524	7,975	13,250	13,250	13,250
Purchased Services and Charges	2,494	1,266	2,500	2,500	2,500
	<b>310,804</b>	<b>297,771</b>	<b>323,846</b>	<b>303,780</b>	<b>323,181</b>

**Full-Time**

Health and Animal Services Manager	1	1	1	1	1
Permit Technician	3	3	3	3	3
	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## Donations

180.11.800

This activity accounts for donations to the Animal Shelter and Adoption Center.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Purchased Services and Charges	9,439	5,006	-	-	-
	<b>9,439</b>	<b>5,006</b>	-	-	-

## Community Activities Fund

### Donations

255.11.800

This activity accounts for expenses related to the Animal Shelter such as advertising and janitorial services. The majority of the Animal Shelter expenses are located in the General Fund.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Transfers Out	-	-	10,000	10,000	10,000
	-	-	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

## Grants Fund

### Grants

270.11.600

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	-	96	-	-	-
	-	<b>96</b>	-	-	-



Economic Development/Planning

Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Entrepreneurial Center (#1704)</b>	-	\$60,209
Operating costs for entrepreneurial center		
<b>Health Action Step (#1705)</b>	-	\$14,000
Transfer to the Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$15,227
Comp Plan Action Step		
<b>Planner (#1546)</b>	\$5,350	\$67,895
New position to assist in additional load of new projects and more complex planning tasks due to the 2025 Plan.		
<b>Economic Development Manager (#1545)</b>	\$2,670	\$120,660
A new position to handle complex issues related to economic development		
<b>Small Area Plans, Community Character Manual &amp; Revisions to Land Development Codes (#1586)</b>	\$800,000	-
Per Council direction at the annual Retreat, the action step is to created small area plans, engage the neighborhoods to create a community character manual and update the development codes in compliance with the Lewisville 2025 Plan.		
<b>Department Total</b>	<b>\$808,020</b>	<b>\$277,991</b>

# Economic Development/Planning

Economic Development prepares information for prospective business relocations, provides related economic and fiscal impact analyses, develops strategies for local business retention and establishes a network with local developers to ensure a proactive stance in the City's economic development efforts. Planning prepares inventories and interprets land use and zoning regulations and reviews plats and plans, coordinates between the public need and private rights using zoning, and implements land use regulations after public hearings.

## General Fund

### Economic Development

101.15.160

This activity is responsible for preparing information for prospective business relocations, providing related economic and fiscal impact analyses, developing strategies for local business retention and establishing a network with local developers to ensure a proactive stance in the City's economic development effort.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	233,789	234,479	309,200	318,645	428,749
Personal Services - Internal Charges	23,907	35,563	37,378	37,344	55,879
Materials and Supplies	1,492	7,550	3,400	7,300	5,393
Purchased Services and Charges	31,929	34,457	61,441	171,393	63,275
Internal Service Charges	1,878	2,078	2,078	2,078	2,692
	<b>292,994</b>	<b>314,127</b>	<b>413,497</b>	<b>536,760</b>	<b>555,988</b>

#### Full-Time

Director of Economic Dev & Plann	1	1	1	1	1
Economic Development Analyst	-	1	1	1	1
Economic Development Coordinator	1	1	1	1	1
Economic Development Manager	-	-	-	-	1
Economic Development Specialist	1	2	-	-	-
	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>4</b>

### Planning

101.15.161

Planning inventories and interprets land use and zoning regulations and reviews plats and plans. Coordination is provided between public needs and private rights using zoning to implement land use regulation after public hearings. The division also oversees grant administration for the Community Development Block Grant Program.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	272,530	233,097	295,221	280,488	351,993
Personal Services - Internal Charges	46,500	47,536	49,031	48,925	69,166
Materials and Supplies	1,562	1,057	1,700	1,500	7,350
Purchased Services and Charges	3,916	5,297	9,975	9,700	10,755
	<b>324,508</b>	<b>286,986</b>	<b>355,927</b>	<b>340,613</b>	<b>439,264</b>

**Full-Time**

Planner	1	1	1	1	2
Planning Manager	1	1	1	1	1
Secretary	1	1	1	1	1
Senior Planner	1	1	1	1	1
	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>5</b>

**Community Activities Fund****Economic Development**

255.15.160

This activity accounts for economic development agreement donations provided for economic development activity.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Purchased Services and Charges	-	-	-	-	40,000
	-	-	-	-	<b>40,000</b>

**Grants Fund****Grants**

270.15.600

This funding accounts for American Reinvestment and Revitalization dollars for CDBG.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Materials and Supplies	1,242	-	-	-	-
Purchased Services and Charges	39,773	-	-	-	-
	<b>41,015</b>	-	-	-	-

**Lakewood Hills PID****Economic Development**

350.15.160

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Materials and Supplies	179	-	13	-	-

Purchased Services and Charges	-	22,470	-	-	-
	-	<b>22,483</b>	-	-	-



Emergency Management

Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$2,000
Transfer to the Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$6,903
Comp Plan Action Step		
(270) Grants Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$1,320
Transfer to the Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$1,801
Comp Plan Action Step		
(286) Fire Control & Prevention District	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$680
Transfer to the Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$928
Comp Plan Action Step		
(504) Self-Insurance Risk Fund	One-Time	On-Going
<b>Outdoor Warning System Siren (#1508)</b>	\$32,661	-
<p>The Outdoor Warning System (OWS) currently consists of 15 sirens, and this system is one of our primary means of quickly alerting our residents/visitor to dangerous weather conditions that threaten their safety (typically a tornado). Staff recently performed an assessment of the entire OWS system, and while this past year OEM has made strides to enhance the OWS, there still exists known sound coverage gaps. This Action Step seeks to address gaps in sound coverage through the addition of one (1) new siren, to include equipment and installation.</p>		
<b>Department Total</b>	<b>\$32,661</b>	<b>\$13,632</b>

# Emergency Management

Community Services houses the Office of Emergency Management which advises the Mayor, Council and Staff on the city's preparedness status, implements emergency guidance and policies, coordinates local emergency planning and training, oversees the maintenance of the local emergency management plan, and coordinates operational response to local emergencies and disasters.

## General Fund

### Emergency Management

101.70.276

This activity tracks expenditures to educate the public, specifically the youth of the community, in fire and emergency medical safety and in departmental public relations programs. This activity is also responsible for crisis management.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	90,507	88,876	95,673	95,495	104,399
Personal Services - Internal Charges	12,267	12,448	12,854	12,888	14,943
Materials and Supplies	2,801	5,088	4,962	4,293	5,017
Purchased Services and Charges	21,000	34,893	62,566	63,379	53,571
Internal Service Charges	-	-	570	570	570
	<b>126,575</b>	<b>141,304</b>	<b>176,625</b>	<b>176,625</b>	<b>178,500</b>

#### Full-Time

Emergency Administration Manager	1	1	1	1	1
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Grants Fund

### Emergency Management (Grants)

270.70.276.600

This activity accounts for a federal Urban Areas Security Initiatives grant for P25 Software Upgrade to several radios and a video teleconferencing system.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	-	29,166	34,570	37,607	39,452
Personal Services - Internal Charges	-	11,316	7,190	7,214	9,347
Materials and Supplies	18,520	-	-	20,000	-
Capital Outlay	81,923	-	-	110,000	1,377,667
	<b>100,443</b>	<b>40,482</b>	<b>41,760</b>	<b>174,821</b>	<b>1,426,466</b>

#### Full-Time

Emergency Management Specialist	0.66	0.66	0.66	0.66	0.66
	<b>0.66</b>	<b>0.66</b>	<b>0.66</b>	<b>0.66</b>	<b>0.66</b>

# Fire Control & Prevention District

## Emergency Management

286.70.276

The part-time emergency management staff member is funded through this activity.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	16,418	18,776	23,694	19,374	20,324
Personal Services - Internal Charges	-	113	4,964	4,937	4,815
	<b>16,418</b>	<b>18,890</b>	<b>28,658</b>	<b>24,311</b>	<b>25,139</b>
<b>Full-Time</b>					
Emergency Management Specialist	0.34	0.34	0.34	0.34	0.34
	<b>0.34</b>	<b>0.34</b>	<b>0.34</b>	<b>0.34</b>	<b>0.34</b>



Engineering

Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$28,000
Transfer to the Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$39,202
Comp Plan Action Step		
<b>Civil Engineer (#1487)</b>	\$7,300	\$104,022
Additional Civil Engineer Position to Manage Capital Projects. Additional office furniture has not been included in the action step as it may be possible to use existing, unused furniture pieces from other areas of Old Town City Hall.		
(402) Water & Sewer Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$2,000
Transfer to the Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$2,763
Comp Plan Action Step		
<b>Department Total</b>	<b>\$7,300</b>	<b>\$175,987</b>

# Engineering

The Engineering Department conducts plan review, design and mapping functions. The division reviews construction plans for public improvements for compliance with City, State and Federal guidelines. Plans and specifications are designed for public improvements, including paving, drainage, water lines, sewer lines and traffic control. Also, mapping records and as-built construction plans are prepared and maintained. Engineering provides information and assistance to the public and administers selected ordinances and codes.

## General Fund

### Operations

101.30.200

This activity is responsible for review of private development plats and plans, update of City maps and overall engineering administration.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	574,904	569,910	613,087	642,454	851,215
Personal Services - Internal Charges	81,965	84,169	86,407	86,522	127,394
Materials and Supplies	6,238	16,226	7,700	7,300	12,405
Purchased Services and Charges	107,873	131,792	154,710	144,146	155,145
Capital Outlay	-	-	-	-	2,500
	<b>770,980</b>	<b>802,096</b>	<b>861,904</b>	<b>880,422</b>	<b>1,148,659</b>

### Full-Time

Assistant City Engineer	1	1	1	1	1
CAD Operator	2	2	2	2	2
Capital Projects Technician	-	-	-	1	1
City Engineer	1	1	1	1	1
Civil Engineer	1	1	1	1	2
Secretary	1	1	1	0	-
Traffic Engineer	1	1	-	1	1
Traffic Operations Specialist	1	1	1	1	1
	<b>8</b>	<b>8</b>	<b>7</b>	<b>8</b>	<b>9</b>

### Public Construction Inspections

101.30.370

This activity provides inspection service to each project site on a daily basis as construction dictates.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	359,323	380,033	378,706	396,611	407,790
Personal Services - Internal Charges	71,641	73,628	75,379	75,379	87,458
Materials and Supplies	14,069	9,308	16,960	7,700	12,495
Purchased Services and Charges	2,100	3,600	4,825	4,885	5,880

Internal Service Charges	10,556	10,732	13,100	13,100	12,533
	<b>457,689</b>	<b>477,300</b>	<b>488,970</b>	<b>497,675</b>	<b>526,156</b>

**Full-Time**

Chief Construction Inspector	1	1	1	1	1
Construction Inspector	4	4	4	4	4
Utility Franchise Inspector	1	1	1	1	1
	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

## Grants Fund

<b>Grants</b>	270.30.600
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Federal Energy Efficiency and Conservation Block Grant program for upgrading 229 lighting fixtures throughout the City and providing

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Construction in Progress	9,294	-	-	-	-
	<b>9,294</b>	-	-	-	-

## CIP-General Fund

<b>Operations</b>	301.30.200
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	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Construction in Progress	-	8,428,289	-	-	-
	-	<b>8,428,289</b>	-	-	-

## CIP-GO Bonds (Streets & Drainage)

<b>Operations</b>	360.30.200
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	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Construction in Progress	187	(2,000,000)	5,343,389	-	-

(2,000,000) 5,343,389 - - -

CIP-Future Public Impr Escrow

Operations						371.30.200
	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>	
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>	
Construction in Progress	237,691	136,177	-	-	-	
	<b>237,691</b>	<b>136,177</b>	-	-	-	

CIP-Screening Wall Maintenance

Operations						372.30.200
	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>	
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>	
Construction in Progress	2,456	-	-	-	-	
	<b>2,456</b>	-	-	-	-	

CIP-NCTCOG/Regional Toll Rev

Operations						380.30.200
	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>	
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>	
Construction in Progress	-	256,800	-	-	-	
	-	<b>256,800</b>	-	-	-	

CIP & FA-Water & Sewer Fund



Operations	401.30.200
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	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Construction in Progress	-	155,776	-	-	-
	-	<b>155,776</b>	-	-	-

## Water & Sewer Fund

Operations	402.30.200
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This activity provides for a Civil Engineer position to assist in engineering and review of utility capital projects and funds for mapping.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	68,682	85,744	93,796	93,796	96,657
Personal Services - Internal Charges	11,604	12,045	12,370	12,370	14,388
Materials and Supplies	505	325	475	475	500
Purchased Services and Charges	290	1,929	2,152	1,098	1,787
Internal Service Charges	393	393	393	393	393
	<b>81,474</b>	<b>100,436</b>	<b>109,186</b>	<b>108,132</b>	<b>113,725</b>

### Full-Time

Civil Engineer	1	1	1	1	1
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## CIP-Bonds (Water/Sewer Projects)

Operations	460.30.200
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	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Construction in Progress	-	236,012	-	-	-
	-	<b>236,012</b>	-	-	-



Finance

Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$22,000
Transfer to the Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$19,991
Comp Plan Action Step		
<b>Tyler Technologies (New World) Conference - May 2017 (#1629)</b>	\$9,000	-
New World annual conference is in October 2016 This will be the last separate New World conference. Since New World was purchased by Tyler Technologies, they will become part of that conference which will occur in San Antonio in May 2017. The department is requesting staff participation since the conference is in Texas, which usually means an overall lower cost to attend. Cost includes five employees from Finance/Purchasing/MB. .		
<b>MuniService STAR Reporting (#1595)</b>	-	\$9,500
MuniServices provides sales tax data from the Comptroller's Office in a more usable format and with data "scrubbed" for better reporting and analysis.		
(402) Water & Sewer Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$20,000
Transfer to the Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$10,316
Comp Plan Action Step		
<b>IVR and Enhanced Payment System - City funded (#1631)</b>	-	\$377,000
Customer Service would like to enhance the customer's experience by providing additional payment options. Interactive Voice Response (IVR) recurring payments, pay by phone, IPAD Kiosk, pay by text, pay by email, just to name a few are all possibilities. Funding with this action step option includes all cost absorbed by the City.		
<b>STW Extended Support Agreement (#1667)</b>	-	\$7,250
Beginning in FY 2017, STW is offering Extended Support Agreements. Essentially, for a fee, STW would begin providing "Extended Support" as defined as services in addition to the standard "telephone support"		

# Finance

To provide management, citizens and other interested parties with accurate, complete and responsive financial services. The department performs purchasing, accounting, internal audit and financial reporting functions as well as investments, accounts payable and receivables and utility billing operations.

## General Fund

### Accounting

101.12.120

To ensure accuracy and timeliness in the recording and reporting of financial transactions in the City's accounting system and to annually prepare general purpose financial statements that meet the requirements for the Certificate of Achievement in Financial Reporting Award.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	144,498	158,763	217,932	207,782	227,430
Personal Services - Internal Charges	34,445	35,532	48,266	48,173	56,571
Materials and Supplies	10,686	8,897	14,232	15,286	11,421
Purchased Services and Charges	81,576	80,718	102,870	86,500	88,210
	<b>271,204</b>	<b>283,910</b>	<b>383,300</b>	<b>357,741</b>	<b>383,632</b>

### Full-Time

Accountant	-	-	1	1	1
Accounting Technician	1	1	1	1	1
Accounts Payable Clerk	1	1	1	1	1
Senior Accountant	1	1	1	1	1
	<b>3</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>

### Administration

101.12.110

To supervise operations of the Department to ensure the completion of department goals and objectives that include the preparations of accurate, timely financial reports, annual updating of the Long Range Financial Plan, annual Cost of Service Rate Review and conducting an internal audit function.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	420,094	381,807	357,993	368,329	367,557
Personal Services - Internal Charges	48,606	38,149	38,792	38,568	44,835
Materials and Supplies	1,758	3,570	2,700	2,400	2,700
Purchased Services and Charges	6,716	12,629	15,040	6,689	31,954
Internal Service Charges	4,311	3,584	6,424	6,424	6,140
	<b>481,485</b>	<b>439,739</b>	<b>420,949</b>	<b>422,410</b>	<b>453,186</b>

**Full-Time**

Accounting Manager	1	1	1	1	1
Director of Finance	1	1	1	1	1
Finance Technician	1	1	1	1	1
Internal Auditor	1	1	-	-	-
	<b>4</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>3</b>

**Internal Audit**

101.12.124

This activity tracks expenditures related to internal audits.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	-	54,966	88,376	88,192	90,162
Personal Services - Internal Charges	-	11,823	12,355	12,352	14,355
Materials and Supplies	-	100	75	75	75
Purchased Services and Charges	-	4,599	2,985	3,851	3,889
	<b>-</b>	<b>71,489</b>	<b>103,791</b>	<b>104,470</b>	<b>108,481</b>

**Full-Time**

Internal Auditor	-	1	1	1	1
	<b>-</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**Purchasing**

101.12.122

This activity manages, plans and coordinates the City's overall supplies and service needs from a purchase and delivery standpoint while adhering to public purchasing laws and regulations.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	147,517	159,108	169,174	169,282	172,323
Personal Services - Internal Charges	23,303	24,013	24,639	24,639	28,649
Materials and Supplies	260	424	650	650	650
Purchased Services and Charges	16,864	17,199	18,302	18,332	18,382
	<b>187,944</b>	<b>200,743</b>	<b>212,765</b>	<b>212,903</b>	<b>220,004</b>

**Full-Time**

Buyer	0.5	0.5	0.5	0.5	0.5
Purchasing Agent	0.5	0.5	0.5	0.5	0.5
Purchasing Manager	1	1	1	1	1
	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**Treasury & Collections**

193

101.12.121

Contracts with Denton County for both property appraisal and ad valorem tax billing and collection services and internally processes and bills miscellaneous accounts receivable and alarm billing.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	43,259	42,494	43,315	43,865	44,794
Personal Services - Internal Charges	11,436	11,773	12,043	12,043	14,052
Materials and Supplies	3,471	4,101	3,813	4,048	3,850
Purchased Services and Charges	282,427	278,437	286,226	293,836	299,635
	<b>340,593</b>	<b>336,805</b>	<b>345,397</b>	<b>353,792</b>	<b>362,331</b>
<b>Full-Time</b>					
Billing Clerk	1	1	1	1	1
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Water & Sewer Fund

### Accounting

402.12.120

To process vendor invoices and other payment requests to ensure accurate and timely disbursement of funds within adopted policies and procedures for expenditure control.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	122,537	122,777	127,829	132,070	124,342
Personal Services - Internal Charges	23,118	23,480	24,378	24,307	28,360
Materials and Supplies	-	205	350	200	200
Purchased Services and Charges	25,245	27,404	27,775	27,550	28,495
	<b>170,900</b>	<b>173,867</b>	<b>180,332</b>	<b>184,127</b>	<b>181,397</b>
<b>Full-Time</b>					
Accountant	1	1	1	1	1
Accounts Payable Clerk	1	1	1	1	1
	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

### Administration

402.12.110

This activity supervises the utility billing and customer service functions for the City's water and sewer service, supervises the miscellaneous accounts receivable functions and provides staffing for the investment function of City funds.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	153,933	159,007	159,610	160,942	164,286
Personal Services - Internal Charges	12,057	12,388	12,694	12,694	14,694
Materials and Supplies	201	79	250	250	250

Purchased Services and Charges	4,036	16,741	18,552	19,515	19,943
Internal Service Charges	2,178	2,856	2,856	2,856	1,544
	<b>172,404</b>	<b>191,071</b>	<b>193,962</b>	<b>196,257</b>	<b>200,717</b>

**Full-Time**

Fiscal Services Manager	1	1	1	1	1
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Purchasing

402.12.122

This activity manages, plans and coordinates the City's overall supplies and service needs and a purchase and delivery standpoint while adhering to public purchasing laws and regulations.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	43,503	47,272	54,261	54,369	52,498
Personal Services - Internal Charges	11,458	11,795	12,127	12,127	14,114
Materials and Supplies	284	112	300	300	300
Purchased Services and Charges	6,925	6,929	7,568	7,434	7,766
	<b>62,170</b>	<b>66,108</b>	<b>74,256</b>	<b>74,230</b>	<b>74,678</b>

**Full-Time**

Buyer	0.5	0.5	0.5	0.5	0.5
Purchasing Agent	0.5	0.5	0.5	0.5	0.5
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Utility Billing & Cashiering

402.12.123

To maintain customer accounts on a current basis involving accurate and timely billings, timely updates of accounts to reflect payments or adjustment, schedule work orders related to customer service and provides general information and individual account information to requesting customers.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	284,231	288,825	287,245	268,042	284,286
Personal Services - Internal Charges	68,816	70,845	72,492	72,492	84,442
Materials and Supplies	95,317	94,820	99,530	97,530	102,030
Purchased Services and Charges	135,804	163,900	168,974	216,762	563,119
	<b>584,168</b>	<b>618,389</b>	<b>628,241</b>	<b>654,826</b>	<b>1,033,877</b>

**Full-Time**

Billing Clerk	2	2	2	2	2
Cashier	2	2	2	2	2
Customer Service Supervisor	1	1	1	1	1
Finance Technician	1	1	1	1	1
	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>





Fire

Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$276,000
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$438,040
Comp Plan Action Step		
<b>Fire Hose Replacement (#1494)</b>	\$26,850	-
Funding to purchase fire hose to replace old failing fire hose in our front line and reserve fleet.		
<b>Professional Certifications Career Development (#1489)</b>	-	\$42,458
Funding is being requested to allow for members of the department to obtain Texas Commission certification courses.		
<b>Water Thief Appliances (#1498)</b>	\$14,750	-
Funding to purchase new appliances used for fire-fighting operations.		
<b>Forcible Entry Door Prop (#1491)</b>	\$7,850	-
This prop replicates many of the scenarios found in commercial properties throughout the City. Forcible entry techniques are critical in gaining access to various reinforced doors allowing for better proficiency and enhanced skills during critical emergency situations.		
<b>Special Event Overtime (#1521)</b>	-	\$37,269
Funding to pay overtime for special events such as Western Days, Holiday at the Hall, Colorpalooza, Open House and Fire Safety Education.		
<b>Harden Emergency Operations Center (#1544)</b>	\$12,200	-
Funding requested to harden the Emergency Operations Center located at the Central Fire Station.		
(286) Fire Control & Prevention District	One-Time	On-Going
<b>PRE EMPLOYMENT TESTING APPLICANTS (#1703)</b>	\$16,110	-
Testing for new positions		
<b>Health Action Step (#1705)</b>	-	\$18,000

Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	<b>\$51,026</b>
Comp Plan Action Step		
<b>286 Funding to purchase ladder truck and equipment (#1611)</b>	<b>\$1,600,000</b>	-
Funding is being requested to purchase a ladder truck and all equipment as set forth in the Fire Control, Prevention & Emergency Medical District plan.		
<b>286 Station 8 construction (#1612)</b>	<b>\$4,290,000</b>	-
Funding is being requested to begin design and construction of fire station #8 as set forth in the Fire Control, Prevention & Emergency Medical District plan.		
<b>286 Bunker Gear for Fire Control Firefighters (#1599)</b>	<b>\$20,700</b>	-
Funding is being requested to buy a replacement set of firefighter protective clothing for nine firefighters hired in the Fire Control, Prevention & Emergency Medical District.		
<b>286 Lucas Device Preventative Maintenance (#1600)</b>	-	<b>\$1,320</b>
Funding is being requested to renew our annual service agreement for preventative maintenance for the Lucas CPR device on Medic 6. This medic is funded from the Fire Control, Prevention & Emergency Medical District.		
<b>286 Overtime Funding Increase (#1602)</b>	-	<b>\$6,000</b>
Funding is requested to increase overtime for firefighters funded out of the Fire Control, Prevention & Emergency Medical District.		
<b>286 Increase Medical Control Share Costs (#1601)</b>	-	<b>\$2,595</b>
Funding is being requested to cover increased medical control share costs for Medic 6. Medical control costs are associated with number of calls for service. As activity has increased for Medic 6 costs associated with medical control has risen.		
<b>286 Station 6 Copier (#1598)</b>	-	<b>\$1,475</b>
The City of Lewisville entered into a lease agreement for a copy machine at station 6. This machine was acquired to provide services for police and fire personnel utilizing station 6.		
<b>Department Total</b>	<b>\$5,988,460</b>	<b>\$874,183</b>

# Fire

## General Fund

### Administration

101.08.110

This activity provides planning and direction for the department including personnel management, budget and capital improvement.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	710,133	669,615	671,978	676,461	700,047
Personal Services - Internal Charges	72,862	74,733	76,517	76,483	88,734
Materials and Supplies	22,556	18,429	30,200	29,953	34,650
Purchased Services and Charges	2,333	29,589	17,909	20,126	15,910
Internal Service Charges	36,066	37,267	38,016	38,016	38,727
	<b>843,949</b>	<b>829,633</b>	<b>834,620</b>	<b>841,039</b>	<b>878,068</b>

### Full-Time

Administrative Secretary	1	1	1	1	1
Assistant Fire Chief	2	2	2	2	2
Fire Chief	1	1	1	1	1
Public Safety Data Technician	1	1	1	1	1
Secretary	1	1	1	1	1
	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

### Emergency/Suppression/Rescue

101.08.270

This activity includes the personnel, apparatus and equipment necessary to respond to all emergency incidents at any moment to handle fire extinguishments, the rescue of trapped or endangered persons, support of the emergency medical services system and removal of imminently threatening hazards.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	11,635,175	12,077,955	12,642,818	13,040,812	13,316,462
Personal Services - Internal Charges	1,422,129	1,486,536	1,551,843	1,576,179	1,836,654
Materials and Supplies	261,649	251,842	354,801	332,014	340,559
Purchased Services and Charges	36,354	35,956	49,140	51,362	48,860
Internal Service Charges	236,337	272,216	292,272	292,272	323,045
Capital Outlay	-	-	29,000	29,000	-
	<b>13,591,644</b>	<b>14,124,504</b>	<b>14,919,874</b>	<b>15,321,639</b>	<b>15,865,580</b>

**Full-Time**

Battalion Chief	3	3	3	3	3
Driver Engineer	21	21	21	21	21
Fire Captain	24	25	27	27	27
Firefighter	72	72	75	75	75
	<b>120</b>	<b>121</b>	<b>126</b>	<b>126</b>	<b>126</b>

**EMS (Emergency Medical Svcs)**

101.08.271

The provision of Mobile Intensive Care Units and their equipment, plus the training of fire suppression personnel to become Emergency Medical Technicians and Paramedics is funded in this activity. Medical control by a physician is also included in this activity, as is EMS billing.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	231,611	239,759	462,511	240,797	252,315
Personal Services - Internal Charges	39,282	40,267	66,010	41,654	47,702
Materials and Supplies	151,123	137,869	172,716	145,909	168,716
Purchased Services and Charges	119,385	90,947	110,809	115,309	313,079
Internal Service Charges	203,599	207,986	205,380	205,380	209,029
	<b>745,000</b>	<b>716,828</b>	<b>1,017,426</b>	<b>749,049</b>	<b>990,841</b>

**Full-Time**

Ambulance Billing Technician	2	2	2	2	2
Division Chief	1	1	1	1	1
	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**Facility & Vehicle Maintenance**

101.08.258

Vehicle Maintenance is staffed with a Chief Engineer and one mechanic who are responsible for the maintenance of all fire vehicles and equipment. The Division Chief was moved into this activity from activity 0842 in FY 12-13.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	276,356	269,984	293,550	263,123	152,770
Personal Services - Internal Charges	36,739	37,662	38,728	26,632	15,243
Materials and Supplies	136,746	153,491	156,556	133,554	46,175
Purchased Services and Charges	187,651	175,631	178,464	134,099	105,166
Internal Service Charges	8,415	7,865	7,902	7,902	3,003
	<b>645,907</b>	<b>644,632</b>	<b>675,200</b>	<b>565,310</b>	<b>322,357</b>

**Full-Time**

Chief Fire Engineer	1	1	1	1	-
Division Chief	1	1	1	1	1
Mechanic	1	1	1	1	-
	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>1</b>

**Fire Training**

101.08.275

Fire Training arranges both external and internal training for the Fire Department staff. The Division Chief provides internal classroom instruction in fire communications, fire safety, emergency medical service, diving and administration. Additionally, the Training Division Chief coordinates and schedules training with outside instructors and the State. The Training Division also provides a two-month certification course for new recruits.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	133,794	143,734	148,606	146,282	152,629
Personal Services - Internal Charges	12,507	12,834	13,224	13,324	15,243
Materials and Supplies	9,438	10,940	14,050	11,627	15,800
Purchased Services and Charges	21,230	21,730	22,188	23,595	22,144
Internal Service Charges	3,063	2,767	2,780	2,780	2,839
Capital Outlay	-	-	-	-	7,850
	<b>180,032</b>	<b>192,004</b>	<b>200,848</b>	<b>197,608</b>	<b>216,505</b>

**Full-Time**

Division Chief	1	1	1	1	1
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**Investigations/Public Education**

101.08.272

This activity is responsible for investigation of all fires occurring in the City of Lewisville. This includes 24-hour immediate call-out capabilities for fire investigations and explosive devices either located or suspected.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	136,666	152,334	148,581	147,835	152,605
Personal Services - Internal Charges	12,513	12,865	13,224	13,224	15,243
Materials and Supplies	6,778	5,100	9,375	7,097	8,875
Purchased Services and Charges	220	231	231	231	256
Internal Service Charges	3,543	3,602	2,972	2,972	3,036
	<b>159,719</b>	<b>174,132</b>	<b>174,383</b>	<b>171,359</b>	<b>180,015</b>

**Full-Time**

Division Chief	1	1	1	1	1
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Specialty Teams

101.08.273

This activity includes funding for specialty teams to include SCBA, boats, hazardous materials as well as high-angle or confined space, trench and dive rescue.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Materials and Supplies	40,663	56,009	59,385	59,385	60,385
Purchased Services and Charges	27,102	26,026	32,860	32,860	32,860
Internal Service Charges	8,409	7,754	7,791	7,791	7,956
	<b>76,175</b>	<b>89,789</b>	<b>100,036</b>	<b>100,036</b>	<b>101,201</b>

## Support Operations

101.08.274

This activity tracks postage and utility costs of the Fire Department.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Materials and Supplies	13,651	40,645	29,400	29,400	19,700
Purchased Services and Charges	214,365	177,807	196,680	180,035	190,875
Internal Service Charges	35,018	35,392	38,722	38,722	36,909
	<b>263,034</b>	<b>253,844</b>	<b>264,802</b>	<b>248,157</b>	<b>247,484</b>

## Multi Year Fund

### Donations

180.08.800

This activity accounts for donations to the Fire Department.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	-	604	-	-	-
Materials and Supplies	-	19,919	-	-	-
Purchased Services and Charges	-	24,294	-	-	-
	-	<b>44,817</b>	-	-	-

## Fire & Police Training Fund

### Fire Training

237.08.275

This activity accounts for expenditures made related to the rental of the fire training facility.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	985	-	-	1,516	9,651
Personal Services - Internal Charges	6	-	-	10	88
Materials and Supplies	15,372	-	-	41,100	12,761
Purchased Services and Charges	19,982	-	-	25,250	1,500
Transfers Out	-	63,824	70,797	-	47,150
Capital Outlay	21,774	-	-	-	-
	<b>58,120</b>	<b>63,824</b>	<b>70,797</b>	<b>67,876</b>	<b>71,150</b>

## Grants Fund

<b>Grants</b>	270.08.600
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This activity accounts for a federal Urban Areas Security Initiatives grant for P25 Software Upgrade to several radios and a video teleconferencing system.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	2,254	62,158	200,000	11,227	200,000
Personal Services - Internal Charges	-	-	-	62	-
Materials and Supplies	1,544	57,948	-	-	-
Purchased Services and Charges	-	22,705	-	-	-
Capital Outlay	60,753	98,328	-	-	-
	<b>64,551</b>	<b>241,139</b>	<b>200,000</b>	<b>11,289</b>	<b>200,000</b>

## Fire Control & Prevention District

<b>Administration</b>	286.08.110
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This activity provides for the general and administrative fee to the General Fund.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Purchased Services and Charges	-	-	-	-	1,475
Transfers Out	30,000	30,000	30,000	30,000	30,000
Internal Service Charges	1,954	1,693	1,584	1,584	1,584
	<b>31,954</b>	<b>31,693</b>	<b>31,584</b>	<b>31,584</b>	<b>33,059</b>

## Emergency/Suppression/Rescue

286.08.270

In this fund, ITS proactively identifies, defines, and coordinates information technology systems to enhance fire operations and assist the fire department in utilizing the full capacity of the various software products.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	674,792	722,263	764,791	775,142	821,790
Personal Services - Internal Charges	104,621	106,938	110,862	110,862	129,365
Materials and Supplies	4,890	14,640	13,100	7,250	30,650
Purchased Services and Charges	-	765	765	765	16,875
	<b>784,303</b>	<b>844,607</b>	<b>889,518</b>	<b>894,019</b>	<b>998,680</b>

### Full-Time

Firefighter	9	9	9	9	9
	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

## EMS (Emergency Medical Svcs)

286.08.271

The provision of a Mobile Intensive Care Unit and its equipment.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services - Internal Charges	500	475	475	475	475
Materials and Supplies	15,152	36,376	17,000	15,732	17,000
Purchased Services and Charges	5,216	4,666	5,650	6,733	9,565
Internal Service Charges	30,715	30,393	30,508	30,508	31,028
	<b>51,583</b>	<b>71,910</b>	<b>53,633</b>	<b>53,448</b>	<b>58,068</b>

## Facility & Vehicle Maintenance

286.08.258

Vehicle maintenance is tracked in this activity.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Materials and Supplies	235	1,626	93,656	93,656	3,000
Purchased Services and Charges	206	320	4,563	15,362	2,350
Capital Outlay	-	-	101,250	88,118	1,600,000
	<b>441</b>	<b>1,945</b>	<b>199,469</b>	<b>197,136</b>	<b>1,605,350</b>

## One Time-Below Line

286.08.102

Vehicle maintenance is tracked in this activity.



	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Transfers Out	1,528,272	2,123,728	-	-	4,290,000
	<b>1,528,272</b>	<b>2,123,728</b>	<b>-</b>	<b>-</b>	<b>4,290,000</b>

## Specialty Teams

286.08.273

This activity tracks one-time costs related to fire department special teams such as dive team.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Materials and Supplies	-	-	13,376	13,393	-
	<b>-</b>	<b>-</b>	<b>13,376</b>	<b>13,393</b>	<b>-</b>

## Support Operations

286.08.274

The Special Operations division in this fund includes Fire Suppression, Rescue and EMS activities.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Purchased Services and Charges	757	848	3,946	1,946	3,908
Internal Service Charges	1,093	1,492	1,492	1,492	1,492
	<b>1,850</b>	<b>2,340</b>	<b>5,438</b>	<b>3,438</b>	<b>5,400</b>

## CIP-General Fund

### Administration

301.08.110

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Construction in Progress	-	425,753	-	-	-
	<b>-</b>	<b>425,753</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CIP-Fire Cntr & Prev District



Human Resources

Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$15,000
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$30,761
Comp Plan Action Step		
<b>New Position/HR Coordinator and Manager Reclass (#1533)</b>	\$3,280	\$91,779
<p>With the move of the ACM/HR Director to ACM in the City Manager's office, there is a possible reclassification of a manager position in Human Resources to HR Director. Pending the reclassification, a new professional position will be added as an HR Coordinator. This position would assume some of the functions of that manager position. The requested funds include the one-time costs of creating the new position along with ongoing costs of that position and the reclassification.</p>		
<b>NEOGOV Onboarding System (#1474)</b>	\$3,000	\$8,000
<p>Onboarding system would allow new employees to complete all employment forms on-line. Annual subscription would cost \$8000 with a \$3000 one-time charge for set-up and training.</p>		
(504) Self-Insurance Risk Fund	One-Time	On-Going
<b>Additional AED (#1488)</b>	\$14,127	\$2,500
<p>Additional AEDs for the following locations: Fleet, Wastewater Building, and Railroad Park Concession Stands.</p>		
<b>Department Total</b>	<b>\$20,407</b>	<b>\$148,040</b>

# Human Resources

To ensure that the City is well served by a high performance workforce through equitable, effective and pro-active Human Resources customer support. Human Resources provides services and support in the areas of recruitment and selection, benefits administration, risk management/safety, employee development, employee relations and policy administration and consultation.

## General Fund

### Administration

101.13.110

Human Resources (HR) includes administration, training, staffing, safety, compensation, risk management, payroll and benefits functions.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	542,125	603,370	618,639	622,852	746,675
Personal Services - Internal Charges	82,184	84,273	86,312	86,368	119,857
Materials and Supplies	34,625	32,349	20,227	31,783	28,907
Purchased Services and Charges	66,540	62,173	90,986	84,041	101,013
Internal Service Charges	3,307	2,504	2,509	2,509	2,793
	<b>728,781</b>	<b>784,669</b>	<b>818,673</b>	<b>827,553</b>	<b>999,245</b>

### Full-Time

Assistant City Manager	1	1	1	1	1
Clerk Typist	-	-	-	0.5	0.5
Human Resources Analyst	1	1	1	1	1
Human Resources Coordinator	-	-	-	-	1
Human Resources Manager	1	1	1	1	1
Human Resources Technician	3	3	3	3	3
Risk Manager	1	1	1	1	1
	<b>7</b>	<b>7</b>	<b>7</b>	<b>7.5</b>	<b>8.5</b>

## Self-Insurance Risk Fund

### Employee Benefits

504.13.141

This activity accounts for city-wide employee assistance program expenses.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Purchased Services and Charges	-	-	-	-	524
Benefit Claims and Insurance	19,058	19,169	22,000	22,000	22,000
	<b>19,058</b>	<b>19,169</b>	<b>22,000</b>	<b>22,000</b>	<b>22,524</b>

## Liability & Casualty

504.13.142

This activity accounts for city-wide liability and casualty expenses.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Materials and Supplies	-	450	-	2,000	21,627
Purchased Services and Charges	78,276	56,588	83,463	99,292	96,396
Benefit Claims and Insurance	446,452	458,133	541,378	504,713	566,904
Capital Outlay	-	-	-	36,665	-
	<b>524,728</b>	<b>515,172</b>	<b>624,841</b>	<b>642,670</b>	<b>684,927</b>

## Life Insurance

504.13.143

This activity accounts for city-wide life insurance expenses.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Benefit Claims and Insurance	180,162	210,728	260,000	260,000	260,000
	<b>180,162</b>	<b>210,728</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>

## Long Term Disability

504.13.144

This activity accounts for city-wide long-term disability expenses.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Benefit Claims and Insurance	53,432	55,004	75,000	75,000	75,000
	<b>53,432</b>	<b>55,004</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>

## Unemployment Benefits

504.13.145

This activity accounts for city-wide unemployment benefits expenses.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Benefit Claims and Insurance	9,186	19,062	29,000	29,000	20,000
	<b>9,186</b>	<b>19,062</b>	<b>29,000</b>	<b>29,000</b>	<b>20,000</b>

## Workers Compensation

504.13.140

This activity accounts for city-wide worker's compensation expenses.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Materials and Supplies	-	-	-	207	-
Purchased Services and Charges	27,124	10,405	29,120	27,120	20,000
Benefit Claims and Insurance	783,209	652,573	510,000	509,400	535,203
	<b>810,334</b>	<b>662,978</b>	<b>539,120</b>	<b>536,727</b>	<b>555,203</b>

## Health Benefit Trust Fund

### Employee Benefits

505.13.141

This activity tracks administrative costs of the Health Fund including special studies, audit fees, consultants, subscriptions, dues and training expenses.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Materials and Supplies	-	-	-	57,725	57,725
Purchased Services and Charges	396,922	544,265	609,279	561,934	641,062
Internal Service Charges	279,200	224,000	175,700	175,700	200,300
Benefit Claims and Insurance	7,723,337	8,849,463	8,855,899	10,348,218	10,699,333
	<b>8,399,459</b>	<b>9,617,728</b>	<b>9,640,878</b>	<b>11,143,577</b>	<b>11,598,420</b>

## OPEB Liability Trust Fund

### Employee Benefits

610.13.141

This activity tracks retiree health claim expenses.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Internal Service Charges	329,400	339,800	273,800	273,800	284,600
	<b>329,400</b>	<b>339,800</b>	<b>273,800</b>	<b>273,800</b>	<b>284,600</b>

Information Technology

Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$38,000
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$61,157
Comp Plan Action Step		
<b>ITS: Additional license to monitor devices connected to the network (CounterACT) (#1548)</b>	\$15,609	\$12,319
ITS utilizes a product called CounterACT to monitor devices that connect to our network. The current license supports up to 2,500 devices but in order to monitor all devices, an additional license needs to be added. The information that has been collected on these devices has proven to be invaluable in maintaining and securing the network infrastructure		
<b>ITS: Replace Wireless Access Points (#1550)</b>	\$123,045	-
The City of Lewisville’s wireless network has over 80 access points that will be end of support in the next two years – many of these are in the 2016-2017 budget year. These APs provide wireless connectivity throughout the entire city both indoor and outdoor. Due to these devices being end of support, no hardware or software maintenance will be available. This will likely lead to extended outages while awaiting purchase of costly replacement equipment. Multiple departments throughout the city utilize the wireless network to perform daily tasks including our Police and Fire Departments. Given the large number of access points that are end of support, ITS is recommending a new enterprise wireless solution that is on par with the current wireless implementation, but one that has an overall lower total cost of ownership. The new enterprise wireless system would refresh all the access points and the controllers, modernizing all of the components of the City’s enterprise wireless.		
Existing funding: \$38,733 in T1605		
<b>ITS: Mobile-Device Management Software (phones/tablets) (#1556)</b>	\$7,000	\$1,600
Software to allow central control of mobile-devices		
<b>ITS: Phone-set Replacements (#1554)</b>	\$14,000	-
Desktop telephones that are recommended to be replaced - 222 phones		
<b>ITS: Additional Virtual Desktop Host Server (#1618)</b>	\$23,176	\$4,636
Virtual desktop computers are utilized in several locations in the city including each of the Business Analysts and GIS personnel. After using these machines for over 2 years, it is becoming increasingly common for screens to lag behind and stutter when many users are working at the same time. To fix this.		

a graphics processing booster is needed but the existing server is not compatible so staff recommends the purchase of an additional host to run graphics intensive desktops and continue to use the existing host for other desktops.

<b>ITS: PC Replacements (#1555)</b>	<b>\$98,300</b>	<b>-</b>
Seventy (70) desktop PCs are recommended to be replaced this year. All are 5 years or older.		

<b>ITS: Printer Replacements (#1552)</b>	<b>\$12,700</b>	<b>-</b>
Fifteen (15) printers are recommended to be replaced this year.		

<b>COURT-ITS: Electronic Citations (#1562)</b>	<b>\$43,264</b>	<b>\$8,353</b>
Will allow “paper” citations to be eliminated.		

<b>Old Town: Fire System Inspections and Monitoring (#1685)</b>	<b>-</b>	<b>\$6,500</b>
City Council has previously approved and provided funding for the initial installation costs for installing automatic fire sprinkler and fire alarm systems in our Old Town Historic District. This action step is to request the on-going, annual costs for the State-mandated annual inspection and certification of the fire sprinkler system, backflow devices, and fire alarm system. Additionally, this action step requests funding to pay for the cost of monitoring the fire alarm system. We anticipate a maximum of five different systems/buildings that will require these services. Staff proposes to add these systems into existing contracts for inspection and certification of city facilities. Costs estimates for each building are \$1000.00 for inspections and certification, and \$300 per year for the monitoring of the fire alarm system. The total request for this action step is \$6,500.00.		

(233) Court Technology Fund	<b>One-Time</b>	<b>On-Going</b>
<b>Health Action Step (#1705)</b>	<b>-</b>	<b>\$2,000</b>
Transfer to Health Fund		

<b>Comp Plan Action Step (#1706)</b>	<b>-</b>	<b>\$3,479</b>
Comp Plan Action Step		

(285) Crime Control & Prevention District	<b>One-Time</b>	<b>On-Going</b>
<b>Health Action Step (#1705)</b>	<b>-</b>	<b>\$2,000</b>
Transfer to Health Fund		

<b>Comp Plan Action Step (#1706)</b>	<b>-</b>	<b>\$4,043</b>
Comp Plan Action Step		



<b>PD-FIRE-ITS: CAD System Replacement Study (Consultant + Staff Travel) (#1551)</b>	<b>\$80,000</b>	<b>-</b>
CAD System Replacement Study (Consultant + Staff Travel)		

(286) Fire Control & Prevention District	<b>One-Time</b>	<b>On-Going</b>
<b>Health Action Step (#1705)</b>	<b>-</b>	<b>\$2,000</b>
Transfer to Health Fund		

<b>Comp Plan Action Step (#1706)</b>	<b>-</b>	<b>\$2,801</b>
Comp Plan Action Step		

<b>Fire RMS Replacement - Supplement (#1690)</b>	<b>\$120,000</b>	<b>-</b>
Supplemental funding to replace Fire records management system. Quotes for vendors other than Firehouse were received from Tyler Technologies (\$170,000 OT, \$55,000 OG) and TriTech (\$114,750 OT, \$7,560 OG).		
Existing funding: \$12,725 (On-going) \$36,250 (One-Time) (moved to a capital project)		

(402) Water & Sewer Fund	<b>One-Time</b>	<b>On-Going</b>
<b>Health Action Step (#1705)</b>	<b>-</b>	<b>\$2,000</b>
Transfer to Health Fund		

<b>Comp Plan Action Step (#1706)</b>	<b>-</b>	<b>\$2,063</b>
Comp Plan Action Step		

(794) LPLDC (4B) Fund	<b>One-Time</b>	<b>On-Going</b>
<b>Health Action Step (#1705)</b>	<b>-</b>	<b>\$2,000</b>
Transfer to Health Fund		

<b>Comp Plan Action Step (#1706)</b>	<b>-</b>	<b>\$2,462</b>
Comp Plan Action Step		

<b>Department Total</b>	<b>\$537,094</b>	<b>\$157,413</b>
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# Information Technology

ITS proactively identifies, defines and coordinates information technology systems to enhance the business operations and assists departmental personnel in utilizing the full capability of the various software products.

## General Fund

<b>Administration</b>	101.18.110
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Administration proactively identifies, defines and coordinates information technology systems to enhance business operations and assists departmental personnel in utilizing the full capability of the various software products.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	1,332,841	1,593,795	1,776,502	1,744,583	1,817,202
Personal Services - Internal Charges	187,927	216,388	234,143	234,038	272,751
Materials and Supplies	4,481	175,156	6,150	41,900	3,900
Purchased Services and Charges	485,800	522,669	657,558	612,871	689,114
Transfers Out	-	17,200	44,211	255,151	-
Internal Service Charges	6,194	6,671	6,855	6,855	7,466
Capital Outlay	-	52,783	281,669	60,096	65,873
	<b>2,017,242</b>	<b>2,584,662</b>	<b>3,007,088</b>	<b>2,955,494</b>	<b>2,856,306</b>

### Full-Time

Business Information Analyst	1	1	3	2	2
Business Process Manager	1	1	1	1	1
Director of ITS	1	1	1	1	1
GIS Analyst	1	1	-	-	-
GIS Coordinator	1	1	1	1	1
GIS Technician	1	1	1	1	1
Network Engineer	1	1	1	1	1
Network Infrastructure Engineer	1	1	1	1	1
Secretary	1	1	1	1	1
Security Administrator	1	1	1	1	1
Security and Fire System Tech	1	1	1	1	1
Senior Business Info Analyst	-	-	-	1	1
Senior Network Engineer	1	1	1	1	1
Senior System Administrator	1	1	1	1	1
Systems Administrator	1	1	1	1	1
Systems Engineer	2	2	2	2	2
Technical Support Coordinator	1	1	1	1	1
Technology Operations Manager	1	1	1	1	1
	<b>18</b>	<b>18</b>	<b>19</b>	<b>19</b>	<b>19</b>

## Court Technology Fund

### Administration

233.18.110

This activity accounts for expenses related to ITS interns that perform work on Municipal Court technology systems. In FY 09-10 this process was changed from tracking specific expenses to performing a reimbursement to the General Fund for all ITS time spent on Court technology systems.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	-	-	78,927	66,556	77,173
Personal Services - Internal Charges	-	-	-	11,958	14,303
Purchased Services and Charges	-	-	284	284	-
Transfers Out	40,000	40,000	-	-	-
	<b>40,000</b>	<b>40,000</b>	<b>79,211</b>	<b>78,798</b>	<b>91,476</b>

### Full-Time

Business Information Analyst	-	-	1	1	1
	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Crime Cntr & Prevention District

### Administration

285.18.110

In this fund, ITS proactively identifies, defines and coordinates information technology systems to enhance police operations and assists the police department in utilizing the full capacity of the various software products.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	61,910	49,172	63,843	71,805	79,962
Personal Services - Internal Charges	11,136	11,372	12,186	12,239	14,292
Purchased Services and Charges	-	60,493	86,310	86,310	91,534
Internal Service Charges	284	284	284	284	284
	<b>73,330</b>	<b>121,321</b>	<b>162,623</b>	<b>170,638</b>	<b>186,072</b>

### Full-Time

System Support Specialist	1	1	-	-	-
Systems Administrator	-	-	1	1	1
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Fire Cntr & Prevention District

### Administration

286.18.110

This activity tracks expenses related to ITS personnel who work on public safety technology for the Fire Department.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	48,936	66,767	66,125	62,482	62,907
Personal Services - Internal Charges	10,465	12,462	12,203	12,165	14,188
Internal Service Charges	464	464	464	464	-
Capital Outlay	-	-	-	-	120,000
	<b>59,865</b>	<b>79,693</b>	<b>78,792</b>	<b>75,111</b>	<b>197,095</b>
<b>Full-Time</b>					
System Support Specialist	1	1	1	1	1
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## CIP-General Fund

### Administration

301.18.110

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Construction in Progress	-	769,504	-	-	-
	-	<b>769,504</b>	-	-	-

## CIP-Risk Fund

### Administration

304.18.110

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Construction in Progress	152,545	58,725	-	-	-
	<b>152,545</b>	<b>58,725</b>	-	-	-

## Water & Sewer Fund

### Administration

402.18.110

Library Services

Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$28,620
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$43,454
Comp Plan Action Step		
<b>Credit Card Payment and Fees (#1432)</b>	-	\$1,400
Allowing patrons to make credit card payments at the self-checkout terminals will improve the self-checkout experience and will cut down on staff time needed to process payments.		
(794) LPLDC (4B) Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$1,380
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$6,520
Comp Plan Action Step		
<b>Furniture Replacement and Repair (#1542)</b>	\$59,597	\$2,500
This action step serves to replace worn and damaged furniture and establishes a small ongoing budget for furniture replacement and repair. After ten years of daily use, much of the upholstery, foam, and finishes are in disrepair and project a negative image of Lewisville.		
<b>Laptops for Public Use (#1516)</b>	\$10,200	\$1,020
A 2016 action step funded the purchase of a charging cabinet and two laptops for lending within the Library. The Library would like to purchase ten additional laptops, which offer the full Microsoft Office products needed by jobseekers and other Library users. We are also including an ongoing cost in order to fund replacement laptops as needed.		
<b>Built-in projectors, AV, and paint for meeting spaces (#1509)</b>	\$28,084	-
In line with the Library's goal to become a better community gathering place, the Library would like to add projectors and speakers to our three meeting rooms for use by the public and by staff. This will improve the quality of service provided to non-profit organizations and study groups who meet at the Library, as well as facilitate better staff meetings and library programs. Equipment, installation, and electrical work are included in the costs as well as a lectern for the Crawford room. After ten years of use, the Library would also like a fresh coat of paint in the three meeting rooms as well as the seven study		

rooms.

<b>Library Assistant - Library Customer Service &amp; Outreach (#1616)</b>	<b>\$1,600</b>	<b>\$44,673</b>
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The Library seeks a full time Library Assistant to work in the Accounts Department (\$44,388.73). This position will enhance customer service and enable the Library to embrace the City of Lewisville's newest outreach initiatives.

<b>Bilingual Librarian - Library Customer Service &amp; Outreach (#1692)</b>	<b>\$10,072</b>	<b>\$70,363</b>
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A bilingual Librarian would help the Library reach an underserved portion of the Lewisville Community.

<b>Credit Card Payment and Fees (#1432)</b>	<b>\$5,417</b>	<b>\$2,497</b>
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Allowing patrons to make credit card payments at the self-checkout terminals will improve the self-checkout experience and will cut down on staff time needed to process payments. At this time, if patrons owe more than \$5.00 in fines, they have to stop using self-checkout and wait for help making a payment at the service desk. The Library's credit card fees have been higher than the adopted budget for the past four years.

<b>Enhance Digital Service &amp; Collections (#1623)</b>	<b>-</b>	<b>\$37,337</b>
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With the ever increasing demand for access to digital content, the Lewisville Library seeks to enhance our digital collections by increasing the number of digital titles (\$10,000 for eBooks, \$11,000 for eAudiobooks), adding an eMagazine service (\$3500), increasing the amount of digital downloads (\$10,000 for Hoopla) and upgrading our NoveList service to NoveList Complete (\$2837).

<b>Replace PA System (#1434)</b>	<b>\$10,104</b>	<b>-</b>
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The Library seeks to replace and add functionality to the existing analog public announcement system. The new unit will be located in a data room, making space for the new RFID enabled sorter. The new system will have zones, this will allow staff to focus their announcements if only relevant to a section of the building.

<b>Department Total</b>	<b>\$125,074</b>	<b>\$239,764</b>
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# Library Services

To provide for a city library system which enriches the lives of citizens through the availability of books, periodicals, computers, and printing services. The Library Department also provides activities and programs for the community and produces exhibits, displays, bulletin boards for special events which encourages use of the library and its services.

## General Fund

### Administration

101.20.110

Coordinates and supervises overall activities of the Library Division; provides for workshop attendance and other continuing education for staff members; meets with other librarians on a local and state level to exchange ideas and plan future roles for the library in the community; supervises selection and acquisition of library materials; coordinates the budget; provides staffing functions and assesses the financial needs of the library. Costs associated with the expanded library funded through the 4B sales tax are accounted for in 740-1022.

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Personal Services	1,052,747	1,109,268	1,077,080	1,021,311	1,122,864
Personal Services - Internal Charges	161,417	166,096	170,149	169,740	202,556
Materials and Supplies	71,024	69,425	75,002	82,168	69,106
Purchased Services and Charges	165,240	152,438	170,234	182,874	168,696
Internal Service Charges	-	-	20,724	21,484	22,244
	<b>1,450,429</b>	<b>1,497,227</b>	<b>1,513,189</b>	<b>1,477,577</b>	<b>1,585,466</b>

### Full-Time

Librarian	5	5	5	5.31	5.31
Library Accounts Supervisor	1	1	1	1	1
Library Assistant	2	2	2	2	2
Library Director	1	1	1	1	1
Library Services Supervisor	2	2	2	2	2
Library Technician	3	3	3	3	3
	<b>14</b>	<b>14</b>	<b>14</b>	<b>14.31</b>	<b>14.31</b>

## Recreation Activity Fund

### Administration

231.20.110

This activity accounts for expenses related to library donations.

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Materials and Supplies	60	-	1,200	1,200	1,200
	<b>60</b>	<b>-</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>

## Grants Fund

Grants	270.20.600
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	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Materials and Supplies	-	4,678	-	-	-
	-	<b>4,678</b>	-	-	-

## LPLDC (4B) Fund

Administration	794.20.110
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This activity accounts for library materials including books and audio/visual materials funded through the 4B Sales Tax for Parks and Libraries.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	-	-	-	20,632	131,465
Personal Services - Internal Charges	-	-	-	8,255	33,893
Materials and Supplies	186,713	158,908	370,953	266,779	302,021
Purchased Services and Charges	385,617	317,750	426,641	376,641	452,600
Internal Service Charges	-	646	1,244	1,244	1,244
	<b>572,330</b>	<b>477,303</b>	<b>798,838</b>	<b>673,551</b>	<b>921,223</b>

### Full-Time

Librarian	0.69	0.69	0.69	1.38	1.69
Library Assistant	-	-	-	-	1
	<b>0.69</b>	<b>0.69</b>	<b>0.69</b>	<b>1.38</b>	<b>2.69</b>



# Mayor & Council

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## General Fund

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### Administration

101.02.110

The City of Lewisville operates under a Home Rule Charter with the Council/Manager form of government. All policy-making decisions are vested in the City Council. The City Council is comprised of five Council members and a Mayor, each serving three-year terms. The City Council appoints the City Manager, City Secretary, City Attorney and Municipal Judge. The City Council also appoints members to boards/commissions/committees and various ad hoc committees. Council members began receiving \$50 per City Council meeting attended through a change in the City Charter effective in late '04.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	8,877	9,384	10,044	10,044	10,044
Materials and Supplies	48	1,214	5,000	5,000	5,000
Purchased Services and Charges	72,179	87,463	108,422	108,422	110,822
Internal Service Charges	168	168	168	168	336
	<b>81,272</b>	<b>98,229</b>	<b>123,634</b>	<b>123,634</b>	<b>126,202</b>



Municipal Court

Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$24,000
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$15,390
Comp Plan Action Step		
(235) Juvenile Case Manager Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$2,000
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$122
Comp Plan Action Step		
<b>Community Outreach Project - Juvenile Substance Abuse Prevention Project (#1567)</b>	\$9,500	-
<p>The "National Night Out" is a nation-wide program that brings awareness and promotes involvement in crime prevention activities, police-community partnerships, neighborhood camaraderie and sends a message to criminals that neighborhoods are organized and fighting back. The Lewisville Teen Court hopes to sponsor one or more activities to bring particular awareness to substance abuse and prevention. The Teen Court will partner with LISD schools, MADD, and other organizations to provide information, community's service opportunities and educational programs to help at-risk youth to deal with the challenges of substance abuse and prevention.</p>		
<b>Department Total</b>	<b>\$9,500</b>	<b>\$41,512</b>

# Municipal Court

The Lewisville Municipal court has original and exclusive jurisdiction over criminal violations of certain municipal ordinances, orders, and resolutions. The Municipal Court also has concurrent jurisdiction with the justice courts in certain misdemeanor criminal cases.

## General Fund

### Court Operations

101.22.220

The operations division processes all cases, fees and paperwork for the Court.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	507,243	485,390	531,842	509,575	536,131
Personal Services - Internal Charges	125,984	129,677	132,827	132,737	154,889
Materials and Supplies	11,356	9,779	13,785	13,664	14,070
Purchased Services and Charges	37,125	38,849	42,040	42,110	46,080
Internal Service Charges	239	239	239	239	4,124
	<b>681,947</b>	<b>663,934</b>	<b>720,733</b>	<b>698,325</b>	<b>755,294</b>

#### Full-Time

Clerk Typist	2	2	2	2	2
Deputy Court Clerk	7	7	7	7	7
Municipal Court Manager	1	1	1	1	1
Municipal Court Supervisor	1	1	1	1	1
	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

### Judicial Services

101.22.221

This activity provides adjudicative services to the Lewisville Municipal Court of Record that are fair, impartial and expeditious for all defendants charged with offenses filed in the Municipal Court and provides magistrative services for all persons arrested or taken into custody by the Lewisville Police Department.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	207,851	215,889	214,422	228,091	228,648
Personal Services - Internal Charges	12,245	12,556	12,867	12,869	14,903
Materials and Supplies	-	-	250	250	250
Purchased Services and Charges	1,860	1,758	1,820	1,850	1,820
Internal Service Charges	-	-	-	-	164
	<b>221,956</b>	<b>230,203</b>	<b>229,359</b>	<b>243,060</b>	<b>245,785</b>

#### Full-Time

Municipal Judge	1	1	1	1	1
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Court Technology Fund

### Court Operations

233.22.220

This activity accounts for on-going expenses related to Court technology.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Materials and Supplies	1,431	-	3,964	3,964	3,964
Purchased Services and Charges	29,226	20,251	33,450	33,450	33,450
Internal Service Charges	5,199	5,249	5,296	5,296	5,296
	<b>35,855</b>	<b>25,500</b>	<b>42,710</b>	<b>42,710</b>	<b>42,710</b>

## Court Security Fund

### Court Operations

234.22.220

This activity provides funding for bailiff/security services.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Purchased Services and Charges	20,625	18,323	20,040	20,040	20,040
Transfers Out	33,513	33,513	33,513	33,513	33,513
	<b>54,138</b>	<b>51,836</b>	<b>53,553</b>	<b>53,553</b>	<b>53,553</b>

### Judicial Services

234.22.221

This activity provides funding for training for judicial services.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Purchased Services and Charges	683	1,215	1,750	1,750	1,750
	<b>683</b>	<b>1,215</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>

## Juvenile Case Manager Fund

### Court Operations

235.22.220

This activity was created in FY 2007-08 and utilizes specific fees attached to fines to pay for expenses related to juvenile case management. A full time Juvenile Case Manager position is funded here.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	43,677	44,947	45,988	46,821	46,957
Personal Services - Internal Charges	11,452	11,797	12,069	12,070	14,070
Materials and Supplies	311	267	950	950	10,450
Purchased Services and Charges	503	803	1,235	1,735	2,235
Transfers Out	17,438	17,438	17,438	-	-
Internal Service Charges	-	-	-	-	164
	<b>73,381</b>	<b>75,251</b>	<b>77,680</b>	<b>61,576</b>	<b>73,876</b>
<b>Full-Time</b>					
Juvenile Case Technician	1	1	1	1	1
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## CIP-Court Tech & Security Fund

### Administration

333.22.110

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Construction in Progress	12,312	-	-	-	-
	<b>12,312</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Neighborhood Services

Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$32,000
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$26,248
Comp Plan Action Step		
<b>Needs Assessment and HUD Planning Consultant (#1633)</b>	\$60,000	-
<p>Every five years, the City must complete a Consolidated Housing and Community Development Plan for HUD (Con Plan). There is a new requirement that preceding the Con Plan, we turn in a Fair Housing Assessment (FHA). The FHA replaces the old "Analysis of Impediments to Fair Housing". Additionally, we have a City policy that compliments the Con Plan, that we should complete a Community Needs Assessment to guide our social service allocations. In 2012 we completed all three documents using J-Quad Consultants at a cost of \$56,440.</p>		
(150) Lewisville 2025 Implementation	One-Time	On-Going
<b>Water Conservation Rebate Program (#1683)</b>	-	\$30,500
<p>Neighborhood Services is requesting funding for rebates to be applied to existing residential properties that replace faucets, toilets etc. that are approved low flow devices. The rebates would be applied to the water billing.</p>		
<b>Smartscape Incentive Program (#1684)</b>	-	\$28,500
<p>The Smartscape Incentive Program is designed for residential communities that desire enhancements to the entrances of their respective subdivisions. The program would allow \$350 per entrance to plant native and or adaptive plantings that require little or no water. The enhancements would include signage if possible. The total was derived from calculating two entrances per the 38 established neighborhoods.</p>		
(280) CDBG Grant Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$6,000
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$5,696
Comp Plan Action Step		
<b>Travel (#1635)</b>	-	\$4,530
Cut the travel line item in the Grant Fund in order to keep admin costs under the CDBG cap after lower		

total allocation. Request to add back the travel in the general fund transfer 280.200. CDBG allocations are likely to be a bit more volatile going forward. If allocation increases again in future travel costs would go back to grant fund. NCDAs Regional Conference: 3-day, Grants Coordinator & Specialist; \$250 each + travel \$640 each; Location Alb., NM; NeighborWorks 5-day training Grants Coordinator, Tuition \$1,450 each; travel estimated \$1,300 each. Location TBD (often Atlanta, D.C., Kansas City, L.A.)

(285) Crime Control & Prevention District	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	<b>\$6,000</b>
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	<b>\$1,795</b>
Comp Plan Action Step		
<b>Department Total</b>	<b>\$60,000</b>	<b>\$141,269</b>



# Neighborhood Services

Neighborhood Services manages and coordinates the plan review, permitting and inspection of private construction projects in accordance with the City of Lewisville ordinances, adopted Building Codes and Code Enforcement. A building permit is required for all new construction, remodeling, changes or additions to structures which includes signs, fences, retaining walls, swimming pools, patio covers, rewiring, electrical or mechanical work and plumbing. This department also oversees grant administration for the Community Development Block Grant Program.

## General Fund

### Building & Code (Code Enforcement)

101.40.380.033

This activity is responsible for the enforcement of health-related ordinances.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	376,105	390,766	395,077	401,078	411,328
Personal Services - Internal Charges	72,312	73,812	75,581	75,593	87,657
Materials and Supplies	19,256	12,962	19,996	17,996	17,946
Purchased Services and Charges	25,141	21,885	37,860	37,861	37,860
Internal Service Charges	8,728	8,873	8,900	8,900	9,105
	<b>501,542</b>	<b>508,299</b>	<b>537,414</b>	<b>541,428</b>	<b>563,896</b>

#### Full-Time

Chief Code Enforcement Officer	1	1	1	1	1
Code Enforcement Officer	5	5	5	5	5
	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

### Building & Code (Building Permits & Inspections)

101.40.380.031

Reviews construction plans, maintains division records and issues permits.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	67,551	99,895	109,616	111,758	111,657
Personal Services - Internal Charges	22,644	24,709	24,740	24,742	18,984
Materials and Supplies	408	409	365	2,365	365
Purchased Services and Charges	36,180	33,743	37,460	37,530	36,860
Internal Service Charges	-	500	-	-	-
Capital Outlay	-	24,520	-	-	-
	<b>126,783</b>	<b>183,776</b>	<b>172,181</b>	<b>176,395</b>	<b>167,866</b>

**Full-Time**

Assistant Building Official	-	1	1	1	1
Senior Permit Technician	1	1	1	1	1
	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**Building & Code (Code Inspections)**

101.40.380.032

Performs on-site inspections during construction to assure compliance with building, electrical, plumbing, mechanical and all other related codes and ordinances.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	270,160	260,088	299,082	319,859	358,571
Personal Services - Internal Charges	59,475	61,017	62,696	62,812	87,774
Materials and Supplies	9,934	6,321	11,302	9,345	10,250
Purchased Services and Charges	20,307	15,467	23,544	27,669	27,954
Internal Service Charges	7,572	7,698	7,700	7,700	9,882
	<b>367,448</b>	<b>350,591</b>	<b>404,324</b>	<b>427,385</b>	<b>494,431</b>

**Full-Time**

Building Inspector	4	4	4	5	5
Chief Building Inspector	1	1	1	1	1
	<b>5</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>6</b>

**Building & Code (Building & Code Operations)**

101.40.380.030

Supervises and plans daily and long-term operations, monitors division operations costs and inspection operations.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	128,631	140,376	143,430	143,194	155,384
Personal Services - Internal Charges	12,014	12,397	12,701	12,699	14,778
Materials and Supplies	5,752	6,101	4,250	8,309	8,229
Purchased Services and Charges	1,753	4,735	6,600	6,545	6,625
	<b>148,149</b>	<b>163,609</b>	<b>166,981</b>	<b>170,747</b>	<b>185,016</b>

**Full-Time**

Director of Neighborhood Service	1	1	1	1	1
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**CDBG (City Share)**

101.40.383.200

Planning inventories and interprets land use and zoning regulations and reviews plats and plans. Coordination is provided between public needs and private rights using zoning to implement land use regulation after public hearings. The division also oversees grant administration for the Community Development Block Grant Program.

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Materials and Supplies	965	802	1,500	1,500	1,500
Transfers Out	27,910	27,910	63,749	63,749	78,953
	<b>28,875</b>	<b>28,712</b>	<b>65,249</b>	<b>65,249</b>	<b>80,453</b>

## Neighborhood Improvement

101.40.385

This division relates to the expenditures relates to the newly created Neighborhood Improvement Division

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Personal Services	-	46,136	72,390	72,631	74,615
Personal Services - Internal Charges	-	10,826	12,727	12,727	14,742
Materials and Supplies	-	1,615	8,000	8,602	8,475
Purchased Services and Charges	-	2,113	7,000	7,330	6,900
Internal Service Charges	-	-	-	-	5,988
	-	<b>60,690</b>	<b>100,117</b>	<b>101,290</b>	<b>110,720</b>

### Full-Time

Neighborhood Services Coor	1	1	1	1	1
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Social Agencies

101.40.400

This division tracks expenditures related to social service agencies that provide a service to the residents of Lewisville.

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Purchased Services and Charges	169,020	162,000	170,000	170,000	170,000
	<b>169,020</b>	<b>162,000</b>	<b>170,000</b>	<b>170,000</b>	<b>170,000</b>

## CDBG Grant Fund

### CDBG (Grants)

280.40.383.600

This activity represents the annual entitlement of the Community Development Block Grant Program. Project funds have been separated to accommodate multiple program year awards.

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
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Personal Services	123,309	124,948	148,462	146,814	155,127
Personal Services - Internal Charges	20,557	20,928	21,414	21,506	29,863
Materials and Supplies	1,026	748	1,080	1,410	990
Purchased Services and Charges	512,814	125,938	458,563	1,266,694	419,401
Internal Service Charges	1,038	973	959	959	608
	<b>658,743</b>	<b>273,535</b>	<b>630,478</b>	<b>1,437,383</b>	<b>605,989</b>

**Full-Time**

Grant Coordinator	0.9	0.9	0.9	0.9	0.9
Grants Specialist	0.85	0.85	0.85	0.85	0.85
Housing Rehabilitation Tech	-	-	0.35	0.35	0.35
	<b>1.75</b>	<b>1.75</b>	<b>2.1</b>	<b>2.1</b>	<b>2.1</b>

**CDBG (City Share)**

280.40.383.200

This activity represents the City's contribution for non-reimbursable activities and shared cost requirements. This amount is transferred from the General Fund (101-1121-419.44-31).

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	16,156	16,220	46,062	41,218	47,790
Personal Services - Internal Charges	2,633	2,984	14,797	17,760	12,704
Materials and Supplies	117	157	180	203	200
Purchased Services and Charges	8,420	6,520	5,010	5,010	10,620
Internal Service Charges	-	-	1,136	1,136	752
	<b>27,326</b>	<b>25,882</b>	<b>67,185</b>	<b>65,327</b>	<b>72,066</b>

**Full-Time**

Grant Coordinator	0.1	0.1	0.1	0.1	0.1
Grants Specialist	0.15	0.15	0.15	0.15	0.15
Housing Rehabilitation Tech	-	-	0.65	0.65	0.65
	<b>0.25</b>	<b>0.25</b>	<b>0.9</b>	<b>0.9</b>	<b>0.9</b>

**Crime Cntr & Prevention District**

**Building & Code (Code Enforcement)**

285.40.380.033

Performs on-site inspections to assure compliance with building, electrical, plumbing, mechanical and all other related codes and ordinances. Activity moved to 216-1144 in FY 14-15.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	144,601	150,880	161,550	158,478	162,478
Personal Services - Internal Charges	35,702	35,532	36,414	36,403	43,797
Materials and Supplies	232	7,769	6,296	9,060	9,060

Purchased Services and Charges	3,963	2,948	5,930	6,418	7,467
Internal Service Charges	5,383	6,361	6,938	6,938	7,078
	<b>197,418</b>	<b>202,018</b>	<b>219,892</b>	<b>217,297</b>	<b>229,880</b>

**Full-Time**

Code Enforcement Officer	3	3	3	3	3
	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

## CIP-Tree Mitigation Fund

Building & Code	373.40.380
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	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Construction in Progress	83,330	459,816	-	-	-
	<b>83,330</b>	<b>459,816</b>	<b>-</b>	<b>-</b>	<b>-</b>



Non-Departmental

Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Gateway signs (#1688)</b>	<b>\$150,000</b>	<b>-</b>
Funding for three additional gateway signs at \$50,000 each.		
<b>ED Agreements (#1697)</b>	<b>\$1,027,386</b>	<b>-</b>
General Fund economic development agreements coming due in 16-17		
<b>GF Cash plan - Land and basement (#1708)</b>	<b>\$1,600,000</b>	<b>-</b>
Land purchase and basement remodel per GF Cash plan		
<b>Outside Legal related to Castle Hills (#1711)</b>	<b>\$20,000</b>	<b>-</b>
Anticipated Castle hills outside legal expenses related to annexation timelines.		
(402) Water & Sewer Fund	One-Time	On-Going
<b>ED Agreements (#1697)</b>	<b>\$641,473</b>	<b>-</b>
Utility Fund economic development agreements coming due in 16-17		
(794) LPLDC (4B) Fund	One-Time	On-Going
<b>Nature Center (#1698)</b>	<b>\$3,000,000</b>	<b>-</b>
Fund a portion of the nature center		
<b>Department Total</b>	<b>\$6,438,859</b>	<b>-</b>

# Non-Departmental

## General Fund

### Non-Divisional

101.01.100

This activity tracks expenditure related to segregated funds for all City departments and various social service agencies in Lewisville. In addition, consulting fees and contractual obligations are accounted for in this non-departmental cost center.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	-	-	-	1,758	-
Personal Services - Internal Charges	-	-	-	13	-
	-	-	-	<b>1,771</b>	-
<b>Full-Time</b>					
Librarian	0.31	0.31	0.31	0.31	-
	<b>0.31</b>	<b>0.31</b>	<b>0.31</b>	<b>0.31</b>	-

### One Time-Above Line

101.01.101

Expenditures for professional services and other general government functions that cannot be allocated to individual departments are assigned Miscellaneous expenses.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	850	20,129	152,000	93,254	182,000
Materials and Supplies	20,702	11,970	13,450	11,290	12,200
Purchased Services and Charges	740,175	691,716	420,811	534,605	452,577
Transfers Out	37,037	762,727	834,842	691,199	390,000
Internal Service Charges	250	299	250	250	250
Capital Outlay	-	-	-	114,690	-
	<b>799,014</b>	<b>1,486,841</b>	<b>1,421,353</b>	<b>1,445,288</b>	<b>1,037,027</b>

### One Time-Below Line

101.01.102

This activity tracks expenditures funded through General Fund reserves as detailed in the budget memo.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	6,361	1,522	85,736	40,736	-
Materials and Supplies	236	219,467	680	50,000	96,380



Purchased Services and Charges	218,460	115,493	442,322	509,346	1,443,129
Transfers Out	2,719,735	2,141,688	1,600,000	12,030,056	1,400,000
Capital Outlay	2,657,764	-	2,866,373	28,118	1,421,221
	<b>5,821,787</b>	<b>2,259,383</b>	<b>5,044,431</b>	<b>12,704,636</b>	<b>4,264,350</b>

## Debt Service Fund

### Non-Divisional

120.01.100

This activity tracks expenditures relates to the City's debt service.

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Debt Service	11,236,105	35,489,522	12,515,382	12,515,382	14,584,275
	<b>11,236,105</b>	<b>35,489,522</b>	<b>12,515,382</b>	<b>12,515,382</b>	<b>14,584,275</b>

## Hotel/Motel Tax Fund

### One Time-Below Line

230.01.102

This activity tracks one-time expenditures related to HOT Funds for PLAS, CRT and Library Services.

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Transfers Out	-	-	577,138	577,138	1,014,965
	-	-	<b>577,138</b>	<b>577,138</b>	<b>1,014,965</b>

## Recreation Activity Fund

### One Time-Below Line

231.01.102

This activity accounts for one-time expenditures out of the Recreation Fund reserves.

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Purchased Services and Charges	-	-	7,000	7,000	-
	-	-	<b>7,000</b>	<b>7,000</b>	-

## Court Technology Fund

### One Time-Below Line

233.01.102

This division tracks the one-time expenditures for City departments related to the capital costs associated with Municipal Court Costs.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Materials and Supplies	-	-	1,550	1,377	-
Purchased Services and Charges	-	-	-	56	-
	-	-	<b>1,550</b>	<b>1,433</b>	-

## CIP-General Fund

### Non-Divisional

301.01.100

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Construction in Progress	6,548,856	391,409	-	-	-
	<b>6,548,856</b>	<b>391,409</b>	-	-	-

## CIP-GO Bonds (Streets & Drainage)

### Non-Divisional

360.01.100

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Construction in Progress	5,492,456	134,768	-	-	-
	<b>5,492,456</b>	<b>134,768</b>	-	-	-

## CIP & FA-Water & Sewer Fund

### Non-Divisional

401.01.100

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Construction in Progress	-	(3,866,064)	-	-	-
	-	<b>(3,866,064)</b>	-	-	-

## Water & Sewer Fund

### Non-Divisional

402.01.100

The purpose of this non-departmental activity is to account for all expenditures not directly associated with the provision of water/sewer service or utility billing such as the indirect cost transfer and debt service requirements.

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Personal Services	(134,303)	-	1,000	1,000	1,000
Purchased Services and Charges	53,518	98,775	57,643	57,643	295,859
Transfers Out	11,637,006	9,803,181	11,255,148	11,255,148	11,452,733
	<b>11,556,220</b>	<b>9,901,956</b>	<b>11,313,791</b>	<b>11,313,791</b>	<b>11,749,592</b>

### One Time-Below Line

402.01.102

This activity accounts for one-time expenditures and transfers to the capital projects program out of the Utility Fund reserves.

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Personal Services	-	-	127,506	127,506	-
Personal Services - Internal Charges	-	-	881	881	-
Purchased Services and Charges	28,827	38,880	198,000	227,723	641,473
Transfers Out	5,657,563	3,817,851	1,440,449	1,440,449	2,500,000
	<b>5,686,390</b>	<b>3,856,731</b>	<b>1,766,836</b>	<b>1,796,559</b>	<b>3,141,473</b>

## CIP-Bonds (Water/Sewer Projects)

### Non-Divisional

460.01.100

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
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Debt Service	-	134,928	-	-	-
Construction in Progress	-	(3,684,554)	-	-	-
	-	<b>(3,549,627)</b>	-	-	-

## Self-Insurance Risk Fund

### One Time-Below Line

504.01.102

This activity accounts for one-time expenditures out of the Risk Fund reserves and transfers to the Health fund.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Materials and Supplies	-	72,955	110,304	94,297	-
Purchased Services and Charges	-	-	-	9,007	63,407
Transfers Out	-	1,091,596	-	-	-
Capital Outlay	-	-	104,220	104,220	32,661
	-	<b>1,164,551</b>	<b>214,524</b>	<b>207,524</b>	<b>96,068</b>

## Tax Increment Reinvestment Zone1

### Non-Divisional

792.01.100

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Debt Service	540,691	569,816	601,696	601,696	639,230
	<b>540,691</b>	<b>569,816</b>	<b>601,696</b>	<b>601,696</b>	<b>639,230</b>

## Tax Increment Reinvestment Zone 2

### Non-Divisional

793.01.100

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Purchased Services and Charges	-	-	-	-	1,000,000
	-	-	-	-	<b>1,000,000</b>

## LPLDC (4B) Fund

### Non-Divisional

794.01.100

This activity accounts for general and administrative costs.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Purchased Services and Charges	60,000	60,000	-	60,000	60,000
Transfers Out	-	-	60,000	-	-
Debt Service	2,735,234	2,654,333	2,688,837	2,688,837	2,971,621
	<b>2,795,234</b>	<b>2,714,333</b>	<b>2,748,837</b>	<b>2,748,837</b>	<b>3,031,621</b>

### One Time-Below Line

794.01.102

This activity accounts for one-time expenditures and transfers out of the 4B Fund reserves.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Transfers Out	349,860	400,186	6,828,669	6,828,669	3,000,000
	<b>349,860</b>	<b>400,186</b>	<b>6,828,669</b>	<b>6,828,669</b>	<b>3,000,000</b>



Parks & Leisure

Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$104,000
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$70,246
Comp Plan Action Step		
<b>Expanded Mowing Contract &amp; Realignment of Crews (#1613)</b>	-	\$347,089
Expanding the mowing contract to include the mowing of 172 acres of park land. Then take the funding of a crew leader position and maintenance worker position to create a new foreman position and realign the maintenance crew to adequately cover all programs and activities providing the expected service levels. This realignment will result in a savings of \$38,027 in salary and benefits.		
<b>Sweepster 84" Hydraulic Angle Broom (#1471)</b>	\$8,348	-
This is a hydraulic broom for cleaning debris off of our parking lots, roadways, and trails.		
<b>Lake Park Master Plan (#1689)</b>	\$80,000	-
Master Plan of the Lake Park Day Use Area. Lake Park Master Planning Services 1. Project Initiation and Site Tour (1 day tour) 2. Site Investigation and Base Map Preparation 3. Visioning and Programming <ul style="list-style-type: none"> <li>· Visioning Meeting (Mtg. City Staff)</li> <li>· Programming (Mtg. City Staff)</li> <li>· Stakeholder/Public Meetings (2 to 3 mtgs)</li> <li>· Online Survey</li> </ul> 4. Master Planning <ul style="list-style-type: none"> <li>· Preliminary Master Planning (Mtg. review City Staff)</li> <li>· Master Planning (Mtg. review City Staff)</li> <li>· Cost Estimates</li> <li>· Phasing Plan</li> </ul>		

- 5. Graphic Renderings, Visual Flythrough
- 6. Report Preparation, Review and Approval (Park Bd and Council Approval)

(230) Hotel/Motel Tax Fund	One-Time	On-Going
<b>Two Toro Workmen (#1470)</b>	<b>\$14,965</b>	<b>-</b>
Two Toro Workmen utility vehicles. These are critical for our crews to work our events efficiently. They are used to collect trash, deliver water, assist certain store owners on Main St. with deliveries, and to carry dignitaries from Old Town to the parade start. They are also used extensively during set-up and tear-down of the special events.		

(231) Recreation Fund	One-Time	On-Going
<b>Recreation Program Equipment (#1501)</b>	<b>\$4,500</b>	<b>-</b>
The Recreation Division has worked hard to grow programming. This budget year we hosted three pickleball tournaments, one being a State competition. Due to the popularity of the program, we need additional equipment to keep up with the growing program. We would like to purchase four additional portable pickleball nets.		
Another program that is taking off is badminton. Currently we are using make shift standards to hold up the nets. These are not holding up well and will regularly need replaced if we do not purchase some heavy duty standards. We are requesting two sets.		
Two years ago we replaced one of the ping pong tables. Due to the high volume of usage, our second table is in bad shape. We would like to replace this as well. The total dollar amount was slightly increased due to unknown shipping costs.		

(794) LPLDC (4B) Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	<b>-</b>	<b>\$38,000</b>
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	<b>-</b>	<b>\$19,980</b>
Comp Plan Action Step		
<b>Playground Resurfacing (#1615)</b>	<b>\$54,096</b>	<b>-</b>
This is to add manufactured wood surfacing to all playgrounds that are in need. This has been deferred for several years due to funding issues.		
<b>Mesh Dugout Banners (#1661)</b>	<b>\$15,340</b>	<b>-</b>
This is to replace the sun screens that cover the dugouts on baseball at Railroad Park. They are the same age as the shade structures over the bleachers and they are falling apart. We have been trying to patch them for some time. It has reached a point that "zip-ties and bailing wire" are no longer working.		



<b>Shade Structures for Parks (#1450)</b>	<b>\$99,088</b>	<b>-</b>
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This is to replace all of the shade structures over the bleachers and seating areas at Railroad Park. The shade structure on the "Blue" Baseball Field was just recently "shredded" by a storm and we are currently looking for funding to replace it now. The total quote was for \$83,148, but \$11,928 (cost for the Blue Field) was taken out to make the final total \$71,220. These structures will be seven years old in October, are faded, and have holes and worn/weak places.

For FY 2016 many of the shade umbrellas were replaced at Sun Valley Aquatic Park. The larger shade structures at this park need replaced, as do all the shade structures at the Old Town Aquatic Park. The original shade structures were installed in Spring 2005.

<b>Replace UV Bulbs at Pools (#1566)</b>	<b>\$7,825</b>	<b>-</b>
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Each UV bulb lasts approximately one year. Since the pools are seasonal, the bulbs will last for three swim seasons. It is time again to replace these bulbs. UV systems are required as a secondary form of sanitation per the Texas Health Code.

<b>Vista Ridge Ballfield Resurfacing (#1614)</b>	<b>\$54,000</b>	<b>-</b>
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This will require replacing and laser-leveling the infield sub-base and playing surface on the three fields at Vista Ridge that has been lost due to the continued, year-long flooding and re-flooding. This has caused the playing surfaces to completely erode away. We just recently resurfaced the adult softball fields at Lake Park for \$18,000 per field.

<b>Gel Coat Pool Slides (#1505)</b>	<b>\$47,000</b>	<b>-</b>
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In FY2016 we were awarded funds to refurbish the slides at both of the aquatic parks. In the process of cleaning and buffing the slides, it became apparent that the open flumes and the run-out of the closed flume have thinning gel coats. There are spots in which the fiberglass can easily be seen though what is remaining of the gel coat. Safe Slide gave us two different options for fixing the slides. The preferred option is Option B. This would gel coat the entire slide for each of the open slides and the run-out of the closed slide. This comes with a two-year warranty on the gel coat. In future years, should we have them also maintain the slides, the warranty for the gel coat extends to five years.

<b>Deck Joints at Pools (#1520)</b>	<b>\$13,183</b>	<b>-</b>
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Remove and reinstall caulking at all expansion joints at the aquatic parks. As the facilities age, this will need to be done in order to reduce the amount of cracking in the deck.

<b>Replace Chairs at Pools (#1502)</b>	<b>\$9,200</b>	<b>-</b>
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The chairs and chase lounges undergo significant wear and tear each year. Aside from the large volume of public use, the chemicals and sun are rough on the materials. We are looking to purchase 48 additional chairs and 48 additional chase lounge chairs.

<b>Recycle Containers (#1534)</b>	<b>\$20,000</b>	<b>-</b>
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250 recycle containers for parks city-wide. This will place a recycle container at every trash barrel in our

park system. We will purchase the barrels and lids at a cost of \$18,675. The remainder of the \$20,000 that is being requested will be used for paint for the barrels and for the recycle "stickers" that we will have made and will place on the barrels.

<b>Diamondbrite Old Town Aquatic Park (#1691)</b>	<b>\$79,000</b>	<b>-</b>
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The recent pool painting project has brought to light the difficulties of having two aquatic facilities of the same age and the challenges with painted pools. While the weather was not kind during this most recent project, there is potentially a better solution than re-painting the pools every 3-5 years. In order to escape the mercy of the weather on painted pools, it is recommended to apply a coating, such as Diamondbrite to the shell of the pool. Old Town Aquatic Park's paint application was not as successful as desired. The price quote received does not include sandblasting or hydro-blasting.

<b>Department Total</b>	<b>\$506,545</b>	<b>\$579,315</b>
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# Parks & Leisure

To enhance the lives of the community's citizens and visitors by providing diverse opportunities for quality educational and leisure pursuits. The Parks and Leisure Services Department oversees Recreation Services which includes the administration and maintenance of year-round recreational activities, all rental facilities, Recreation Centers, athletic programs, Senior Center and swimming pool operations and Park Facilities which include right-of-way operations (such as Lake Park), park maintenance and athletic field maintenance.

## General Fund

### Administration

101.10.110

Directs, manages and administers the City's leisure services programs, coordinates the budget and establishes and oversees policy implementation. Administration interfaces with civic organizations and City boards and committees, focusing on park maintenance and planning, recreation services and capital improvements.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	249,170	265,865	270,980	273,224	281,316
Personal Services - Internal Charges	40,738	41,968	42,959	42,954	49,978
Materials and Supplies	11,308	4,498	6,400	6,250	6,250
Purchased Services and Charges	14,193	18,328	19,833	17,833	19,935
Internal Service Charges	16,201	15,840	17,172	17,172	13,964
	<b>331,609</b>	<b>346,499</b>	<b>357,344</b>	<b>357,433</b>	<b>371,443</b>

### Full-Time

Director of PALS	1	1	1	1	1
Recreation Supervisor	0.5	0.5	0.5	0.5	0.5
Secretary	2	2	2	2	2
	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>

### LLELA

101.10.480

This division tracks expenditures related to the Lake Lewisville Educational Learning Area.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	-	-	-	170,064	151,698
Personal Services - Internal Charges	-	-	-	23,805	28,357
Materials and Supplies	-	15,068	-	21,533	40,000
Purchased Services and Charges	-	45,824	100,000	97,436	83,254
Transfers Out	-	250,195	213,272	-	-
Internal Service Charges	-	-	-	219	352
	<b>-</b>	<b>311,087</b>	<b>313,272</b>	<b>313,057</b>	<b>303,661</b>

**Full-Time**

Outdoor Ed and Programming Spec	-	-	1	1	1
Recreation Supervisor	-	-	1	1	1
			<b>2</b>	<b>2</b>	<b>2</b>

**Parks (Park Maintenance)**

101.10.470.162

Parks and Right-of-Way (ROW) maintains public parks, street ROWs, grounds for City buildings and beautification areas. Park Maintenance also maintains various City facilities, works on special projects and does minor construction and equipment installation.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	897,481	933,376	971,838	910,053	980,093
Personal Services - Internal Charges	245,566	253,111	259,115	258,576	302,136
Materials and Supplies	98,259	92,044	86,239	87,629	86,521
Purchased Services and Charges	453,544	448,460	518,023	508,023	876,275
Transfers Out	-	-	-	123,796	-
	<b>1,694,850</b>	<b>1,726,991</b>	<b>1,835,215</b>	<b>1,888,077</b>	<b>2,245,025</b>

**Full-Time**

Chemical Applicator	5	5	5	5	5
Crew Leader	7	7	7	7	7
Irrigation Technician Supervisor	1	1	1	1	1
Maintenance Worker	8.5	8.5	8.5	8.5	8.5
	<b>21.5</b>	<b>21.5</b>	<b>21.5</b>	<b>21.5</b>	<b>21.5</b>

**Parks (Parks ROW Management)**

101.10.470.160

Parks and Right-of-Way (ROW) Administration and General Support supervises overall operation and maintenance of the Parks Division, establishes goals for efficiency in accomplishing tasks, prepares and executes budgets and coordinates personnel.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	343,545	353,659	348,379	355,621	363,969
Personal Services - Internal Charges	57,315	58,627	61,180	61,180	67,820
Materials and Supplies	128,981	121,866	153,398	153,263	148,718
Purchased Services and Charges	111,249	22,178	12,709	22,837	22,761
Internal Service Charges	104,438	186,081	120,524	120,524	220,888
Capital Outlay	-	-	-	-	8,348
	<b>745,528</b>	<b>742,412</b>	<b>696,190</b>	<b>713,425</b>	<b>832,504</b>

**Full-Time**

Foreman	2	2	2	2	2
Operations Supervisor	1	1	1	1	1
Parks Manager	1	1	1	1	1
	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

**Parks (Athletic Fields Maintenance)**

101.10.470.163

This activity is responsible for athletic fields used for department organized leagues and co-sponsored youth leagues.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	242,323	240,025	251,730	245,510	258,122
Personal Services - Internal Charges	68,557	70,541	72,223	72,148	84,236
Materials and Supplies	41,957	55,309	46,870	46,736	46,870
Purchased Services and Charges	159,753	151,929	161,016	161,016	163,811
	<b>512,590</b>	<b>517,803</b>	<b>531,839</b>	<b>525,410</b>	<b>553,039</b>

**Full-Time**

Crew Leader	1	1	1	1	1
Maintenance Worker	5	5	5	5	5
	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

**Parks (Lake Park Operations)**

101.10.470.161

Lake Park operations maintains campgrounds and day areas for safe public use.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	228,209	222,703	261,336	261,811	266,048
Personal Services - Internal Charges	45,659	46,999	48,119	48,117	56,170
Materials and Supplies	21,968	45,656	24,700	24,507	24,700
Purchased Services and Charges	130,039	128,149	119,400	119,761	117,489
	<b>425,875</b>	<b>443,508</b>	<b>453,555</b>	<b>454,196</b>	<b>464,407</b>

**Full-Time**

Crew Leader	1	1	1	1	1
Maintenance Worker	2	2	2	2	2
Park Supervisor	1	1	1	1	1
	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

**Recreation Management (Senior Center)**

249

101.10.420.167

This activity operates and staffs two outdoor public swimming facilities and offers public swimming, swim team workout, swim meets, learn-to-swim lessons and special events. Sun Valley and College Street pools are open daily for 13 weeks during the summer. The swimming pool operation was moved to the Parks and Library Development Fund in FY 04-05. Two new aquatic facilities were funded through the 4B sales tax fund during FY 04-05.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	168,795	166,114	189,969	176,866	191,629
Personal Services - Internal Charges	35,576	36,581	36,832	36,723	42,830
Materials and Supplies	2,857	3,198	5,350	5,237	5,300
Purchased Services and Charges	41,328	38,765	42,494	43,499	42,656
Internal Service Charges	6,816	7,181	96,605	96,605	7,099
	<b>255,372</b>	<b>251,838</b>	<b>371,250</b>	<b>358,930</b>	<b>289,514</b>

**Full-Time**

Recreation Specialist	2	2	2	2	2
Senior Center Supervisor	1	1	1	1	1
	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**Recreation Management (Herring Recreation Center)**

101.10.420.165

The Herring Recreation Center is maintained by staff who take reservations for citizen use of facilities and organize and implement recreation classes, volleyball and basketball leagues, North Central Texas College Day classes and special events. The facility provides 30,000 square feet, housing classrooms, racquetball courts, two gymnasiums, game area and exercise room.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	194,683	199,699	217,017	208,572	222,636
Personal Services - Internal Charges	34,588	35,593	36,448	36,395	42,483
Materials and Supplies	1,791	2,862	4,000	3,200	3,500
Purchased Services and Charges	65,753	56,490	61,967	64,277	58,307
Internal Service Charges	250	250	250	250	250
	<b>297,065</b>	<b>294,894</b>	<b>319,682</b>	<b>312,694</b>	<b>327,176</b>

**Full-Time**

Recreation Center Supervisor	1	1	1	1	1
Recreation Specialist	2	2	2	2	2
	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**Recreation Management (Athletic Programs)**

101.10.420.166

Athletic Programs provide athletic supervision to organize and administer adult sports programs and youth basketball. Programs offered year-round include: softball, volleyball, summer track, basketball, special events and tournaments.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	60,319	60,202	61,972	61,452	63,566
Personal Services - Internal Charges	250	11,557	12,176	12,177	14,189

Purchased Services and Charges	1,006	1,164	800	850	850
	<b>72,882</b>	<b>73,266</b>	<b>74,948</b>	<b>74,479</b>	<b>78,605</b>

**Full-Time**

Recreation Supervisor	1	1	1	1	1
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Recreation Management (Memorial Park Recreation Center)

101.10.420.168

The Memorial Park Recreation Center is a 30,000 square foot facility available to the public for recreation activities, athletic leagues, day classes and special events housing classrooms, racquetball courts, two gymnasiums, game areas and an exercise room.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	194,727	211,775	211,243	212,597	215,340
Personal Services - Internal Charges	34,639	35,657	36,494	36,478	42,499
Materials and Supplies	826	1,799	3,500	3,500	2,500
Purchased Services and Charges	40,156	42,431	44,370	43,870	39,970
Internal Service Charges	250	250	250	250	250
	<b>270,598</b>	<b>291,912</b>	<b>295,857</b>	<b>296,695</b>	<b>300,559</b>

**Full-Time**

Recreation Center Supervisor	1	1	1	1	1
Recreation Specialist	2	2	2	2	2
	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

## Recreation Management (Recreation Administration)

101.10.420.175

Works to meet citizen's recreational needs by providing high quality and innovative programs and events. Recreation administers and conducts a variety of year-round recreational activities, utilizing various parks, library and other facilities. Hedrick House and other rental facilities are maintained by the City for citizen's use for special functions such as weddings, club meetings and various City meetings and workshops.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	89,813	92,068	94,127	93,978	97,779
Personal Services - Internal Charges	11,739	12,076	12,364	12,364	14,381
Materials and Supplies	1,413	600	1,500	500	1,000
Purchased Services and Charges	19,193	14,518	16,516	16,516	16,405
	<b>122,158</b>	<b>119,262</b>	<b>124,507</b>	<b>123,358</b>	<b>129,565</b>

**Full-Time**

Recreation Manager	1	1	1	1	1
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

# Recreation Activity Fund

LLELA 231.10.480

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	-	-	-	50,725	45,760
Materials and Supplies	-	-	-	3,000	6,500
Purchased Services and Charges	-	-	-	100	-
	-	-	-	<b>53,825</b>	<b>52,260</b>

Parks (Park Maintenance) 231.10.470.162

This activity tracks expenses that are related specifically to the maintenance of City Parks.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Materials and Supplies	5,445	3,515	1,900	3,900	-
Transfers Out	130,000	120,398	118,100	118,100	110,000
	<b>135,445</b>	<b>123,913</b>	<b>120,000</b>	<b>122,000</b>	<b>110,000</b>

Parks (Railroad Park Operations) 231.10.470.164

This activity tracks expenditures that are related to the operations of Toyota of Lewisville Railroad Park.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Materials and Supplies	20,754	27,685	30,000	28,000	40,000
Capital Outlay	25,486	-	-	-	-
	<b>46,240</b>	<b>27,685</b>	<b>30,000</b>	<b>28,000</b>	<b>40,000</b>

Recreation Management (Athletic Programs) 231.10.420.166

The athletics activity of the Recreation Activity Fund accounts for expenses incurred for the sponsorship and administration of a variety of adult athletic leagues. Such expenses include payments to umpires and officials, organizational memberships and game supplies.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	13,346	14,327	17,247	16,232	16,232



Materials and Supplies	7,113	10,599	9,000	10,000	10,000
Purchased Services and Charges	28,640	21,268	31,700	27,950	30,450
Internal Service Charges	-	-	-	-	216
	<b>49,100</b>	<b>46,194</b>	<b>57,947</b>	<b>54,182</b>	<b>56,898</b>

## Recreation Management (Recreation Programs)

231.10.420.170

The recreation activity of the Recreation Activity Fund accounts for expenses incurred for the sponsorship and administration of a variety of adult and youth classes. Such expenses include payments to the instructors, production of the class schedule magazine and supplies related to class participation.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	29,243	29,503	30,438	30,438	30,438
Materials and Supplies	74,758	51,313	54,071	52,948	59,071
Purchased Services and Charges	126,363	129,944	131,400	122,900	125,900
Capital Outlay	2,144	-	-	-	-
	<b>232,508</b>	<b>210,760</b>	<b>215,909</b>	<b>206,286</b>	<b>215,409</b>

## Recreation Management (Senior Center)

231.10.420.167

This activity of the Recreation Activity Fund accounts for expenses incurred for the administration of a variety of activities at the Senior Center.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	-	3,173	3,044	3,247	3,247
Materials and Supplies	-	17,764	7,000	19,583	20,000
Purchased Services and Charges	-	1,750	2,100	8,550	9,162
	-	<b>22,687</b>	<b>12,144</b>	<b>31,380</b>	<b>32,409</b>

## Special Events

231.10.700

This activity relates to the expenditures incurred by special events of PALS

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Materials and Supplies	-	12,838	25,000	26,000	26,000
	-	<b>12,838</b>	<b>25,000</b>	<b>26,000</b>	<b>26,000</b>

## Waters Ridge PID Fund

## Parks (Park Maintenance)

239.10.470.162

This activity accounts for mowing expenses related to the PID.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Purchased Services and Charges	7,840	5,025	15,000	15,000	15,000
	<b>7,840</b>	<b>5,025</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>

## Grants Fund

### Grants

270.10.600

This activity accounts for the expenditure of office supplies and computer software expenditures funded through a Texas State Library Lone Star Grant.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Purchased Services and Charges	402	-	-	-	-
	<b>402</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CIP-General Fund

### Administration

301.10.110

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Construction in Progress	-	925,363	-	-	-
	<b>-</b>	<b>925,363</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CIP-Hotel/Motel Fund

### Parks

330.10.470

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed

Construction in Progress	11,448	14,779	-	-	-
	<b>11,448</b>	<b>14,779</b>	-	-	-

## CIP-Recreation Fund

Administration					331.10.110
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	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Construction in Progress	5,235	-	-	-	-
	<b>5,235</b>	-	-	-	-

## CIP-Park Development Fund

Parks					374.10.470
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	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Construction in Progress	1,523,317	(128,415)	-	-	-
	<b>1,523,317</b>	<b>(128,415)</b>	-	-	-

## CIP-TIRZ 1 Fund

Parks					390.10.470
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	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Construction in Progress	420	420	-	-	-
	<b>420</b>	<b>420</b>	-	-	-

## CIP-LPLDC Fund

## Administration

394.10.110

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Construction in Progress	60,621	622,283	-	-	-
	<b>60,621</b>	<b>622,283</b>	-	-	-

## CIP-LPLDC 2007A Bonds

### Administration

396.10.110

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Construction in Progress	10,140	8,295	-	-	-
	<b>10,140</b>	<b>8,295</b>	-	-	-

## LPLDC (4B) Fund

### Parks (Railroad Park Operations)

794.10.470.164

This activity accounts for expenditures for the maintenance of Railroad Park.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	375,786	376,518	444,407	407,621	445,187
Personal Services - Internal Charges	125,870	129,887	133,024	132,835	154,258
Materials and Supplies	99,208	129,439	136,307	136,307	222,867
Purchased Services and Charges	248,847	196,365	204,034	204,034	206,012
Internal Service Charges	46,940	64,024	57,955	57,955	52,422
	<b>896,651</b>	<b>896,233</b>	<b>975,727</b>	<b>938,752</b>	<b>1,080,746</b>

#### Full-Time

Chemical Applicator	1	1	1	1	1
Crew Leader	2	2	2	2	2
Maintenance Worker	8	8	8	8	8
	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

## Parks (Lake Park Athletics)

794.10.470.173

This activity accounts for expenses related to the athletic field maintenance.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	196,052	244,508	279,464	264,749	280,013
Personal Services - Internal Charges	78,233	83,036	85,122	85,101	100,082
Materials and Supplies	12,554	19,720	49,100	36,123	117,696
Purchased Services and Charges	3,013	56	31,500	31,500	34,700
Internal Service Charges	12,421	15,378	13,464	13,464	13,641
Capital Outlay	-	32,200	-	-	-
	<b>302,274</b>	<b>394,898</b>	<b>458,650</b>	<b>430,937</b>	<b>546,132</b>
<b>Full-Time</b>					
Crew Leader	2	2	2	2	2
Maintenance Worker	5	5	5	5	5
	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

## Recreation Management (Aquatics)

794.10.420.169

This activity operates and staffs two aquatic facilities and offers public swimming, swim team workout, swim meets, learn-to-swim lessons and special events. The aquatic facilities are open for 13 weeks during the summer.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	279,067	272,215	286,463	287,453	288,182
Personal Services - Internal Charges	10,939	11,842	12,117	12,117	14,120
Materials and Supplies	67,816	92,311	67,441	67,441	163,393
Purchased Services and Charges	128,309	79,079	153,849	153,849	232,021
Internal Service Charges	250	250	250	250	250
	<b>486,381</b>	<b>455,697</b>	<b>520,120</b>	<b>521,110</b>	<b>697,966</b>
<b>Full-Time</b>					
Maintenance Worker	0.5	0.5	0.5	0.5	0.5
Recreation Supervisor	0.5	0.5	0.5	0.5	0.5
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>



Police

Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$410,000
Transfer to Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$537,523
Comp Plan Action Step		
<b>Replace 1998 Chevrolet Suburban (#1577)</b>	\$38,464	\$4,689
The 1998 Chevrolet Suburban is no longer a dependable vehicle and has reached its end of life. This vehicle is often used to transport larger numbers of employees to training outside of the city. It is also used to transport teams (Explorers and SWAT) to competitions.		
<b>FBI LEEDA Training (#1580)</b>	\$31,850	-
The department began hosting the trilogy series last fiscal year. The attending supervisors stated it was the best supervisor training they had received. The series strengthens the leadership competencies of those that attend. The trilogy series prepares those attendees for their progression in the department. FBI LEEDA is recognized nationally for the training.		
<b>Special Operations Training (#1574)</b>	\$29,441	-
The training is being requested to maintain professionalism and keep up with current trends and legal requirements in policing. A summary of the training and participation requested are: Narcotics- TNOA Conference; Gang Unit- TGIS Conference; Street Crimes- Street Survival; SRO- TSRO Conference; NRO- Crime Prevention Association Summer Training Conference; LCPAAA- TCPAAA Conference; and Explorer- TLEAA (Competition).		
<b>Equip Remaining Police Fleet with Stop Sticks (#1525)</b>	\$26,294	-
A portion of our marked vehicle fleet is equipped with Stop Sticks tire deflation devices. Tire deflation devices have proven to be an effective way to terminate vehicle pursuits safely. Our biggest obstacle in the denloymnt of these devices is our ability to have an equinned vehicle in front of the nursuit we wish		

to terminate. This action step will enable all patrol vehicles to be equipped with stop sticks.

(241) Asset Forfeiture-Federal Fund **One-Time**    **On-Going**

<b>One Marked Captain Patrol Vehicle (#1522)</b>	<b>\$70,925</b>	<b>\$13,759</b>
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The patrol division currently has one marked captain patrol vehicle. The patrol division now has two captains who are currently sharing this vehicle. These captains are assigned to day and night shifts, but their schedule will likely overlap due to special assignments, meetings and training. The captains also respond to emergency situations during their shift hours when they are off-duty.

(285) Crime Control & Prevention District **One-Time**    **On-Going**

<b>Health Action Step (#1705)</b>	-	<b>\$56,000</b>
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Transfer to the Health Fund

<b>Comp Plan Action Step (#1706)</b>	-	<b>\$73,212</b>
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Comp Plan Action Step

<b>Order Maintenance Training and Equipment (#1569)</b>	<b>\$76,718</b>	-
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This action step will complete the purchase of civil disobedience equipment that was partially funded during the last fiscal year (FY 15/16). Each sworn officer will be supplied with a gas mask, helmet with face shield, and each marked squad car will be equipped with a protective riot shield and baton. The department will conduct in-house training of our officers once we have trained two officers as Civil Disobedience/Riot Control and Chemical Munitions Instructors.

<b>SWAT Equipment Vehicle (#1579)</b>	<b>\$275,000</b>	<b>\$27,401</b>
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The department has been using a re-purposed ambulance from the fire department. That ambulance is a 1995, International and is not capable of performing the necessary functions of an equipment support vehicle for two reasons. First, the vehicle is extremely unreliable. The vehicle has ongoing mechanical problems. There have been instances where the vehicle could not be deployed because the brakes would not pressure up. There have also been ongoing issues with lighting on the vehicle. On several occasions, the headlamps would not illuminate for responses at night. This vehicle is over 21 years old and has reached the end of its service life.

<b>Jail Control Board (#1571)</b>	<b>\$60,000</b>	-
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The purpose of this Action Step is to replace the jail control board. This board or panel enables staff to talk to inmates and visitors that are using intercom buttons as well as unlock doors. In the event of an emergency such as a fire; it allows staff to unlock all doors simultaneously.

<b>One Packbot Robotic System (#1527)</b>	<b>\$131,273</b>	-
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This action step is to purchase a Packbot robotic system. The police department currently deploys three robots when working in hazardous operations. The two scout robots are small throwable, two-wheeled robots. These two each have a camera and provide intelligence in flat areas. They are designed to be



tossed and can bounce down stairwells. They are not capable of moving upstairs. The iRobot First look has four cameras. It has a rubber track and can negotiate stairs. It can survive a 16-foot drop onto concrete. It communicates with the iRobot PackBot and acts as a node for extended range.

**Department Total**

**\$739,965    \$1,122,584**

# Police

## General Fund

### Administration

101.07.110

Police Administration assures the effective delivery of police services by providing leadership and direction and managing fiscal affairs. The function also establishes goals and sets policy and procedural guidelines for the department.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	868,536	872,594	886,963	963,028	1,082,028
Personal Services - Internal Charges	94,752	96,606	99,938	100,372	130,826
Materials and Supplies	11,007	7,177	6,160	7,060	6,160
Purchased Services and Charges	13,875	26,345	21,178	18,678	21,178
	<b>988,169</b>	<b>1,002,722</b>	<b>1,014,239</b>	<b>1,089,138</b>	<b>1,240,192</b>

#### Full-Time

Administrative Analyst	1	1	1	1	1
Administrative Secretary	1	1	1	1	1
Assistant Police Chief	2	2	2	3	3
Police Chief	1	1	1	1	1
Secretary	2	2	2	2	2
Technical Services Manager	1	1	1	1	1
	<b>8</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>9</b>

### Communications

101.07.257

The Communications Unit's purpose is to evaluate calls for service and assign appropriate resources. Communications also interfaces with a variety of data networks to provide support to units in the field. Communications also coordinates communications services for other City departments and contracting agencies.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	1,219,170	1,213,853	1,426,310	1,268,093	1,433,446
Personal Services - Internal Charges	286,081	293,939	302,642	301,490	352,728
Materials and Supplies	33,887	1,927	10,050	20,323	3,000
Purchased Services and Charges	167,451	131,713	150,378	154,668	150,378
Capital Outlay	26,065	-	-	-	-
	<b>1,732,654</b>	<b>1,641,431</b>	<b>1,889,380</b>	<b>1,744,574</b>	<b>1,939,552</b>

**Full-Time**

Communications Supervisor	5	5	5	5	5
Public Safety Call Taker	2	2	2	2	2
Public Safety Dispatcher	13	13	13	13	13
Public Safety Dispatcher II	5	5	5	5	5
	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>

**Criminal Investigations**

101.07.253

Investigative Services conducts criminal investigations on assigned cases, performs crime scene searches, gathers evidence, interviews witnesses, interrogates suspects, executes arrest and search warrants and prepares prosecution reports.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	1,871,167	2,014,388	1,992,897	1,949,146	1,926,767
Personal Services - Internal Charges	265,894	250,715	257,684	257,140	283,444
Materials and Supplies	3,509	11,479	8,410	5,410	4,410
Purchased Services and Charges	111,970	165,540	126,292	145,727	138,916
Internal Service Charges	22,848	23,228	38,829	38,829	32,348
	<b>2,275,388</b>	<b>2,465,350</b>	<b>2,424,112</b>	<b>2,396,252</b>	<b>2,385,885</b>

**Full-Time**

Police Captain	0	0	0	1	1
Police Lieutenant	1	1	1	-	-
Police Officer	16	16	16	16	16
Police Sergeant	2	2	2	2	2
	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>

**Desk/Jail**

101.07.259

The purpose of the Desk/Jail activity is to provide safe and secure facilities for the temporary detention of prisoners. The unit also assists with walk-in customers by providing routing requests and writing reports.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	634,306	547,829	770,866	613,889	734,584
Personal Services - Internal Charges	182,417	176,458	181,468	180,553	211,311
Materials and Supplies	80,974	39,881	57,722	78,047	57,722
Purchased Services and Charges	13,953	14,606	14,341	14,341	24,502
	<b>911,650</b>	<b>778,775</b>	<b>1,024,397</b>	<b>886,830</b>	<b>1,028,119</b>

**Full-Time**

Detention Officer	10	10	5	5	5
Detention Officer II	-	-	5	5	5
Detention Supervisor	5	5	5	5	5
	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>

**Facility & Vehicle Maintenance**

101.07.258

Facility/Vehicle Maintenance is an unstaffed activity. Funding is included for lease payments, police radios, computers and payment for building maintenance and janitorial services.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	-	70,371	77,220	65,764	73,494
Personal Services - Internal Charges	-	13,352	24,037	23,954	28,025
Materials and Supplies	345,840	299,184	374,005	399,799	335,829
Purchased Services and Charges	165,651	155,391	150,246	172,788	158,936
Internal Service Charges	173,241	178,184	194,462	194,462	184,164
	<b>684,732</b>	<b>716,482</b>	<b>819,970</b>	<b>856,767</b>	<b>780,448</b>

**Full-Time**

Vehicle and Equipment Porter	2	2	2	2	2
	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**Grants**

101.07.600

This activity accounts for a grant from the Texas Department of Transportation for a traffic safety program. The grant enables the City to conduct a speed and occupant protection enforcement program during selected holiday periods.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Materials and Supplies	-	3,920	-	2,744	-
	-	<b>3,920</b>	-	<b>2,744</b>	-

**Patrol**

101.07.251

Patrol responds expeditiously to calls for service. While not answering calls for service, Patrol attempts to identify public safety problems and take appropriate actions to eliminate them.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	7,216,951	7,366,422	7,869,376	7,403,134	7,664,176
Personal Services - Internal Charges	944,438	966,949	1,027,288	1,023,285	1,136,183
Materials and Supplies	73,146	133,629	293,860	449,067	122,127

Purchased Services and Charges	430,880	117,724	106,765	155,955	119,626
Internal Service Charges	114,993	323,397	322,355	322,355	324,064
Capital Outlay	18,487	23,000	55,136	63,560	38,464
	<b>8,798,894</b>	<b>8,931,120</b>	<b>9,674,780</b>	<b>9,417,356</b>	<b>9,404,640</b>

**Full-Time**

Police Captain	1	1	1	3	3
Police Lieutenant	5	5	5	5	-
Police Officer	64	64	67	67	67
Police Sergeant	8	8	8	8	8
	<b>78</b>	<b>78</b>	<b>81</b>	<b>83</b>	<b>78</b>

## Records

101.07.256

The Records Unit's purpose is to maintain an organized central records system in support of police operations. Records also provides copies of reports to citizens and other agencies and provides statistical information to the FBI. This unit is also responsible for the proper handling of evidence. The unit stores and disposes of abandoned and stolen property or evidence acquired by the Police Department. It conducts the abandoned vehicle and property auctions and submits evidence for laboratory analysis.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	508,627	649,287	645,500	658,808	670,211
Personal Services - Internal Charges	137,205	165,047	168,944	168,779	197,034
Materials and Supplies	2,569	4,738	1,000	1,000	15,443
Purchased Services and Charges	182,935	179,644	185,539	185,539	224,662
	<b>831,335</b>	<b>998,715</b>	<b>1,000,983</b>	<b>1,014,126</b>	<b>1,107,350</b>

**Full-Time**

Clerk Typist	8	8	8	8	8
Crime Scene Technician	1	1	1	1	1
Police Records Supervisor	1	1	1	1	1
Property and Evidence Supervisor	1	1	1	1	1
Property and Evidence Technician	1	1	1	1	1
Public Safety Data Technician	1	1	1	1	1
Secretary	1	1	1	1	1
	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>

## School Resources

101.07.260

This activity was created in FY 14-15 to better track resources related to LISD campus activity.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	12,866	441,807	465,321	514,494	572,064
Personal Services - Internal Charges	265	60	61,719	62,167	86,326

12,926 502,062 527,040 576,661 658,390

**Full-Time**

Police Officer	5	5	5	6	6
	<b>5</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>6</b>

**Special Operations**

101.07.254

The Special Operations division includes three unique units responsible for services that reduce the number of calls for service assigned to patrol officers. The units consist of School Resource Officers (SROs), Neighborhood Resource Officers (NROs), and Directed Response/Patrol Officers (DPU). The SROs provide full-time police presence at all schools within the City limits. The NROs employ problem-solving skills in quality-of-life issues in their respective districts. The DPUs provide immediate response capabilities and are also charged with surveillance and apprehension responsibilities in high crime areas. In addition, one Lieutenant and two Police Officers have been added to assist with supervision of the entire unit and address narcotics concerns.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	1,864,195	1,268,802	1,554,016	1,468,560	1,636,040
Personal Services - Internal Charges	272,114	217,344	224,013	223,427	260,264
Materials and Supplies	3,559	18,015	4,061	5,763	4,460
Purchased Services and Charges	3,568	2,951	1,050	2,119	30,651
Internal Service Charges	44,981	45,728	48,157	48,157	50,668
	<b>2,188,417</b>	<b>1,552,841</b>	<b>1,831,297</b>	<b>1,748,026</b>	<b>1,982,083</b>

**Full-Time**

Police Captain	-	-	-	1	1
Police Lieutenant	1	1	1	-	-
Police Officer	14	14	14	14	14
Police Sergeant	2	2	2	2	2
	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>

**Traffic**

101.07.252

The Traffic Unit investigates traffic accidents to determine the causes and then the unit focuses enforcement on the contributing factors in an effort to eliminate traffic accidents. It also responds to public concerns related to traffic law violators.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	1,000,333	1,020,890	1,057,634	1,093,569	1,079,716
Personal Services - Internal Charges	134,363	137,384	141,751	141,527	163,875
Materials and Supplies	809	13,695	700	700	700
Purchased Services and Charges	2,024	3,884	2,500	2,832	2,500
Transfers Out	7,337	8,542	11,984	11,984	3,226
Internal Service Charges	27,960	28,626	34,849	34,849	39,915
	<b>1,172,827</b>	<b>1,213,021</b>	<b>1,249,418</b>	<b>1,285,461</b>	<b>1,289,932</b>

**Full-Time**

Police Officer	10	10	10	10	10
Police Sergeant	1	1	1	1	1
	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

**Training**

101.07.250

The Training/Internal Affairs activity performs a variety of support services. These include background investigations of applicants; investigations concerning integrity of police employees; and training of employees to ensure compliance with state standards. The training function establishes training priorities for the departments, coordinated training through local, state and national sources and provides an assessment of training needs determined by evaluation of officer's strength and weaknesses, liability issues and other safety concerns.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	245,206	274,333	274,972	462,846	702,203
Personal Services - Internal Charges	34,260	36,744	40,902	42,178	90,994
Materials and Supplies	69,676	91,809	72,593	87,482	49,490
Purchased Services and Charges	35,116	45,191	28,545	51,480	67,236
Internal Service Charges	2,991	2,663	9,683	9,683	10,733
	<b>387,250</b>	<b>450,740</b>	<b>426,695</b>	<b>653,669</b>	<b>920,656</b>

**Full-Time**

Police Captain	-	-	-	3	3
Police Officer	3	3	3	3	3
	<b>3</b>	<b>3</b>	<b>3</b>	<b>6</b>	<b>6</b>

**Warrants**

101.07.255

This activity provides funding for warrant activity. One additional warrant officer position was funded in FY 2012-13.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	266,495	287,055	273,494	289,360	286,285
Personal Services - Internal Charges	35,274	36,260	37,102	37,102	43,161
Purchased Services and Charges	126	86	-	-	-
	<b>301,895</b>	<b>323,401</b>	<b>310,596</b>	<b>326,462</b>	<b>329,446</b>

**Full-Time**

Police Officer	3	3	3	3	3
	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**Fire & Police Training Fund**

## Donations

237.07.800

This activity is related donations to the Fire & Police Training Fund

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Transfers Out	-	-	-	12,753	-
	-	-	-	<b>12,753</b>	-

## Training

237.07.250

This activity accounts for firearms simulator rentals and maintenance costs associated with the simulator.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	384	-	1,418	1,418	-
Personal Services - Internal Charges	3	-	3	3	-
Purchased Services and Charges	1,076	27,582	41,527	41,527	6,929
	<b>1,463</b>	<b>27,582</b>	<b>42,948</b>	<b>42,948</b>	<b>6,929</b>

## LEOSE Fund

### Training

238.07.250

This activity tracks expenditures for the Law Enforcement Officers Standards and Education program. The Law Enforcement Officers Standards and Education (LEOSE) fund accounts for grant revenue received from the Comptroller's Office exclusively for the training of police officers. Uses can include materials, classes, registration costs, etc.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Purchased Services and Charges	8,345	7,346	9,000	9,000	9,000
	<b>8,345</b>	<b>7,346</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>

## Asset Forfeiture-State Fund

### Special Operations

240.07.254

Funds are received through revenue confiscated during drug-related offenses. Funds can be used for any police purpose.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed



Materials and Supplies	-	6,761	116,047	83,975	10,000
Purchased Services and Charges	13,133	7,638	27,000	26,997	27,000
Capital Outlay	-	-	-	32,075	-
	<b>13,133</b>	<b>14,398</b>	<b>143,047</b>	<b>143,047</b>	<b>37,000</b>

## Asset Forfeiture-Federal Fund

### Special Operations

241.07.254

Funds are received through revenue confiscated during drug-related offenses. Funds can be used for any police purpose.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services - Internal Charges	475	475	475	475	950
Materials and Supplies	144,963	116,824	13,525	100,159	53,581
Purchased Services and Charges	58,627	31,556	10,000	10,000	20,784
Transfers Out	130,000	-	-	-	-
Internal Service Charges	-	-	266	266	750
Capital Outlay	52,635	209,100	104,844	227,853	33,369
	<b>386,700</b>	<b>357,955</b>	<b>129,110</b>	<b>338,753</b>	<b>109,434</b>

## Grants Fund

### Grants

270.07.600

This activity accounts for federal homeland security grants to the police department.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	96,054	83,990	98,368	98,830	99,296
Personal Services - Internal Charges	411	702	675	675	683
Materials and Supplies	8,142	33,826	87,198	93,247	139,065
Purchased Services and Charges	2,740	5,843	32,459	31,009	25,014
Transfers Out	124	-	-	-	-
	<b>107,472</b>	<b>124,361</b>	<b>218,700</b>	<b>223,761</b>	<b>264,058</b>

## Crime Cntr & Prevention District

## Administration

285.07.110

This funding was used to assist with warrant activity in 2011-12.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Purchased Services and Charges	-	-	-	-	80,000
Transfers Out	30,000	30,000	-	30,000	30,000
	<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>30,000</b>	<b>110,000</b>

## Communications

285.07.257

The Communications unit evaluates calls for service and assigns appropriate resources.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	235,783	217,763	282,755	283,310	306,322
Personal Services - Internal Charges	68,450	67,588	72,406	72,302	84,434
Materials and Supplies	6,258	-	300	300	300
Purchased Services and Charges	10,200	-	11,400	11,400	12,000
	<b>320,691</b>	<b>285,351</b>	<b>366,861</b>	<b>367,312</b>	<b>403,056</b>
<b>Full-Time</b>					
Public Safety Dispatcher	6	6	6	6	6
	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

## Desk/Jail

285.07.259

The jail activity provides safe and secure facilities for the temporary detention of prisoners. The staff in this activity also assist with walk-in customers by providing routing requests and writing reports.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	178,417	243,227	264,936	255,183	268,562
Personal Services - Internal Charges	68,062	70,301	72,320	72,316	84,375
Materials and Supplies	6,543	379	2,000	2,000	62,000
Purchased Services and Charges	275	-	-	-	-
	<b>253,297</b>	<b>313,907</b>	<b>339,256</b>	<b>329,499</b>	<b>414,937</b>
<b>Full-Time</b>					
Detention Officer	5	5	5	5	5
Detention Supervisor	1	1	1	1	1
	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

## Facility & Vehicle Maintenance

285.07.258

Funding is included for facility and vehicle maintenance expenses.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Materials and Supplies	8,417	1,991	-	-	2,500
Purchased Services and Charges	33,857	200	989	989	8,539
Internal Service Charges	12,394	7,820	7,820	7,820	8,116
	<b>54,668</b>	<b>10,011</b>	<b>8,809</b>	<b>8,809</b>	<b>19,155</b>

## One Time-Below Line

285.07.102

Patrol responds expeditiously to calls for service. While not answering calls for service, Patrol attempts to identify public safety problems and take appropriate actions to eliminate them.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Materials and Supplies	-	-	-	100,386	-
Capital Outlay	-	-	254,134	298,439	-
	-	-	<b>254,134</b>	<b>398,825</b>	-

## Patrol

285.07.251

Patrol responds expeditiously to calls for service. While not answering calls for service, Patrol attempts to identify public safety problems and take appropriate actions to eliminate them.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	766,334	823,595	831,909	853,518	927,680
Personal Services - Internal Charges	118,511	122,571	125,047	124,856	145,311
Materials and Supplies	93,937	16,590	29,071	29,071	106,152
Purchased Services and Charges	10,586	1,031	6,350	9,262	8,751
Transfers Out	-	-	30,000	-	-
Internal Service Charges	19,056	22,983	20,565	20,565	50,080
Capital Outlay	266,237	-	-	-	403,509
	<b>1,274,660</b>	<b>986,770</b>	<b>1,042,942</b>	<b>1,037,272</b>	<b>1,641,483</b>

### Full-Time

Police Officer	10	10	10	10	10
	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

## Records

271

285.07.256

This funding provides two property and evidence technicians for proper handling of evidence.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	38,400	59,116	82,613	79,619	85,594
Personal Services - Internal Charges	20,456	23,383	24,075	24,057	28,095
Materials and Supplies	767	-	150	150	150
Purchased Services and Charges	-	2,218	-	-	-
Internal Service Charges	928	4,224	4,224	4,224	4,224
	<b>60,551</b>	<b>88,942</b>	<b>111,062</b>	<b>108,050</b>	<b>118,063</b>
<b>Full-Time</b>					
Property and Evidence Technician	2	2	2	2	2
	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## Special Operations

285.07.254

The Special Operations division in this fund includes narcotic and street crimes investigation activities.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	327,314	347,863	358,212	342,832	362,936
Personal Services - Internal Charges	46,855	48,201	49,397	49,324	57,415
Materials and Supplies	4,912	398	1,700	1,700	1,700
Purchased Services and Charges	2,514	2,327	2,715	2,715	2,409
	<b>381,595</b>	<b>398,789</b>	<b>412,024</b>	<b>396,571</b>	<b>424,460</b>
<b>Full-Time</b>					
Police Officer	3	3	3	3	3
Police Sergeant	1	1	1	1	1
	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## Training

285.07.250

This funding is used to perform background investigations of applicants.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Purchased Services and Charges	5,298	1,886	2,193	2,193	2,193
	<b>5,298</b>	<b>1,886</b>	<b>2,193</b>	<b>2,193</b>	<b>2,193</b>

Administration

301.07.110

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Construction in Progress	-	(4,148)	-	-	-
	-	<b>(4,148)</b>	-	-	-

CIP-Asset Forfeiture Fund

Administration

341.07.110

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Construction in Progress	121,857	8,143	-	-	-
	<b>121,857</b>	<b>8,143</b>	-	-	-

CIP-Crime Cntr & Prev District

Administration

385.07.110

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Construction in Progress	16,204	-	-	-	-
	<b>16,204</b>	-	-	-	-



Public Services

Newly Funded Items

(101) General Fund	One-Time	On-Going
<b>Health Action Step (#1705)</b>	-	\$85,000
Transfer to the Health Fund		
<b>Comp Plan Action Step (#1706)</b>	-	\$53,286
Comp Plan Action Step		
<b>IS - Replace 14 year old carpet in City Hall (#1399)</b>	\$78,097	-
Funding is needed to replace the old carpet in City Hall. This was discussed as part of the Infrastructure Report Card results with Council earlier this fiscal year. Total one time cost of the carpet replacement project is \$151,447. This action step was partially funded in FY 15-16 in the amount of \$73,350 and to complete this action step, \$78,097 more is needed.		
<b>IS - Utility Tracking for Water, Irrigation and Gas Usage (#1401)</b>	-	\$8,946
Currently the City is tracking electricity usage and would like to add approximately 150 – 200 water, irrigation and gas meters to the existing Utility Tracking System. UtilityTrac Plus, is an affordable online tool that enables organizations to track, analyze and report on utility consumption.		
<b>IS - Painting of City Hall Interior Walls (#1453)</b>	\$119,576	-
To maintain the aesthetic look of City Hall and the infrastructure report card score, it is time to paint the City Hall building.		
<b>PW - Streets Existing Work Order Reduction Funding. (#1426)</b>	\$600,000	-
This additional funding would be used to help reduce current work order back log.		
<b>PW - Traffic Video Detection (#1535)</b>	-	\$190,575
This action step is intended to replace all Traffic signal loop detection over a 3 year period.		
<b>PW - Traffic Signal LED Relamp (#1536)</b>	-	\$71,131
This action step would ensure dedicated funding to replace LED Signal lights every 5 years.		
<b>IS - Roof repairs/replacements (#1458)</b>	\$500,000	-
Facilities has identified \$1.225M in roof replacement projects. This is the first phase of a mutli-year approach to funding those replacement/repairs.		

<b>PW Streets Castle Hills Condition Survey (#1510)</b>	<b>\$14,872</b>	<b>-</b>
This action step will complete the condition Survey of Castle Hills District's 1-C, E, and F. To include Streets, Curb Ramps, Pavement Markings, and Traffic Signals.		
<b>PW - Streets Storm Sewer Video Inspection (#1538)</b>	<b>-</b>	<b>\$100,500</b>
This action step is intended to start an annual video inspection of existing storm sewer systems to help identify maintenance needs.		
<b>PW - Streets Mini Excavator (#1410)</b>	<b>\$39,521</b>	<b>-</b>
This is a small tracked excavator that would be used for digging in places where existing backhoes and wheeled excavators are ineffective due to space constraints.		
<b>IS - Old Town Business Holiday Lighting (#1456)</b>	<b>\$45,250</b>	<b>\$2,000</b>
In 2011, the City of Lewisville provided grant funding to OTBA to install holiday lighting along the Main Street buildings. OTBA was tasked with maintaining the building holiday lighting, but due to lack of maintenance, most of the strings of lighting are loose from the parapet wall, and some sections of the lighting are not working due to shorts. Inception Lighting allows lighting to change colors for different events. LED light strands lead to power savings of about 90% over standard lights.		
<b>PW - Traffic Street Striping (#1537)</b>	<b>-</b>	<b>\$225,000</b>
The intent of this action step is to stripe all non-residential streets once every 4 years.		
<b>PW - Streets Towable Broom (#1425)</b>	<b>\$23,720</b>	<b>-</b>
This is a small light weight motorized broom that can be towed behind a pickup for fast response. Once on site the broom is quickly unhooked and used to sweep the debris.		
<b>IS - Re-coat and Repair Parapet around City Hall (#1404)</b>	<b>\$44,953</b>	<b>-</b>
Coating on the outside of parapet walls is damaged from the weather and birds. Due to this damage, water and birds get into the sub-structure. Facilities staff has repaired all accessible surfaces, but a professional contractor is needed to do the outer walls.		
<b>IS - Install Three Pole Lights and Electrical Upgrade Work at Wayne Ferguson Park Plaza (#1468)</b>	<b>\$46,070</b>	<b>-</b>
Facilities recommend the following. <ul style="list-style-type: none"> <li>• Install a dedicated power panel</li> <li>• Install weatherproof GFCI receptacles</li> <li>• Run conduit underground and conceal all exposed wiring</li> <li>• Install timer for holiday lighting</li> <li>• Install three Sternberg pole lights</li> </ul> <p>The cost for supply &amp; installing the three pole Sternberg lights is around \$23,475 and to install permanent electrical system for tree lighting is around \$22,595.</p>		



<b>IS - Window Shade for MCL Grand Theater Windows (#1457)</b>	<b>\$45,465</b>	<b>-</b>
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There are approximately 21 high windows that face the east and west of the building. The existing windows have no shades and during the sunny days the sunlight and heat penetrates into the building. The recently completed Sustainability Audit Report recommends that any window facing east and west or direct sunlight need to be shaded to stop heat and sunlight penetrating to save energy. There are many reasons to want to control the amount of sunlight that is admitted into the building. In warm, sunny climate excess solar gain may result in high cooling energy consumption; in cold and temperate climates winter sun entering south-facing windows can positively contribute to passive solar heating; and in nearly all climates controlling and diffusing natural illumination will improve daylighting.

Well-designed sun control shading devices can dramatically reduce building peak heat gain and cooling requirements and improve the natural lighting quality of building interiors. Depending on the amount and location of fenestration, reductions in annual cooling energy consumption of 5% to 15% have been reported. Sun control shading devices can also improve user visual comfort by controlling glare and reducing contrast ratios. This often leads to increased satisfaction and productivity. Shading devices offer the opportunity of differentiating one building façade from another. The total one-time cost of installing shades on 21 windows is \$45,465.

<b>IS - Environmentally Responsible and Sustainable Products and Materials for City Facilities (#1465)</b>	<b>\$25,960</b>	<b>-</b>
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As part of the City of Lewisville 2025 sustainability goals and recommendation by the Sustainability Audit Report, reducing energy usage in all fields is critical and must be addressed. In order to reduce energy consumption, we need to concentrate on domestic water usage, electricity, natural gas and restroom products. Although new technologies are constantly being developed to complement current practices in creating greener structures, the common objective of green products is to reduce the overall impact of the built environment on human health and the natural environment by:

- Efficiently using energy, water, electricity and other resources
- Protecting occupant health and improving employee productivity
- Reducing waste, pollution and environmental degradation

**Domestic water:** All facilities are fitted with high flow fixtures and facilities staff will be replacing all high flow fixtures with sustainable fixtures. The sink faucets are installed with 1.5 GPM aerator's which will be replaced with 0.5 GPM, saving at least 1GPM of water flow. Most of the toilets have 3.5 gallon per flush (GPF) mechanism which will be replaced with sustainable 1.5 GPF. Estimated cost of purchasing sustainable retrofit aerators and flushing mechanism is around \$2,500, installation will be done in-house.

**Electricity:** The City has significantly reduced the electricity usage by several LED and HVAC replacement projects. Compared to 2014 and 2015 electricity usage, City has reduced 1.7 million kWh of energy consumption in 2015. More energy savings can be achieved by installing occupancy sensors in the mechanical/electrical rooms, storage areas, breakrooms, hallways and offices. Estimated cost of purchasing occupancy sensors for 66 rooms is around \$2,000, installation will be done in-house.

**Natural Gas:** When time to replace any water heater, facilities will consider options for a tank less water heaters. Tank less water heaters work when water flows through and rest of the time stays idle and no energy consumed to keep the water hot. Also. facilities staff are in the process of reducing the set

temperature on all water heaters to a standard setting of 110 – 120-degree F. There is no material cost involved with this goals, just the man-hours.

Restroom Products: To reduce paper product usage in the restroom and staying with the sustainability goals, we'll install low power consuming hand dryers in 19 high traffic restrooms. The existing paper dispenser's/waste receptacles will be retrofitted with ADA compliant hand dryer with recess kit. This retrofit will reduce eliminate paper towels and give modern and clean look which will be beneficial to the environment. Estimated cost of hand dryer retrofit is around \$15,960 and installation cost is \$5,500.

<b>IS - Window Shades for Library (#1402)</b>	<b>\$15,468</b>	<b>-</b>
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Window Shades for Library – There are approximately 14 windows that face the east and west of the building. The existing shades are of 10% openness which the sunlight and heat penetrates into the building. The recently completed Sustainability Audit Report recommends that any window facing east and west need to be shaded to stop heat and sunlight penetrating to save energy. There are many reasons to want to control the amount of sunlight that is admitted into the building. In warm, sunny climate excess solar gain may result in high cooling energy consumption; in cold and temperate climates winter sun entering south-facing windows can positively contribute to passive solar heating; and in nearly all climates controlling and diffusing natural illumination will improve day-lighting.

Well-designed sun control shading devices can dramatically reduce building peak heat gain and cooling requirements and improve the natural lighting quality of building interiors. Depending on the amount and location of fenestration, reductions in annual cooling energy consumption of 5% to 15% have been reported. Sun control shading devices can also improve user visual comfort by controlling glare and reducing contrast ratios. This often leads to increased satisfaction and productivity. Shading devices offer the opportunity of differentiating one building facade from another. The total one time cost of installing shades on 14 windows is \$15,468.

(402) Water & Sewer Fund	<b>One-Time</b>	<b>On-Going</b>
<b>Health Action Step (#1705)</b>	<b>-</b>	<b>\$158,000</b>
Transfer to the Health Fund		

<b>Comp Plan Action Step (#1706)</b>	<b>-</b>	<b>\$132,105</b>
Comp Plan Action Step		

<b>UT - Increase in the Cost of Raw and Treated Water (#1666)</b>	<b>-</b>	<b>\$399,190</b>
The Dallas Water Utilities 2016 Wholesale Cost of Services Study has proposed increases in both Untreated Water and Treated Water, Volume and Demand rates. The total overall increase for this action step is \$399,190; this includes an increase of \$141,849 in the Untreated Water Rate (9.4% Rate increase) and an increase of \$257,341 in Treated Water (7.6% increase in Demand Rate and 2.6% increase of Treated Volume Rate).		

<b>Admin - Update Water/Sewer Impact Fee Study (#1393)</b>	<b>\$40,000</b>	<b>-</b>
Texas Local Government Code Sec. 395.052(a) requires municipalities that impose Water/Sewer Impact Fees to review and update these fees every five years. The most recent adoption of Impact Fees was done in April 2012.		

This Action Step will provide for funding for an engineering consultant to perform an update to the study.

<b>UT - Upgrade of Plant PLC and SCADA system (#1483)</b>	<b>\$375,000</b>	<b>-</b>
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The Water Plant uses Programmable Logic Control Systems (PLCs) with SCADA to control, monitor and perform plant operating adjustments. The existing system was installed as part of the 2000 Plant Improvement project. The PLC equipment is no longer supported by the manufacturer. Spare parts were purchased in case of emergency; however, the units need to be replaced and the SCADA system upgraded to ensure adequate and reliable operation of plant processes and connectivity through SCADA. This request requires equipment replacement, including the SCADA and PLCs (\$150,000); system engineering and programming (\$145,000), and a contingency of \$80,000 for additional equipment replacement and programming that may have to be addressed during the project.

<b>UT - Chlorine and Sulfur Dioxide Scale for Ton Containers (#1424)</b>	<b>\$18,851</b>	<b>-</b>
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This funding request is to replace the Wastewater Treatment Plant Chlorine and Sulfur Dioxide ton container scales. These scales are used to measure the weight of the chemical containers in order to accurately feed the chemicals used in the disinfection process of wastewater treatment. The current scales have been in service for 10 years and are corroded to the point that calibrations to the units can no longer be performed. This Action Step is for the purchase of four scales: two for Chlorine and two for Sulfur Dioxide and two Display Indicators, one for each chemical.

<b>ECS - Reclassify Laboratory Technician to Laboratory Technician 2 (#1469)</b>	<b>-</b>	<b>\$4,044</b>
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Laboratory Technician 2 adds value to the Environmental Control Services department by designating an individual responsible for the NELAC accredited laboratory.

<b>ULM - Assessment/Report Card for Water Distribution and Waste Water Collection System (#1417)</b>	<b>\$249,490</b>	<b>-</b>
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An assessment of the Water Distribution and Waste Water Collection system would develop a more accurate way of assessing our current system for replacement, rehabilitation and over all grading. This is a large part of creating a successful Infrastructure Report Card.

<b>UT - Copper Anodes (#1447)</b>	<b>-</b>	<b>\$22,600</b>
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Copper Ion Generation is currently being added to help protect the City of Lewisville's infrastructure from zebra mussel colonization.

<b>UT - Water Plant DR 6000 Analyzer (#1446)</b>	<b>\$8,612</b>	<b>-</b>
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The Water Plant uses a DR 4000 analyzer for analysis of plant water quality. The DR 4000 is no longer serviced by HACH, the manufacturer and they no longer supply replacement parts. The current analyzer is over 15 years old and needs to be replaced with the newest model.

<b>UT - Household Hazardous Waste Funding (#1583)</b>	<b>\$8,703</b>	<b>\$71,642</b>
<p>Funding is needed to support the increasing cost of the Household Hazardous Waste Activity. This includes the cost of overtime (\$15,000) and benefits for twelve events held on the second Saturday of each month. Additional funding for Other Operational Supplies (\$5,000), for shipping containers, chemical absorbent material and supplies; the addition of network connectivity (\$8,703) for a computer at the HHW office, and Special Services Other (\$40,000) for disposal due to increases in the contracted disposal of waste.</p>		

<b>UT - Odor Control Media Replacement (#1444)</b>	<b>-</b>	<b>\$45,172</b>
<p>Two Odor Control units were added as part of recent CIP projects to minimize the release of foul odors from the collection system; these units are at the Prairie Creek and Timber Creek Lift Stations. The odor control media utilized in these systems is engineered and designed specifically to remove Hydrogen Sulfide and Mercaptan gases at the two sites. The media is designed to removed &gt;99% of the odors for a 12 to 15 month period. This will require annual replacement of the media at each site at a cost of \$22,586 for each unit.</p>		

<b>ECS - Replacement of Water Laboratory equipment (#1397)</b>	<b>\$10,263</b>	<b>-</b>
<p>The following pieces of equipment need to be replaced as part of preventative maintenance and avoidance of unanticipated equipment failure. The fluoride meter, fluoride probe, drying oven, water laboratory scale and colony counter in the Water Laboratory have all exceeded a lifetime of 10 years old. The equipment is difficult to use effectively and newer technology has outdated these items. Each piece of equipment is necessary for performing process control for the Water Treatment Plant and evaluating treatment needs and effectiveness.</p>		

<b>ULM - Cityworks Standard ELA (#1419)</b>	<b>-</b>	<b>\$15,000</b>
<p>The City of Lewisville currently has Cityworks Essential ELA, includes unlimited users. The upgrade to Standard ELA includes Office, Field, Local Government Templates (LGT), Storeroom, Equipment Checkout, Contracts, CityworksAnalytics, Cityworks for Excel, Mobile Native Apps (for iOS/Android), Respond, eURL (Enterprise URL), use of all Cityworks AMS APIs with commercially available Cityworks-centric applications that are licensed and maintained by authorized Cityworks partners. With these upgrades to Cityworks, Lewisville would have a sustainable approach to our current inventory, wait times on material would decrease due to a more managed inventory account system. Standard ELA would also provide mobile connectivity with Cityworks, with this option work orders could be maintained from the field rather than at the office, work time would be shortened.</p>		

<b>UT - Security Fences (#1481)</b>	<b>\$31,250</b>	<b>-</b>
<p>The Water Plant facilities were recently inspected by the Police Department, in response to several attempted break-ins. This request is in response to NRO's evaluation of all of the water sites. This request is for \$31,250, for security fencing improvements at four pump stations (\$10,675), two tank sites (\$10,200) and the Water Plant (\$10,375).</p>		

<b>ULM - Software Module for Camera Van (#1415)</b>	<b>\$19,525</b>	<b>-</b>
<p>This module would allow the software program used for sewer main line video inspections to automatically interface with the City's work order and mapping system. Currently once the camera van operator has completed all his inspections for the day he must download all the inspection reports he has</p>		

completed, and use his computer at the service center to create work orders for those inspections. Also he must attach the relative information such as comments, videos/pictures, and the inspection reports for each GIS asset to which they apply. By incorporating the software module this process would become automatic. This in turn would streamline the operation, increase the accuracy of our records, and increase productivity.

<b>ECS - Replacement of WWTP Effluent Sampler (#1394)</b>	<b>\$5,955</b>	<b>-</b>
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The effluent sampler used to collect samples for TPDES Permit compliance has historically had a useful lifetime of three years. This Sampler is included in the WWTP five year maintenance plan for replacement every three years. This sampler has been on-line since December 2013.

<b>UT - Natural Gas for the Water Plant Dehumidifier (#1448)</b>	<b>-</b>	<b>\$6,960</b>
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As part of Capital Improvement Project U1608, the Water Plant pipe galley has been painted and a new dehumidifier installed. The dehumidification system will remove the moisture in the plant basement; thereby, extending the life of the paint rehabilitation completed. This addition will require the use of natural gas to fuel the dehumidifier, at a cost of \$580/month. The dehumidifier uses 1.72 CCF/hour, and the cost per CCF is approximately \$0.453. This request is for an increase in the natural gas fund of \$6960.

<b>UT - Wastewater Plant TCEQ Permit Renewal (#1441)</b>	<b>\$4,065</b>	<b>-</b>
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The City of Lewisville Wastewater Plant Permit #10662-001 will expire in October 2017. A Permit Application Fee is required 180 days prior to the expiration date of the current permit at a cost of \$4,065.

<b>ECS - Wireless Portable Six-Gas Monitor for Odor Complaint Responses (#1398)</b>	<b>\$4,820</b>	<b>-</b>
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The ECS Department has recently received an influx of customer odor complaints, particularly in relation to Landfill gases. The addition of the MultiRae devices will allow ECS to detect up to six different gasses and will give the ECS Inspectors a better chance of locating the source of these complaints.

<b>ULM - Four (4) Tablets (#1418)</b>	<b>\$15,905</b>	<b>\$1,824</b>
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ULM is requesting four (4) tablets for field personnel. These tablets will allow crews to have access to City Utility maps, email and work order/request while in the field. These tablets will also help in the overall efficiency of the work performed due to having access to the programs needed to complete work while in the field.

<b>UT - Southside Pump Station Isolation Valve (#1480)</b>	<b>\$17,231</b>	<b>-</b>
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The #2 pump at the Southside Pump Station has been taken out of service due to the failure of the isolation valve. The valve allows water to continuously leak by; repair of the valve is not optional.

<b>ECS - Replacement of Water Laboratory Water Jacketed Incubator (#1395)</b>	<b>\$7,806</b>	<b>-</b>
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The water jacketed incubator is used to incubate bacteriological samples required by federal regulations for the Total Coliform Rule for our city and our customers. This type of incubator are generally recommended for a 10 year lifetime: the current incubator was put in service in 2007. A replacement

would prevent the unanticipated failure of the equipment which could result in a loss of business and the City's inability to meet state/federal drinking water regulations.

<b>ECS - Replacement of Wastewater Laboratory BOD Incubator (#1396)</b>	<b>\$5,245</b>	<b>-</b>
<p>The BOD incubator is used to incubate BOD samples for TPDES Permit compliance and process control samples. ECS is requesting the replacement equipment as part of preventative maintenance to avoid unanticipated equipment failure. The current BOD incubator was put in service in 2004 and historically they have not lasted more than 10-12 years.</p>		

<b>UT - WWTP Plant Water Pump Valves (#1442)</b>	<b>\$9,561</b>	<b>-</b>
<p>Funding is needed to replace three isolation plug valves and three check valves at the Wastewater Plant's Water (Non-potable) Pump Station. The check valves, installed during the 1988 Wastewater Treatment Plant expansion, have had numerous repairs, including the replacement of the internal wear items. The valves have now become corroded and pitted over the last 28 years, causing flow to leak back through the valve into the wet well. The isolation plug valves have seized and cannot be repaired.</p>		

<b>UT - Wastewater Plant 2 Aeration Blower Valves (#1438)</b>	<b>\$32,624</b>	<b>-</b>
<p>Plant 2 Aeration Basins have four (4) sets of expansion joints and check and butterfly valves that were installed as part of the 1988 Wastewater Treatment Plant expansion project. These units are no longer reliable; some have failed, causing difficulties in isolating individual blowers for repair.</p>		

<b>UT - Wastewater Plant 2 Return Pump Variable Frequency Drives (#1439)</b>	<b>\$10,323</b>	<b>-</b>
<p>Five (5) Variable Frequency Drive (VFD) units at the Wastewater Plant 2 Return building need to be replaced due to continued failures. The VFD's were originally installed in 2003 and are starting to fault weekly due to the operating environment and the length of time in service.</p>		

<b>ULM - Pipe Hunter Unit (Repairs) (#1416)</b>	<b>\$2,541</b>	<b>-</b>
<p>Repairs are needed to ULM's trailer mounted hydro-excavation unit. This piece of equipment is used to excavate in tight areas where a larger piece of equipment may not be applicable. It is also used to locate underground utilities not owned by the City of Lewisville which saves the City time and money by preventing damage to other utilities.</p>		

<b>ECS - Expanded Training and Membership (#1665)</b>	<b>-</b>	<b>\$3,600</b>
<p>Environmental Control Services is requesting permission to expand the Travel and Professional Development and Membership/Dues Accounts for increases in conference costs, to send additional personnel, and to meet expectations of improving city services. As the Stormwater &amp; Environmental Control Services Divisions increase expanded programs and increase services it becomes essential they receive adequate training and support of professional organizations.</p>		

<b>ULM - Pneumatic Saw Package (#1414)</b>	<b>\$5,113</b>	<b>-</b>
<p>Often times in order to make proper repairs to a water main, a section of pipe may need to be cut in order to be replaced by a new section of pipe. A Pneumatic Saw is similar to a chain saw by design. This means</p>		

an operator using a saw with a 15 inch guide bar can make one continuous cut through a section of water pipe 12 inches in diameter or smaller never requiring the operator to reposition himself.

<b>UT - Water Plant Reorganization (#1531)</b>	-	<b>\$16,468</b>
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This request is for four (4) reclasses in the Water Plant Organization. Currently Plant Operations are covered by three 8-hour shift, which split the workweek Sunday - Thursday and Tuesday - Saturday. After-hours shifts each have one Chief Operator and three Operators; day shift lack an immediate Supervisor on shift with plant operators. Both the Superintendent and the Foreman work Monday - Friday. This request is for the reclass of one day shift Operator to Chief Operator and for the reclass of three Operator positions (one per shift) to Operator II. This reorganization will provide supervisory coverage for this shift, as well as provide additional leadership of the shift opposite the Chief Operator. This will also provide incentive for Operational staff to pursue higher certification levels, as well as reduce staff turnover.

<b>UT - Wastewater Plant Reorganization (#1532)</b>	-	<b>\$10,667</b>
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This request is for four (4) reclasses in the Wastewater Plant Organization. Currently Plant Operations are covered by three 8-hour shift, which split the workweek Sunday - Thursday and Tuesday - Saturday. After-hours shifts each have one Chief Operator and three Operators; day shift lacks an immediate Supervisor on shift with plant operators. Both the Superintendent and the Foreman work Monday - Friday. This request is for the reclass of one day shift Operator to Chief Operator and for the reclass of three Operator positions (one per shift) to Operator II. This reorganization will provide supervisory coverage for this shift, as well as provide additional leadership of the shift opposite the Chief Operator. This will also provide incentive for Operational staff to pursue higher certification levels, as well as reduce staff turnover.

<b>ECS - Updating Training/Conference Rooms Technology (#1543)</b>	<b>\$10,018</b>	-
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The training room and conference room are in need of technology and presentation updates to keep up with the training and meeting needs of all Public Services Staff. The wiring updates and new equipment will serve to enhance the rooms and the experience of the staff and guests utilizing the facility.

(503) Maintenance & Replacement Fund

	<b>One-Time</b>	<b>On-Going</b>
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<b>Health Action Step (#1705)</b>	-	<b>\$15,000</b>
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Transfer to the Health Fund

<b>Comp Plan Action Step (#1706)</b>	-	<b>\$8,943</b>
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Comp Plan Action Step

<b>IS - Additional Warehouse Space for Fleet and Fire. (#1407)</b>	<b>\$15,670</b>	-
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The City of Lewisville recently consolidated its fleet and fire apparatus maintenance under one roof. This consolidation will increase productivity and result in efficiencies that could save the City large sums of dollar amount. Also, having all fleet maintenance under one roof will result in a better record keeping. Due to this move, fleet prepared two bays for the Fire apparatus and equipment which resulted in the shortage of maintenance and storage space. To compensate for the shortage of warehouse and maintenance space, we would like to expand the existing tire warehouse by 20 feet by 34 feet, which will

give us enough space to store high dollar value mobile lifts, tire changing machine and other equipment which are currently piled up in the garage bays. Total cost of the prefab building is \$10,670 and the concrete pad will cost \$5,000.

(504) Self-Insurance Risk Fund

**One-Time**

**On-Going**

**IS - City Hall Exterior Wall Mortar & Joint Sealing (#1403)**

**\$63,407**

**-**

City Hall Exterior Wall Mortar & Joint Sealing – All City Hall exterior walls need mortar joints and weather sealing redone. Several areas have water damage, mold, and rot down to the sub-frame. Facilities have patched areas where possible, but an outside contractor is needed for major repairs to get the building waterproof and weatherproof. There is also energy loss from the building not being sealed and waterproofed.

**Department Total**

**\$2,570,930**

**\$1,647,653**



# Public Services

## General Fund

### Administration

101.09.110

Manages and coordinates the personnel, equipment and budgetary resources dedicated to preserving and maintaining streets, traffic control devices, utility lines and city-owned vehicles and facilities.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	132,714	111,552	139,085	113,239	9,739
Personal Services - Internal Charges	11,985	11,817	12,611	5,926	-
Materials and Supplies	589	1,149	870	925	1,685
Purchased Services and Charges	70,895	67,850	85,261	115,787	90,494
Transfers Out	-	10,000	-	100,810	-
Internal Service Charges	6,923	8,956	10,096	6,748	4,984
	<b>223,106</b>	<b>211,324</b>	<b>247,923</b>	<b>343,435</b>	<b>106,902</b>

#### Full-Time

Public Works Manager	1	1	-	-	-
Traffic Engineer	-	-	1	1	-
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>-</b>

### Facilities Maintenance

101.09.310

Provides supervision, manpower and materials for the maintenance, repair and cleaning needed to preserve the condition of city-owned facilities and systems. The increase in services and other charges is related to increases in maintenance funding.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	429,472	419,532	484,391	461,823	517,922
Personal Services - Internal Charges	111,851	104,351	130,389	130,251	152,511
Materials and Supplies	61,373	105,216	121,367	134,386	113,475
Purchased Services and Charges	336,918	434,041	641,571	569,742	1,058,924
Internal Service Charges	7,000	6,999	6,999	6,999	8,745
	<b>946,613</b>	<b>1,070,140</b>	<b>1,384,717</b>	<b>1,303,201</b>	<b>1,851,577</b>

**Full-Time**

Building Repair Technician	1	1	1	1	1
Crew Leader	1	1	1	1	1
Custodian	2	2	2	2	2
Facilities and ADA Supervisor	1	1	1	1	1
HVAC Technician	-	-	1	1	1
Internal Services Manager	0.5	0.5	0.5	0.5	0.5
Maintenance Worker	3	3	3	3	3
Secretary	-	-	1	1	1
	<b>8.5</b>	<b>8.5</b>	<b>10.5</b>	<b>10.5</b>	<b>10.5</b>

**Streets (Concrete)**

101.09.300.072

Provides manpower and materials to perform small-scale repair of concrete streets, curbs, gutters, alleys and sidewalks.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	330,475	313,030	326,448	312,386	327,203
Personal Services - Internal Charges	82,479	84,688	88,200	88,078	102,177
Materials and Supplies	170,647	115,869	155,350	160,620	157,050
Purchased Services and Charges	3,969	4,781	3,000	3,750	3,000
Internal Service Charges	24,261	27,205	47,513	47,513	48,138
	<b>611,832</b>	<b>545,573</b>	<b>620,511</b>	<b>612,347</b>	<b>637,568</b>

**Full-Time**

Crew Leader	1	1	1	1	1
Equipment Operator	1	1	1	1	1
Heavy Equipment Operator	1	1	1	1	1
Maintenance Worker	4	4	4	4	4
	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

**Streets (Drainage/ROW)**

101.09.300.073

Provides manpower and materials for routine cleaning and maintenance of roadside ditches, creeks and channels. Maintains storm water collection system and inlet boxes.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	304,389	381,899	470,112	463,181	426,636
Personal Services - Internal Charges	63,091	88,266	92,154	92,016	106,175
Materials and Supplies	97,238	75,341	74,500	95,992	77,000
Purchased Services and Charges	52,007	51,719	60,050	63,350	191,518
Internal Service Charges	52,784	54,559	57,066	57,066	57,816

569,508      651,784      753,882      771,605      859,145

**Full-Time**

Crew Leader	3	2	2	2	2
Foreman	1	1	1	1	1
Heavy Equipment Operator	2	2	2	2	1
Maintenance Worker	2	2	2	2	2
Operations Supervisor	-	1	1	1	1
	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>7</b>

**Streets (Street Operations)**

101.09.300.070

Supervises all street maintenance and drainage activities, plans schedules and implements projects, responds to customer requests for service and maintains the pavement management program.

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Personal Services	113,095	115,559	130,295	136,461	141,275
Personal Services - Internal Charges	23,545	24,508	24,368	24,398	28,422
Materials and Supplies	7,824	57,790	9,510	9,955	8,900
Purchased Services and Charges	35,582	49,345	100,510	105,132	119,982
Transfers Out	3,412,901	3,412,901	3,762,901	3,762,901	4,362,901
Internal Service Charges	1,414	1,438	1,445	1,445	1,464
Capital Outlay	-	-	56,682	56,683	63,241
	<b>3,594,362</b>	<b>3,661,540</b>	<b>4,085,711</b>	<b>4,096,975</b>	<b>4,726,185</b>

**Full-Time**

Operations Supervisor	1	1	-	-	-
Public Works Manager	-	1	1	1	1
Secretary	1	1	1	1	1
	<b>2</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>2</b>

**Streets (Asphalt)**

101.09.300.071

Provides manpower and material to perform asphalt repairs, crack sealing, pothole repairs and replace asphalt street failures. Assists with other divisional activities and concrete repairs as time allows.

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Personal Services	298,447	263,021	276,551	255,886	283,782
Personal Services - Internal Charges	72,952	74,106	75,175	75,020	87,221
Materials and Supplies	84,985	80,602	79,900	88,700	81,950
Purchased Services and Charges	135,586	7,753	2,000	3,012	3,010
Internal Service Charges	39,994	170,520	175,796	175,796	192,030
	<b>631,964</b>	<b>596,002</b>	<b>609,422</b>	<b>598,414</b>	<b>647,993</b>

**Full-Time**

Crew Leader	1	1	1	1	1
Equipment Operator	2	2	2	2	2
Foreman	1	1	1	1	1
Maintenance Worker	2	2	2	2	2
	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

**Streets (Contract Maintenance)**

101.09.300.074

Provides the manpower to manage and coordinate all annual contracts for large scale repair of concrete streets and major curb, gutter and sidewalk replacements. Manages and inspects asphalt recycling and overlay projects. Collects, verifies and enters data required for the Pavement Management System.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	115,749	122,379	122,692	123,245	126,622
Personal Services - Internal Charges	23,990	24,659	25,247	25,243	29,269
Materials and Supplies	3,297	2,693	2,900	2,900	2,900
Internal Service Charges	1,395	1,419	1,425	1,425	1,963
	<b>144,432</b>	<b>151,150</b>	<b>152,264</b>	<b>152,813</b>	<b>160,754</b>

**Full-Time**

Construction Inspector	1	1	1	1	1
Street Maintenance Specialist	1	1	1	1	1
	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**Traffic Flow (Signs)**

101.09.315.092

Provides supervision, manpower and materials for the fabrication and installation of traffic control signs and pavement markings.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	244,267	221,208	221,595	211,765	226,615
Personal Services - Internal Charges	48,033	48,712	49,857	49,770	57,887
Materials and Supplies	54,982	56,476	149,663	164,863	289,500
Purchased Services and Charges	2,856	5,382	38,043	43,576	37,958
Internal Service Charges	5,356	5,580	5,506	5,506	5,578
	<b>355,494</b>	<b>337,359</b>	<b>464,664</b>	<b>475,480</b>	<b>617,538</b>

**Full-Time**

Crew Leader	1	1	1	1	1
Traffic Operations Worker	2	2	2	2	2
Traffic Supervisor	1	1	1	1	1
	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## Traffic Flow (Signals)

101.09.315.090

Provides supervision, manpower and materials for repairs, operation and maintenance of traffic signals and school zone beacons.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	215,596	256,760	249,315	227,856	261,657
Personal Services - Internal Charges	48,749	49,763	51,400	51,271	59,000
Materials and Supplies	64,137	102,380	70,222	87,945	375,395
Purchased Services and Charges	89,394	101,814	81,526	97,137	158,499
Internal Service Charges	18,429	18,935	18,823	18,823	19,071
	<b>436,304</b>	<b>529,652</b>	<b>471,286</b>	<b>483,032</b>	<b>873,622</b>
<b>Full-Time</b>					
Senior Traffic Technician	2	2	2	2	2
Traffic Signal Technician	2	2	2	2	2
	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## Traffic Flow (Roadway Illumination)

101.09.315.091

Provides materials and energy costs to maintain the freeway lighting system and energy cost for all street lighting.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Materials and Supplies	1,219	974	1,000	1,000	1,000
Purchased Services and Charges	519,123	469,765	478,888	478,888	482,399
	<b>520,342</b>	<b>470,739</b>	<b>479,888</b>	<b>479,888</b>	<b>483,399</b>

## Grants Fund

### Grants

270.09.600

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	-	4,097	-	-	-
Purchased Services and Charges	-	962	-	-	-
	-	<b>5,059</b>	-	-	-

## CIP-General Fund

### Facilities Maintenance

301.09.310

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Construction in Progress	-	565,023	-	-	-
	-	<b>565,023</b>	-	-	-

### Streets

301.09.300

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Construction in Progress	-	4,554,926	-	-	-
	-	<b>4,554,926</b>	-	-	-

### Traffic Flow

301.09.315

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Construction in Progress	-	153,655	-	-	-
	-	<b>153,655</b>	-	-	-

## CIP-Future Public Impr Escrow

### Traffic Flow

371.09.315

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Construction in Progress	-	1,750	-	-	-
	-	<b>1,750</b>	-	-	-

## CIP-NCTCOG/Regional Toll Rev

Streets 380.09.300

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Construction in Progress	105,875	-	-	-	-
	<b>105,875</b>	-	-	-	-

## CIP & FA-Water & Sewer Fund

Administration 401.09.110

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Construction in Progress	258,799	107,687	-	-	-
	<b>258,799</b>	<b>107,687</b>	-	-	-

Streets 401.09.300

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Construction in Progress	-	39,928	-	-	-
	-	<b>39,928</b>	-	-	-

Wastewater Disposal 401.09.345

	2013-2014 Actual	2014-2015 Actual	2015-2016 Budget	2015-2016 Revised	2016-2017 Proposed
Construction in Progress	-	1,986,363	-	-	-
	-	<b>1,986,363</b>	-	-	-

<b>Water Production</b>	401.09.330
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	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Construction in Progress	-	1,765,540	-	-	-
	<b>-</b>	<b>1,765,540</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Water & Sewer Fund

<b>Administration</b>	402.09.110
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Administration is responsible for public relations, planning improvement in job tasks, budget control problem solving, general management of the Utilities Department, long-range planning and management of water and wastewater capital projects.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	366,206	380,295	378,910	444,262	387,216
Personal Services - Internal Charges	35,912	37,226	37,775	37,683	43,805
Materials and Supplies	99,166	60,740	26,300	18,794	26,300
Purchased Services and Charges	156,499	260,053	143,827	228,027	147,957
Transfers Out	908,093	264,604	-	857,302	-
Internal Service Charges	15,950	23,669	29,920	15,837	16,992
	<b>1,581,826</b>	<b>1,026,588</b>	<b>616,732</b>	<b>1,601,905</b>	<b>622,270</b>

### Full-Time

Administrative Secretary	1	1	1	1	1
Director of Public Services	1	1	1	1	1
Utilities Manager	1	1	1	1	1
	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

<b>Environmental Control (Laboratory Services)</b>	402.09.350.135
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Laboratory services performs analysis of wastewater samples for treatment plant permit, compliance for treatment plant process control and for industrial waste surcharge, analyzes drinking water for Lewisville and other water suppliers for bacteriological quality, provides the waste treatment plant with process control information and responds to citizen's concerns and questions regarding drinking water quality.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	146,408	178,423	220,842	221,436	238,673
Personal Services - Internal Charges	34,987	36,093	49,220	49,217	57,573



Materials and Supplies	113,696	125,884	90,090	89,921	113,140
Purchased Services and Charges	2,820	12,196	12,890	20,775	14,560
Internal Service Charges	906	921	926	926	938
Capital Outlay	-	144,497	-	-	-
	<b>298,816</b>	<b>498,013</b>	<b>373,968</b>	<b>382,275</b>	<b>424,884</b>

**Full-Time**

ECS Supervisor	-	1	1	1	1
Laboratory Technician	2	2	3	3	2
Laboratory Technician II					1
Senior Laboratory Technician	1	-	-	-	-
	<b>3</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>

**Environmental Control (Environmental Control Services)**

402.09.350.133

Administration and Support services plans and coordinates projects within budgeted funds, supervises and gives technical support for enforcement of the EPA mandated industrial pretreatment program, coordinates water and wastewater laboratory testing and ensures laboratory quality control.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	109,516	123,645	120,528	129,516	143,840
Personal Services - Internal Charges	23,047	23,773	24,299	24,353	28,445
Materials and Supplies	1,439	1,691	1,650	1,650	1,515
Purchased Services and Charges	5,883	8,850	6,890	6,768	17,683
	<b>139,884</b>	<b>157,958</b>	<b>153,367</b>	<b>162,287</b>	<b>191,483</b>

**Full-Time**

ECS Manager	-	1	1	1	1
ECS Supervisor	1	-	-	-	-
Secretary	1	1	1	1	1
	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**Environmental Control (Pretreatment)**

402.09.350.134

Pretreatment and sampling performs pretreatment monitoring of industrial discharge, performs sampling for industrial waste surcharge, investigates citizen complaints regarding pollution, inspects businesses and industries for compliance with environmental regulations, performs sampling for wastewater treatment plant permit compliance and monitors streams for pollution and illegal discharges.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	106,847	109,337	112,795	111,741	114,401
Personal Services - Internal Charges	23,980	25,052	25,677	25,668	29,677
Materials and Supplies	30,672	31,289	12,343	11,985	23,118
Purchased Services and Charges	84,413	75,351	106,548	100,808	105,678
Internal Service Charges	3,896	3,961	3,980	3,980	4,032

249,808      244,990      261,343      254,182      276,906

**Full-Time**

ECS Inspector	2	2	2	2	2
	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## Household Hazardous Waste Program

402.09.322

This activity accounts for expenditures related to the City's household hazardous waste program

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	-	11,763	-	12,343	18,516
Personal Services - Internal Charges	-	360	-	84	126
Materials and Supplies	-	10,688	5,300	10,538	19,003
Purchased Services and Charges	-	34,769	30,792	78,726	78,792
	<b>-</b>	<b>57,581</b>	<b>36,092</b>	<b>101,691</b>	<b>116,437</b>

## Line Maintenance (Valve & Hydrant)

402.09.325.102

Provides manpower and materials to inspect, operate, maintain and map all water valves and hydrants. Implements system operation plans and performs line locates.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	206,697	265,145	259,086	228,646	205,777
Personal Services - Internal Charges	47,359	58,115	61,351	61,147	57,213
Materials and Supplies	19,236	23,115	22,378	22,533	16,441
Purchased Services and Charges	1,907	200	100	200	200
Internal Service Charges	2,716	2,766	2,779	2,780	2,839
	<b>277,914</b>	<b>349,341</b>	<b>345,694</b>	<b>315,306</b>	<b>282,470</b>

**Full-Time**

Crew Leader	1	-	-	-	-
Foreman	-	1	1	1	1
GIS Analyst	1	1	1	1	-
Maintenance Worker	1	1	1	1	1
Utility Operations Worker	2	2	2	2	2
	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>4</b>

## Line Maintenance (Meter Services)

402.09.325.103

Provides manpower and materials to repair, maintain and test water meters.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	246,284	244,475	255,752	262,598	279,157
Personal Services - Internal Charges	60,752	61,386	62,851	62,971	72,945
Materials and Supplies	114,402	147,347	122,310	140,855	119,520
Purchased Services and Charges	213,126	244,170	251,711	230,711	251,531
Internal Service Charges	7,764	7,895	7,932	7,932	8,101
	<b>642,328</b>	<b>705,273</b>	<b>700,556</b>	<b>705,067</b>	<b>731,254</b>

**Full-Time**

Foreman	1	1	1	1	1
Meter Operations Worker	2	2	2	2	2
Senior Meter Operations Worker	2	2	2	2	2
	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

## Line Maintenance (Repair)

402.09.325.101

Provides manpower and material to preserve the condition of all water and wastewater line related appurtenances.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	485,042	518,300	531,677	520,709	546,051
Personal Services - Internal Charges	118,274	122,010	124,913	124,917	144,572
Materials and Supplies	164,789	149,606	153,303	177,586	155,642
Purchased Services and Charges	239,659	239,677	294,504	246,712	194,000
Internal Service Charges	45,235	150,727	46,550	140,242	172,507
Capital Outlay	-	-	5,510	-	-
	<b>1,052,999</b>	<b>1,180,320</b>	<b>1,156,457</b>	<b>1,210,166</b>	<b>1,212,772</b>

**Full-Time**

Crew Leader	3	3	3	3	3
Equipment Operator	2	2	2	2	2
Foreman	1	-	-	-	-
Maintenance Worker	3	3	3	3	3
Operations Supervisor	-	1	1	1	1
Utility Operations Worker	1	1	1	1	1
	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

## Line Maintenance (Line Maintenance Operations)

402.09.325.100

Supervises all water and sewer line maintenance activities. Plans, schedules and implements projects and responds to customer requests for service.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed

Personal Services	110,734	116,480	119,588	124,683	138,869
Personal Services - Internal Charges	23,554	24,229	24,786	24,831	28,893
Materials and Supplies	3,940	4,031	3,900	3,900	19,805
Purchased Services and Charges	30,760	37,896	61,121	85,451	84,779
Internal Service Charges	1,887	1,918	1,927	1,927	1,751
	<b>170,874</b>	<b>184,554</b>	<b>211,322</b>	<b>240,792</b>	<b>274,097</b>

**Full-Time**

Operations Supervisor	1	-	-	-	-
Secretary	1	1	1	1	1
ULM Manager	-	1	1	1	1
	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## Line Maintenance (Collection System)

402.09.325.104

Provides manpower and material to inspect and maintain wastewater lines. Inspects lines with cameras, cleans lines and checks manholes. Also provides cleaning of residential service lines for customers.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	460,465	375,183	485,503	426,080	452,744
Personal Services - Internal Charges	107,136	109,269	112,145	111,598	129,505
Materials and Supplies	66,274	36,613	59,300	48,480	41,300
Purchased Services and Charges	30,988	30,076	5,632	33,153	25,211
Internal Service Charges	83,302	84,723	85,815	85,815	66,888
	<b>748,166</b>	<b>635,864</b>	<b>748,395</b>	<b>705,126</b>	<b>715,648</b>

**Full-Time**

Crew Leader	3	3	3	3	3
Foreman	1	1	1	1	1
Maintenance Worker	4	4	4	4	4
Utility Operations Worker	1	1	1	1	1
	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

## Stormwater

402.09.320

This activity funds stormwater management expenditures.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed
Personal Services	196,086	190,960	196,272	192,421	201,012
Personal Services - Internal Charges	36,127	37,107	37,997	37,947	44,013
Materials and Supplies	14,363	7,890	8,150	11,369	7,327
Purchased Services and Charges	28,667	19,492	21,728	22,410	23,438

Internal Service Charges	4,098	4,169	4,987	4,987	5,052
	<b>279,341</b>	<b>259,617</b>	<b>269,134</b>	<b>269,134</b>	<b>280,842</b>

**Full-Time**

Storm Water Inspector	2	2	2	2	2
Storm Water Specialist	1	1	1	1	1
	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

## Utilities Maintenance

402.09.340

This activity maintains the water and wastewater treatment facilities and equipment.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	280,291	316,194	352,651	351,065	364,961
Personal Services - Internal Charges	59,937	72,333	75,224	75,186	86,892
Materials and Supplies	21,559	16,980	18,400	18,400	18,400
Purchased Services and Charges	4,196	5,404	5,225	5,326	5,225
Internal Service Charges	10,752	10,931	10,983	10,983	10,996
Capital Outlay	67,082	-	-	-	-
	<b>443,817</b>	<b>421,843</b>	<b>462,483</b>	<b>460,960</b>	<b>486,474</b>

**Full-Time**

Foreman	1	1	1	1	1
Operations Supervisor	1	1	1	1	1
Plant Operator	4	4	4	4	4
	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

## Wastewater Disposal (Collection & Pumping)

402.09.345.132

Maintains and repairs lift stations located throughout the city which transport wastewater to the Treatment Plant.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services - Internal Charges	950	914	950	950	950
Materials and Supplies	31,064	41,544	46,634	45,721	91,806
Purchased Services and Charges	211,629	256,122	198,557	314,167	209,825
Internal Service Charges	5,442	5,532	5,558	5,558	6,616
	<b>249,085</b>	<b>304,113</b>	<b>251,699</b>	<b>366,396</b>	<b>309,197</b>

## Wastewater Disposal (Sludge Management)

402.09.345.131

Administration is responsible for public relations, planning improvement in job tasks, budget control problem solving, general management of the Utilities Department, long-range planning and management of water and wastewater capital projects.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services - Internal Charges	1,425	914	950	950	950
Materials and Supplies	99,855	45,235	119,005	110,605	52,226
Purchased Services and Charges	191,530	271,483	197,402	245,780	197,402
Internal Service Charges	16,714	16,991	17,071	17,071	17,295
	<b>309,524</b>	<b>334,623</b>	<b>334,428</b>	<b>374,406</b>	<b>267,873</b>

## Wastewater Disposal (Waste Water Operations)

402.09.345.130

Administration and Support supervises, plans and coordinates projects within budgeted funds, oversees the treatment process and discharge of treated wastewater collected back to the surface water and processes and disposes of treated sludge.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	864,440	873,114	868,003	875,084	898,564
Personal Services - Internal Charges	173,777	178,577	182,879	182,687	213,448
Materials and Supplies	302,490	398,483	329,813	386,997	359,543
Purchased Services and Charges	1,289,104	1,178,869	1,231,100	1,121,418	1,073,824
Internal Service Charges	6,450	38,710	42,364	42,364	48,905
Capital Outlay	-	20,754	97,400	-	-
	<b>2,636,262</b>	<b>2,688,506</b>	<b>2,751,559</b>	<b>2,608,550</b>	<b>2,594,284</b>

### Full-Time

Chief Plant Operator	2	2	2	2	2
Foreman	1	1	1	1	1
Plant Operator	11	11	11	11	6
Plant Operator II					5
Wastewater Superintendent	1	1	1	1	1
	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>

## Water Production (Water Operations)

402.09.330.110

Manages and coordinates personnel, funding and material to produce drinking water that meets the community, State and Federal requirements.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services	776,636	742,249	772,772	760,943	806,131
Personal Services - Internal Charges	162,622	166,212	170,486	170,318	199,085
Materials and Supplies	291,157	224,879	255,900	248,370	227,212
Purchased Services and Charges	601,649	546,533	586,136	505,923	879,352

Internal Service Charges	2,653	2,700	3,682	3,682	3,731
Capital Outlay	-	58,121	-	-	-
	<b>1,834,717</b>	<b>1,740,695</b>	<b>1,788,976</b>	<b>1,689,236</b>	<b>2,115,511</b>

**Full-Time**

Chief Plant Operator	2	2	2	2	2
Foreman	1	1	1	1	1
Plant Operator	10	10	10	10	5
Plant Operator II					5
Water Production Superintendent	1	1	1	1	1
	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>

## Water Production (Distribution & Storage)

402.09.330.112

This activity accounts for expenses related to the distribution and storage of potable water including electricity and related supplies and materials.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Personal Services - Internal Charges	475	457	475	475	475
Materials and Supplies	93,419	98,298	68,197	129,658	85,428
Purchased Services and Charges	515,369	606,336	516,798	503,361	483,873
Internal Service Charges	1,761	1,791	1,800	1,800	1,823
Capital Outlay	-	16,903	-	-	-
	<b>611,023</b>	<b>723,786</b>	<b>587,270</b>	<b>635,294</b>	<b>571,599</b>

## Water Production (Water Supply)

402.09.330.111

This activity accounts for the purchase of raw and treated water, maintains the intake structure and related pumping equipment.

	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2015-2016</b>	<b>2016-2017</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
Materials and Supplies	4,049,925	4,128,614	5,115,290	5,113,574	5,537,080
Purchased Services and Charges	74,065	87,391	431,485	84,894	89,439
Capital Outlay	-	-	84,205	-	-
	<b>4,123,990</b>	<b>4,216,004</b>	<b>5,630,980</b>	<b>5,198,468</b>	<b>5,626,519</b>

## CIP-Bonds (Water/Sewer Projects)

### Administration

460.09.110

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed

Construction in Progress	203,368	209,446	-	-	-
	<b>203,368</b>	<b>209,446</b>	-	-	-

**Wastewater Disposal** 460.09.345

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed

Construction in Progress	-	2,984,829	-	-	-
	-	<b>2,984,829</b>	-	-	-

**Water Production** 460.09.330

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed

Construction in Progress	-	62,308	-	-	-
	-	<b>62,308</b>	-	-	-

**Maintenance & Replacement Fund**

**Vehicle Maintenance** 503.09.360

This activity maintains the vehicles and equipment including the planning and implementation of scheduled maintenance. All City wide vehicles and equipment purchases are also shown in this activity.

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	Actual	Actual	Budget	Revised	Proposed

Personal Services	358,776	314,672	335,974	406,924	490,692
Personal Services - Internal Charges	66,881	69,946	71,676	72,152	112,164
Materials and Supplies	236,280	204,039	175,944	205,984	333,010
Purchased Services and Charges	57,644	94,066	71,579	77,245	78,526
Internal Service Charges	1,815	17,526	20,961	20,961	21,309
Capital Outlay	1,079,223	2,189,672	3,543,114	3,514,484	700,000
	<b>1,800,619</b>	<b>2,889,921</b>	<b>4,219,248</b>	<b>4,297,750</b>	<b>1,735,701</b>



**Full-Time**

Chief Fire Engineer	-	-	-	1	1
Foreman	1	1	1	1	1
Internal Services Manager	0.5	0.5	0.5	0.5	0.5
Mechanic	3	3	2	3	3
Operations Supervisor	-	1	1	1	1
Service Writer	1	1	1	1	1
	<b>5.5</b>	<b>6.5</b>	<b>5.5</b>	<b>7.5</b>	<b>7.5</b>