

# Using the CJN Self Service Center

## Creating a user name and password - Subscriber

<https://cjn.newzware.com/cjn/common/template>

If you are a current or past subscriber, enter your account number (found on your weekly print paper or renewal notice), last name and email address, then create your own user name and password. If you need your account number, click the "Don't have your account number?" option or call circulation at 216-454-8300.

Press "Create Account".

**CLEVELAND Jewish News**

Home News Features Opinion Life Cycles Calendar Special Sections CJN Connect Affiliates Subscribe Advertise Read the Paper

Welcome to the CJN Self Service Center

**Subscriber Sign In**

User Name

Password

Submit

[Forgot User Name](#) [Forgot Password](#)

**Subscription Options**

[Start Subscription](#) [Gift Subscription](#)

**New User Registration**

[I AM a subscriber](#) [I'm NOT a subscriber](#)

**Subscriber Registration**

[Don't have your account number?](#)

Subscriber Account Number

Last Name

Email Address

Confirm Email Address

Create a User Name (Min 4 Ch)

Create a Password (Min 6 Ch)

Confirm Password

[Create Account](#)

**Sections**

- Home
- News
- Features
- Opinion
- Life Cycles
- Calendar
- Special Sections
- Affiliates
- Archives
- Online Features
- Weather

**Services**

- About Us
- Contact Us
- Advertise
- Rack Locations
- Subscription Services
- Submission Forms
- Site Index
- Add Search Toolbar
- Policies

**Contact us**

[clevelandjewishnews.com](http://clevelandjewishnews.com)

Phone number: 216-454-8300

E-mail: [webinfo@cjn.org](mailto:webinfo@cjn.org)

Address: 23880 Commerce Park, Suite 1  
Beachwood, OH 44122

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# Using the CJN Self Service Center

## Creating a user name and password - Non-Subscriber

If you have never purchased a subscription to the CJN (for yourself or as a gift), choose the "I'm NOT a subscriber" option in the New User Registration area. Enter your first name, last name and email address, then create your own user name and password.

Press "Create Account".

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Home News Features Opinion Life Cycles Calendar Special Sections CJN Connect Affiliates Subscribe Advertise Read the Paper

Welcome to the CJN Self Service Center

**Subscriber Sign In**

User Name

Password

Submit

Forgot User Name Forgot Password

**Subscription Options**

Start Subscription Gift Subscription

**New User Registration**

I AM a subscriber I'm NOT a subscriber

**Non-Subscriber Registration**

First Name

Last Name

Email Address

Confirm Email Address

Create a User Name (Min 4 Ch)

Create a Password (Min 6 Ch)

Confirm Password

I would like to start a subscription after registration is complete.

**Sections**

- Home
- News
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- Opinion
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E-mail: [webinfo@cjn.org](mailto:webinfo@cjn.org)

Address: 23880 Commerce Park, Suite 1  
Beachwood, OH 44122

Create Account

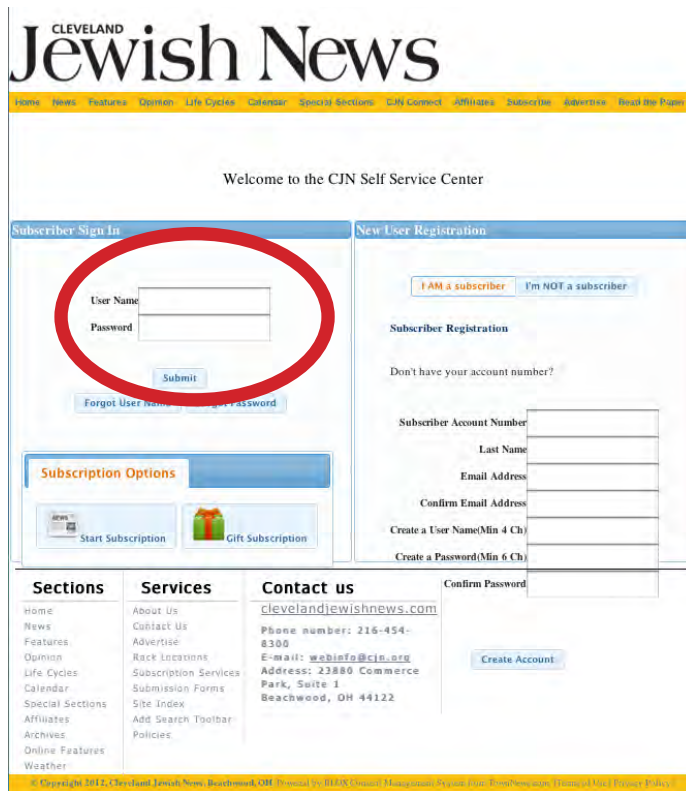
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# Using the CJN Self Service Center to read the Digital Edition and access the Archive

https://cjn.newzware.com/cjn/common/template

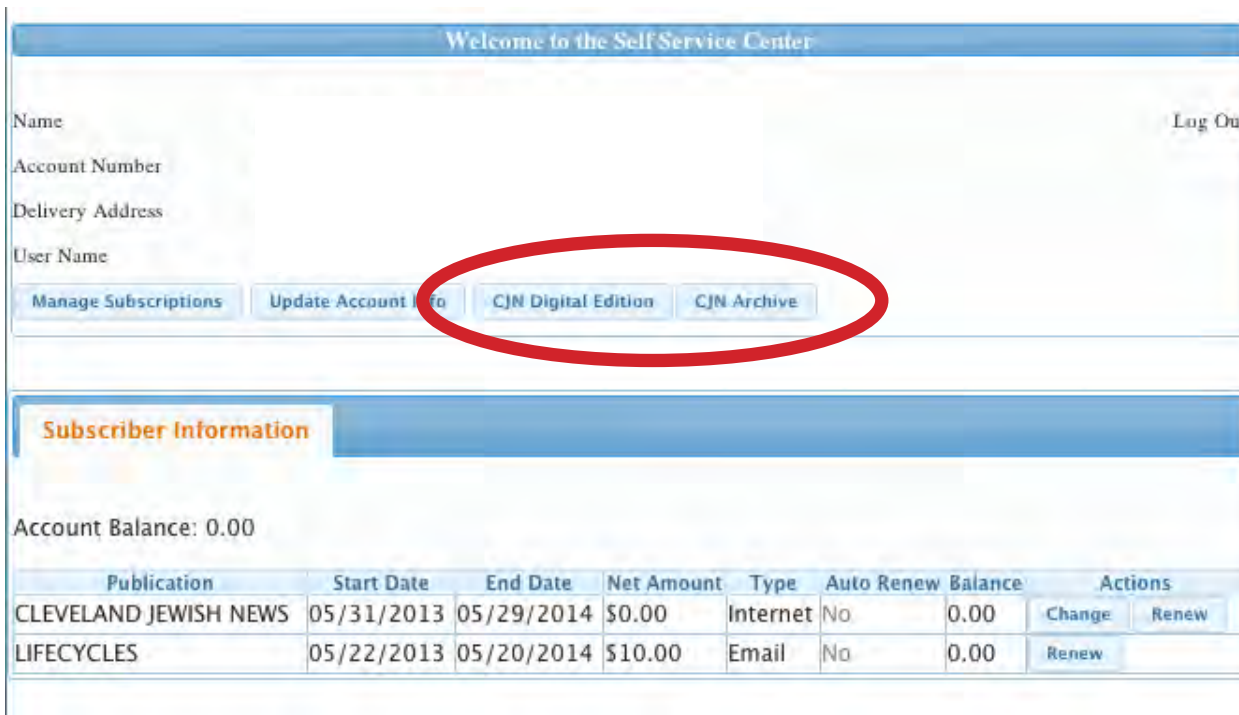
Enter the user name and password you previously created (see pages 1-2).

Press "Submit".



If you subscribe to the CJN Digital Edition and CJN Archive, you can click these buttons to access these services.

Each one will open in its own window.



# Using the CJN Self Service Center to manage your CJN account and subscriptions

https://cjm.newzware.com/cjn/common/template

**Enter the user name and password you previously created (see pages 1-2).**

**Press "Submit".**

## You can use the CJN Self Service Center to:

1. Manage your subscriptions
2. Update your account information
3. View your account balance (this will be a negative number)
4. View the end date for your subscriptions
5. Change your subscription type
6. Renew your subscription
7. Purchase a gift subscription
8. Temporarily stop the paper
9. Change your delivery address (for a temporary or permanent move)
10. File a complaint
11. Inform us of a missed delivery
12. Manage gift subscriptions you have purchased.

Account Balance: 0.00

Publication	Start Date	End Date	Net Amount	Type	Auto Renew	Balance	Actions
CLEVELAND JEWISH NEWS	05/31/2013	05/29/2014	0.00	Internet	No	0.00	Change 5 Renew
LIFECYCLES	05/22/2013	05/20/2014	10.00	Email	No	0.00	Renew 6

Subscriber Links:

- New Gift Subscription 7
- Delivery Address Change 9
- Missed Delivery 11
- Vacation Stop 8
- Complaint? 10
- Sub Accounts

Gift Subscriptions 12