

**SCHOOL BOARD MEETING  
INDEPENDENT SCHOOL DISTRICT #578  
PINE CITY, MINNESOTA 55063**

**Monday, March 11, 2013 @ 6:30 P.M.  
Pine City Elementary School Media Center  
"Creating Our Future One Student at A Time"**

A regular meeting of the Board of Education of Independent School District No. 578, Pine City, Minnesota, was held at the Pine City Elementary Media Center on Monday, March 11, 2013 for the purpose of conducting regular board business.

Chairperson Dan Peterson called the meeting to order at 6:32 p.m.

Upon Roll Call, the following members were present: Alicia Ascheman, Wally Connaker, Tim Geisler, Wendy Leibel, Steve Odegard, Robert Shuey, Dan Peterson. Absent: None

Also present was Superintendent Wayne Gilman.

Motion by Shuey second by Odegard and carried unanimously to approve the agenda with the addition of the Resolution to Purchase 5.45 Acre lot.

Positive happening - Rick Olseen, assistant to U.S. Representative Rick Nolan.

Motion by Odegard second by Geisler carried unanimously to approve the consent agenda as follows:

(a) Approve the February 11, 2013 regular minutes.

(b) Approve the February bills to date as listed.

(c) Approve the following electronic fund transfers:

Date	Amount	Transfer from	Transfer to	Description
7-Feb	\$280,000.00	MSDLAF MAX	MSDLAF LIQUID	PAYROLL
28-Feb	\$285,000.00	MSDLAF MAX	MSDLAF LIQUID	PAYROLL
7-Feb	\$1,000,000.00	MSDLAF MAX	STEARNS BANK	-GENERAL CASH FLOW

(d) The administration recommends that the School Board approve the employment of Karla Lucht (Step 1, Lane 7) Vision Special Education Paraprofessional, at an hourly rate of \$13.99, 29 hours per week, as established in the prevailing Classified Staff Agreement effective July 1, 2012. This is a new one on one position.

(e) The administration recommends that the School Board approve the resignation of Jeff Hussong, Special Education EBD Teacher, effective June 3, 2013. We thank Jeff for his dedicated service to the Pine City Public Schools.

(f) The administration recommends that the School Board approve the resignation of Gloria Hoffman, Elementary Principal's Secretary, effective July 8, 2013. We thank Gloria for her 35 years of dedicated service to the Pine City Public Schools.

(g) The administration recommends that the School Board approve the resignation of Al Ringer, Mathematics Teacher, effective June 3, 2013. We thank Al for his dedicated service to Pine City Public Schools.

(h) The administration recommends that the School Board approve a childcare leave for Denise Koecher, Food Service Professional, commencing April 1, 2013.

(i) The administration recommends that the School Board extend a .5 FTE leave of absence to Laura Kotsmith, High School Art Teacher, for the 2013-14 school year.

Motion by Odegard second by Geisler and carried unanimously to approve the Treasurer's/ Cash Flow Report Update.

Motion by Connaker second by Leibel and carried unanimously to approve the following staff lane changes:

Joann Blake - BA30 Step 15 and Sara Roubinek - MA30 Step 15. We congratulate these staff members on their educational accomplishments.

Member Odegard introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT OF  
JULIE VINAJA, A PROBATIONARY TEACHER**

WHEREAS, Julie Vinaja is a probationary teacher in Independent School District #578.

BE IT RESOLVED, by the School Board of Independent School District No. 578 that pursuant to Minnesota Statutes 120A.40, Subdivision 5, that the teaching contract of Julie Vinaja, a probationary teacher in Independent School District No. 578, is hereby terminated at the close of the current 2012-13 school year.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION  
AND NON-RENEWAL**

Ms. Julie Vinaja  
Pine City, MN 55063  
Dear Ms. Vinaja:

You are hereby notified that at a regular meeting of the School Board of Independent School District No.578 held on March 11, 2013, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2013 - 2014 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of inadequate licensure.

Yours very truly,  
SCHOOL BOARD OF

INDEPENDENT SCHOOL DISTRICT NO. 0578

Wally Connaker  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Shuey and upon vote being taken thereon, the following voted in favor thereof: Alicia Ascheman, Wally Connaker, Tim Geisler, Wendy Leibel, Steve Odegard, Robert Shuey, Dan Peterson.

and the following voted against the same: None  
whereupon said resolution was declared duly passed and adopted.

2. Member Geisler introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT OF  
JAMES FOSTER, A PROBATIONARY TEACHER**

WHEREAS, James Foster is a probationary teacher in Independent School District #578.

BE IT RESOLVED, by the School Board of Independent School District No. 578 that pursuant to Minnesota Statutes 120A.40, Subdivision 5, that the teaching contract of James Foster, a probationary teacher in Independent School District No. 578, is hereby terminated at the close of the current 2012-13 school year.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding termination and non-renewal of his contract as provided by law and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION  
AND NON-RENEWAL**

Mr. James Foster  
Pine City, MN 55063  
Dear Mr. Foster:

You are hereby notified that at a regular meeting of the School Board of Independent School District No.578 held on March 11, 2013, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2013 - 2014 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of inadequate licensure.

Yours very truly,  
SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 0578

Wally Connaker  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Odegard and upon vote being taken thereon, the following voted in favor thereof: Alicia Ascheman, Wally Connaker, Tim Geisler, Wendy Leibel, Steve Odegard, Robert Shuey, Dan Peterson.

and the following voted against the same: None  
whereupon said resolution was declared duly passed and adopted.

3. Member Odegard introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT OF  
DONELL BERUBE, A PROBATIONARY TEACHER**

WHEREAS, Donell Berube is a probationary teacher in Independent School District #578.

BE IT RESOLVED, by the School Board of Independent School District No. 578 that pursuant to Minnesota Statutes 120A.40, Subdivision 5, that the teaching contract of Donell Berube, a probationary teacher in Independent School District No. 578, is hereby terminated at the close of the current 2012-13 school year.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION  
AND NON-RENEWAL**

Ms. Donell Berube  
Pine City, MN 55063  
Dear Ms. Berube:

You are hereby notified that at a regular meeting of the School Board of Independent School District No.578 held on March 11, 2013, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2013 - 2014 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of inadequate licensure.

Yours very truly,  
SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 0578

Wally Connaker  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Shuey and upon vote being taken thereon, the following voted in favor thereof: Alicia Ascheman, Wally Connaker, Tim Geisler, Wendy Leibel, Steve Odegard, Robert Shuey, Dan Peterson.

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

**D. RESOLUTION DISCONTINUING AND REDUCING PROGRAMS**

Member Odegard introduced the following resolution and moved its adoption:

**RESOLUTION DISCONTINUING AND REDUCING EDUCATIONAL PROGRAMS AND POSITIONS**

WHEREAS, the School Board of Independent School District No. 578 adopted a resolution on February 11th, 2013, directing the administration to make recommendations for reductions in programs and positions, and

WHEREAS, said recommendations have been received and considered by the School Board,

BE IT RESOLVED, by the School Board of Independent School District No. 578, as follows:

That the following programs and positions, or portions thereof, be discontinued:

1. 1 F.T.E. (Full Time Equivalent) Secondary Science Teacher (nonrenewal)

2. 6 F.T.E. Reading Teacher (nonrenewal)

3. 6 F.T.E. Title I Paraprofessional (possible retirement)

4. P.T. Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Leibel and upon vote being taken thereon, the following voted in favor thereof: Alicia Ascherman, Wally Connaker, Tim Geisler, Wendy Leibel, Steve Odegard, Robert Shuey, Dan Peterson.

and the following against: None

whereupon said resolution was declared duly passed and adopted.

Motion by Connaker second by Shuey and carried unanimously to accept the Memorandum of Understanding with the Assistant Wrestling Coach.

Motion by Leibel second by Geisler and carried unanimously to approve the Trail Agreement with the City of Pine City contingent on location approved by school and city.

Motion by Shuey second by Ascherman and carried unanimously to approve an additional program paraprofessional position at Vision.

Member Odegard introduced the following resolution and moved its adoption:

**RESOLUTION PURCHASING 5.45 ACRE LOT ON 1405 MAIN STREET, PINE CITY, MN 55063 (Former Car Dealership property West of the High School on Highway 61)**

WHEREAS, the School Board of Independent School District No. 578 adopted a resolution to purchase the property located at 1405 Main Street in Pine City, MN on March 11th, 2013; and

WHEREAS, said property would be sold "as is" for the purchase price of \$30,000, and

WHEREAS, the purchase agreement will be signed and payment will be submitted after a clear title is determined and all due diligence is complete, and

WHEREAS, the school board chair and the school board clerk will sign the purchase agreement to initiate due diligence and complete all required paperwork.

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 578 agrees to purchase the 1405 Main Street property for \$30,000.

The motion for the adoption of the foregoing resolution was duly seconded by Member Shuey and upon vote being taken

thereon, the following voted in favor thereof: Alicia Ascherman, Wally Connaker, Tim Geisler, Wendy Leibel, Steve Odegard, Robert Shuey, Dan Peterson

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

**Items of information and/or discussion:**

**Landgraf:** Discipline comparison 2011-2012 to September 2012 - March 8, 2013.

**Anderson:** Connaker and Peterson will hand out diplomas; Shuey & one additional board member will hand out flowers.

Co-observations of teachers

Walk through observations of teachers

**Jackson:** Technology update

**Arola:** MCA Test Prep has begun

Actual testing April 22-May 3

Targeted Services grade 3-6

Reading Corps/Math Corps selected again for 2013-14

Box Tops for Education

Positive Behavior and Intervention Supports Program March 22 - Juggler and Mime - Josh Palmer

March 4-8 Bully Prevention Week

March is "Music in our Schools" Month

Meeting adjourned at 8:00 p.m.

Wally Connaker  
Clerk

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